



TENTATIVE AGENDA

ROBINS CITY COUNCIL

Monday, October 5th, 2026

6:00 p.m. – Robins City Hall

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Mayor's Report
6. Council Reports
7. Engineer's Report
8. Planning & Zoning Administrator Report
9. Robins Economic Development Initiative (REDI)
10. Public Comment – Agenda Items - *This is an opportunity for the public to comment on items listed on the agenda. Council members may listen and respond as part of the discussion, but no action will be taken on matters that are not included on the agenda. Please limit your comments to 5 minutes.*
11. Public Comment – Non-Agenda Items - *This is an opportunity for the public to speak about topics that are not on the agenda. Council members may listen and ask clarifying questions but cannot discuss or respond at this time. The Council may choose to put the topic on a future agenda for discussion. Please limit your comments to 5 minutes.*
12. **CONSENT AGENDA**
 - a. Motion to Approve the Minutes of the September 21st meeting, the List of Bills Submitted and Miller Urban Hunting Request
13. **NEW BUSINESS:**
 - a. Eagle Scout Project Presentation – Parker Nannenga, Troop 766
 - b. **Resolution No. 1026-1** – A Resolution Approving the Conflict Waiver Between the City of Robins, Iowa, and Lynch Dallas Legal
 - c. Staff Report - N. Center Point Rd. Asphalt Rehabilitation and **Resolution No. 1026-2** – A Resolution Approving a Professional Services Agreement with Snyder & Associates, Inc. for the 2027 North Center Point Road
 - d. Staff Report - W. Main St. Reconstruction Update
14. **OLD BUSINESS:**
 - a. **Resolution No. 0926-8** – Approving Allocation of Surplus Fiscal Year 2026 Budgetary Funds to the City's Reserve Funds
 - b. FY2028 5-Year Capital Improvement Plan
15. **COUNCIL COMMENTS** - *During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters. The Council will not discuss, deliberate or take action on these matters at this time, but may include them on the agenda for future meetings.*
16. **MOTION TO ADJOURN MEETING**



September 2026 Fire Report

Total Calls:	28
Medical Calls:	22
Structure Fire:	0
Motor Vehicle/Car Accident:	2
Fire Alarm:	1
Carbon Monoxide Alarm:	1
Storm Watch:	1
Hiawatha Mutual Aid:	1
Monroe Mutual Aid:	0

I'm happy to report that we have a new member of the fire department - Felix Lowe joined us as a probationary firefighter in September. This brings our membership back up to 21 members.

September had 28 calls for service - the most ever in September surpassing 23 calls in 2020 and 2023.

Fire training: Our September fire training utilized the Fire Service Training Bureau roof ventilation prop. This allows us to practice making roof cuts for smoke and heat ventilation in a safer manner than going onto an actual roof - 16 members attending.

Medical training: The September medical training covered stroke emergencies - 19 members attended.

Fire Chief Keith Feldkamp



Robins Police Department
225 S. 2nd St. Robins, IA 52328



September 2026 Statistics and PD Update

TRAFFIC RELATED:

Citations/Warnings: 98

Traffic Accidents: 4

CALLS FOR SERVICE:

Total Calls: 175

Reports: 11

UPDATE FROM THE CHIEF:

Here are some of the September Highlights from the PD:

-Officer Dralle (828) attended a bike officer training for a week at the Iowa Law Enforcement Academy. During the school, officers have to complete several difficult maneuvers, drills, and rides prior to graduation. Congratulations to Officer Dralle on the completion of the course.

-With the growing number of cyber crimes every month, the Robins Police Department has joined the Internet Crimes Against Children Task Force. Our police department has already been apart of multiple investigations related to these crimes in just the last month and a half. As a small agency, this is a great opportunity to partner with other organizations. As a member of the ICAC Task Force, our department will access to different trainings and funding. Officer McVey (826) has extensive knowledge in this area of law enforcement and is widely known for his expertise.

-The process of preserving video footage from our old camera system is ongoing and will be wrapped up prior to the end of the month.

-Hunting seasons are underway and as part of our urban hunting program, the police department has begun processing applications.



To: Mayor & Council

Date: 9/30/26

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

West Main St Trail and Road Reconstruction

A letter was sent out on 9/30 to the property owners along Main Street that will be directly impacted by the project. The Open House is anticipated for October 21st between 5:30 and 6:30PM. The tentative schedule for the project is as follows:

- August 2026 – Contract Approval
- August 2026 – Project Kickoff Meeting
- September 2026 - Concept Statement
- September 2026 - City send letters to affected property owners regarding general project information (not a letter regarding property acquisition)
- September 2026 – Design Survey
- October 2026 - Public information meeting
- **November 2026 - DOT Preliminary Plan Submittal**
- November 2026 - Notification to property owners of intent to purchase
- January 2027 - Develop project data book of comparable sales and land values
- March 2027 - Appraisals complete as needed
- March 2027 - Begin acquisition negotiations
- June 2027 - Good faith effort period complete
- June 2027 – NEPA/SHPO Clearance
- July 2027 - Identify any condemnation parcels and schedule hearings as needed
- **August 2027 – DOT Check Plan Submittal**
- **September 2027 - Complete acquisitions negotiations and get signed agreements**
- **September 2027 – DOT Final Plan Submittal**
- October - December 2027 - City send payments for acquisition purchases
- November 2027 - Condemnation hearings as needed
- **December 2027 – DOT Letting**
- December 2027 - April 2028 - City record right-of-way acquisitions with the County
- **April 2028 - Begin construction**

The total project cost for the roadway is estimated to be \$4,600,000. Robins has been awarded \$1,587,000 in FY 27 and \$1,863,000 in FY 28 for the road for a total of \$3,450,000 in federal aid.

Robins has been awarded \$860,000 in funds for the trail for FY24. The trail portion of the project is estimated to be \$1,075,000.

DEVELOPMENTS

Robins Landing Phase I

No Update.

We have had several conversations about potential projects on the industrial and commercial properties. The potential builder is looking for the City to make changes to the zoning ordinances, which will be discussed at the next P&Z meeting.

Completion of Hawkeye Road has been discussed for 2027.

MISCELLANEOUS

GIS Mapping

No Update.

The sanitary sewer information has been entered into GIS. We will be doing some more training with Snyder & Associates on using the program. We have yet to get it set up for our MS4 inspections, but that will be the next step.

Sewer

The lift stations have been keeping up with all of the rainfall that we've been having. However, Cedar Rapids has contacted us regarding the amount of flow leaving the City, indicating we have a high rate of inflow/infiltration. Our flows were 300,000 gallons one day and 2,330,000 gallons the next. We believe we have a significant number of sump pumps connected contributing to this issue, so we will need to budget for smoke testing and implement a sump pump disconnection program. This is going to become more of a priority as we renegotiate the terms of our 28E agreement for sewer treatment, and the costs being tied directly to flows.

Kenway has completed a portion of the televising. This fall we anticipate them coming back to do some of the areas where crops or vegetation currently cover the manholes.

Water

The previous Cedar Rapids Utilities Director has retired and we met with his replacement a few weeks ago. We have a follow up meeting scheduled for October 29th. We have provided a draft contract to CR for review. We will continue to have conversations with them on current levels of service.

City staff has reviewed the Hiawatha operational services agreement and finds it satisfactory. The draft has been sent to Lynch Dallas for review.

Streets

Due to the rain we have not been able to complete all of the road repairs we had planned with the equipment rental. We are negotiating with the company to extend our rental period a few more weeks.

There is a design contract with Snyder & Associates on the agenda for the overlay project. North Center Point Road will be a joint project with Hiawatha. We will also be including bid alternates for Quass Road, North Troy and Freeseway Drive. With a total project budget of \$1,050,000, our goal is to complete as many as possible, but it is unlikely that there will be enough funds to complete them all. If the bids come in higher than the funds we have available, we can choose the ones we can afford and do the others at a later date, or find additional funds to complete the work. Additional funds would need to come from money we already have available. Anticipated construction would be spring/summer 2027.

We will have a 28E for this work with Hiawatha on an upcoming agenda.

Bridges

No Update.

This fall we intend on sealing the bridge deck on Main St to help prolong the life of the concrete. The sealer is intended to be a one-time application and to prevent the road salts from attacking the steel reinforcement through to concrete.

We also need to coordinate additional repairs to the North Mentzer Rd bridge (north side) and the North Troy Rd bridge.

Drainage

The rain has caused some issues at the South Troy culvert and will need some repairs.

City staff patched some areas along the SE Trunk project in the last few weeks. Letters were mailed to the adjacent property owners notifying them of the work and providing guidance on the DO's and DON'TS to get the grass to establish. City staff will be continuing to water the areas to promote growth.

Ordinance Updates

No Update.

Additional zoning ordinance updates are being reviewed and will be brought to council when ready.

The new Code Compliance Official has identified some needed updates, so we will continue to push out ordinances as they are updated.

CIP

We are unable to update the CIP until a decision has been made on where to place the surplus funds remaining from FY26. Therefore, we have not identified which projects or equipment purchases can be done in FY28 nor the potential amount of the next bond sale. As budgeting will start in November, this will directly impact the ability to complete the FY28 budget in a timely manner.

Tower Terrace Road

Hiawatha did not agree to proceed with Segment A – North Center Point Road to Robins Road. As both jurisdictions needed to agree to proceed, the CPF money will go to Marion to complete their bridge over Indian Creek.

We will continue to have our monthly Project Management Team (PMT) meetings as we progress through final design, which is to be completed in early 2027. Councillor Smith will be sharing updates with the council about those meetings.

Indian Creek and Dry Run Creek Sanitary Sewer

No Update.

The draft report has been approved by each jurisdiction. The next segment will be Segment 8, with design in FY28 and construction in FY29. Robins portion is estimated to be \$1,150,000. We will be working alongside Marion and Speer Financial to determine how this segment will be paid for.

Robins estimated costs (2026 dollars) are \$12.81 million for the next 5 segments.

Transportation Technical Advisory Committee (TTAC)

No Update.

MPO will need to determine which projects will be deferred or defunded in order to utilize the CPF money for the construction of TTR.

28-E Agreements

No Update.

No additional conversations have been had regarding the 28E for sewer.

No future meetings are currently scheduled.

September Planning and Zoning Administrator report

Septembers P&Z Committee meeting was very productive, it consisted of a round table that to include local developers as well as a real estate agent familiar with the market in the corridor as well as Robins. The two developers were Bryce Ricklefs from Boomerang, Kent Backen from Integrity Homes, the real estate agent was Gary Doerrfeld. We had a list of questions for them to answer and give their input to, please see attached questions.

The first question dealt with the housing demand and anticipated future needs, Gary started by giving us the average price of homes between Robins \$413,000, Marion \$280,000, and Cedar Rapids \$211,000. With this said the amount of diversity within these three communities differs greatly, Cedar Rapids as well as Marion has more housing diversity due to the amount of “older homes” within their city limits. Committee member Jay Goodin asked Gary how we compare to more similar communities such as Tiffin and North Liberty, Gary stated that Robins is still higher priced than those two. I asked about the demand for townhomes, duplexes, condos, Gary Doerrfeld said that resale on those types of home are excellent especially in the \$200,000 range, I asked Gary if there is a demand for those types of homes in Robins, he said yes but only on 70–80-foot lots, the 90-foot lots are very limiting.

The second question was what city requirements have the biggest impact on development costs? Bryce Ricklefs stated impact and engineering costs, Robins passes a lot of cost on to the developer, these costs increase the cost per acre. Bryce also brought up the Zeiser property and the requirement for the developer to extend Kingsway, this is an impediment to this development because he cannot sell the curb footage on the street. Bryce suggests that Robins raise taxes in order for the city to be able to contribute to costs and make it more affordable for the developer. Gary Doerrfeld stated the Zeiser property is ideal for development but the city does not have the funds necessary to develop the regional detention basin, with that in place he feels the land would sell very quickly.

The next question was What types of residential projects are difficult to make financially feasible? Bryce stated that townhomes and duplexes are difficult due to the higher density in order to be feasible. Lots designed to maximize land use (smaller lots). Zoning needs to allow smaller lots; a PUD situation is preferred. Kent Backen stated that higher density areas require a walkable neighborhood. Within walking distance to amenities, shopping.

My next question was what are potential barriers to residential development? Bryce stated that setbacks are one reason. Marion has a 7-foot setback compared to our 10-foot setback, Cedar Rapids has a 5’&9’ setbacks for a total of 14 feet.

I then asked how Robins compares to other communities from a developer's perspective? Bryce replied that Mike Kortenkamp is wonderful, has great vision and suggestions, he also stated that staff is positive and great to work with.

I then asked if developers are choosing other communities over Robins? Gary Doerrfeld said that he has heard developers have avoided Robins due to the misconception of the Robins water supply, others times due to the 90-foot lot requirement. Kent Backen said that older folks as well as younger folks want smaller lots 1/3 of an acre, zero entry, low maintenance. Kelli Scott asked if Robins has an area where that market could be established? Kent Backen said the Juniper Dr. area. Gary Doerrfeld stated that crowd is looking for amenities nearby, such as shopping, trails, etc. Kelli Scoot then asked how the 90-foot lot requirement is affecting Robins? Bryce said it is riskier for the developer, Kent stated that the extra 10-foot lot width does not add value to the buyer. Smaller lot widths mean more homes per acre. Gary Doerrfeld went on to say that most home buyers do not care if a lot is 90' or 80' lot size doesn't greatly affect the value of homes that are built. There is greater competition in the market now then there was 20-30 years ago when Robins began to develop.

Next, I asked what could Robins do to be more competitive? Bryce brought up that parks and trails are in high demand, Gary agreed Marion residents are demanding trails and that is one reason for their increased development. Bryce stated that Robins has a crowd of people that like Robins the way it is but we need to look forward to the next 15 years and what changes need to take place to become a more vibrant community. I then asked what is one thing the city needs to understand? Bryce stated Robins does not understand that you have to build your community in order to grow. Just having the lowest taxes is no longer enough to attract growth, it takes money to grow. Kent stated that the market is constantly evolving, people will buy based on square footage cost, so they will go where the costs make most sense. Kelli asked is there a benefit to Robins to maintain the 90-foot lots with 10-foot setbacks? Kent stated you need to provide stages of home price points for buyers to move up and down, make options available.

REDI Monthly Council Report

Director Summary September 1-September 30, 2026

-REDI will be holding a joint meeting with HEDCO and MEDCO on Thursday, October 1 to review local projects. This will be the first of a regular series of meetings.

-At the September meeting the REDI Board Meeting voted to hold a community information meeting in March 2027. The purpose of the meeting will be to introduce the REDI Board to the community and discuss our projects and future direction. Attendance will focus on local businesses, developers, and the community at large. Kent Backen has offered to let us hold the meeting at his Robins Square development. This will be good visibility for both Kent and REDI. Several REDI members volunteered for committee assignments. An agenda and meeting details will be finalized in the coming months. Local/social media and direct contact will be used to inform the community and local businesses. A second meeting will be held in October 2027 with the goal of establishing a “REDI Annual Meeting”. This meeting will invite a larger audience including the surrounding communities, regional economic development, government officials, businesses, developers, and organizations such as Iowa Economic Development and Iowa Workforce Development. Current projects and new businesses will be presented at this meeting.

-Based on input from several community meetings, REDI is considering developing a membership program to expand membership and provide additional funding for projects. The goal is to get local businesses and developers more involved in REDI projects and help establish future direction. A proposal for the membership program is being sent to the REDI Board members and will be discussed at the October meeting.

-A Planning & Zoning Roundtable was held September 9 to get input from local developers on possible regulatory changes within the community. The meeting included city employees, Robins P&Z Board, developers, and city council. Vance McKinnon organized the meeting. The meeting provided a wide range of information on zoning, codes, amenities, and future community opportunities. This information will be considered by P&Z and recommendations will be made for the city council moving forward.

-REDI held a follow-up meeting with the city on September 23 to get updates on possible zoning and code changes that can be taken to the Tower Terrace Development group.

-Lisa and Kelli are working on options for a possible TIF Program for Robins. REDI will provide any support needed to develop a proposal that can be presented to the city. Lisa attended a seminar that provided updates on current regulations. This TIF program would be used to attract new business to the Robins Landing industrial area and retail development. It would also support future business growth.

-REDI creates regular social media informational releases to highlight what is going on in Robins. The response rate and viewership continue to increase, and REDI Board members are



receiving positive comments. The new concepts and informational releases, designed by Metro Studios, are being sent to other businesses to attract future growth.

-A list of business-related questions was developed and submitted to the city for inclusion in the upcoming community survey. This information will provide better understanding of future needs and direction for our business community.

-REDI held several update meetings with developers of the Robins Landing and Robins Square projects. REDI is helping find businesses to populate the retail sites for both projects.

-REDI has scheduled a meeting with Terracon for September 30. Terracon is a developer that helps recruit new businesses to development sites.

-REDI attended the monthly Tower Terrace Extension Meetings on September 24 to stay updated on progress toward a new funding application. REDI will continue to attend this group and input ideas for the future funding program.

-REDI will meet with Kent Backen on September 29 to discuss plans for holding the REDI Community Meeting at his new Robins Square Project.



**City of Robins
City Council Meeting Minutes
Monday, September 21, 2026
Robins City Hall**

CALL TO ORDER

Mayor Hinz called the meeting to order at 6:00 p.m. at Robins City Hall and led the Pledge of Allegiance.

ROLL CALL

Roll call was taken with Council Members Present: Mike Foley, Cary Smith, Leigh Cook, Leslie Hoyt and Bruce Vander Sanden. Staff present: Lisa Goodin, City Clerk/Treasurer; Rhonda Kortenkamp, Deputy City Clerk; Mike Kortenkamp, Building Official/Superintendent of Public Works; Lance Miller, Code Compliance Official; Adam Cirkel, Police Chief; Keith Feldkamp, Fire Chief; Kelli Scott, City Engineer; Vance McKinnon, Zoning Administrator; and Doug Herman, City Attorney. Others present: Ken Paxton, REDI Economic Development Director and members of the public.

APPROVAL OF AGENDA

Motion by Leigh Cook, second by Cary Smith, to approve the agenda. Motion carried unanimously.

PUBLIC COMMENTS – AGENDA ITEMS

There were no public comments regarding agenda items.

PUBLIC COMMENTS – NON-AGENDA ITEMS

EJ Miller addressed the Council regarding goose hunting within the City limits. Mr. Miller requested permission to discharge a firearm within Robins pursuant to the Municipal Code and stated that he had obtained the property owner's permission. Chief Adam Cirkel stated that he would be willing to walk the property with Mr. Miller if the Council granted permission. Mr. Miller stated that he had obtained permission from the City Council of Independence for similar activities. The matter was directed to be added to the next Council agenda.

JD Smith again addressed the Council regarding his concern about a perceived gag order concerning Council members and Public Comments. City Attorney Doug Herman recommended changing the agenda wording to allow clarifying questions without permitting debate.

CONSENT AGENDA

The consent agenda included approval of the September 8 and September 10, 2026 meeting minutes, the List of Bills Submitted, and Resolutions No. 0926-3, 0926-4, and 0926-5.

Motion by Leigh Cook, second by Leslie Hoyt, to approve the Consent Agenda.

During discussion, Leigh Cook questioned the anticipated timeline for the street repair projects. City Engineer Kelli Scott stated that she believed the repairs would begin as soon as possible. Bruce Vander Sanden asked whether the street repair projects were budgeted projects, and Ms. Scott confirmed that they were.

The approved consent agenda included:

Resolution No. 0926-3 – Approving a Quotation from Advanced Traffic Control for Pavement Markings.

Resolution No. 0926-4 – Approving a Quotation from Kluesner Construction for Asphalt Repairs.

Resolution No. 0926-5 – Approving a Quotation from Corum Construction for Roadway and Storm Sewer Intake Concrete Repairs.

Motion carried 5-0



NEW BUSINESS

Discussion – 1115 Morrison Dr. Storm Water Concerns

Joe Suchan, 1115 Morrison Dr., thanked the Council for placing the matter on the agenda. Mr. Suchan stated that he believed Mr. Schmidt's filling of the drainage easement was improper and that waiting a year for a resolution was too long. Mr. Suchan provided the Council with research and photographs of his property.

City Attorney Doug Herman provided background on the issue. Bruce Vander Sanden asked whether lot owners are allowed to increase their lot elevations. Mr. Herman stated that the Robins Code of Ordinances does not contain specific language prohibiting the practice. City Engineer Kelli Scott explained that when Mike Kortenkamp reviews building plans, he is careful to note the direction of stormwater runoff.

Leah Schmidt, 915 Morrison Dr., presented a photograph demonstrating the nature of the fill dirt on the Schmidt property. She stated that loose dirt had been placed within the easement but stopped at the property line. Mike Foley clarified the location of the property line shown in the photograph.

Cary Smith asked what the City could do to resolve the matter if the drainageway was never dedicated to the City. Mr. Herman explained that, in general, placement of fill dirt in a stormwater easement is not legal, but because this easement was never dedicated to the City, the matter may be private. He stated that current Chapter 165 of the Municipal Code does not apply retroactively to the property because it was subdivided in the 1960s. He further stated that if something had been done to dam up water near the street, the City would have a basis for action; however, in his opinion, there was no language in the City Code providing a basis for the City to act in this matter. Mr. Herman noted that Chapter 166 is sufficient for new subdivisions but could be improved with additional language to make the Code clearer.

Mr. Smith stated that because water flowing through his property originates from Oak Park Street, he believed the City was responsible. Mr. Herman reiterated that the City Code did not provide a legal basis for the City to take action against either property owner. Mayor Hinz summarized the discussion, stating that the City did not have a legal basis to take action because the stormwater flow was not impacting City property or structures.

Mr. Herman stated that re-grading the property might resolve the issue for both property owners. Mr. Vander Sanden suggested that the City could pass an ordinance to address similar issues in the future, and Mr. Herman agreed. Ms. Scott noted that the City did not have survey results showing the property's condition before construction of the home on Lot 5 and that the plat only showed the location of the easement. She stated that Mr. Schmidt had directed the flow of water into the easement as intended.

Cary Smith stated that the City did not have the capacity to resolve the matter to Mr. Suchan's satisfaction. Leslie Hoyt asked what damages were being caused by the dirt in the easement. Mr. Suchan stated that dirt had moved from the Schmidt property onto his property.

Mayor Hinz acknowledged Mr. Suchan's frustration but stated that the City did not have solid legal recourse to take action. He advised that Mr. Suchan's option, if he wished to pursue the matter, was civil action against the Schmidts. Mr. Herman stated that water is permitted to flow from a dominant property to a servient property and that Mr. Suchan had grounds to pursue civil action, but that the City would not, in his opinion, be successful in attempting to require the Schmidts to move the dirt from the easement. Mayor Hinz encouraged Mr. Suchan to work with his neighbor to resolve the matter.

Possible Motion – Publication of RFP for Annual Audit Services

Leigh Cook and City Clerk/Treasurer Lisa Goodin provided background regarding the need to secure annual audit services from a private company due to the State Auditor's Office increasing workload.

Motion by Mike Foley, second by Cary Smith, to authorize publication of a Request for Proposals for annual audit services.

Motion carried 5-0



Resolution No. 0926-6 – Approving “Code and Ordinance Violation Notice” Policy and Associated Scheduled Fines

Lance Miller, Code Compliance Official, provided background regarding the lack of processes in place to enforce various code violations. He explained that the proposed process would allow City officials to issue a citation for code violations rather than pursue a Municipal Infraction. The scheduled fines would be significantly less than those associated with a Municipal Infraction and would serve as a deterrent to repeated offenses.

Motion by Bruce Vander Sanden, second by Mike Foley, to approve Resolution No. 0926-6.

Roll-call Vote: Leslie Hoyt, Leigh Cook, Cary Smith, Bruce Vander Sanden, Mike Foley.

Motion carried 5-0

Resolution No. 0926-7 – Approving Allocation of FY2027 Budgetary Funds to Comply with Iowa Code § 24.35 Regarding General Fund Reserve Limitations

Mike Foley expressed his unhappiness with Resolutions No. 0926-7 and 0926-8 being included on the agenda because City Clerk/Treasurer Lisa Goodin had not received Council approval to place them on the agenda. Ms. Goodin explained that allocation of FY2026 surplus budgetary funds was important to development of an accurate FY2028 Capital Improvement Plan, which was also on the agenda and was important to the FY2028 budget process that would begin in a few months. Leigh Cook explained that Resolution No. 0926-7 was required to comply with recent state legislation and was a separate issue from the allocation of FY2026 surplus funds.

Motion by Leigh Cook, second by Cary Smith, to approve Resolution No. 0926-7.

Roll-call Vote: Aye: Leslie Hoyt, Leigh Cook, Cary Smith, Bruce Vander Sanden Nay: Mike Foley

Motion carried 4-1

OLD BUSINESS

Second Reading of Ordinance 2612 – An Ordinance Amending Chapter 63: Speed Regulations

Motion by Cary Smith, second by Leigh Cook, to suspend the second reading pursuant to Iowa Code § 380.3.

Roll-call Vote: Aye: Cary Smith, Leigh Cook, Bruce Vander Sanden, Mike Foley, Leslie Hoyt. Nay: None

Motion carried 5-0

Motion by Cary Smith, second by Mike Foley, to approve Ordinance 2612.

Roll-call Vote: Aye: Mike Foley, Bruce Vander Sanden, Leigh Cook, Leslie Hoyt, Cary Smith. Nay: None

Motion carried 5-0

Second Reading of Ordinance 2615 – An Ordinance Amending Chapter 71: Snow Removal

Motion by Cary Smith, second by Leslie Hoyt, to suspend the second reading pursuant to Iowa Code § 380.3.

Roll-call Vote: Aye: Bruce Vander Sanden, Leigh Cook, Leslie Hoyt, Mike Foley, Cary Smith. Nay: None

Motion carried 5-0

Motion by Cary Smith, second by Leigh Cook, to approve Ordinance 2615.

Roll-call Vote: Aye: Mike Foley, Cary Smith, Bruce Vander Sanden, Leslie Hoyt, Leigh Cook. Nay: None

Motion carried 5-0

Fiscal Year 2028 CIP

No further discussion occurred because the FY2026 surplus allocations remained unapproved

COUNCIL COMMENTS

Bruce Vander Sanden spoke regarding fiscal reporting and requested the ability for the Council to discuss the City's future finances in greater detail.



SHORT RECESS

The Council recessed at 7:42 p.m. and resumed the meeting at 7:50 p.m.

COUNCIL WORK SESSION

The Council Work Session topics included a future work session proposal, Tower Terrace Road, and W. Main Street snow removal.

Mayor Hinz proposed that the second meeting of every month feature a Council work session to facilitate continuing discussion. Regarding the Council Conduct Policy, the policy was sent home with Council members for review and edits ahead of the October work session.

Mayor Hinz provided an update on Tower Terrace Road Segment A, stating that Hiawatha officials had unanimously chosen not to proceed with construction of Segment A until Segment B was fully funded. Cary Smith expressed frustration that Hiawatha's decision eliminated Robins' ability to move forward with Tower Terrace Road. Bruce Vander Sanden expressed frustration that Robins officials were made to look bad because they were not informed in advance of Hiawatha's decision. Leslie Hoyt stated that during the joint work session she had received expressions of support from Hiawatha officials. Kelli Scott stated that the joint work session was the best opportunity for Robins to speak up and express its support for construction of Segment A. Mr. Vander Sanden stated that there should have been a follow-up meeting to vote on supporting construction of Segment A.

Leslie Hoyt stated that she believed the City should be responsible for clearing snow from the south side of W. Main Street from Timber Lane to the railroad tracks. Leigh Cook disagreed, noting that residents on the north side of Main Street clear their snow, and asked how the City came to remove snow along Main Street. Mike Foley stated that residents whose properties back up to Main Street mow their grass along Main Street and should also be responsible for clearing their snow. Ms. Hoyt stated that during the bike audit it was recommended that City staff clear snow along Main Street to encourage bike traffic and that she felt responsible for citizens' safety. Cary Smith recommended that she and Ms. Hoyt conduct further research and speak with residents to gather their opinions.

Mike Foley addressed the concept of a private aquatic and racquet club in Robins and the possibility of levying a Hotel/Motel Tax on VRBO properties in Robins. Leigh Cook addressed potential changes to the City's Tax Abatement offerings and the development of a TIF policy for economic development purposes. Bruce Vander Sanden requested changes concerning Public Comments at Council meetings and Council comments.

ADJOURNMENT

Motion by Leigh Cook, second by Bruce Vander Sanden, to adjourn the meeting. Motion carried, and the meeting adjourned at 8:36 p.m.

Respectfully submitted,
Lisa Goodin
City Clerk/Treasurer

Chuck Hinz, Mayor

Attest:

Lisa Goodin, City Clerk/Treasurer

Expense Approval Report

By Fund

Payment Dates 9/22/2026 - 10/1/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
IPERS	INV0000540	09/01/2026	Monthly IPERS	001-2123-000	1,962.47
IPERS	INV0000541	09/01/2026	Monthly IPERS	001-2123-000	2,951.78
IPERS	INV0000551	09/01/2026	Monthly IPERS	001-2123-000	659.60
IPERS	INV0000552	09/01/2026	Monthly IPERS	001-2123-000	1,309.73
IPERS	INV0000576	09/15/2026	Monthly IPERS	001-2123-000	659.60
IPERS	INV0000577	09/15/2026	Monthly IPERS	001-2123-000	1,308.53
					8,851.71
Department: 110 - POLICE DEPT					
MID-AMERICAN ENERGY	INV0000592	10/05/2026	Public Safety-Police	001-110-6371-000	29.31
GREAT WESTERN SUPPLY CO	277506-2	10/05/2026	Multifold white towels	001-110-6310-000	10.23
ALLIANT ENERGY	INV0000587	10/05/2026	225 2nd St-Safety Center	001-110-6371-000	393.75
Department 110 - POLICE DEPT Total:					433.29
Department: 150 - FIRE DEPARTMENT					
KEITH FELDKAMP	2058574	10/05/2026	Reimbursement-EMR recertifi...	001-150-6231-000	18.00
MID-AMERICAN ENERGY	INV0000593	10/05/2026	Public Safety-Fire	001-150-6371-000	29.31
LOREN JELLISON	INV0000586	10/05/2026	Menards Reimbursement-2x4...	001-150-6230-000	33.10
GREAT WESTERN SUPPLY CO	277506-3	10/05/2026	Multifold white towels	001-150-6310-000	10.23
ALLIANT ENERGY	INV0000588	10/05/2026	225 2nd St-Safety Center	001-150-6371-000	393.75
DINGES PARTNERS GROUP LLC	91950	10/05/2026	Style 6877K Vanguard MK-2 Fi...	001-150-6598-000	149.00
Department 150 - FIRE DEPARTMENT Total:					633.39
Department: 190 - ANIMAL CONTROL					
CEDAR VALLEY HUMANE SOCI...	2758	10/05/2026	STRAY ANIMAL PICK UP/CARE	001-190-6490-000	130.00
Department 190 - ANIMAL CONTROL Total:					130.00
Department: 210 - ROADS, BRIDGES & SIDEWALKS					
KEN-WAY TRUCKING	VT26-278	09/17/2026	Jet/Vac truck-150' of 6" ADS ti...	001-210-6763-000	900.00
Department 210 - ROADS, BRIDGES & SIDEWALKS Total:					900.00
Department: 430 - PARKS					
MENARDS	99669	10/05/2026	Concrete mix	001-430-6310-000	3.92
MENARDS	99669	10/05/2026	3pc SAE Socket tray	001-430-6310-000	5.94
MENARDS	99669	10/05/2026	12x12 basn kit w/ grate	001-430-6310-000	59.99
MENARDS	99669	10/05/2026	5"x1M channel drain resi	001-430-6310-000	131.94
MENARDS	99671	10/05/2026	4"x10' corr tubing soli-pick	001-430-6310-000	6.89
JOHN DEERE CREDIT	6336584	10/05/2026	Spool insert & cover	001-430-6320-000	26.48
JOHN DEERE CREDIT	6339263	10/05/2026	4 Pines gallon cleaner	001-430-6310-000	17.98
MENARDS	1590	09/21/2026	31" reach tool w/ shoehorn	001-430-6320-000	8.96
GREAT WESTERN SUPPLY CO	277506-4	10/05/2026	2-ply 500 sheets toilet tissue	001-430-6310-000	60.89
GREAT WESTERN SUPPLY CO	277506-4	10/05/2026	Nitrile blue gloves 2xl	001-430-6310-000	7.94
ALLIANT ENERGY	INV0000590	10/05/2026	700 S Troy Rd Park	001-430-6371-000	211.14
ALLIANT ENERGY	INV0000590	10/05/2026	1555 E Knoll Park	001-430-6371-000	102.53
Department 430 - PARKS Total:					644.60
Department: 640 - LEGAL SERVICES & ENGINEERING SERVICES					
LYNCH DALLAS PC	230211	10/05/2026	Legal Services	001-640-6411-000	2,053.25
SPEER FINANCIAL INC	IA d6/26-19	10/05/2026	FY25 CONTINUING DISCLOSU...	001-640-6411-000	350.00
SPEER FINANCIAL INC	120-26	10/05/2026	Series 2026 GO Bond Issuance...	001-640-6411-000	11,030.00
SNYDER & ASSOCIATES	126-0010.080 - 3-2	10/05/2026	1730 Ordinance & Policy Upda...	001-640-6407-000	1,013.00
SNYDER & ASSOCIATES	126-0010.080 - 3-2	10/05/2026	General-review annex dates, ...	001-640-6407-000	1,749.50
DORSEY & WHITNEY LLP	4220244	10/05/2026	Series 2026 GO Bond Legal Fe...	001-640-6411-000	17,000.00
Department 640 - LEGAL SERVICES & ENGINEERING SERVICES Total:					33,195.75
Department: 650 - CITY HALL & GENERAL BUILDINGS					
JOHN DEERE CREDIT	6339263-2	10/05/2026	Nonscratch 3pk Scotch scrub ...	001-650-6310-000	4.29
MID-AMERICAN ENERGY	INV0000594	10/05/2026	Town hall	001-650-6371-000	20.15

Expense Approval Report

Payment Dates: 9/22/2026 - 10/1/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MID-AMERICAN ENERGY	INV0000594	10/05/2026	Church	001-650-6371-000	21.96
GREAT WESTERN SUPPLY CO	277506	10/05/2026	Multifold white towels	001-650-6310-000	10.22
ALLIANT ENERGY	INV0000589	10/05/2026	205 2nd St	001-650-6371-000	30.81
ALLIANT ENERGY	INV0000589	10/05/2026	Robins Community Center (Hal...	001-650-6371-000	417.92
Department 650 - CITY HALL & GENERAL BUILDINGS Total:					505.35
Fund 001 - GENERAL FUND Total:					45,294.09

Fund: 110 - ROAD USE TAX

IPERS	INV0000541	09/01/2026	Monthly IPERS	110-2123-000	548.05
IPERS	INV0000552	09/01/2026	Monthly IPERS	110-2123-000	530.32
IPERS	INV0000577	09/15/2026	Monthly IPERS	110-2123-000	530.91
					1,609.28

Department: 210 - ROADS, BRIDGES & SIDEWALKS

JOHN DEERE CREDIT	6337192	10/05/2026	No spill 5 gallon diesel can	110-210-6331-000	44.99
JOHN DEERE CREDIT	6337932	10/05/2026	Zipwax 100oz turtle wax & wa...	110-210-6504-000	7.99
JOHN DEERE CREDIT	6337932	10/05/2026	SMV plastic sign	110-210-6504-000	11.99
JOHN DEERE CREDIT	6337932	10/05/2026	Loyalty rewards	110-210-6504-000	-5.00
MARION IRON CO	277714	10/05/2026	16# flat drop	110-210-6504-000	16.00
RADIO COMMUNICATIONS	202455	10/05/2026	152-162 mhz chrome nut	110-210-6332-000	12.00
RADIO COMMUNICATIONS	202455	10/05/2026	Radio mount up to 1/2" thick	110-210-6332-000	29.00
RADIO COMMUNICATIONS	202455	10/05/2026	Repair and test radio-Truck 30	110-210-6332-000	210.00
RADIO COMMUNICATIONS	202455	10/05/2026	Crimp UHF male connector	110-210-6332-000	5.25
WRIGHT WAY TRAILERS	283446	10/05/2026	LP Gas	110-210-6331-000	50.80
MID-AMERICAN ENERGY	INV0000591	10/05/2026	Streets Building	110-210-6371-000	20.15
WRIGHT WAY TRAILERS	283507	10/05/2026	LP Gas	110-210-6417-000	50.80
ALLIANT ENERGY	INV0000590	10/05/2026	200 Maxfield-Public Works	110-210-6371-000	133.72
ALLIANT ENERGY	INV0000590	10/05/2026	145 E Main St	110-210-6371-000	25.89
ALLIANT ENERGY	INV0000590	10/05/2026	200 Maxfield New Shop	110-210-6371-000	35.47
SNYDER & ASSOCIATES	126.0010.080 - 3	10/05/2026	Streets-trails map to HDR, MU...	110-210-6407-000	306.00
WRIGHT WAY TRAILERS	283688	10/05/2026	LP Gas	110-210-6504-000	31.75
WRIGHT WAY TRAILERS	283767	10/05/2026	LP Gas	110-210-6417-000	25.40
WRIGHT WAY TRAILERS	283829	10/05/2026	LP Gas	110-210-6417-000	29.21
Department 210 - ROADS, BRIDGES & SIDEWALKS Total:					1,041.41

Department: 230 - STREET LIGHTING

ALLIANT ENERGY	INV0000590	10/05/2026	W Main St BRGLGT 55A	110-230-6378-000	210.82
ALLIANT ENERGY	INV0000590	10/05/2026	735 Main St Lights	110-230-6378-000	95.44
ALLIANT ENERGY	INV0000590	10/05/2026	Main St Mentzer Rd	110-230-6378-000	61.42
ALLIANT ENERGY	INV0000590	10/05/2026	Robins Town-Street Lights	110-230-6378-000	1,842.30
Department 230 - STREET LIGHTING Total:					2,209.98

Fund 110 - ROAD USE TAX Total: 4,860.67**Fund: 600 - WATER UTILITY**

IPERS	INV0000541	09/01/2026	Monthly IPERS	600-2123-000	215.50
					215.50

Department: 810 - WATER

LAMSON DUGGAN & MURRAY	019293	10/05/2026	28E Agreement RE: Water	600-810-6411-000	460.00
Department 810 - WATER Total:					460.00

Fund 600 - WATER UTILITY Total: 675.50**Fund: 610 - SEWER UTILITY**

IPERS	INV0000541	09/01/2026	Monthly IPERS	610-2123-000	418.00
IPERS	INV0000552	09/01/2026	Monthly IPERS	610-2123-000	483.23
IPERS	INV0000577	09/15/2026	Monthly IPERS	610-2123-000	483.84
					1,385.07

Department: 815 - SEWER

MID-AMERICAN ENERGY	INV0000591	10/05/2026	Kervin Lift Station	610-815-6371-000	16.54
MID-AMERICAN ENERGY	INV0000591	10/05/2026	Maple St Lift	610-815-6371-000	17.74
MID-AMERICAN ENERGY	INV0000591	10/05/2026	Twin Leaf Lift	610-815-6371-000	17.14
ALLIANT ENERGY	INV0000590	10/05/2026	1151 Charlotte Ave	610-815-6371-000	133.29

Expense Approval Report**Payment Dates: 9/22/2026 - 10/1/2026**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALLIANT ENERGY	INV0000590	10/05/2026	696 Kervin Ct	610-815-6371-000	30.07
				Department 815 - SEWER Total:	214.78
				Fund 610 - SEWER UTILITY Total:	1,599.85
				Grand Total:	52,430.11

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	45,294.09	8,851.71
110 - ROAD USE TAX	4,860.67	1,609.28
600 - WATER UTILITY	675.50	215.50
610 - SEWER UTILITY	1,599.85	1,385.07
Grand Total:	52,430.11	12,061.56

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-110-6310-000	BUILDING REPAIR/MAIN...	10.23	0.00
001-110-6371-000	ELECTRIC/GAS UTILITIES-...	423.06	0.00
001-150-6230-000	TRAINING - FIRE	33.10	0.00
001-150-6231-000	MEDICAL TRAINING - FIRE	18.00	0.00
001-150-6310-000	BUILDING MAINT & REP...	10.23	0.00
001-150-6371-000	ELECTRIC/GAS UTILITIES -..	423.06	0.00
001-150-6598-000	FIRE DEPARTMENT ATTI...	149.00	0.00
001-190-6490-000	ANIMAL CONTROL-HUM...	130.00	0.00
001-210-6763-000	CAPITAL OUTLAY-BRIDG...	900.00	0.00
001-2123-000	IPERS W/H	8,851.71	8,851.71
001-430-6310-000	BUILDING MAINT & REP...	295.49	0.00
001-430-6320-000	GROUNDS MAINT & REP...	35.44	0.00
001-430-6371-000	ELECTRIC/GAS UTILITIES -..	313.67	0.00
001-640-6407-000	ENGINEERING EXPENSE -..	2,762.50	0.00
001-640-6411-000	LEGAL FEES - P&A	30,433.25	0.00
001-650-6310-000	BUILDING REPAIR/MAIN...	14.51	0.00
001-650-6371-000	GAS/ELECTRIC UTILITIES -..	490.84	0.00
110-210-6331-000	VEHICLE GAS & OIL - RO...	95.79	0.00
110-210-6332-000	EQUIPMENT REPAIR - R...	256.25	0.00
110-210-6371-000	ELECTRIC/GAS UTILITIES -..	215.23	0.00
110-210-6407-000	ENGINEERING EXPENSE -..	306.00	0.00
110-210-6417-000	STREET MAINTENANCE -..	105.41	0.00
110-210-6504-000	PARTS & REPAIR-ROAD ...	62.73	0.00
110-2123-000	IPERS W/H - ROAD USE	1,609.28	1,609.28
110-230-6378-000	STREET LIGHTS	2,209.98	0.00
600-2123-000	IPERS W/H - WATER	215.50	215.50
600-810-6411-000	LEGAL FEES - WATER	460.00	0.00
610-2123-000	IPERS W/H - SEWER	1,385.07	1,385.07
610-815-6371-000	GAS/ELECTRIC UTILITIES -..	214.78	0.00
Grand Total:		52,430.11	12,061.56

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	52,430.11	12,061.56
Grand Total:	52,430.11	12,061.56



Robins, IA

REVENUE

My Budget Report Group Summary

For Fiscal: 2026 - 2027 Period Ending: 10/31/2026

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND						
110 - POLICE DEPT	3,500.00	3,500.00	0.00	755.39	-2,744.61	78.42%
130 - EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00%
150 - FIRE DEPARTMENT	0.00	0.00	0.00	7,971.00	7,971.00	0.00%
170 - BUILDING INSPECTIONS	86,500.00	86,500.00	0.00	27,635.05	-58,864.95	68.05%
290 - SOLID WASTE	600.00	600.00	0.00	61.25	-538.75	89.79%
430 - PARKS	8,000.00	8,000.00	0.00	3,000.00	-5,000.00	62.50%
460 - COMMUNITY CENTER	6,000.00	6,000.00	0.00	1,600.00	-4,400.00	73.33%
499 - OTHER CULTURE & RECREATION	90.00	90.00	0.00	50.00	-40.00	44.44%
540 - PLANNING & ZONING	2,700.00	2,700.00	0.00	0.00	-2,700.00	100.00%
620 - CLERK/TREASURER & FINANCIAL ADMINISTRATION	81,600.00	81,600.00	0.00	9,266.02	-72,333.98	88.64%
650 - CITY HALL & GENERAL BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00%
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
950 - PROPERTY TAXES	1,851,448.00	1,851,448.00	0.00	3,742.86	-1,847,705.14	99.80%
Fund: 001 - GENERAL FUND Total:	2,040,438.00	2,040,438.00	0.00	54,081.57	-1,986,356.43	97.35%
Fund: 110 - ROAD USE TAX						
210 - ROADS, BRIDGES & SIDEWALKS	0.00	0.00	0.00	0.00	0.00	0.00%
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
950 - PROPERTY TAXES	469,420.00	469,420.00	0.00	88,719.19	-380,700.81	81.10%
Fund: 110 - ROAD USE TAX Total:	469,420.00	469,420.00	0.00	88,719.19	-380,700.81	81.10%
Fund: 112 - EMPLOYEE BENEFITS						
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
950 - PROPERTY TAXES	278,472.00	278,472.00	0.00	424.78	-278,047.22	99.85%
Fund: 112 - EMPLOYEE BENEFITS Total:	278,472.00	278,472.00	0.00	424.78	-278,047.22	99.85%
Fund: 121 - LOCAL OPTION SALES TAX						
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
950 - PROPERTY TAXES	565,000.00	565,000.00	0.00	138,105.64	-426,894.36	75.56%
Fund: 121 - LOCAL OPTION SALES TAX Total:	565,000.00	565,000.00	0.00	138,105.64	-426,894.36	75.56%
Fund: 125 - TIF						
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
950 - PROPERTY TAXES	418,208.00	418,208.00	0.00	932.56	-417,275.44	99.78%
Fund: 125 - TIF Total:	418,208.00	418,208.00	0.00	932.56	-417,275.44	99.78%
Fund: 200 - DEBT SERVICE						
910 - TRANSFERS IN/OUT	502,408.00	502,408.00	0.00	0.00	-502,408.00	100.00%
950 - PROPERTY TAXES	440,913.00	440,913.00	0.00	728.92	-440,184.08	99.83%
Fund: 200 - DEBT SERVICE Total:	943,321.00	943,321.00	0.00	728.92	-942,592.08	99.92%
Fund: 301 - CAPITAL PROJECTS						
750 - CAPITAL PROJECTS	2,000.00	2,000.00	0.00	2,127,586.69	2,125,586.69	06,279.33%
910 - TRANSFERS IN/OUT	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00%
Fund: 301 - CAPITAL PROJECTS Total:	42,000.00	42,000.00	0.00	2,127,586.69	2,085,586.69	4,965.68%
Fund: 600 - WATER UTILITY						
810 - WATER	22,000.00	22,000.00	0.00	3,130.88	-18,869.12	85.77%
Fund: 600 - WATER UTILITY Total:	22,000.00	22,000.00	0.00	3,130.88	-18,869.12	85.77%
Fund: 610 - SEWER UTILITY						
815 - SEWER	465,200.00	465,200.00	1,986.14	115,469.78	-349,730.22	75.18%
Fund: 610 - SEWER UTILITY Total:	465,200.00	465,200.00	1,986.14	115,469.78	-349,730.22	75.18%
Report Total:	5,244,059.00	5,244,059.00	1,986.14	2,529,180.01	-2,714,878.99	51.77%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
001 - GENERAL FUND	2,040,438.00	2,040,438.00	0.00	54,081.57	-1,986,356.43	97.35%
110 - ROAD USE TAX	469,420.00	469,420.00	0.00	88,719.19	-380,700.81	81.10%
112 - EMPLOYEE BENEFITS	278,472.00	278,472.00	0.00	424.78	-278,047.22	99.85%
121 - LOCAL OPTION SALES TAX	565,000.00	565,000.00	0.00	138,105.64	-426,894.36	75.56%
125 - TIF	418,208.00	418,208.00	0.00	932.56	-417,275.44	99.78%
200 - DEBT SERVICE	943,321.00	943,321.00	0.00	728.92	-942,592.08	99.92%
301 - CAPITAL PROJECTS	42,000.00	42,000.00	0.00	2,127,586.69	2,085,586.69	4,965.68%
600 - WATER UTILITY	22,000.00	22,000.00	0.00	3,130.88	-18,869.12	85.77%
610 - SEWER UTILITY	465,200.00	465,200.00	1,986.14	115,469.78	-349,730.22	75.18%
Report Total:	5,244,059.00	5,244,059.00	1,986.14	2,529,180.01	-2,714,878.99	51.77%

My Budget Report

Group Summary

For Fiscal: 2026 - 2027 Period Ending: 10/31/2026

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND						
110 - POLICE DEPT	378,289.00	378,289.00	19,011.79	105,513.81	272,775.19	72.11%
130 - EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00%
150 - FIRE DEPARTMENT	414,812.00	414,812.00	21,046.26	50,349.11	364,462.89	87.86%
170 - BUILDING INSPECTIONS	88,685.00	88,685.00	5,115.24	35,697.82	52,987.18	59.75%
190 - ANIMAL CONTROL	500.00	500.00	130.00	130.00	370.00	74.00%
210 - ROADS, BRIDGES & SIDEWALKS	118,050.50	118,050.50	2,745.51	16,576.99	101,473.51	85.96%
230 - STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00%
240 - TRAFFIC CONTROL & SAFETY	0.00	0.00	0.00	0.00	0.00	0.00%
290 - SOLID WASTE	25,600.00	25,600.00	0.00	270.52	25,329.48	98.94%
410 - LIBRARY SERVICES	110,000.00	110,000.00	0.00	0.00	110,000.00	100.00%
430 - PARKS	233,444.00	233,444.00	3,069.05	24,053.59	209,390.41	89.70%
450 - CEMETERY	500.00	500.00	0.00	16.74	483.26	96.65%
490 - SPECIAL EVENTS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
499 - OTHER CULTURE & RECREATION	0.00	0.00	0.00	0.00	0.00	0.00%
510 - COMMUNITY BEAUTIFICATION	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
540 - PLANNING & ZONING	30,932.00	30,932.00	2,102.11	12,284.58	18,647.42	60.29%
610 - MAYOR & COUNCIL	27,000.00	27,000.00	3,260.54	6,850.94	20,149.06	74.63%
620 - CLERK/TREASURER & FINANCIAL ADMINISTRATION	516,649.00	516,649.00	24,589.08	194,037.70	322,611.30	62.44%
630 - ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00%
640 - LEGAL SERVICES & ENGINEERING SERVICES	100,000.00	100,000.00	33,195.75	62,230.86	37,769.14	37.77%
650 - CITY HALL & GENERAL BUILDINGS	43,065.00	43,065.00	1,417.69	11,286.49	31,778.51	73.79%
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 001 - GENERAL FUND Total:	2,095,026.50	2,095,026.50	115,683.02	519,299.15	1,575,727.35	75.21%
Fund: 110 - ROAD USE TAX						
210 - ROADS, BRIDGES & SIDEWALKS	396,244.00	396,244.00	15,172.68	118,560.58	277,683.42	70.08%
230 - STREET LIGHTING	50,000.00	50,000.00	2,209.98	13,328.86	36,671.14	73.34%
240 - TRAFFIC CONTROL & SAFETY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
250 - SNOW REMOVAL	14,645.00	14,645.00	183.96	1,287.72	13,357.28	91.21%
260 - HIGHWAY ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00%
270 - STREET CLEANING	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 110 - ROAD USE TAX Total:	468,389.00	468,389.00	17,566.62	133,177.16	335,211.84	71.57%
Fund: 112 - EMPLOYEE BENEFITS						
110 - POLICE DEPT	109,007.00	109,007.00	3,813.59	19,616.50	89,390.50	82.00%
150 - FIRE DEPARTMENT	11,775.00	11,775.00	2,579.29	5,709.57	6,065.43	51.51%
170 - BUILDING INSPECTIONS	26,270.00	26,270.00	1,405.97	9,767.79	16,502.21	62.82%
210 - ROADS, BRIDGES & SIDEWALKS	34,236.00	34,236.00	3,349.99	12,909.32	21,326.68	62.29%
250 - SNOW REMOVAL	2,478.00	2,478.00	44.20	331.03	2,146.97	86.64%
430 - PARKS	5,063.00	5,063.00	426.40	2,895.12	2,167.88	42.82%
540 - PLANNING & ZONING	4,374.00	4,374.00	422.73	2,324.00	2,050.00	46.87%
610 - MAYOR & COUNCIL	1,700.00	1,700.00	247.68	514.20	1,185.80	69.75%
620 - CLERK/TREASURER & FINANCIAL ADMINISTRATION	80,142.00	80,142.00	3,061.82	13,682.14	66,459.86	82.93%
650 - CITY HALL & GENERAL BUILDINGS	1,112.00	1,112.00	155.55	363.98	748.02	67.27%
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 112 - EMPLOYEE BENEFITS Total:	276,157.00	276,157.00	15,507.22	68,113.65	208,043.35	75.34%
Fund: 121 - LOCAL OPTION SALES TAX						
299 - STORM WATER/DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00%
430 - PARKS	207,623.00	207,623.00	0.00	0.00	207,623.00	100.00%

My Budget Report

For Fiscal: 2026 - 2027 Period Ending: 10/31/2026

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
520 - ECONOMIC DEVELOPMENT	50,000.00	50,000.00	0.00	12,500.00	37,500.00	75.00%
599 - 599	615,000.00	615,000.00	0.00	11,353.25	603,646.75	98.15%
710 - DEBT SERVICE	84,200.00	84,200.00	0.00	0.00	84,200.00	100.00%
910 - TRANSFERS IN/OUT	84,200.00	84,200.00	0.00	0.00	84,200.00	100.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 121 - LOCAL OPTION SALES TAX Total:	1,041,023.00	1,041,023.00	0.00	23,853.25	1,017,169.75	97.71%
Fund: 125 - TIF						
910 - TRANSFERS IN/OUT	418,208.00	418,208.00	0.00	0.00	418,208.00	100.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 125 - TIF Total:	418,208.00	418,208.00	0.00	0.00	418,208.00	100.00%
Fund: 200 - DEBT SERVICE						
710 - DEBT SERVICE	855,636.00	855,636.00	0.00	0.00	855,636.00	100.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 200 - DEBT SERVICE Total:	855,636.00	855,636.00	0.00	0.00	855,636.00	100.00%
Fund: 301 - CAPITAL PROJECTS						
750 - CAPITAL PROJECTS	1,890,000.00	1,890,000.00	0.00	0.00	1,890,000.00	100.00%
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 301 - CAPITAL PROJECTS Total:	1,890,000.00	1,890,000.00	0.00	0.00	1,890,000.00	100.00%
Fund: 600 - WATER UTILITY						
810 - WATER	86,562.00	86,562.00	1,098.80	4,683.99	81,878.01	94.59%
910 - TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 600 - WATER UTILITY Total:	86,562.00	86,562.00	1,098.80	4,683.99	81,878.01	94.59%
Fund: 610 - SEWER UTILITY						
815 - SEWER	432,264.00	432,264.00	9,592.83	94,768.05	337,495.95	78.08%
910 - TRANSFERS IN/OUT	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
999 - PROFIT HANDLER	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 610 - SEWER UTILITY Total:	472,264.00	472,264.00	9,592.83	94,768.05	377,495.95	79.93%
Report Total:	7,603,265.50	7,603,265.50	159,448.49	843,895.25	6,759,370.25	88.90%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
001 - GENERAL FUND	2,095,026.50	2,095,026.50	115,683.02	519,299.15	1,575,727.35	75.21%
110 - ROAD USE TAX	468,389.00	468,389.00	17,566.62	133,177.16	335,211.84	71.57%
112 - EMPLOYEE BENEFITS	276,157.00	276,157.00	15,507.22	68,113.65	208,043.35	75.34%
121 - LOCAL OPTION SALES TAX	1,041,023.00	1,041,023.00	0.00	23,853.25	1,017,169.75	97.71%
125 - TIF	418,208.00	418,208.00	0.00	0.00	418,208.00	100.00%
200 - DEBT SERVICE	855,636.00	855,636.00	0.00	0.00	855,636.00	100.00%
301 - CAPITAL PROJECTS	1,890,000.00	1,890,000.00	0.00	0.00	1,890,000.00	100.00%
600 - WATER UTILITY	86,562.00	86,562.00	1,098.80	4,683.99	81,878.01	94.59%
610 - SEWER UTILITY	472,264.00	472,264.00	9,592.83	94,768.05	377,495.95	79.93%
Report Total:	7,603,265.50	7,603,265.50	159,448.49	843,895.25	6,759,370.25	88.90%



265 S 2ND Street, Robins, IA 52328

www.cityofrobins.org

REQUEST TO HUNT WITHIN THE CITY LIMITS OF ROBINS

Hunter's Name: _____

Contact Phone Number: _____

Contact Email: _____

Method of Hunting: _____ Firearms _____ Bowhunting

Property location requesting to be hunted (*Please include map of the area**):

If Property is not in the hunter's name, has written permission been received from property owner:

_____ Yes (Please provide copy) _____ No

Please identify the hunting season date range that permission is being requested:

Have you ever been charged, arrested, or convicted of an Iowa Fish & Game Violation?

_____ Yes _____ No

Have you ever been charged, arrested, or convicted of a felony?

_____ Yes _____ No

I understand that all bow hunting activities must be conducted from an elevated position, at least 10 feet above the ground and no closer than 200 feet from any residence or occupied structure, or any established walkway, bikeway, trail, or park. All shots must be in a downward trajectory in an inward direction to the permitted property.

I understand that a Robins Urban Deer Management Permit, a valid Iowa hunting license, habitat stamp, signed landowner permission form and his/her Bow Hunter Education Course card must be carried while participating in any hunt activity within the city limits.

I authorize the Robins Police Department to investigate and verify the information submitted on this form.

I, the undersigned, do hereby swear that the above information is true, complete and accurate, and I agree to hold the Iowa Department of Natural Resources and the City of Robins: and its agents or employees, harmless from any and all activities associated with this deer management program. I further understand that any misrepresentation on this Application will result in my application being denied and my hunting privileges revoked.

Signature of Applicant

Date

This completed form and all supporting documents (See checklist below) must be submitted before the request is submitted to the Chief of Police or put on the Council agenda for approval. Bowhunting applications can be approved by the Chief of Police, while firearm hunting must be approved by Council. Upon approval, the permission will be good for one year from the approval date and a new request will have to be submitted for a future hunting season.

****NOTE:** If hunting in a group, all individuals must fill out a hunting application. At no time will anyone under the age of 18 be allowed to hunt without an approved adult hunter also present**

ADDITIONAL FORMS NEEDED PRIOR TO CONSIDERATION:

___ Copy of State of Iowa hunting license

___ Bow Hunter's Safety Course Certificate (If applying for bow hunting)

___ Aerial map outlining location of hunting area or tree stand(s) and distances required by Robins City Ordinance (41.12) for bowhunting and Iowa State Code for firearm hunting. (See pages 4 and 5)

___ Written permission from landowner (If different from hunter)

****Completed applications can be turned in at Robins City Hall, the Robins Police Department, or emailed to the Chief of Police at adam.cirkl@cityofrobins.org****

APPLICATION APPROVAL:

Signature of Approval

Approval Date

Title of Person Approving

41.12. DEER HUNTING (Ordinance No. 0705, 5/7/07) Notwithstanding section 41.09 above, for the purpose of urban deer control, a person may hunt deer, during legal shooting hours during the state archery deer season and/or during any DNR sanctioned special metro area season, on any private property within the City of Robins provided:

1. The person has successfully completed the National Bow Hunter Education Course as prescribed by the Iowa Department of Natural Resources. Prior to hunting in Robins, the person must meet with the Robins Chief of Police for discussion of hunt related issues as the Chief sees fit and the person shall advise the Chief of the hunter's home address, a telephone number where the hunter can be reached, and the location of property that will be hunted. The person shall also provide proof of completion of the National Bow Hunter's Education Course.
2. The person is a volunteer and deer hunting by compound, recurve, or longbow and arrow only, but not with a crossbow, except as allowed by state law for disabled persons.
3. The person has the written permission of the owner, lessee, or other person in control of the property.
4. The person is hunting only from within the confines of a tree stand a minimum of ten (10) feet above the ground and no closer than 200 feet from any residence or occupied structure or any established walkway, bikeway, trail, or park.
5. The person has in his/her possession a valid Iowa hunting license, habitat stamp, proper deer license and a signed landowner permission form and his/her Bow Hunter Education Course card.
6. The person complies at all times with any state hunting statutes and with any applicable Department of Natural Resources rules and regulations.

41.08 DISCHARGING WEAPONS.

1. It is unlawful for a person to discharge rifles, shotguns, revolvers, pistols, guns or other firearms of any kind within the City limits except by written consent of the Council.
2. No person shall intentionally discharge a firearm in a reckless manner.

481A.123 Prohibited hunting near buildings, feedlots.

1. A person shall not discharge a firearm or shoot or attempt to shoot a game or fur-bearing animal within two hundred yards of a building inhabited by people or domestic livestock or within two hundred yards of a feedlot unless the owner or tenant has given consent. However, within the corporate limits of a city, a person may take deer with a firearm within fifty yards of a building inhabited by people or domestic livestock, or a feedlot pursuant to an approved special deer population control plan, if the person obtains permission of the owner or tenant of the building or feedlot.

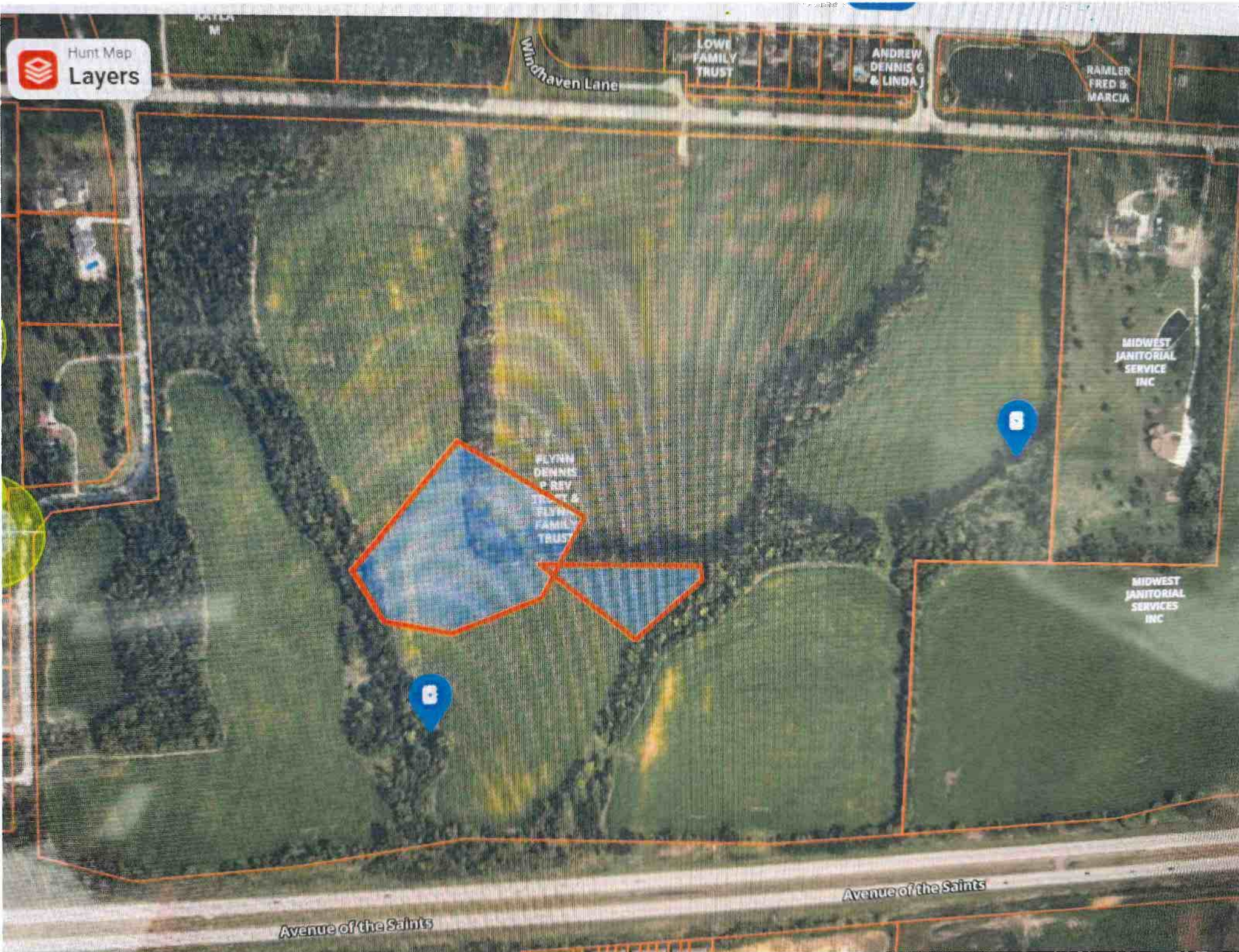
2. As used in this section, "feedlot" means a lot, yard, corral, or other area in which livestock are present and confined, for the purposes of feeding and growth before slaughter. The term does not include areas which are used for the raising of crops or other vegetation and upon which livestock are allowed to graze or feed.

3. a. This section does not apply to the discharge of a firearm for the purpose of target shooting on premises posted as a target shooting range that is open to the public, if the premises have been used as a target shooting range prior to the erection of a building inhabited by people or domestic livestock, or prior to the construction of a feedlot, located within two hundred yards of the target shooting range. This subsection applies only to the erection of a building inhabited by people or domestic livestock or to the construction of a feedlot located within two hundred yards of a target shooting range that is open to the public and that is identified as a target shooting range by the city, county, state, or federal government, which erection or construction occurs on or after May 14, 2004. b. As used in this subsection, "target shooting" means the discharge of a firearm at an inanimate object, for amusement or as a test of skill in marksmanship.

4. a. This section does not apply to the discharge of a firearm on premises identified as a public hunting area, if the premises have been identified as a public hunting area prior to the erection of a building inhabited by people or domestic livestock, or prior to the construction of a feedlot, located within two hundred yards of the public hunting area. This subsection applies only to the erection of a building inhabited by people or domestic livestock or to the construction of a feedlot located within two hundred yards of a public hunting area, which erection or construction occurs on or after May 14, 2004. b. As used in this subsection, "public hunting area" means public lands or waters available for hunting by the public, and identified as a public hunting area by the city, county, state, or federal government.

5. a. This section does not apply to the discharge of a firearm on a farm unit by the owner or tenant of the farm unit or by a family member of the owner or tenant of the farm unit.

b. As used in this subsection, in section 483A.24, subsection 2. [C77, 79, 81, § 109.123] , "family member" "farm unit" "owner" , 88 Acts, ch 1216, § 38; 90 Acts, ch 1194, § 1; 92 Acts, ch 1149, § 1 C93, § 481A.123 , and 2000 Acts, ch 1116, §2; 2004 Acts, ch 1160, §1, 2; 2007 Acts, ch 28, §14 Footnotes For applicable scheduled fine, see §805.8B, subsection 3, paragraph c



Eagle Scout Leadership Service Project Application Cover Sheet

(Will be retained by district after project approval)

Name: Parker William Nannenga
Street: 2627 Glen Elem Dr NE
City: Cedar Rapids
State, Zip: IA 52402
Date of Application: 9/25/2026

Phone: 319 939 7340
Email: ajnannenga@hotmail.com
Age: 14
Birth Date: 4/18/12
Unit Type and #: Troop 766

District (select district): ☒ Northern Lights ☐ Southern Prairie

Approximate Start date of Approved Project: Saturday, October 10th
Estimated time of project (your hours): 25-30
Estimated time of project (others): 40-50
Estimated total time of project: 65-80
Approximate project completion date: Sunday, October 11th
Date I became a Life Scout: March 20, 2026

The following information is also contained on other pages of the booklet, but please include it here for reference. Approval signatures must be done in the project booklet, please list names here.

Description of project you plan to do: We will be scraping, cleaning, and painting three baseball dugouts

in South Troy Park in Robins, Iowa

Name of group the project will benefit: The City of Robins

Address: South Troy Park Robins, IA

Name of official from group: Leslie Hoyt Phone: 319 310 6216

Name of Unit Scoutmaster: Brandon Blankenship Phone: 319 361 7293

Name of Committee Chair: Dennis Walker Phone: 319 393 4940

Unit Advancement Chairman: Jill Powell Phone: 309 241 1980

For Use by District:

Date Received: 9/27/26

Notes/Comments: _____

To minimize any risk, you should use common sense, and must follow the safety guidelines in the current SA publication: Guide to Safe Scouting, A Unit Leader's Guide for Current Policies and Procedures to Safe Activities.

District Approval: Bruce A. [Signature] Date: 9/27/26



Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Parker William Nannenga

Please give a name to your project Painting robins · baseball · dugouts

Instructions for Preparing Your Proposal

Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

1. ***It provides sufficient opportunity to meet the Eagle Scout service project requirement.*** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. ***It appears to be feasible.*** You must show the project is realistic for you to carry out.
3. ***Safety issues will be addressed.*** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
4. ***Action steps for further detailed planning are included.*** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
5. ***You are on the right track with a reasonable chance for a positive experience.***

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the beginnings of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.

Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to each other. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

Name: Parker William Nannenga		Birth date: 9/18/12	
Email Address: gjoan-nenga@hotmail.com		BSA PID number:	
Address: 2677 Glen Elm Drive NE	City: Cedar Rapids	State: Iowa	Zip: 52402
Preferred telephone(s): 319 939 7340		Life Board of Review date:	

Current Unit Information

Check One: ☒ Troop ☐ Crew ☐ Ship	Unit Number: 766
Name of District:	Name of Council: Hawkeye Area Council

Unit Leader Check One: ☒ Scoutmaster ☐ Crew Advisor ☐ Skipper

Name: Brandon Blankenship		Preferred telephone(s): 319 361 7293	
Address:	City:	State:	Zip:
Email Address:			

Unit Committee Chair

Name: Dennis Walker		Preferred telephone(s): 319 393 4940	
Address: 305 N 18th Ave	City: Hiawatha	State: Iowa	Zip: 52233
Email Address: djw1998v@gmail.com			

Unit Advancement Coordinator

(If your unit has one)

Name: Jill Powell		Preferred telephone(s): 369 241 1980	
Address: 166 Free Bird Ct	City: Palo	State: Iowa	Zip: 52274
Email Address: jlp1657@hotmail.com			

Project Beneficiary

(Name of religious institution, school or community)

Name: City of Robins		Preferred telephone(s):	
Address:	City: Robins	State:	Zip:
Email Address:			

Project Beneficiary Representative

(Name of contact person for the project beneficiary)

Name: Leslie Hoyt		Preferred telephone(s): 319 310 6216	
Address: 990 Madison Dr	City: Robins	State: Iowa	Zip:
Email Address:			

Your Council Service Center

Contact Name: Hawkeye Area Council		Preferred telephone(s): 319 562 0541	
Address: 660 32nd Avenue SW	City: Cedar Rapids	State: Iowa	Zip: 52404
Email Address:			

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

Name: Bruce Lyon		Preferred telephone(s): 319 393 5357	
Address:	City:	State:	Zip:
Email Address: Chris.bruce.lyon@hotmail.com			

Project Coach

(Your council or district project approval representative may help you learn who this will be.)

Name: Dennis Walker		Preferred telephone(s): 319 393 4940	
Address: 345 N 18th Ave	City: Hiawatha	State: Iowa	Zip: 52233
Email Address: djw1998v@gmail.com			

Project Description and Benefit

Briefly describe your project

The project I will be doing is painting 3 baseball dugouts in Robin. We will first wipe and clean them and then scrape them. Then after that we will put two coats of paint on them.

Include images on an additional document.

Tell how your project will be helpful to the beneficiary. Why is it needed?

The project will be helpful to the community of Robins by enhancing the facilities. It will clean them up and make everything look nicer. It will help them last longer and allow the community to continue to use them for years to come.

When do you plan to begin carrying out your project?

October 10 2026

When do you think your project will be completed?

October 11 2026

Giving Leadership

Approximately how many people will be needed to help on your project? 10-15

Where will you recruit them (unit members, friends, neighbors, family, others)?

I will recruit them at the scout meetings and call family members and friends.

What do you think will be most difficult about leading them?

The most difficult thing about leading them will be making sure everyone is on the same page and are communicating with each other.

Materials

Materials are things that become part of the finished project, such as lumber, nails and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, use basic dimensions such as 2x4 or 4x4.

We will need 5 to 6 cans of paint. The paint will all be provided by the City of Robins.

Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies and garbage bags.

What types of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

4 drops clothes, roll of plastic, 2 ladders, paper towels, paint stir sticks, paint trays/buckets. We will also need 2 meals and refreshments.

Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

10-15 paint brushes, 2 brooms, a hammer, a flat head screw driver, and 4 scrapers.

Other Needs

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc..

What other needs do you think you might encounter?

Nothing that I can think of right now.

Permits and Permissions

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

We will need permissions from the city of Robins. We are working with city council member Leslie Hoyt to get what we need.

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated materials, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter your estimated expenses below
(include sales tax if applicable)

Materials: 250
Supplies: 50
Tools: 100
Other:
Total Costs: 400

Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

Materials provided by city of robins

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient. If you have more than 10 phases, attach a separate page with your continued phase list.

- 1 Plan out the project and put a date
- 2 Recruit Volunteer for the project.
- 3 Work with Leslie to get supplies from the city.
- 4 collect all tools.
- 5 Organize all the supplies and make sure I have everything I need
- 6 Day of the project
- 7 Scrap
- 8 Clean
- 9 Paint
- 10 Clean up Once complete.

Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

The volunteers will be responsible for there own transportation. My parents will help me transport all the materials, supplies, and tools to the baseball fields.

Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns of which you and your helpers should be aware.

Read the "Age Guidelines for Tool Usage" at Scouting.org

The safety concerns might be the ladders and the paint scrapers.

- Adults only on ladder
- gloves and glasses
- first aid kit available
- water available

Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example, "Complete a more detailed set of drawings."

1. Think through the material and supplies needed.
2. Work with Leslie and my parents to make sure I have everything I need.
3. Recruit volunteers.
4. Day of:
 - kick-off meeting
 - assign jobs
 - get to work
 - clean up

Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.

Candidate's Promise*		<i>Sign below before you seek the other approvals for your proposal.</i>
On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.		
Signed <u>Parter Nannenga</u>	Date <u>9/21/26</u>	

* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.

Unit Leader Approval*	Unit Committee Approval*
I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow them.	This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.
Signed <u>[Signature]</u> Date <u>9/21/2026</u>	Signed <u>[Signature]</u> Date <u>9-21-26</u>
Name (Printed) <u>Brandon Blankenshaw</u>	Name (Printed) <u>Dennis Walker</u>

Beneficiary Approval*	Council or District Approval
This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.	I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.
Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries." Yes <u>X</u> No <u> </u>	
Signed <u>[Signature]</u> Date <u>9/20/26</u>	Signed <u>[Signature]</u> Date <u>9/27/26</u>
Name (Printed) <u>Leslie Hoyt</u>	Name (Printed) <u>Bruce M. Lynn</u>

* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (*). Council or district approval, however, must come after the others.



Eagle Scout Service Project Plan



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name

Eagle Scout Service Project Name

Planned start date

Planned completion date

Eagle Scout requirement 5 says you must "plan" and "develop" your service project. Though this project plan is a tool for your use, and is not approved or signed, it is important in helping to show you have done the required planning and development. You should take this project plan with you to your Eagle Scout board of review. Note that you are not required to provide more details than are necessary for the accomplishment of your project.

A Scout who is prepared will complete the project plan, and then review it with the designated project coach before carrying out the project. The council or district representative who approved your project may have agreed to serve as your project coach, or someone else may be designated to take this important role. A project coach's involvement and review of your project plan is optional, but it can help you avoid many problems or mistakes. This can also improve your chances of passing the Eagle Scout board of review.

You should also show your project plan to your beneficiary prior to carrying out the project. This will help ensure your plans agree with the beneficiary's expectations. Remember, the project beneficiary has the authority to require and approve a project plan. Be sure to read "Navigating the Eagle Scout Service Project" at the end of this workbook.

**ROBINS CITY COUNCIL
RESOLUTION NO. 1026-1**

**A RESOLUTION APPROVING THE CONFLICT WAIVER BETWEEN THE CITY OF ROBINS,
IOWA, AND LYNCH DALLAS LEGAL**

WHEREAS, the City of Robins, Iowa, is represented by Lynch Dallas Legal in various legal matters; and

WHEREAS, Lynch Dallas Legal also represents, and may in the future represent, the City of Hiawatha, Iowa; and

WHEREAS, the interests of the City of Robins and the City of Hiawatha may differ or become adverse in connection with one or more matters, creating potential conflicts of interest in Lynch Dallas Legal's concurrent or successive representation of the two cities; and

WHEREAS, Lynch Dallas Legal has provided the City of Robins with a written **Conflict Waiver – City of Robins, Iowa, and City of Hiawatha, Iowa – Any and All Matters**, dated September 21, 2026, explaining the potential conflicts and the limitations applicable to the waiver; and

WHEREAS, the Conflict Waiver provides that the City of Robins knowingly and voluntarily consents to and waives potential conflicts of interest arising from Lynch Dallas Legal's representation of either or both cities in any and all matters, subject to the limitations stated in the waiver; and

WHEREAS, the Conflict Waiver does not authorize Lynch Dallas Legal to represent one city directly against the other in litigation, contested administrative proceedings, or any other matter in which the cities are directly adverse unless both cities provide separate, informed written consent for that specific matter; and

WHEREAS, the City Council has reviewed the Conflict Waiver and finds it appropriate to authorize the City of Robins to execute the waiver, subject to all limitations and conditions contained therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robins, Iowa, as follows:

Section 1. Approval. The City Council hereby approves the **Conflict Waiver – City of Robins, Iowa, and City of Hiawatha, Iowa – Any and All Matters**, dated September 21, 2026, from Lynch Dallas Legal, attached hereto as **Exhibit A** and incorporated herein by reference.

Section 2. Authorization. The Mayor of the City of Robins, Iowa, is hereby authorized and directed to execute the Conflict Waiver on behalf of the City of Robins.

Section 3. Limitations. The approval granted by this Resolution is subject to all limitations, conditions, and protections contained in the Conflict Waiver, including the requirement for separate, informed written consent before Lynch Dallas Legal may represent one city directly against the other in a matter in which the cities are directly adverse.

Section 4. Effective Date. This Resolution shall take effect immediately upon its approval and adoption.

PASSED AND APPROVED this 5th day of October, 2026.

CITY OF ROBINS, IOWA

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

EXHIBIT A



316 2nd St SE, STE 124
P.O. Box 2457
Cedar Rapids, IA 52406-2457
www.lynchdallas.com
dherman@lynchdallas.com
319.200.3717

Douglas D. Herman | Madison P. Huntzinger
Samantha R. Kuntz | Steven C. Leidinger
Daniel M. Morgan | Patrick J. O'Connell
Amy L. Reasner | Joseph J. Schauf
Bryce E. Schulte | Wilford H. Stone

To: Chuck Hinz, Mayor, City of Robins, Iowa chuck.hinz@cityofrobins.org
Steve Dodson, Mayor, City of Hiawatha, Iowa mayor@hiawatha-iowa.com

From: Attorney Doug Herman

Re: Conflict Waiver – City of Robins, Iowa, and City of Hiawatha, Iowa – Any and All
Matters

Date: September 21, 2026

Dear Mayor Hinz, Mayor Dodson, and Members of the Robins and Hiawatha City Councils:

Lynch Dallas Legal represents, and may in the future represent, the City of Robins, Iowa, and the City of Hiawatha, Iowa, in various matters. Because the interests of the two cities may differ or become adverse in connection with one or more matters, our concurrent or successive representation of the cities presents potential conflicts of interest.

The purpose of this letter is to memorialize that both the City of Robins and the City of Hiawatha have been advised of and understand these potential conflicts and, subject to the limitations stated below, each knowingly and voluntarily consents to and waives any conflict of interest arising from Lynch Dallas Legal's representation of either or both cities in any and all matters, whether now existing or arising in the future, including matters in which the cities' interests may differ.

This waiver does not authorize Lynch Dallas Legal to represent one city directly against the other in litigation, contested administrative proceedings, or any other matter in which the cities are directly adverse unless both cities provide separate, informed written consent for that specific matter. Lynch Dallas Legal will preserve each city's confidential information and will not disclose or use one city's confidential information for the benefit of the other except as authorized or permitted by applicable law and professional-conduct rules.

If a conflict becomes non-consentable, or if Lynch Dallas Legal determines that continued representation would materially limit its responsibilities to either city, the firm may be required to withdraw from representing one or both cities in the affected matter.

By signing below, the City of Robins and the City of Hiawatha each acknowledges that it has had the opportunity to consult with legal counsel independent of Lynch Dallas Legal concerning this waiver; understands the material risks and reasonably available alternatives; and knowingly and voluntarily consents to the representations described above.

Please have an authorized representative of each city sign below to indicate that the City of Robins and the City of Hiawatha have read and understand the foregoing and each agrees to waive the potential conflicts described in this letter with respect to any and all matters involving the two cities.

Please let me know if you have any questions or concerns.

Sincerely yours,

Douglas D. Herman

Douglas D. Herman

LYNCH DALLAS LEGAL

ACKNOWLEDGEMENT & WAIVER

Having read and understood the foregoing and having had the opportunity to consult with legal counsel independent of Lynch Dallas Legal, each undersigned, being duly authorized by the respective City Council of the City of Robins, Iowa, or the City of Hiawatha, Iowa, hereby memorializes and affirms that its city knowingly and voluntarily consents to and waives the potential conflicts of interest described above arising from Lynch Dallas Legal's representation of the City of Robins and the City of Hiawatha in any and all matters, subject to the limitations set forth in this letter.

CITY OF ROBINS, IOWA

By: _____
Mayor Chuck Hinz

Date: _____

CITY OF HIAWATHA, IOWA

By: _____
Mayor Steve Dodson

Date: _____

**ROBINS CITY COUNCIL
RESOLUTION NO. 1026-2**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SNYDER &
ASSOCIATES, INC. FOR THE 2027 NORTH CENTER POINT ROAD
PAVEMENT REHABILITATION PROJECT**

WHEREAS, the City of Robins, Iowa, desires to proceed with the engineering and design of the 2027 Pavement Rehabilitation Project; and

WHEREAS, Snyder & Associates, Inc., 900 Bell Drive SW, Cedar Rapids, Iowa, has prepared a Professional Services Agreement to provide engineering services for the 2027 Pavement Rehabilitation Project; and

WHEREAS, the Professional Services Agreement includes survey and mapping, design, plan production, utility coordination, public engagement, bidding services, and related professional services for the project; and

WHEREAS, the project includes pavement rehabilitation improvements for North Center Point Road, North Troy Road, Quass Road, and Freeseway Drive, as identified in the Scope of Services attached to the Agreement; and

WHEREAS, the Agreement establishes fees for Basic Services on an hourly basis, not to exceed **\$89,500**, with additional services to be authorized by contract amendment as provided in the Agreement; and

WHEREAS, the City Council finds that entering into the Professional Services Agreement with Snyder & Associates, Inc. is in the best interest of the City and is necessary to proceed with the 2027 Pavement Rehabilitation Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robins, Iowa, as follows:

1. **Approval of Agreement.** The Professional Services Agreement between the City of Robins, Iowa, and Snyder & Associates, Inc. for the **2027 North Center Point Road Pavement Rehabilitation Project** is hereby approved.
2. **Scope of Services.** The engineering services shall be performed in accordance with the Scope of Services and Task Budget Hours Breakdown attached to and incorporated into the Professional Services Agreement.
3. **Compensation.** Compensation for Basic Services shall be provided on an hourly basis with a **not-to-exceed amount of \$89,500**, as established in the Agreement. Additional services shall require authorization in accordance with the terms of the Agreement.
4. **Authorization.** The Mayor and City Clerk/Treasurer are hereby authorized to execute the Professional Services Agreement and any documents reasonably necessary to carry out the intent of this Resolution, subject to the terms and conditions approved by the City Council.
5. **Effective Date.** This Resolution shall be effective upon its passage and approval.

PASSED AND APPROVED this 5th day of October, 2026.

CITY OF ROBINS, IOWA

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

STANDARD PROFESSIONAL SERVICES AGREEMENT

(Short Form)

NOW ON THIS _____ day of October, 2026, **Snyder & Associates, Inc.**,
900 Bell Drive SW, Cedar Rapids, IA 52404, (hereinafter, Professional), and
City of Robins

(hereinafter, Client) do hereby agree as follows:

1. **PROJECT:** Professional agrees to provide Professional Services (Services) for Client's project known and identified as: 2027 Pavement Rehabilitation
2. **SCOPE AND FEES:** The Scope of and the fees to be paid for said Services are set forth on Exhibit A attached hereto and by this reference made a part of this Agreement. Any Services not shown on Exhibit A shall be considered Additional Services. Additional Services may only be added by written change order, amendment or supplement to this agreement signed by both parties.
3. **TIMELINESS:** Professional will perform its services with reasonable diligence and expediency consistent with sound professional practices and within the time period(s), if any, set forth in Exhibit A.
4. **STANDARD OF CARE:** In providing Services under this Agreement, the Professional shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same professional discipline currently practicing under similar circumstances at the same time and in the same or similar locality. Professional makes no warranty, express or implied, as to its professional services rendered under this Agreement. Client shall promptly report to Professional any defects or suspected defects in the Professional's Services of which Client becomes aware. Withholdings, deductions or offsets shall not be made from the Professional's compensation for any reason unless the professional has been found to be legally liable for such amounts by a court of competent jurisdiction.
5. **INVOICE, PAYMENT, INTEREST, SUSPENSION:** Professional shall prepare invoices in accordance with its standard invoicing practices and submit the invoice(s) to Client on a monthly basis. Client agrees to timely pay each invoice within 30 days of the invoice date. Payments not paid within said 30 days shall accrue interest on unpaid balances at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said 30th day. In addition, Professional may, after giving 7 days written notice to Client, suspend services under this Agreement until Professional has been paid in full for Services, interest, expenses and other related charges rendered, accrued, advanced and/or incurred by Professional to the date of suspension. Client waives any and all claims against Professional arising out of or resulting from said suspension. Payments will be credited first to interest, then to expenses, then to principal.
6. **RELIANCE:** The Client shall furnish, at its expense, all information, requirements, reports, data, surveys and instructions required by this Agreement and Professional may use such furnished information and material in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Professional shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors.
7. **ASSIGNMENT:** Client shall not transfer, sublet or assign any rights or duties under or interest in this Agreement, without the prior written consent of Professional.
8. **OWNERSHIP OF INSTRUMENTS OF SERVICE:** All reports, drawings, specifications, electronic and hard copy files, field data, notes and other documents and instruments prepared by Professional for the Project are acknowledged to be instruments of service and shall remain the property of the Professional. The Professional shall retain all common law, statutory and other reserved rights, including, without limitation, the copyrights thereto. If Professional agrees to allow transfer of its electronic media file(s), Client understands and agrees that as a condition precedent, it will sign the Professional's "Electronic Media Transfer Agreement" form prior to the transfer of an electronic media file.

ADDITIONAL TERMS AND CONDITIONS

9. **MUTUAL INDEMNIFICATION:** The Professional and the Client mutually agree, to the fullest extent permitted by law, to indemnify and hold each other harmless from any and all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from their own negligent acts, errors or omissions, or willful misconduct in the performance of their services, duties and responsibilities under this Agreement, to the extent that each party is responsible for such damages, liabilities and costs on a comparative basis of fault.
10. **MUTUAL WAIVERS:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Professional, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement.
11. **LIMITATION:** In allocating the risks of this Project and notwithstanding any other provision of this Agreement, the Client agrees to limit, to the maximum extent permitted by law, the Professional's liability for the Client's damages to the aggregate sum of the Professional's fee for this Project. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.
12. **DISPUTE RESOLUTION:** Any disputes that arise during the Project or following the completion of the Project will be resolved by representatives from each party who have authority to settle. Those issues not resolved shall be submitted to formal nonbinding mediation prior to submission to a court of competent jurisdiction. Each party shall endeavor to include a similar dispute resolution in all agreements with other consultants, contractors and subcontractors of any tier who are retained for the project so that formal mediation is required as the primary form of dispute resolution.
13. **SEVERABILITY:** If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.
14. **SURVIVAL:** Notwithstanding completion or termination of this Agreement for any reason, all rights duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.
15. **GOVERNING LAW AND JURISDICTION:** The Client and the Professional agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Iowa, without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions. It is further agreed that any legal action between the Client and the Professional arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in the State of Iowa.
16. **ATTORNEYS FEES, COSTS:** In the event legal action is necessary to enforce the payment terms of this Agreement, Professional shall be entitled to collect from Client and Client agrees to pay to Professional any judgment or settlement sum(s) due, plus reasonable attorneys' fees, court costs and other expenses incurred by Professional for such collection action and, in addition, the reasonable value of the Professional's time and expenses spent for such collection action, computed according to the Professional's prevailing fee schedule and expense policy.
17. **INCORPORATION BY REFERENCE:** It is understood and agreed that the provisions of the following attached Exhibits are incorporated herein and by this reference made a part of this Agreement:

Exhibit A Scope of Services

Exhibit

_____(Client)

By: _____
(Authorized agent)

(Printed or typed signature)

Exhibit B Task Budget Hours Breakdown

Exhibit

SNYDER & ASSOCIATES, INC. (Professional)

By: Lindsay Beaman
(Authorized agent)

Lindsay Beaman, Business Unit Leader
(Printed or typed signature)

Route executed copy to:

EXHIBIT A – SCOPE OF SERVICES**2027 PAVEMENT REHABILITATION**

DATE: SEPTEMBER 29, 2026

CLIENT: ROBINS, IOWA
265 SOUTH SECOND ST
ROBINS, IA 52328
C/O LISA GOODIN

PROFESSIONAL: SNYDER & ASSOCIATES, INC.
900 BELL DR SW
CEDAR RAPIDS, IA 52404

GENERAL:

This scope of services outlines the engineering services required to complete the 2027 Pavement Rehabilitation of the following streets as identified by the City of Robins Public Works Department:

Base Bid – North Center Point Road

- a. City of Robins project limits will be from the south city limits to County Home Road
- b. City of Hiawatha project limits will be from Tower Terrace Road to the north city limits

Bid Alternate 1 – North Troy Road from Main Street to Taylor Drive

Bid Alternate 2 – Quass Road from Main Street to approximately 4,000 ft north (2019 Pavement Rehabilitation limits

Bid Alternate 3 – Freeseway Drive from South Mentzer Road to Rogers Street

BASIC SERVICES:

I. SURVEY AND MAPPING
A. DESIGN SURVEY

The Professional shall obtain necessary survey within the project limits including boundary and topography survey, location and elevation of existing surface features and locate, where possible, underground utilities from existing records and field locates by the utility companies as made available.

Planned topographic survey includes:

1. Freeseway Dr roadway longitudinal crown, curb and gutter, and driveways within the project limits
2. Shoulders and ditches along the west side of North Center Point Road from Singer Hill Lane to West Main Street
3. Private properties as determined by the Professional, generally including up to 20' of driveways beyond the edge of pavement and other private property features expected to be within the construction limits
4. Sidewalk ramps and landings within the public right-of-way – None expected

5. Fences, signs, buildings, etc. – Generally only expected along Freeseway Dr and N Center Point Rd from Singer Hill Ln to Main St
6. Vegetation 4” diameter and larger – Generally only expected along Freeseway Dr and N Center Point Rd from Singer Hill Ln to Main St
7. Utility appurtenances likely to be impacted by the project
8. Sanitary and storm sewer above ground structures and invert elevations
9. Water infrastructure within the project limits

B. UTILITY SURVEY

Utility survey is planned along N Center Point Rd west shoulder and ditch from Singer Hill Ln to Main St and along Freeseway Dr within the project limits. This task consists of field survey indicating the location of utilities within the existing right-of-way for the project. The Professional shall field locate visible valves and utility accesses within the project limits to accurately account for adjustment and/or replacement. Underground utilities will be incorporated into the project through map requests to the utility companies and drawn into the design file. Utilities include phone, gas, fiber optic, water main, overhead/underground electrical, sanitary sewer, storm sewer, and in-pavement traffic control equipment (including power poles, pedestals, valves, and manholes).

C. RIGHT-OF-WAY SURVEY

The Professional shall determine the location of existing Right-of-Way (ROW) and identify current property owners adjacent to the project.

D. PAVEMENT CORES

The Professional shall collect 3 pavement core samples on Freeseway Dr to document existing pavement conditions and verify the concept design scope.

II. CONCEPTUAL DESIGN [*Previously Established*]

The conceptual design for the project has been established by the City Public Works Department prior to this Professional Services Agreement.

North Center Point Road – Pavement rehabilitation concept scope includes a full-width profile mill, 2” HMA overlay, new asphalt shoulder along the west side from Singer Hill Ln to W Main St, 2’ wide granular shoulders, pavement notch at all intersections and paved driveways, partial depth patching at deteriorated joints.

North Troy Road – Pavement rehabilitation concept scope includes a full-width profile mill, 2” HMA overlay, 2’ wide granular shoulders, and pavement notch at all intersections and paved driveways.

Quass Road – Pavement rehabilitation concept scope includes a full-width profile mill, 2” HMA overlay, 2’ wide granular shoulders, and pavement notch at all intersections and paved driveways.

Freeseway Drive – Pavement rehabilitation concept scope includes a full-width full-depth mill, full-depth HMA inlay between curbs with crown correction, and pavement notch at all paved driveways.

III. PLAN PRODUCTION

The Professional will prepare detailed design plans for the construction of the proposed improvements.

A. STREET DESIGN

The Professional shall utilize standard design practices based on the 2026 edition of SUDAS as adopted by the Client. No sidewalks or ADA sidewalk ramp improvements are anticipated with the project. *Design exceptions for items that are not feasible to design to current standards shall be vetted with the Client and documented as approved in the construction drawings. Anticipated design exceptions include but may not be limited to horizontal alignment curvature, vertical profile grades and curvature, sight distances, object setbacks and clear zones, shoulder width, foreslope and backslope grades, and stormwater drainage.*

B. UTILITY DESIGN

No public utility improvements (water main, sanitary sewer, storm sewer) are anticipated to be incorporated with the project.

Existing utility infrastructure within the project limits will be adjusted to proposed grade.

C. QA/QC

Establish review and checking procedures for project deliverables.

D. DRAFT PLANS (90%)

The Professional shall prepare Draft Plans (90%) documents including Construction Drawings and Specifications. The completion of Draft Plans will provide sufficient information and details for the scope of the project to establish an EOPC, provide recommendations for project pavement improvements, establish limits of construction impacts, identify potential utility adjustments, and determine proposed phasing and traffic control planning.

The Professional shall furnish copies of Draft Plan documents to the Client for review and approval. The comments and review recommendations will then be incorporated into the Final Plans and Specifications.

E. FINAL PLANS (100% SIGNED)

The Professional shall prepare Final Plans (100% signed) documents including Construction Drawings and Specifications. Final Plans will be used for Bid Letting and Construction of the project.

IV. UTILITY COORDINATION

The Professional will develop plans for the purpose of notifying existing utility owners within the project limits of the upcoming project. The Professional will send plans to all existing utilities within the project limits and coordinate with the Client and utility companies to discuss the location of facilities and potential impacts as a result of the project.

No utility relocations are expected to be required for the project. Some minor adjustments may be necessary.

V. PUBLIC ENGAGEMENT

The Professional shall prepare a public notice letter for the project. The letter is intended to notify adjacent residents and property owners of the upcoming project scope, overall schedule, and potential impacts to access. The Client will be responsible for printing and delivering letters and meeting with residents to discuss the project and collect feedback. Letters should only be delivered to property owners and residents adjacent to the limits of the awarded project location(s). Public engagement is not expected to be incorporated into the project plans and specifications, but will be recorded by the Client for project documentation.

VI. PERMITTING

Not included. No regulatory permits are anticipated for the project.

VII. RIGHT-OF-WAY ACQUISITION

Not included. No temporary or permanent property acquisitions are anticipated for the project. Temporary easements may become necessary depending on curb and driveway reconstruction limits along Freeway Dr. If temporary easements are determined to be needed to complete the project, acquisition services may be added as additional services.

VIII. BIDDING SERVICES

A. PLAN CLARIFICATION AND ADDENDA

The Professional shall administer the bid letting for the project. The Professional shall respond to potential bidder questions regarding design intent. The Professional shall prepare addendums to address questions as necessary and distribute them to planholders.

B. BID OPENING

The Professional shall attend the Bid Opening and assist the Client with Bid Opening procedures.

C. RECOMMENDATION OF AWARD

The Professional shall review and tabulate the bids received and prepare a recommendation of award regarding the construction contract. The Professional shall attend a City Council Meeting to provide clarification to the City Council regarding the award recommendation and help answer comments received at the public hearing.

IX. SCHEDULE

The list of project milestones along with anticipated submittal dates are outlined below:

Engineering PSA Approval	October 5, 2026
Project Kickoff Meeting	October 9, 2026
Survey Complete.....	November 6, 2026
Draft Plans Submittal.....	December 9, 2026
Draft Plan Review Meeting	December 18, 2026
Final Plans Submittal	January 13, 2027
File Plans and Specifications	January 18, 2027
Bid Opening.....	February 23, 2027
Award Construction Contract	March 1, 2027
Resident Meeting (By Client)	March 2027

Construction Start May 2027
 Construction Complete November 2027
 PSA Complete December 31, 2027

FEES FOR BASIC SERVICES..... HOURLY, NOT TO EXCEED \$89,500

ADDITIONAL SERVICES:

X. CONSTRUCTION SERVICES

A. PRECONSTRUCTION MEETING

The Professional shall attend a pre-construction meeting scheduled and held by the Client.

B. PLAN INTERPRETATION DURING CONSTRUCTION

The Professional shall be available to discuss the project design with the Client and the Contractor during the construction phase, at the Client's request. Inquiries during the construction period relating to design Standard of Care items will be addressed by the Professional under this contract. Inquiries concerning items outside the scope (i.e. unforeseen underground conditions, facilities, constructability, etc.) will invoke a contract amendment for Professional services.

C. SITE VISITS

The Professional shall perform site visits to address contractor questions, and review construction progress and general conformance to the plans and specifications. Site visits shall be initiated by the Client for specific construction related items. The Professional shall be available for up to 8 site visits upon request by the Client, during construction depending on the project location bid alternate(s) awarded.

D. CONSTRUCTION ADMINISTRATION

Scope of Construction Administration Services to be added by Contract Amendment following the Bid Letting process and award of the Construction Contract.

E. CONSTRUCTION STAKING

Scope of Construction Staking Services to be added by Contract Amendment following the Bid Letting process and award of the Construction Contract.

F. CONSTRUCTION OBSERVATION

Scope of Construction Observation Services to be added by Contract Amendment following the Bid Letting process and award of the Construction Contract.

XI. ADDITIONAL SERVICES

The following items shall be considered additional services as may be requested by the Client. Additional services may be performed on an hourly basis or should a specific scope of services be defined, a quotation for services may be performed.

1. Right-of-way or easement acquisitions and/or legal documents
2. Public Utility Design (Water Main, Sanitary Sewer, Storm Sewer)
3. Pavement design

4. Traffic study
5. Environmental Services
6. Structural design and/or calculations for bridge improvements
7. Public Information Meeting
8. Permitting
9. Construction Administration
10. Construction Staking
11. Construction Observation

FEES FOR ADDITIONAL SERVICES BY CONTRACT AMENDMENT

EXHIBIT B

TASK BUDGET HOURS BREAKDOWN		
PROJECT NAME: 2027 Pavement Rehab CLIENT: Robins		
	HOURS	FEE
BASIC SERVICES		
I. Survey and Mapping	50	\$7,200
N Center Point Rd - Robins	27	\$3,900
N Center Point Rd - Hiawatha	3	\$400
Quass Rd	10	\$1,500
Troy Rd	5	\$700
Freeway Dr	5	\$700
II. Conceptual Design	-	-
III. Plan Production - Draft Plans	287	\$47,000
N Center Point Rd - Robins	155	\$25,400
N Center Point Rd - Hiawatha	17	\$2,800
Quass Rd	57	\$9,400
Troy Rd	29	\$4,700
Freeway Dr	29	\$4,700
III. Plan Production - Final Plans	173	\$24,900
N Center Point Rd - Robins	94	\$13,400
N Center Point Rd - Hiawatha	10	\$1,500
Quass Rd	35	\$5,000
Troy Rd	17	\$2,500
Freeway Dr	17	\$2,500
IV. Utility Coordination	20	\$2,800
Robins	18	\$2,500
Hiawatha	2	\$300
V. Public Engagement	6	\$700
Robins	5	\$600
Hiawatha	1	\$100
VI. Permitting	-	-
VII. Right-of-Way Acquisition	-	-
VIII. Bidding Services	46	\$6,900
Robins	41	\$6,200
Hiawatha	5	\$700
X. Construction Services	-	-
SUBTOTAL		
Robins	544	\$83,700
Hiawatha	38	\$5,800
TOTAL	582	\$89,500

RESOLUTION NO. 0926-8

A RESOLUTION ALLOCATING SURPLUS FISCAL YEAR 2026 BUDGETARY FUNDS TO THE CITY'S RESERVE FUNDS

WHEREAS, the City of Robins has completed a review of its Fiscal Year 2026 financial performance and determined that certain departmental funds remain unexpended at the close of the fiscal year due to planned reserve fund contribution or budgetary surplus; and

WHEREAS, the City Council desires to allocate these remaining funds to the City's Reserve Funds in accordance with prudent fiscal management and the City's financial policies; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA:

1. The remaining Fiscal Year 2026 budgetary funds from each department are hereby allocated to the City's Reserve Funds as follows in attached "Exhibit A"
2. The City Clerk/Treasurer is hereby directed to make the necessary bank transfers and accounting entries to complete these allocations.
3. This Resolution shall become effective immediately upon its passage and approval.

Passed and approved this 5th day of October, 2026.

CITY OF ROBINS, IOWA

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

EXHIBIT A

General Fund - Department	Surplus	Proposed Allocation	Notes
Police Department	\$ 98,463.00	\$ -	CIP Obligations Fulfilled
Fire Department	\$ 61,236.00	\$ 61,236.00	
Building Inspection Department	\$ 48,622.00	\$ -	CIP Obligations Fulfilled
Streets/Drainage Department	\$ 13,678.00	\$ 227,935.00	
Parks Department	\$ 42,573.00	\$ 42,573.00	
City Hall	\$ 56,043.00	\$ 56,043.00	
SUB-TOTAL	\$ 320,615.00		
All other Departments	\$ 67,172.00	\$ -	
Fund	Surplus	Proposed Allocation	Notes
110 - Road Use	\$ (145,641.00)	\$ -	Reserve Funds Expended
121 - LOST	\$ 428,572.00	\$ 428,572.00	Unexpended TTR/W. Main St. Funds
125 - TIF	\$ 31,094.92	\$ 31,094.92	Excess Claim on Cash
301 - Capital Projects	\$ 963.09	\$ 321,334.78	Excess Claim on Cash
600 - Water	\$ 39,436.00	\$ 39,436.00	
610 - Sewer	\$ 136,917.00	\$ 136,917.00	