



City of Robins
City Council Meeting Minutes
April 6, 2026

CALL TO ORDER

Mayor Hinz called the meeting to order at 6:30 p.m. at Robins City Hall and led the Pledge of Allegiance.

ROLL CALL

Roll call was taken with Council Members Mike Foley, Cary Smith, Leigh Cook, Bruce Vander Sanden, and Leslie Hoyt present. Council Member Bruce Vander Sanden participated via telephone.

Staff present included Vance McKinnon, Planning & Zoning Administrator; Kelli Scott, City Engineer; Holly Corkery, City Attorney; Keith Feldkamp, Fire Chief; Neal Boeckmann, Fire Code Official / Deputy Superintendent of Public Works; Rhonda Kortenkamp, Deputy City Clerk; and Lisa Goodin, City Clerk/Treasurer. Mike Kortenkamp, Building Official / Superintendent of Public Works, was absent. Numerous members of the public were also in attendance.

APPROVAL OF AGENDA

Motion by Smith, seconded by Cook to approve the agenda. Motion carried on a roll call vote with all members voting aye.

MAYOR'S REPORT

Mayor Hinz reported that it is a busy time of year with construction season beginning and the budget process nearing completion.

COUNCIL REPORTS

PUBLIC SAFETY - Council Member Foley reported that March was a busy month for Public Safety, with 17 Fire Department calls, which was lower than usual. Medical Truck #361 was delivered and placed into service under budget. He recognized those in attendance for the swearing-in of Adam Cirkl as Police Chief and noted that the Police Department conducted 56 traffic stops in March. Both departments participated in the annual Easter Egg Hunt.

STREETS - Council Member Smith reported on street projects, noting that no start date has been announced for the W. Main Street reconstruction due to potential delays related to Tower Terrace Road. Remaining work on NCPR will be completed by Kluesner. Repairs on Robins Road will be completed in coordination with Hiawatha, and work on the N. Mentzer bridge is anticipated to begin April 8, weather permitting.

FINANCE - Council Member Cook reported that upcoming meetings will include public hearings for the budget amendment and Fiscal Year 2027 budget.

PUBLIC WORKS - Council Member Vander Sanden reported on Public Works activities, including coordination with the City of Cedar Rapids on a 28E agreement for water service and attendance at meetings regarding sewer rate adjustments.

PARKS - Council Member Hoyt reported that the annual Easter Egg Hunt at East Knoll Park was well attended despite cold and windy weather. Park water service is expected to be turned on around April 15. Flagpoles have been delivered and will be installed soon, baseball and softball practices have begun, and seasonal tree trimming has been completed.

ENGINEER'S REPORT

The City Engineer reported that N. Mentzer Road will be closed to all traffic during bridge maintenance. BUILD grant results are expected in June or July.



PLANNING & ZONING ADMINISTRATOR REPORT

Vance McKinnon, Planning & Zoning Administrator, reported that two single-family dwelling permits and one commercial permit were issued in March. Work continues by the Planning & Zoning Commissions on the parkland dedication fee recommendation.

ROBINS ECONOMIC DEVELOPMENT INITIATIVE (REDI)

No report was presented.

CITIZEN COMMENTS – AGENDA ITEMS

None were heard.

CITIZEN COMMENTS – NON-AGENDA ITEMS

John Dierickx thanked the Flannery family for picking up trash along Robins Road and suggested improvements to the trail connection at the end of Woodland Drive. Coordination with Council Member Smith was indicated.

CONSENT AGENDA

Motion by Cook, seconded by Hoyt to approve the Consent Agenda, including the minutes of the March 16 meeting, the list of bills submitted, and Resolution Nos. 0426-1 through 0426-4 approving liquor licenses. Motion carried on a roll call vote with all members voting aye.

NEW BUSINESS

Resolution No. 0426-5 – Approving the Appointment of Adam Cirkl as Robins Police Chief

Motion by Foley, seconded by Vander Sanden. Motion carried on a roll call vote with all members voting aye.

Following approval, Adam Cirkl was sworn in as Robins Police Chief.

Resolution No. 0426-6 – Approving Professional Services Agreement with Iowa Codification

Motion by Cook, seconded by Hoyt. Motion carried on a roll call vote with all members voting aye. Measure adopted.

Resolution No. 0426-7 – Approving Seasonal Intern Job Description

Discussion included recommendations to make the job description more general for future use. Motion by Foley, seconded by Smith. Motion carried on a roll call vote with all members voting aye. Measure adopted.

Resolution No. 0426-8 – Approving Employee Benefits Renewal for Fiscal Year 2027

Motion by Cook, seconded by Smith. Motion carried on a roll call vote with all members voting aye. Measure adopted.

OLD BUSINESS

Resolution No. 0326-6 – Approving Updates to the City of Robins Building Permit Fee Tables to Correct Identified Errors. Deputy Clerk Kortenkamp explained the need to correct mathematical errors and noted that fees are comparable to neighboring communities. Motion by Smith, seconded by Foley. Motion carried on a roll call vote with all members voting aye. Measure adopted.

Discussion: Fiscal Year 2027 Sewer Rate Re-alignment

Mayor Hinz provided background on the need for sewer rate increases and identified the advantage to a step-up rate increase structure as qualification for a SRF loan for future infrastructure upgrades. Engineer Scott presented a slide deck containing data regarding three proposals for sewer utility rate increases. Council Member Smith inquired as to why annual rate increases were not forecast beyond FY29. Scott replied that in FY29, the City anticipates moving to a different billing structure based on water usage. Council Member Vander Sanden weighed in, thanking staff for their hard work and advocated for Proposed Option 2. Mayor Hinz agreed that Option 2 was his choice, as well. Engineer Scott urged Council



to provide direction to staff ahead of the planned codification project, so appropriate ordinance changes could be drafted and adopted.

Motion by Smith, seconded by Cook to direct staff to draft necessary ordinance updates. Motion carried unanimously.

Discussion: Fiscal Year 2026 Budget Amendment No. 2

Public hearing scheduled for April 20.

Discussion: Fiscal Year 2027 Budget

Public hearing scheduled for April 20.

COUNCIL COMMENTS

None were heard.

ADJOURNMENT

Motion by Vander Sanden, seconded by Hoyt to adjourn the meeting. Motion carried on a roll call vote with all members voting aye. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,
Lisa Goodin
City Clerk/Treasurer

Chuck Hinz, Mayor

Attest:

Lisa Goodin, City Clerk/Treasurer