



# TENTATIVE AGENDA

**\*AMENDED\***

## ROBINS CITY COUNCIL

Monday, January 5th, 2026

6:00 p.m. – Robins City Hall

*(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)*

### AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Mayor's Report
6. Council Reports
7. Engineer's Report
8. Planning & Zoning Administrator Report
9. Robins Economic Development Initiative (REDI) Report
10. Citizen Comments – Agenda Items (limited to 5 minutes each)
11. Citizen Comments – Non-Agenda Items (limited to 5 minutes each)
12. CONSENT AGENDA
  - a. Motion to Approve the Minutes of the December 15th meeting, the List of Bills Submitted, **Resolution No. 0126-1 Authorizing Application to Corridor Metropolitan Organization for Regional Transportation Funds and Committing to Provide Local Matching Funds Contingent Upon Award and Acceptance of Transportation Grant Funds**
13. NEW BUSINESS
  - a. **Recognition of Officer Jim Dunn upon his retirement from the Robins Police Department**
  - b. First Reading of **Ordinance 2601, Amending Chapter 155 – Building Code**
  - c. **Resolution No. 0126-2 Approving the Purchase of a 2026 Chevrolet Tahoe 4x4 and Associated Emergency Vehicle Upfitting to Replace Robins Fire Department Medical Truck #361**
  - d. **Resolution No. 0126-3 Approving the Purchase of a Custom EMS Cabinet and Harris XL85M Radio to Outfit Robins Fire Department Medical Truck #361**
  - e. **Resolution No. 0126-4 Approving the Purchase of a Pierce Enforcer Pumper Truck from Reliant Fire Apparatus to Replace Robins Fire Department Truck #366**
  - f. **Resolution No. 0126-5 Approving Agreement for Contract Services**
  - g. Motion Approving General Engineering Services – 2026 Fee Schedule for Snyder and Associates
  - h. Motion Adding the Following City Council Budget Work Sessions: January 26<sup>th</sup>, February 9<sup>th</sup>, and February 23<sup>rd</sup>
  - i. Discussion: Professional IT Management Services and Possible Action by Council
14. OLD BUSINESS: None
15. COUNCIL COMMENTS - *During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters. The Council will not discuss, deliberate or take action on these matters at this time, but may include them on the agenda for future meetings*

### 16. MOTION TO ADJOURN MEETING



**To:** Mayor & Council

**Date:** 12/23/25

**From:** Kelli Scott, P.E.

**CC:**

**RE:** City Engineer's Report

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## CITY PROJECTS

### West Main St Trail and Road Reconstruction

No Update

The total project cost for the roadway is estimated to be \$4,600,000. Robins has been awarded \$1,587,000 in FY 27 and \$1,863,000 in FY 28 for the road for a total of \$3,450,000 in federal aid.

Robins has been awarded \$860,000 in funds for the trail for FY24. The trail portion of the project is estimated to be \$1,075,000.

### West Main St Overlay

The project is complete and retainage will be released on Dec 30<sup>th</sup>.

## DEVELOPMENTS

### Robins Landing Phase I

The developer has been working on grading the parkland over the last few weeks. We have provided some guidance for a building pad location for a future building. This will allow proper settlement of the ground prior to any structure being placed. Ultimately, if the City decides to locate the building somewhere else on the site, this work won't prevent that from happening.

## MISCELLANEOUS

### Sewer

No Update

## **Water**

We have a meeting scheduled with CR on January 8<sup>th</sup>. We have yet to receive answers to several of our questions or a draft copy of the wholesale agreement.

We have been working on summarizing the costs to utilize a 3<sup>rd</sup> party to assist in our water operations at such time we take over the system. These options will be presented to council at a later date to discuss.

## **Streets**

No Update.

Kluesner hasn't finished up the work they started this summer. Kluesner has been out doing some shoulder work along NCP Rd and some patching on Main St to buy some time between the rehab project and reconstruction projects. They are supposed to be returning to finish the shoulder work on NCP.

## **Bridges**

IBC plans to do the repairs on the N Mentzer Rd bridge sometime in the spring.

City staff has completed the work on the expansion joints on the Main St and N Troy bridges.

Next spring we also intend on sealing the bridge deck on Main St to help prolong the life of the concrete. The sealer is intended to be a one-time application and to prevent the road salts from attacking the steel reinforcement through to concrete.

## **Drainage**

No Update.

Rathje performed some work on 10/24 on the SE Trunk Sewer project where the material was disappearing below the pavers. A hickenbottom was added to provide a "vent" which will hopefully give the air a place to go instead of continuing to displace the bedding material. City staff will continue to work on areas where the topsoil is being washed away during large rainfall events. Most of these areas are localized and the rest of the project has established vegetation well.

## **Ordinance Updates**

We will continue to bring ordinance updates to the council as they are ready.

With regard to the Snow Removal ordinance, I have looked into the requirements of a trail. The minimum trail as defined by SUDAS (our adopted design standards) is 8ft. 6ft can be considered a trail if it is one direction of travel (AASHTO). Per the design documents for Main Street, the sidewalk between Troy Rd and Mentzer Rd is only 5ft wide, therefore, it cannot be considered a

trail. We have also found no documentation stating that the Council agreed at any time to clear the sidewalks along Main St.

### **CIP**

No Update

### **Tower Terrace Road**

The new NOFO (Notice of Funding Opportunity) for BUILD came out and are due February 24, 2026.

The total project cost is estimated to be \$47.6M, with Robins' estimated obligation for the project to be \$8,585,842. If all grants are awarded, Robins' estimated contribution is \$287,267.

### **Indian Creek and Dry Run Creek Sanitary Sewer**

We are working with HDR to verify our flow requests to determine if they can be reduced. If they can be reduced, the percentage of responsibility for Robins should also decrease. This is dependent on whether or not the other communities update their allocations as well.

The final payment for Segment 11 will be due soon. This will be the last payment until the next segment begins. Segment 11 is expected to come in under budget. There is no current schedule for the next phase of construction, as that is what HDR is currently updating.

### **Transportation Technical Advisory Committee (TTAC)**

No Update.

NCP Rd from Main St to CHR made it into the fiscally constrained plan for the 2030-2034 timeband. This project has been incorporated into the CIP due to the grant availability.

### **28-E Agreements**

No Update.

No additional conversations have been had regarding the 28E for sewer.

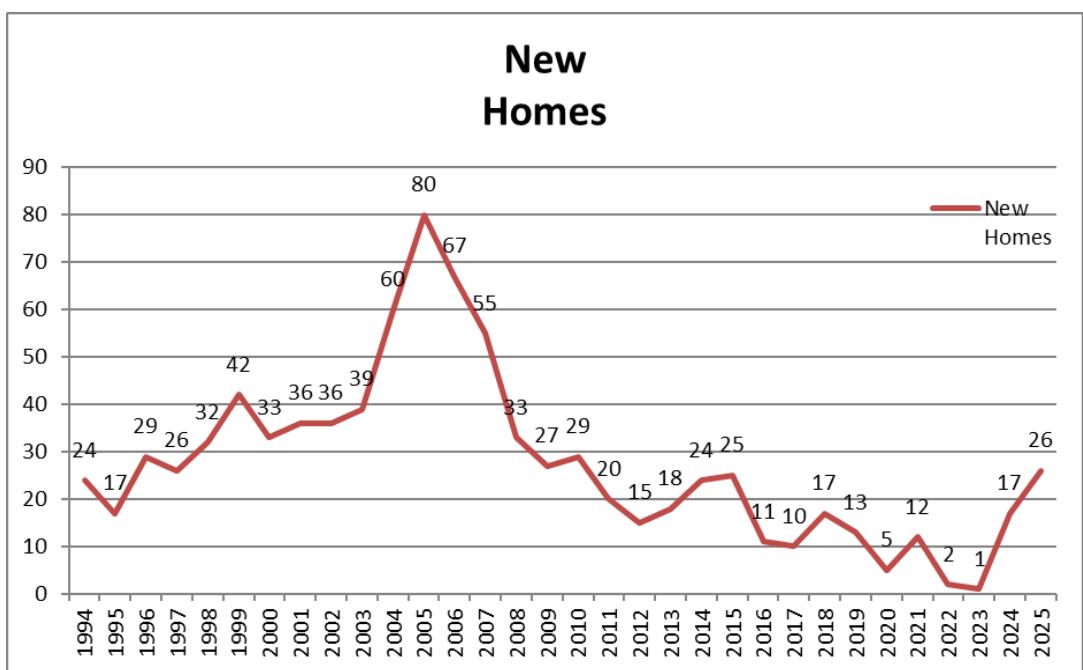
No future meetings are currently scheduled.

## Planning and Zoning

### December Building Permits

Permit Number	BeginDate	Comment	PermitType	PartyName	FullAddress	
					#	Street
B25-001	3/11/2025	New SFD, w/finished bsmt	Building	Stonegate Custom Homes	520	Trailside Ct
B25-002	3/11/2025	New SFD, unfinished bsmt	Building	Cedar Ridge Homes	3340	Village Way
B25-003	3/11/2025	New SFD, w/finished bsmt	Building	Cedar Ridge Homes	3354	Village Way
B25-004	4/8/2025	New SFD w/finished Bsmt	Building	Jerry's Homes	3329	Center Ct
B25-005	4/8/2025	New SFD w/unfinish Bsmt	Building	Jerry's Homes	3339	Center Ct
B25-008	4/24/2025	New SFD, w/finished bsmt	Building	Academy Homes	535	Trailside Ct
B25-009	4/25/2025	New Zero-LL on Slab, No Bsmt	Building	Ramler Construction	305	Dutch Dr.
B25-010	4/25/2025	New Zero-LL on Slab, No Bsmt	Building	Ramler Construction	325	Dutch Dr.
B25-011	5/1/2025	New SFD, w/finished bsmt	Building	K&A Homes	3000	Trailside Dr
B25-012	5/5/2025	New SFD, w/finished bsmt	Building	Academy Homes	385	Dutch Dr.
B25-013	5/5/2025	New SFD, w/finished bsmt	Building	First Construction	525	Trailside Dr.
B25-014	5/7/2025	New SFD, w/finished bsmt	Building	JP Homes	3120	Windsor Dr
B25-015	5/13/2025	New SFD, w/finished bsmt	Building	Structure Builders	515	Trailside Ct
B25-018	5/19/2025	New Zero-LL/Finished Bsmt	Building	Dean Rector	340	Dutch Dr.
B25-019	5/19/2025	New Zero-LL/Finished Bsmt	Building	Dean Rector	360	Dutch Dr.
B25-020	6/4/2025	New SFD w/finished bsmt	Building	Platten Construction	3010	Trailside Dr
B25-022	6/12/2025	New SFD w/finished bsmt	Building	Skogman Construction	3362	Village Way
B25-023	6/25/2025	New SFD w/finished bsmt	Building	Kenwood Homes	380	Dutch Dr.
B25-024	7/11/2025	New SFD w/Finished Bsmt New SFD w/Unfinished Bsmt	Building	Kinney Construction	1945	Kaylin Ct
B25-029	9/26/2025	New SFD w/Partial Bsmt Finish	Building	Jerry's Homes	3319	Center Ct
B25-030	9/29/2025	New SFD w/Unfinished Bsmt	Building	Tony Deutmeyer	3071	Saxton Ln
B25-031	10/13/2025		Building	Jerry's Homes	3350	Center Ct
BC25-002/25-000339	11/10/2025	New Commercial Building	Building	ADT Properties	3301	Eagle View Ct

Year	New Homes
1992	25
1993	25
1994	24
1995	17
1996	29
1997	26
1998	32
1999	42
2000	33
2001	36
2002	36
2003	39
2004	60
2005	80
2006	67
2007	55
2008	33
2009	27
2010	29
2011	20
2012	15
2013	18
2014	24
2015	25
2016	11
2017	10
2018	17
2019	13
2020	5
2021	12
2022	2
2023	1
2024	17
2025	26



# REDI ANNUAL REPORT – Jan to Dec 2025

Annual Report to Investors and City of Robins

## 1) List of REDI Board of Directors (as of 12/31/25)

Director	Employment	Position
Carrie Wilkinson	Community Savings Bank	Chair
Tom Chalstrom	First Federal Credit Union	Treasurer
Dawn Svenson Holland	HPE	Secretary
Dick Pilcher	Retired	Member
Randy Fouts	Retired	Member
Kirk Hayden	Metro Studios	Member
Dennis Trachta	Retired	Member
Brad Buntz	Dry Creek Brew	Member
Ken Paxton	Retired	Member
Steven Wilson	Parallel 42	Member

## 2) Summary of Administrative Activities in 2025

- a) Number of Board Meetings during the year: 5
- b) Added 2 Board member, Steven Wilson and Ken Paxton
- c) Continued Economic Development Director contract at ¼ time (contractor)

## 3) Investors-

<b>City of Robins</b>	<b>Partner</b>	<b>Operating Funds</b>
<b>Community Savings Bank</b>	<b>Partner</b>	<b>Office Space</b>
<b>Linn County REC</b>	<b>Partner</b>	<b>Sponsorship</b>

## 4) General Overview of Economic Development Effort in 2025

2025 was very productive year for both the REDI Board and economic development in Robins.

Board Activity – Under the leadership of Board Chair Carrie Wilkinson, the Board implemented its committee structure to help Board members become more engaged. Committees are Executive, Marketing, Business Growth/Attraction and SFGO. The marketing committee continued work on updating the REDI website and implementing a marketing plan. Facebook posts have begun and will be increased in 2026. The marketing committee also selected a logo for Robins Landing so there is a consistent logo as the various areas continue to be developed.



The executive committee worked to identify and retain a replacement for our current Economic Development Director who is retiring at the end of 2025. Kent Stock has accepted the role beginning 1/1/26.

The Business Growth/Attraction committee began be compiling a list of existing businesses in Robins. We want to make sure existing businesses know about REDI as we want to retain them and help them grow. They can also be good referral sources for new businesses.

The SFGO committee was not active as the City SFGO committee did not meet.

Other administrative items completed in 2025 included working with the City Clerk to refine the Abatement application process and developing an infographic regarding the Abatement application. We also started monthly Council reports. The REDI Bylaws were updated to change the term limit language. The REDI board also had a strategic planning session to identify strengths, weaknesses, opportunities and threats and give us a clear plan for the next several years. This will include working closely with City officials to make sure REDI's goals and the city's goals around economic development are harmonious.

**Economic Development** – 2025 was a good year for activity in Robins and that momentum looks to continue in 2026. **Eagle View** continued to fill in with additional buildings constructed and additional lots sold. **Village Addition** had a busy year with at least 12 homes under construction or completed and 26 lots sold. **Robins Landing** saw construction on 7 homes and welcomed its first 3 residents.

There are other developments around the City that had additional activity. There are also several parcels of development land for sale. The speed at which both the commercial/industrial areas and residential areas are filling up shows there is significant demand for both commercial and residential development in Robins.

With the available developed lots and sale of development ground, 2026 looks to be another active year for economic development in Robins. REDI will continue to work with existing businesses and potential businesses to increase commercial/industrial development in Robins. It is anticipated that the PLI area in Robins Landing may begin development in 2026.

## 5) Financial Review of REDI

### a) Summary of Revenue Received in 2024

Source of Revenue	Date	Amount
Balance Forward	01/01/2025	\$140,433.53
Donation REC		\$1,500.00
City of Robins funding		\$63,000.00
Interest earned	thru 12/31/2025	\$1,917.48
<b>Total Revenues</b>		<b>\$206,851.01</b>

### b) Summary of Expenditures in 2024

Vendor/Company	Purpose	Amount
Point Computer Services	Email trouble shoot	\$105.00
West Bend Insurance	Insurance	\$1,326.00
Accel	3 yr Bond	\$1,199.85
Savant Tax & Consulting	Tax Consultant	\$450.00
Lynch Dallas P.C.	Consult	\$200.00
CBJ	Subscriptions/Membership	\$144.00
Metro Studios	maintenance/hosting	\$12,389.65
Greg Neumeyer	Contract	\$18,000.00
Meals	Recruitment lunch/planning lunch	\$235.08
Kent Stock	Start-up funds	\$500.00
<b>Total Expenditures</b>		<b>\$34,549.58</b>
<b>Ending Balance on Dec 31, 2024</b>		<b>\$172,301.43</b>

## 6) Future Financial Obligations and Commitments

West Bend Insurance estimate	\$1,500.00
Subscriptions/memberships/software/survey monkey	\$1,000.00
Consultant/Attorney fees estimate	\$2,500.00
Marketing	\$15,000.00
Website hosting & maintenance	\$2,040.00
Administrative cost – Economic Development Director contract	\$24,000.00
<b>Total estimated commitments</b>	<b>\$46,040.00</b>



## **Summary of Future Projects and Goals for 2026**

- a) Economic Development - we will continue to work with landowners, developers, current/potential businesses and the City to increase economic development in Robins. We want to continue the momentum that is happening in Robins. Our past work is showing in the high level of current development and it is important that we keep up the activity to ensure future growth.
- b) Economic Development Director Role – Kent Stock will begin this role in 2026.
- c) Continue marketing plan and ad campaign – Continue to implement the plan for marketing including potential advertising.
- d) Council member on REDI Board – we would like to add a City Council member to the REDI Board. We feel that will help communication back and forth. It will also help the City Council understand the challenges and opportunities that exist.

### **7) Additional Comments**

What are the City of Robins goals around economic development? We would like to align our goals to work in harmony with the city.

We would like the City Council to have a focus on Tower Terrace Road. That project has made substantial progress with the new interchange and completion to the East of Robins. Getting the small portion that goes through Robins completed will be a key to how fast the commercial area in Robins Landing develops.

Last, we would like to request funding for 2026-2027 fiscal year from the city at an amount of \$12,500 per quarter or \$50,000 for the year. This is a reduction from previous years.

Cordially,  
REDI Board of Directors



Robins, IA

## Expense Approval Report

By Fund

Payment Dates 1/1/2026 - 1/18/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 110 - POLICE DEPT</b>					
IOWA LAW ENFORCEMENT A...	331870	01/05/2026	HUMPHREY-BLOOD BORNE P...	001-110-6230-000	25.00
WEX BANK	109321045	01/05/2026	20 FORD EXPLORER	001-110-6331-000	113.70
WEX BANK	109321045	01/05/2026	23 FORD EXPLORER	001-110-6331-000	164.98
WEX BANK	109321045	01/05/2026	2017 EXPLORER	001-110-6331-000	37.72
POINT COMPUTER SERVICES	4664	01/05/2026	SET UP	001-110-6419-000	350.00
MID-AMERICAN ENERGY	INV0000009	01/05/2026	PUBLIC SAFETY-PD	001-110-6371-000	185.75
POINTCORE, INC	85771	01/05/2026	RETIREMENT PLAQUE	001-110-6506-000	140.75
PUBLIC SAFETY-IOWA DEPAR...	2810	01/05/2026	FY26 2ND QUARTER FEES	001-110-6491-000	300.00
US BANK	INV0000016-3	01/05/2026	60 Mins Range Time	001-110-6230-000	39.98
POINT COMPUTER SERVICES	4669	01/05/2026	IT SERVICES	001-110-6419-000	420.00
USA COMMUNICATIONS	10205412	01/05/2026	PHONES	001-110-6373-000	1.00
ACCEL GROUP	FY26-PYMT 6	01/05/2026	MUNICIPAL INSURANCE	001-110-6408-000	1,549.71
<b>Department 110 - POLICE DEPT Total:</b>					<b>3,328.59</b>
<b>Department: 150 - FIRE DEPARTMENT</b>					
FIRE SERVICE TRAINING BURE...	260911	01/05/2026	TRAINING/BLACK & MUNDORF	001-150-6230-000	100.00
CRESCENT ELECTRIC	S513728979.002	01/05/2026	HUBBELL-WD CORD	001-150-6332-000	24.25
CRESCENT ELECTRIC	S513728979.002	01/05/2026	HUBBELL-WD CORD	001-150-6332-000	24.25
CRESCENT ELECTRIC	S513728979.002	01/05/2026	HUBBELL-WD CORD	001-150-6332-000	24.25
BOUND TREE MEDICAL	86018520	01/05/2026	CYNCH LOCKS	001-150-6501-000	97.04
APPARATUS TESTING	713	01/05/2026	ANNUAL TESTING FEE	001-150-6310-000	1,187.50
MIDWEST BREATHING AIR LLC	12365	01/05/2026	NFPA QUARTERLY AIR TEST	001-150-6310-000	190.75
WEX BANK	109321045	01/05/2026	UNIT 366	001-150-6331-000	50.18
WEX BANK	109321045	01/05/2026	UNIT 361	001-150-6331-000	51.73
WEX BANK	109321045	01/05/2026	unit 365	001-150-6331-000	54.51
WEX BANK	109321045	01/05/2026	UNIT 369	001-150-6331-000	84.69
MID-AMERICAN ENERGY	INV0000009	01/05/2026	PUBLIC SAFETY-FD	001-150-6371-000	185.75
US BANK	INV0000016-2	01/05/2026	National Volunteer FI	001-150-6210-000	24.00
US BANK	INV0000016-2	01/05/2026	Identifire	001-150-6310-000	125.93
US BANK	INV0000016-2	01/05/2026	Amazon - Carburetor	001-150-6507-000	13.82
US BANK	INV0000016-2	01/05/2026	Reeves	001-150-6598-000	39.09
HAWKEYE COMMUNITY COLL...	INV0000017	01/05/2026	EMS CE ANNUAL AFFILIATION ...	001-150-6231-000	275.00
ACCEL GROUP	FY26-PYMT 6	01/05/2026	MUNICIPAL INSURANCE	001-150-6408-000	2,195.42
<b>Department 150 - FIRE DEPARTMENT Total:</b>					<b>4,748.16</b>
<b>Department: 170 - BUILDING INSPECTIONS</b>					
WEX BANK	109321045	01/05/2026	17 FORD ESCAPE	001-170-6331-001	29.77
US BANK	INV0000016-1	01/05/2026	Credit Card Purchases	001-170-6210-000	170.00
US BANK	INV0000016-1	01/05/2026	IABO Training - Mike	001-170-6230-000	525.00
US BANK	INV0000016-1	01/05/2026	Bluebeam Subscription	001-170-6507-000	100.00
<b>Department 170 - BUILDING INSPECTIONS Total:</b>					<b>824.77</b>
<b>Department: 410 - LIBRARY SERVICES</b>					
HIAWATHA PUBLIC LIBRARY	FY26-03	01/05/2026	Quarterly Billing-Library	001-410-6490-000	9,326.75
CEDAR RAPIDS PUBLIC LIBRARY	FY26-3	01/05/2026	Quarterly Billing-Library	001-410-6490-000	6,136.00
MARION PUBLIC LIBRARY	FY26-3	01/05/2026	Quarterly Billing-Library	001-410-6490-000	9,081.26
<b>Department 410 - LIBRARY SERVICES Total:</b>					<b>24,544.01</b>
<b>Department: 430 - PARKS</b>					
LINN CO-OP OIL	0081381	01/05/2026	EKP Veg Control	001-430-6320-000	214.00
LINN CO-OP OIL	0081387	01/05/2026	STP Veg Control	001-430-6320-000	374.50
LOWE'S COMMERCIAL	986051	01/05/2026	MISC. SUPPLIES	001-430-6310-000	15.12
<b>Department 430 - PARKS Total:</b>					<b>603.62</b>

## Expense Approval Report

Payment Dates: 1/1/2026 - 1/18/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Department: 490 - SPECIAL EVENTS</b>					
US BANK	INV0000016-4	01/05/2026	Christmas Tree Lighting - Cook...	001-490-6499-000	203.66
<b>Department 490 - SPECIAL EVENTS Total:</b>					
<b>Department: 540 - PLANNING &amp; ZONING</b>					
TODD ROBERTS	INV0000001	01/05/2026	P&Z MEETINGS-5	001-540-6099-000	185.65
DENNIS TRACHTA	INV0000002	01/05/2026	P&Z MEETINGS-5	001-540-6099-000	185.65
TIM O'HARA	INV0000003	01/05/2026	P&Z MEETINGS	001-540-6099-000	148.52
GOODIN, JAY	INV0000004	01/05/2026	P&Z MEETINGS-5	001-540-6099-000	185.65
AJ HESTER	INV0000005	01/05/2026	P&Z MEETINGS-3	001-540-6099-000	111.39
MATTHEW MITZEL	INV0000006	01/05/2026	P&Z MEETINGS-4	001-540-6099-000	148.52
CLIFFORD J MCDONALD	INV0000007	01/05/2026	P&Z MEETINGS-5	001-540-6099-000	185.65
VANCE MCKINNON	Q2FY26	01/05/2026	P&Z MEETINGS-STIPEND	001-540-6099-000	105.54
<b>Department 540 - PLANNING &amp; ZONING Total:</b>					
<b>Department: 610 - MAYOR &amp; COUNCIL</b>					
BANACOM SIGNS	9463	01/05/2026	Engraving - Pen & Case	001-610-6230-000	22.00
DAVE FRANZMAN	F26Q2	01/05/2026	GAS STIPEND	001-610-6099-000	30.00
CHUCK HINZ	FY26Q	01/05/2026	MAYOR MTG STIPEND	001-610-6099-000	60.00
JD SMITH	FY26Q2	01/05/2026	GAS STIPEND	001-610-6099-000	30.00
FOLEY, MIKE	FY26Q2	01/05/2026	GAS STIPEND	001-610-6099-000	30.00
SMITH CARY	FY26Q2	01/05/2026	GAS STIPEND	001-610-6099-000	30.00
LEIGH COOK	FY26Q2	01/05/2026	GAS STIPEND	001-610-6099-000	30.00
<b>Department 610 - MAYOR &amp; COUNCIL Total:</b>					
<b>Department: 620 - CLERK/TREASURER &amp; FINANCIAL ADMINISTRATION</b>					
TYLER TECHNOLOGIES INC	025-536647	01/05/2026	IMP. FEES	001-620-6419-000	180.00
HDC PRINTED PRODUCTS	21573	01/05/2026	CHECKS	001-620-6506-000	161.16
HDC PRINTED PRODUCTS	21572	01/05/2026	CHECKS	001-620-6506-000	162.08
BANACOM SIGNS	9463	01/05/2026	Engraving - Pen & Case	001-620-6507-000	22.00
TYLER TECHNOLOGIES INC	025-537410	01/05/2026	FIN CONFIGURATION	001-620-6419-000	1,890.00
TYLER TECHNOLOGIES INC	025-536646	01/05/2026	IMP. FEES	001-620-6419-000	1,395.00
METRO STUDIOS	55847	01/05/2026	WEB HOST/MAINTENANCE-D...	001-620-6419-000	169.95
TYLER TECHNOLOGIES INC	025-537850	01/05/2026	FIN DATA CONVERSION	001-620-6419-000	1,125.00
POINT COMPUTER SERVICES	4663	01/05/2026	IT SERVICES	001-620-6419-000	210.00
TYLER TECHNOLOGIES INC	025-537908	01/05/2026	IMP. FEES	001-620-6419-000	1,980.00
TYLER TECHNOLOGIES INC	025-538380	01/05/2026	IMP. FEES	001-620-6419-000	1,125.00
US BANK	INV0000016-4	01/05/2026	Digital Ocean	001-620-6419-000	6.00
US BANK	INV0000016-4	01/05/2026	Amazon - "Scanned" stamp	001-620-6506-000	15.94
US BANK	INV0000016-4	01/05/2026	Walmart - Door Hanger Rubbe...	001-620-6506-000	17.40
US BANK	INV0000016-5	01/05/2026	REFUND	001-620-6506-000	-6.99
EO JOHNSON BUSINESS TECH...	INV1883503	01/05/2026	LAN/IMC2500-LS	001-620-6506-000	224.20
POINT COMPUTER SERVICES	4670	01/05/2026	IT SERVICES	001-620-6419-000	105.00
POINT COMPUTER SERVICES	4671	01/05/2026	IT SERVICES	001-620-6419-000	70.00
USA COMMUNICATIONS	10202431	01/05/2026	PHONES	001-620-6373-000	21.00
ACCEL GROUP	FY26-PYMT 6	01/05/2026	MUNICIPAL INSURANCE	001-620-6408-000	3,486.85
<b>Department 620 - CLERK/TREASURER &amp; FINANCIAL ADMINISTRATION Total:</b>					
<b>Department: 640 - LEGAL SERVICES &amp; ENGINEERING SERVICES</b>					
SNYDER & ASSOCIATES	122.0144.080-37	01/05/2026	ROBINS LANDING PHASE 1-S...	001-640-6406-000	396.00
SNYDER & ASSOCIATES	122.0144.080-37	01/05/2026	ROBINS LANDING PHASE 1-N...	001-640-6406-000	1,160.00
<b>Department 640 - LEGAL SERVICES &amp; ENGINEERING SERVICES Total:</b>					
<b>Department: 650 - CITY HALL &amp; GENERAL BUILDINGS</b>					
HAWKEYE ENVIRONMENTAL	09285403	01/05/2026	ASBESTOS TESTING	001-650-6750-002	965.00
LOWE'S COMMERCIAL	989476	01/05/2026	MISC. SUPPLIES	001-650-6310-000	21.96
MID-AMERICAN ENERGY	INV0000009	01/05/2026	CHURCH	001-650-6371-000	21.08
MID-AMERICAN ENERGY	INV0000009	01/05/2026	TOWN HALL	001-650-6371-000	78.89
MENARDS	86430	01/05/2026	Kitchen Drawer Repair Parts	001-650-6310-000	4.89
MENARDS	86430	01/05/2026	Kitchen Drawer Repair Parts	001-650-6310-000	16.69
<b>Department 650 - CITY HALL &amp; GENERAL BUILDINGS Total:</b>					
<b>Fund 001 - GENERAL FUND Total:</b>					
50,765.48					

## Expense Approval Report

Payment Dates: 1/1/2026 - 1/18/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 110 - ROAD USE TAX</b>					
<b>Department: 210 - ROADS, BRIDGES &amp; SIDEWALKS</b>					
LINN CO-OP OIL	919912	01/05/2026	DYED DIESEL	110-210-6331-000	1,301.87
BATTERIES PLUS	P87517643	01/05/2026	BATTERIES	110-210-6332-000	194.95
LOWE'S COMMERCIAL	973164	01/05/2026	MISC. SUPPLIES	110-210-6504-000	18.70
LOWE'S COMMERCIAL	987654	01/05/2026	MISC. SUPPLIES	110-210-6310-000	75.68
WENDLING QUARRIES	1084676	01/05/2026	MANSAN/CA18 GRADE#32	110-210-6599-000	145.15
WENDLING QUARRIES	1084676	01/05/2026	MANSAND/CA18 GRADE#32	110-210-6599-000	290.29
SNYDER & ASSOCIATES	125.0188.080-5	01/05/2026	W. Main St. Rehab Engineering	110-210-6792-001	3,138.10
WEX BANK	109321045	01/05/2026	19 FORD F550	110-210-6331-000	138.40
WEX BANK	109321045	01/05/2026	2022 FORD 550	110-210-6331-000	135.10
WEX BANK	109321045-2	01/05/2026	FUEL REBATES	110-210-6331-000	-24.09
MID-AMERICAN ENERGY	INV0000009	01/05/2026	STREETS BUILDING	110-210-6371-000	134.74
BODENSTEINER IMPLEMENT ...	P35362	01/05/2026	QUICK COUPLERS	110-210-6504-000	237.50
US BANK	INV0000016-1	01/05/2026	Carburetor	110-210-6332-000	25.88
US BANK	INV0000016-1	01/05/2026	Cross Chains	110-210-6332-000	387.24
US BANK	INV0000016-1	01/05/2026	Refurbished Cell Phone - Kenny	110-210-6373-000	165.40
US BANK	INV0000016-1	01/05/2026	Ear Buds - Neal	110-210-6598-000	89.95
MENARDS	86427	01/05/2026	Brass Padlock & Hardware	110-210-6332-000	14.94
MENARDS	86427	01/05/2026	Brass Padlock & Hardware	110-210-6332-000	8.99
MENARDS	86427	01/05/2026	Brass Padlock & Hardware	110-210-6332-000	3.48
REXCO EQUIPMENT INC	P86505	01/05/2026	REPAIR PARTS	110-210-6332-000	80.04
REXCO EQUIPMENT INC	P86505	01/05/2026	REPAIR PARTS	110-210-6332-000	46.88
ACCEL GROUP	FY26-PYMT 6	01/05/2026	MUNICIPAL INSURANCE	110-210-6408-000	2,970.28
<b>Department 210 - ROADS, BRIDGES &amp; SIDEWALKS Total:</b>					<b>9,579.47</b>
<b>Department: 240 - TRAFFIC CONTROL &amp; SAFETY</b>					
BANACOM SIGNS	9553	01/05/2026	Winter Trail Signs	110-240-6512-000	62.00
<b>Department 240 - TRAFFIC CONTROL &amp; SAFETY Total:</b>					<b>62.00</b>
<b>Fund 110 - ROAD USE TAX Total:</b>					<b>9,641.47</b>
<b>Fund: 200 - DEBT SERVICE</b>					
<b>Department: 710 - DEBT SERVICE</b>					
UMB BANK N A	1031279	01/02/2026	2020 GO Bond Fees	200-710-6899-002	600.00
UMB BANK N A	1031244	01/02/2026	2016 GO Bond Fees	200-710-6899-001	250.00
<b>Department 710 - DEBT SERVICE Total:</b>					<b>850.00</b>
<b>Fund 200 - DEBT SERVICE Total:</b>					<b>850.00</b>
<b>Fund: 610 - SEWER UTILITY</b>					
<b>Department: 815 - SEWER</b>					
WEX BANK	109321045	01/05/2026	03 FORD F375	610-815-6331-000	66.72
MID-AMERICAN ENERGY	INV0000009	01/05/2026	MAPLE ST LIFT	610-815-6371-000	16.52
MID-AMERICAN ENERGY	INV0000009	01/05/2026	TWIN LEAF LIFT	610-815-6371-000	15.88
MID-AMERICAN ENERGY	INV0000009	01/05/2026	KERVIN LIFT	610-815-6371-000	15.88
IOWA ONE CALL	277698	01/05/2026	SEWER LOCATES	610-815-6490-000	110.70
US BANK	INV0000016-4	01/05/2026	USPS - Postcard Stamps	610-815-6508-000	366.00
ACCEL GROUP	FY26-PYMT 6	01/05/2026	MUNICIPAL INSURANCE	610-815-6408-000	2,711.99
<b>Department 815 - SEWER Total:</b>					<b>3,303.69</b>
<b>Fund 610 - SEWER UTILITY Total:</b>					<b>3,303.69</b>
<b>Grand Total:</b>					<b>64,560.64</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	50,765.48	50,772.47
110 - ROAD USE TAX	9,641.47	9,641.47
200 - DEBT SERVICE	850.00	850.00
610 - SEWER UTILITY	3,303.69	3,303.69
<b>Grand Total:</b>	<b>64,560.64</b>	<b>64,567.63</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-110-6230-000	TRAINING-POLICE	64.98	64.98
001-110-6331-000	VEHICLE FUEL & OIL - PO...	316.40	316.40
001-110-6371-000	ELECTRIC/GAS UTILITIES-...	185.75	185.75
001-110-6373-000	COMMUNICATIONS-POL...	1.00	1.00
001-110-6408-000	MUNICIPAL INSURANCE ..	1,549.71	1,549.71
001-110-6419-000	IT SERVICES - POLICE	770.00	770.00
001-110-6491-000	STATE-COUNTY CHARGE...	300.00	300.00
001-110-6506-000	OFFICE SUPPLIES - POLICE	140.75	140.75
001-150-6210-000	DUES-MEMBERSHIPS - F...	24.00	24.00
001-150-6230-000	TRAINING - FIRE	100.00	100.00
001-150-6231-000	MEDICAL TRAINING - FIRE	275.00	275.00
001-150-6310-000	BUILDING MAINT & REP...	1,504.18	1,504.18
001-150-6331-000	VEHICLE FUEL & OIL - FI...	241.11	241.11
001-150-6332-000	VEHICLE MAINT & REPAI...	72.75	72.75
001-150-6371-000	ELECTRIG/GAS UTILITIES ...	185.75	185.75
001-150-6408-000	MUNICIPAL INSURANCE ..	2,195.42	2,195.42
001-150-6501-000	MEDICAL SUPPLIES - FIRE	97.04	97.04
001-150-6507-000	OPERATING SUPPLIES - F...	13.82	13.82
001-150-6598-000	FIRE DEPARTMENT ATTI...	39.09	39.09
001-170-6210-000	Dues & Memberships - I...	170.00	170.00
001-170-6230-000	TRAINING- BUILDING IN...	525.00	525.00
001-170-6331-001	VEHICLE FUEL & OIL	29.77	29.77
001-170-6507-000	OPERATING SUPPLIES- B...	100.00	100.00
001-410-6490-000	LIBRARY CONTRACT	24,544.01	24,544.01
001-430-6310-000	BUILDING MAINT & REP...	15.12	15.12
001-430-6320-000	GROUNDS MAINT & REP...	588.50	588.50
001-490-6499-000	SPECIAL EVENTS	203.66	203.66
001-540-6099-000	MEETING FEES - P&Z/B...	1,256.57	1,256.57
001-610-6099-000	GAS STIPENDS - MAYOR...	210.00	210.00
001-610-6230-000	TRAINING - MAYOR & C...	22.00	22.00
001-620-6373-000	COMMUNICATIONS - P...	21.00	21.00
001-620-6408-000	MUNICIPAL INSURANCE -..	3,486.85	3,486.85
001-620-6419-000	DATA PROCESSING-P&A	8,255.95	8,255.95
001-620-6506-000	OFFICE SUPPLIES-P&A	573.79	580.78
001-620-6507-000	MISC SUPPLIES-P&A	22.00	22.00
001-640-6406-000	ROBINS LANDING ENGIN...	1,556.00	1,556.00
001-650-6310-000	BUILDING REPAIR/MAIN...	43.54	43.54
001-650-6371-000	GAS/ELECTRIC UTILITIES -..	99.97	99.97
001-650-6750-002	CHURCH OF THE BRETH...	965.00	965.00
110-210-6310-000	BUILDING REPAIR/MAIN...	75.68	75.68
110-210-6331-000	VEHICLE GAS & OIL - RO...	1,551.28	1,551.28
110-210-6332-000	EQUIPMENT REPAIR - R...	762.40	762.40
110-210-6371-000	ELECTRIC/GAS UTILITIES -..	134.74	134.74
110-210-6373-000	COMMUNICATIONS-RO...	165.40	165.40
110-210-6408-000	MUNICIPAL INSURANCE -..	2,970.28	2,970.28
110-210-6504-000	PARTS & REPAIR-ROAD ...	256.20	256.20
110-210-6598-000	ATTIRE - ROAD USE	89.95	89.95
110-210-6599-000	ROCK/SAND/MATERIALS...	435.44	435.44
110-210-6792-001	W MAIN ST REHAB NCPR...	3,138.10	3,138.10

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
110-240-6512-000	TRAFFIC REPLACEMENT S..	62.00	62.00
200-710-6899-001	BOND FEES-2016 GO REF...	250.00	250.00
200-710-6899-002	BOND FEES-2020 GO REF...	600.00	600.00
610-815-6331-000	VEHICLE FUEL & OIL	66.72	66.72
610-815-6371-000	GAS/ELECTRIC UTILITIES -..	48.28	48.28
610-815-6408-000	MUNICIPAL INSURANCE -..	2,711.99	2,711.99
610-815-6490-000	ADMINISTRATION-SEWER	110.70	110.70
610-815-6508-000	POSTAGE-SEWER	366.00	366.00
<b>Grand Total:</b>		<b>64,560.64</b>	<b>64,567.63</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	64,560.64	64,567.63
<b>Grand Total:</b>	<b>64,560.64</b>	<b>64,567.63</b>



## Minutes of the December 15th, 2025 City Council Meeting

\*Unofficial meeting minutes until approved by Council\*

The regular meeting of the Robins City Council was called to order at 6:00 p.m. on Monday, December 15, 2025, at Robins City Hall, 265 S. 2nd Street, by Mayor Hinz. Following the Pledge of Allegiance, roll call was taken with the following Council members present: JD Smith, Leigh Cook, Dave Franzman, Cary Smith, and Mike Foley. Also in attendance were City Clerk Lisa Goodin, City Attorney Bryce Schulte, Police Chief Andy Humphrey, Police Officer Carter Dralle, Building Official/Public Works Superintendent Mike Kortenkamp, Planning & Zoning Administrator Vance McKinnon, Deputy City Clerk Rhonda Kortenkamp, and several members of the public. A motion to approve the agenda was made by Councilor JD Smith, seconded by Councilor Franzman, and carried unanimously.

### CITIZENS COMMENTS:

AGENDA ITEMS: None

NON-AGENDA ITEMS: Richard Starks, 500 Mary Jo Ave., Michael Wood, 540 Mary Jo Ave., Chase Stinger, 520 Mary Jo Ave. and Marilyn & Tom Cook, 295 Northhaven Dr., addressed Council in opposition of the City's recent decision to no longer clear snow from sidewalks along Main St. Residents cited reasons for their opposition as the City's history of clearing those sidewalks, hardship in accessing the sidewalk in the wintertime from their backyards, short notice of the change provided by the City, and the use of grant funds to construct the original urban cross section. Councilor JD Smith responded that research performed by City staff netted no written documents obligating the City to continued snow removal. Councilor Cary Smith added that a long-standing ordinance states that the City is not responsible for snow removal from residential sidewalks or trails. Residents responded that the sidewalk should be closed, in that case. Councilor Foley thanked residents for attending and addressing Council, asking that they appreciate that the City can't pick and choose which sidewalks to clear of snow. Councilor Cary Smith and Mayor Hinz added that Council will research as to whether or not the sidewalk is a designated trail. Marlene Mentzer, 380 Mary Jo Ave., shared her concerns with Council regarding e-bikes being ridden on City sidewalks as opposed to on the street, and requested clarification on applicable laws.

CONSENT AGENDA: The Consent Agenda, which included approval of the December 1, 2025 City Council Meeting minutes, and the list of bills submitted was approved following a motion by Councilor Cook, seconded by Councilor Foley, with all members voting in favor.

NEW BUSINESS: **Resolution No. 1225-3 Approving Memorandum of Agreement with Robins Civic Club Relating to Installation of Flag Poles at South Troy and East Knoll Parks.** Councilor Foley questioned as to whether project costs were likely to exceed the \$5,000 donation by the Civic Club. Councilor Franzman stated that it was possible but likely by only a couple hundred dollars. Councilor Franzman moved to approve; Councilor JD Smith seconded. Upon roll call, all votes were aye and the Resolution was adopted. **Resolution No. 1225-4 Approving Parks Memorial Bench Policy.** Councilor Foley recommended adding a 5% annual inflation factor to the policy. Councilor Franzman moved to approve the resolution as amended; Councilor Cary Smith seconded. Upon roll call, all votes were aye and the Resolution passed.

OLD BUSINESS: Third reading of **Ordinance 2513, Amending Chapter 63 – Speed Control**, of the Robins Municipal Code. Councilor Cook moved for approval; Councilor JD Smith seconded. Upon roll call, all votes were aye and the Ordinance was adopted.

**COUNCIL COMMENTS:** Councilor Foley reported that the Fire Department would provide Council with proposals for the purchase of a new fire truck and a new medical truck for consideration at the January 5<sup>th</sup> Council meeting. Councilor JD Smith stated that as this was his last regular Council meeting, it had been a pleasure to serve on Council and work with a wonderful City staff. Councilor Cook reported that updated FY27 budget calendars had been distributed to Council and City Department Heads and the Iowa League of Cities' Special Budget Report had been provided to all Council members.

**SWEARING-IN OF NEWLY-ELECTED CITY COUNCIL MEMBERS:** Mayor Hinz swore in Leslie Hoyt and Bruce Vander Sanden as new City Council members. Clerk Goodin swore in Mayor Hinz as Mayor.

**ADJOURNMENT:** The meeting adjourned at 6:48 p.m. following a motion by Councilor JD Smith, seconded by Councilor Franzman. The motion carried unanimously

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Chuck Hinz, Mayor

ATTEST:

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Lisa Goodin, City Clerk/Treasurer

## RESOLUTION NO. 0126-1

### AUTHORIZING APPLICATION TO CORRIDOR METROPOLITAN ORGANIZATION FOR REGIONAL TRANSPORTATION FUNDS AND COMMITTING TO PROVIDE LOCAL MATCHING FUNDS CONTINGENT UPON AWARD AND ACCEPTANCE OF TRANSPORTATION GRANT FUNDS.

**WHEREAS**, the city of Robins, Iowa, is applying to the Corridor Metropolitan Planning Organization for \$831,200 of federal Surface Transportation Block Grant (STBG) to rehabilitate the pavement on North Center Point Road from West Main Street to County Home Road.

**WHEREAS**, the City of Robins has the legal jurisdiction and authority to construct, finance, operate, and maintain the proposed facility within Robins.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA**, as follows:

1. That the City of Robins, Iowa, agrees to conform with the regulations, statutes, terms, and conditions described in the application and instructions.
2. Comply with conditions of accepting transportation funding from the Corridor Metropolitan Planning Organization.
3. That the City commits to provide the matching funds of \$207,800 proposed in the funding application contingent upon award, and acceptance, of federal STBG funding for the above-mentioned project. The City of Robins is under no obligation to perform said project if Robins's application for funding is not approved.
4. That if federal STBG or TA funds are approved for the above-mentioned project, the required local matching funds will be included in the future Capital Improvements Program, and the City will adequately maintain the project for its intended public use for a minimum of twenty years following completion.

Aye: *(list council members in support)*

Nay: *(list council members against)*

Abstain:

Absent:

**Approved and Adopted** this 5th day of January, 2026

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Chuck Hinz, Mayor

ATTEST:

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Lisa Goodin, City Clerk



## Surface Transportation Block Grants (STBG) Funding Application

Please review the program's Notice of Funding Opportunity (NOFO) before completing this application.

<https://cms8.revize.com/revize/repository/cedarrapids/STBG%20NOFO%202026.pdf?8326>

Submit applications via email to  
Elizabeth Burke at [e.burke@corridormpo.com](mailto:e.burke@corridormpo.com)

**APPLICATION DUE MIDNIGHT SUNDAY, JANUARY 11, 2026**

### Attachment A – Application Form

#### Contact Information

<b>Project Name:</b> The Project Name should match what is identified on pages 201-205 of <a href="#">the 2050 LRTP</a> .	North Center Point Road Pavement Improvements Phase 2		
<b>Project Sponsor:</b> The name of the member jurisdiction sponsoring the project and providing the local match.	City of Robins		
<b>Contact Name:</b>	Kelli Scott	<b>Organization:</b>	City of Robins
<b>Email Address:</b>	Kelli.scott@cityofrobins.org		
<b>Street Address:</b>	265 South 2 <sup>nd</sup> St		
<b>City:</b>	Robins	<b>Zip Code:</b>	52328
		<b>Phone Number:</b>	319.393.0588

#### Project Overview

**Project Description:** The Project Description should match what is identified in the LRTP FCP. If it is a portion or phase of the identified project, then it should clearly identify the project's limits. The improvements planned as part of the project should be clearly stated. It is important to note that projects submitted for funding in the TIP need to match the project description as listed in the LRTP. Any part of the project outside of the project limits listed in the LRTP will not be eligible for funding. Additionally, any projects authorized by the Federal Highway Administration (FHWA) that include federally funded work outside the project limits as listed in the TIP and the State Transportation Improvement Program (STIP) may be subject to losing all or some of the federal funds for the project. (See Attachment C for more information)

Pavement rehabilitation of a two-lane rural roadway section including one through lane in each direction (12' wide lanes) and granular shoulders to extend the useful life of the existing roadway pavement.

**Purpose & Need Narrative:** Provide a brief description of the problem the project will address or the project's goal and why it should be funded now. The description is also an opportunity to provide an update on the project from when it was originally identified in the Fiscally Constrained Plan.

Aging and deteriorating pavement needs to be rehabilitated to maintain the current level of services and useful life of the roadway. Standard maintenance, such as crack sealing, is less effective and resurfacing is necessary to preserve the roadway. If the proposed rehabilitation is not performed, the deterioration will likely extend from the pavement surface deeper into the roadbed and cost even more to repair or require full reconstruction.

**Project Score:** Identify the FCP score of the project. Please see pages 201-205 of [the 2050 LRTP](#).

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#### Project Readiness

Provide summary information on the following:

<b>Right-of-Way Acquisition:</b> State if right-of-way (ROW) is required, has already been acquired, or is not necessary.	None; not necessary since pavement rehabilitation.
<b>Environmental:</b> State if environmental clearance is required, or if it has already been acquired.	Environmental clearance will be required but anticipate no finding of significant impact since it is pavement rehabilitation only.
<b>Local Match:</b> State if the local match has been secured, or when it is anticipated to be secured. Identify other funding sources (state or federal) that have been received for the project.	Local match is not secured but is in the future CIP for the appropriate fiscal years.
<b>Public Engagement:</b> State what type of public engagement has been used to date, or what the plan is to make sure the public is informed. Provide the feedback that has been received to date.	This project is included in the Corridor MPO 2050 Long Range Transportation Plan. Planning and design is intended to be in the City's budget for the fiscal year applicable, and the budget will have a public hearing prior to being approved by city council.

### Project Schedule

Provide the anticipated project development schedule. Please provide estimates by month and year

	Start Date	Completion Date
<b>Design</b>	07/2026	09/2028
<b>Right-of-Way Acquisition</b>	N/A	N/A
<b>Environmental</b>	12/2027	06/2028
<b>Construction</b>	07/2029	10/2029

## Attachment A – Application Form (continued)

Applicants can apply for three reasons. These being a new funding request, additional funding request, or advancing construction of an existing project. Each of these requests with their purpose are found within Attachment A. Applicants may only fill out one of these sections per application.

### New Funding Request

Please select funding for projects from the earliest available funding year that you can begin construction. Please select the earliest year with funding available. Selecting the earliest achievable funding source will expedite overall project construction.

<b>Project Name:</b>	North Center Point Road Pavement Improvements Phase 2
<b>Funding Requested for Construction:</b>	\$1,039,000 in FFY 2030
<b>Estimated Total Funding Request:</b>	\$831,200 in FFY 2030
<b>Estimated Total Project Cost:</b>	\$1,189,000 in FFY 2030

Project costs and requests should be inflated to the year that the funding is requested at a rate of 5% per year. Please document this inflation on your cost estimates indicated on Attachment D.

### Additional Funding Request

An increase in funding for an existing project can only be requested at this time. Please indicate the funding year that additional funding is requested. A single time for all funding requests is required to ensure a competitive allocation of funds.

<b>Project Name:</b>	[ ]
<b>Original Amount Awarded from the MPO:</b>	\$[ ] in FFY [YYYY]
<b>New Funding Request:</b>	\$[ ] in FFY [YYYY]
<b>New Estimated Total Project Cost:</b>	\$[ ] in FFY [YYYY]

Project costs and requests should be inflated to the year that the funding is requested at a rate of 5% per year. Please document this inflation on your cost estimates indicated on Attachment D.

### Advancing Design or Construction of an Existing Project – No Additional Funds Requested

Funding can be reallocated to earlier years for an existing project to advance construction only if the desired FFY has funding available. Please indicate the new funding distribution requested by year and project cost. The new total cost must match the originally allocated cost. Funding vacated in the original project year will be made competitively available in next year's TIP cycle. Money cannot be moved from a FFY to an earlier one.

<b>Project Name:</b>	[ ]
<b>Original Amount Awarded from the MPO:</b>	\$[ ] in FFY [YYYY]
<b>Funding Requested for Advancement of Construction:</b>	\$[ ] in FFY [YYYY]
<b>Total Funding Deducted from Currently Funded Year:</b>	\$[ ] in currently funded year [YYYY]
<b>New Estimated Total Project Cost:</b>	\$[ ] in FFY [YYYY]

Project costs and requests should be inflated to the year that the funding is requested at a rate of 5% per year. Please document this inflation on your cost estimates indicated on Attachment D.

## Part B – 2050 LRTP Design Factors

**Required Information (FOR ROAD PROJECTS ONLY):** In compliance with the Corridor MPO's Long Range Transportation Plan, 2050 LRTP, design characteristics must correspond with those listed in Chapter 7. Variances are allowed with the Transportation Technical Advisory Committee's (TTAC) approval or an official design exception granted by the Iowa Department of Transportation. Please fill in the design factors that will be used for your project.

<b>Base Design Factor Used:</b>	Minor Arterial
<b>Roadway Features</b>	
Posted Speed:	55 MPH
Parking Width (If Provided):	N/A
Number of Travel Lanes:	2
Width of Travel Lanes:	12'
Median Width:	N/A
Roadway Width:	30'
Public Frontage Width:	35'
Is This a Truck Route?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will an Integral Curb and Gutter be used?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will Durable Pavement Markings be used?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Multi-Modal Features</b>	
<u>Transit</u>	
Is this project on a transit route?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, what transit accommodations will be provided?	[ <input type="text"/> ]
<u>Sidewalks</u>	
How is the land around this project currently zoned?	Agricultural or Rural
Width of Sidewalks:	N/A
Distance from Right-of-Way Line:	N/A
<u>Bicycle</u>	
Is the project area designated for bikeways in a local plan?	Yes
What Bikeways will be provided?	None with this project; 12' multi-use side path on one side as part of future reconstruction
<b>Design Exceptions or Variances</b>	
Please describe any design exceptions required from the Iowa DOT. Reduce shoulder width to +/- 3' to match existing shoulders.	
Please describe any variances required from TTAC. No sidewalks (not feasible to add at this time), no bicycle facilities (not feasible to add at this time), no center turn lane (not feasible to add at this time). Items listed would require major construction elements not consistent with pavement rehabilitation.	

## Attachment C – Checklist and Certification

Before you submit your application, please verify that all of the attachments described below are included in your submission email. Incomplete applications may be disqualified from consideration.

### Checklist

Attachment	Description
<input checked="" type="checkbox"/> A	Application Form
<input checked="" type="checkbox"/> B	2050 LRTP Design Factors (STBG Road Projects Only)
<input checked="" type="checkbox"/> C	Checklist and Certification
<input checked="" type="checkbox"/> D	Estimated Project Cost
<input type="checkbox"/> E	DOT Approved Resolution of Support – (Trail Projects Only)
<input checked="" type="checkbox"/> F	Resolution of Support for Non-Trail Projects
<input checked="" type="checkbox"/> G	Additional Information (location map, sketch plan, photos)

### Certification

The undersigned is an official authorized to represent the applying organization. The person signing this document must have the authority to contractually bind the organization.

#### Certification

I certify that all proposed activities identified within this application will be carried out and that all the grant money received will be utilized for its intended purpose. It is also to the understanding of the applying organization that if any incorrect information was included in this application, the applicant's Federal funds may be revoked.

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by the applying organization. I understand that the attached official endorsement(s) binds the participating authority to assume responsibility for adequate maintenance of any new or improved facilities.

If funding assistance is approved for the project described in this application, I understand that an executed agreement between the applicant and the Iowa DOT is required before the project can be started, costs incurred, or such funding assistance authorized for use in implementing the project.

Printed Name Kelli Scott Title City Engineer

Signature \_\_\_\_\_ Date 1/9/2026



## Attachment D – Estimated Project Cost

Item #	Item Description	Quantity	Unit	Unit \$	Total \$
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
Total					



## Attachment H – Additional Information

Submission Item	Submission Button:	Attached to Email
Location Map	Please submit via email	<input checked="" type="checkbox"/>
Sketch Plan	Please submit via email	<input checked="" type="checkbox"/>
Resolution of Support	Please submit via email	<input checked="" type="checkbox"/>
Photos (minimum of one)	Please submit via email	<input checked="" type="checkbox"/>

## ORDINANCE NO. 2601

### AN ORDINANCE AMENDING CHAPTER 155, BUILDING CODE, OF THE ROBINS MUNICIPAL CODE, ROBINS, IOWA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa is amended as follows:

**SECTION 1.** Chapter 155 of the Code of Ordinances is amended by deleting the same and inserting in lieu thereof the following:

## CHAPTER 155 BUILDING CODE

155.01 International Building Code Adopted	155.21 Frost Protection of Landings at Doors
155.02 Amendments to the Building Code	155.22 Handrail Continuity
155.03 Name of Jurisdiction	155.23 Repeal of Section (Window Fall Protection)
155.04 Work Exempt from Permit	155.24 Automatic Fire Sprinkler Systems
155.05 Expiration	155.25 Swimming Pool Drainage Systems
155.06 Schedule of Permit Fees	155.26 Chimney Enclosures
155.07 Valuation	155.27 Repeal Chapter 11 Energy Efficiency
155.08 Re-inspection Fees	155.28 Stairs and Exits
155.09 Certificate of Occupancy	155.29 Fire Alarms Group R-2
155.10 Board of Appeals	155.30 Accessibility Standard
155.11 Violations and Penalties	155.31 Repeal of Exception ("This Door To Remain Unlocked")
155.12 Townhouse	155.32 Fuel Gas Piping
155.13 Design Criteria	155.33 Radon Control Methods
155.14 Roof Tie Uplift Resistance	155.34 Exception (Backwater Valve)
155.15 Design and Construction	155.35 Frost Closure
155.16 Exterior Walls	155.36 Slab on Grade Foundations
155.17 Two-Family Dwellings	155.37 Foundation Drainage Systems
155.18 Opening Protection	155.38 Code on File
155.19 Fire Protection of Floors	155.39 Condominium Conversions
155.20 Glazing Adjacent to Doors	

**155.01 INTERNATIONAL CODES ADOPTED.** Except as hereinafter added to, deleted, modified or amended, there is hereby adopted as the Building Code of the City that certain Building Code known as the *International Building Code, 2024 Edition* (IBC) and *International Residential Code, 2024 Edition* (IRC), first printings, including Appendix K, Administrative Provisions of the IBC, and Appendix BE, Radon Control Methods of the IRC, as well as the *International Swimming Pool and Spa Code* (ISPSC), 2024 Edition, and the *International Existing Building Code* (IEBC) as prepared and edited by the International Code Council, Inc.; and the provisions of said Building Code shall be controlling in the construction of buildings and other structures and in all matters covered by said Building Code within the corporate limits of the City and shall be known as the Robins Building Code.

**(Note) Interpretations of the building official may be guided by publications of the International Code Council, Inc.**

**155.02 AMENDMENTS TO THE BUILDING CODE.** Certain sections and portions of sections of the *International Building Code, 2024 Edition* and *International Residential Code, 2024 Edition*, are hereby amended, deleted, modified, or added to as more specifically set forth in the following sections of this chapter.

**155.03 NAME OF JURISDICTION.** The Robins Building Code is hereby amended by inserting “City of Robins” as the name of jurisdiction into Section 101.1 of the *International Building Code, 2024 Edition*, and Section R101.1 of the *International Residential Code, 2024 Edition*, Section 101.1 of the *International Swimming Pool and Spa Code, 2024 Edition* and Section 101.1 of the *International Existing Building Code 2024 edition*.

**155.04 WORK EXEMPT FROM PERMIT.**

The Robins Building Code is hereby amended by adding a new numbered item to Section R105.2 of the *International Residential Code, 2024 Edition*, as follows:

Building:

11. Unenclosed residential dwelling unit platforms or decks not exceeding 200 square feet, that are not more than 30 inches above grade at any point, are not over any basement or story, are not supporting a roof or unusual loads.

IRC decks. The Robins Building Code is hereby amended by repealing Section R105.2 Building: Exception #10 of the International Residential Code, 2024 Edition, and by replacing said exception with a new exception, as follows:

Building:

10. Unenclosed platforms or decks not exceeding 200 square feet, that are not more than 30 inches above grade at any point, measuring 36” out horizontally are not over any basement or story, are not supporting a roof or unusual loads, and do not serve the exit door required by Section R318.2.

**155.05 EXPIRATION.** The Robins Building Code is hereby amended by adding a new Section 105.5.1 to the *International Building Code, 2024 Edition* and a new Section R105.5.1 to the *International Residential Code, 2024 Edition*, as follows:

105.5.1 EXPIRATION. Every building permit issued under the provisions of the Code shall expire twelve (12) months from the date of issue, unless the application is accompanied by a construction schedule of specific longer duration, in which instance the permit may be issued for the term of the construction schedule. If the work has not been completed by the expiration date of the permit, no further work shall be done until the permit shall have been renewed by the owner or his or her agent and by payment of the renewal fee as set forth in Table 3-A SCHEDULE OF FEES as adopted by resolution of the Robins City Council and provided no changes have been made in plans or location. No permit shall be renewed more than once.

**155.06 SCHEDULE OF PERMIT FEES.** The Robins Building Code is hereby amended by repealing Section 109.2 of the *International Building Code, 2024 Edition*, and Section R108.2 of the *International Residential Code, 2024 Edition*, and by replacing said sections with a new section, as follows:

109.2/R108.2 SCHEDULE OF PERMIT FEES. On buildings, structures or alterations requiring a permit, a fee for each permit shall be paid as set forth in Table 3-A BUILDING PERMIT and INSPECTION FEE SCHEDULE as adopted by resolution.

**155.07 VALUATION.** The Robins Building Code is hereby amended by adding a new Section 109.3.1 to the *International Building Code, 2024 Edition* and Section R108.3.1 to the *International Residential Code, 2024 Edition*, as follows:

109.3.1/R108.3.1 VALUATION. Valuation for the purpose of establishing permit fees for new construction, additions or alterations to existing buildings shall be determined by the Building Official from the ROBINS VALUATION SHEET as adopted by resolution of the City of Robins City Council.

**155.08 REINSPECTION FEES.** The Robins Building Code is hereby amended by adding a new Section 109.7 to the *International Building Code, 2024 Edition* and Section R108.7 to the *International Residential Code, 2024 Edition*, as follows:

109.7/R108.7 RE-INSPECTIONS. A re-inspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made.

This section is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with requirements of this code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection.

Re-inspection fees may be assessed when the inspection card is not posted or otherwise available on the work site, the property and building address are not properly posted, the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from plans requiring the approval of the Building Official.

**155.09 CERTIFICATE OF OCCUPANCY.** The Robins Building Code is hereby amended by repealing Section 111.2 Number (3) of the *International Building Code, 2024 Edition* and Section R110.32 Number (3) of the *International Residential Code, 2024 Edition* and leaving said section numbers (3) blank.

**155.10 BOARD OF APPEALS.** The Robins Building Code is hereby amended by repealing Section 113.1 of the *International Building Code, 2024 Edition*, and Section R112.1 of the *International Residential Code, 2024 Edition*, and by replacing said sections with new sections, as follows:

113.1/R112.1 GENERAL. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation

of this Code, there shall be and is hereby created a Board of Appeals, consisting of the members of the Construction Codes Review Board. The Building Official or designated representative shall be an ex-officio member without a vote and shall act as secretary of the Board.

The Board shall adopt reasonable rules and regulations for conducting its investigations and shall render all decisions and findings in writing to the Building Official with a duplicate copy to the appellant and may recommend to the City Council such new legislation as is consistent therewith. The Board shall hold a regular meeting on the fourth Tuesday of each month unless there are no appeals or business on file for a hearing.

Nominal appeal fee to the Board of Appeals shall be paid as set forth in Table 3-A SCHEDULE OF FEES as adopted by resolution of the City Council. The appeal shall be valid for one (1) year from the date of the Board approval to the commencement of work and to the completion of work undertaken pursuant to the approval.

**155.11 VIOLATIONS AND PENALTIES.** The Robins Building Code is hereby amended by repealing Section 114.4 of the *International Building Code, 2024 Edition*, and Section R113.4 of the *International Residential Code, 2024 Edition*, and by replacing said sections with new sections, as follows:

114.4/R113.4 VIOLATIONS AND PENALTIES. Any person, firm or corporation violating any of the provisions of this Code shall be deemed guilty of a misdemeanor, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provisions of this Code is committed, continued, or permitted and upon conviction of any such violations such person shall be punished in a manner provided in Chapter 3 of the Code of Ordinances.

**155.12 TOWNHOUSE.** The Robins Building Code is hereby amended by repealing the definition of Townhouse in Section 202 of the *International Building Code, 2024 Edition*, and *International Residential Code, 2024 Edition*, and inserting in lieu thereof the following:

TOWNHOUSE. A single-family dwelling unit constructed in a group of two or more townhouse units as defined in the International Residential Code.

**155.13 DESIGN CRITERIA.** The Robins Building Code is hereby amended by inserting climate and geographical design criteria into Table R301.2(1) of the *International Residential Code, 2024 Edition* as follows:

Ground Snow Load	Wind Speed Mph	Topo. Special Wind	Seismic Design Category	Subject To Damage From				Winter Design Temp	Ice Shield Underlayment Required	Flood Hazards		Mean Annual Temp	
				Weathering	Frost Line Depth	Termite	Decay			NFIP Adoption	FIRM Maps		
36 PSF IRC RCI	109	NO	A	Severe	42"	Moderate- Heavy	Slight- Moderate	-5 F	YES	1982	7/20/21	1784	48.9

**155.14 ROOF TIE UPLIFT RESISTANCE.** The Robins Building Code is hereby amended by repealing R802.11 of the *International Residential Code, 2024 Edition* and by

replacing said section with a new Section R802.11 as follows:

R802.11 ROOF-TO-WALL UP-LIFT RESISTANCE. Connections for residential structures, the intersection of roof framing with the wall below shall be strengthened by adding metal connectors, clips, straps, or fasteners in addition to the requirements of Sections R802.11.1, R802.11.2, R802.11, and the exceptions listed for using Table R602.3(1).

**155.15 R602.3 DESIGN AND CONSTRUCTION.** The Robins Building Code is hereby amended by repealing in its entirety R602.3 of the *International Residential Code, 2024 Edition*, and by replacing said section with a new Section R602.3 as follows:

R602.3 DESIGN AND CONSTRUCTION. Exterior walls of wood-frame construction shall be designed and constructed in accordance with the provisions of this chapter and Figures R602.3(1) and R602.3(2), or in accordance with AWC NDS. Components of exterior walls shall be fastened in accordance with Tables R602.3(1) through R602.3(4). Wall sheathing shall be fastened directly to framing members and, where placed on the exterior side of an exterior wall, shall be capable of resisting the wind pressures listed in Table R301.2.1(1) adjusted for height and exposure using Table R301.2.1(2) and shall conform to the requirements of Table R602.3(3). Installation of foam sheathing used as exterior wall covering shall only be installed with structural wall sheathing. Wall sheathing used only for exterior wall covering purposes shall comply with Section R703.

Studs shall be continuous from support at the sole plate to a support at the top plate to resist loads perpendicular to the wall. The support shall be a foundation or floor, ceiling or roof diaphragm or shall be designed in accordance with accepted engineering practice.

Exception: Jack studs, trimmer studs and cripple studs at openings in walls that comply with Tables R602.7(1) and R602.7(2).

**155.16 EXTERIOR WALLS.** The Robins Building Code is hereby amended by repealing Section R302.1 Exception 2. of the *International Residential Code, 2024 Edition* and by replacing said Exception with a new Exception 2. as follows:

Exception 2. Fire separation distance based on an imaginary line between two buildings on the same lot shall not apply to walls separating dwellings from their accessory structures.

**155.17 TWO-FAMILY DWELLINGS.** The Robins Building Code is hereby amended by repealing in its entirety Section R302.3 of the *International Residential Code, 2024 Edition* and by replacing said section with a new Section R302.3 as follows:

R302.3 TWO-FAMILY DWELLINGS. Dwelling units in two-family dwellings shall be constructed as townhouses and shall be separated from each other with wall assemblies in compliance with Section R302.2 or shall be constructed as a two-unit dwelling in compliance with the International Building Code.

EXCEPTION: Wall assemblies separating two-unit townhouses need not extend through

attic spaces when the ceiling is protected by not less than 5/8-inch Type X gypsum board and an attic draft stop constructed as specified in Section R302.12.1 is provided above and along the wall assembly separating dwellings. The structural framing supporting the ceiling shall also be protected by not less than ½ inch gypsum board or equivalent.

**155.18 OPENING PROTECTION.** The Robins Building Code is hereby amended by repealing Section R302.5.1 of the *International Residential Code, 2024 Edition* and by replacing said section with a new Section R302.5.1 as follows:

R302.5.1 OPENING PROTECTION. Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 1 3/8 inches in thickness, solid or honeycomb-core steel doors not less than 1 3/8 inches thick, or 20-minute fire-rated doors. Door hardware shall be of a latching type.

**155.19 FIRE PROTECTION OF FLOORS.** The Robins Building Code is hereby amended by repealing Section R302.13 of the *International Residential Code, 2024 Edition* and leaving said section blank.

**155.20 GLAZING ADJACENT TO DOORS.** The Robins Building Code is hereby amended by repealing Section 324.4.2 of the *International Residential Code, 2024 Edition* and by replacing said section with a new Section 324.4.2 as follows:

324.4.2 GLAZING ADJACENT TO DOORS. Glazing in an individual fixed or operable panel adjacent to a door where the nearest vertical edge of the glazing is within a 24-inch arc of either vertical edge of the door in a closed position and where the bottom exposed edge of the glazing is less than 60 inches above the floor or walking surface shall be considered to be a hazardous location.

Exceptions:

1. Decorative glazing.
2. Where there is an intervening wall or other permanent barrier between the door and the glazing.
3. Where access through the door is to a closet or storage area 3 feet or less in depth. Glazing in this application shall comply with Section R308.4.3.
4. Glazing that is adjacent to the fixed panel of patio doors.

**155.21 FROST PROTECTION OF LANDINGS AT DOORS.** The Robins Building Code is hereby amended by adding a Section 1010.1.5.1 of the *International Building Code, 2024 Edition* as follows:

1010.1.5.1 The Robins Building Code is hereby amended by repealing section 1809.5.1 of the International Building Code 2024 addition and replacing it with 1809.5.1 as follows.

EXTERIOR landings at doors shall be provided with frost protection regardless of door swing.

**155.22 HANDRAIL CONTINUITY.** The Robins Building Code is hereby amended by adding a new Exception #3 to Section R320.5 of the *International Residential Code, 2024 Edition*, and a new Exception # 6 to 1014.4 as follows:

R320.5 EXCEPTION 3. Offsets or interruptions of six inches or less in total length shall be considered to be continuous.

1014.4 EXCEPTION 6. Handrails within a dwelling unit or serving an individual dwelling unit may have offsets or interruptions of six inches or less in total length and shall be considered, for the purpose of this code, to be continuous.

**155.23 REPEAL OF SECTION (WINDOW FALL PROTECTION).** The Robins Building Code is hereby amended by repealing in its entirety Section R321.2 of the *International Residential Code, 2024 Edition*, and leaving said sections blank.

**155.24 AUTOMATIC FIRE SPRINKLER SYSTEMS.** The Robins Building Code is hereby amended by repealing Section ~~R313~~ R309 of the *International Residential Code, 2024 Edition*, and by replacing said section with a new section, as follows:

## **SECTION ~~R313~~ R309**

### **AUTOMATIC FIRE SPRINKLER SYSTEMS**

**R309.1 Townhouse automatic fire sprinkler systems.** An automatic residential fire sprinkler system shall be installed throughout all attached townhouse dwelling units when any of the following conditions exist:

1. The townhouses are constructed in a group of more than four attached units.
2. Any individual townhouse dwelling unit of a structure with four or fewer attached townhouses has a floor area greater than 4,000 square feet on any one story or greater than 8,000 square feet of total floor area for all stories, excluding non-habitable areas separated from the rest of the building by a minimum of one-hour fire-resistive construction and containing smoke or heat detection interconnected with the dwelling unit smoke detectors.

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing townhouses that do not have an automatic residential fire sprinkler system installed.

**R309.1.1 Design and installation.** Automatic residential fire sprinkler systems for townhouses shall be designed and installed in accordance with Section P2904.

**R309.2 One and two-family dwellings automatic fire sprinkler systems.** An automatic residential fire sprinkler system shall be installed in one and two-family dwellings when the following conditions exist:

1. The one-or two-family dwelling has a floor area greater than 4,000 square feet on any one story or greater than 8,000 square feet of total floor area for all stories, excluding non-habitable areas separated from the rest of the building by a minimum of one-hour fire-resistive construction

and containing smoke or heat detection interconnected with the dwelling unit smoke alarms.

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing one- and two-family dwellings that do not have an automatic residential fire sprinkler system installed.

**R309.2.1 Design and installation.** Automatic residential fire sprinkler systems for one-and two-family dwellings shall be designed and installed in accordance with Section P2904.

**R313.3 Alternative Methods.** Maximum floor area square footages of Sections R309.1 and R309.2 may be increased by 25% for buildings or floors containing more than one egress door as specified in Section R318.2 or more than one vertical egress as specified in R318.4 or other approved alternate methods of building occupant egress enhancement.

**155.25 SWIMMING POOL DRAINAGE SYSTEMS.** The Robins Building Code is hereby amended by adding a new Section R328.1.1 to the *International Residential Code, 2024 Edition*, as follows:

R327.1.1 SWIMMING POOL DRAINAGE DISCHARGE. Swimming pools shall be designed and constructed so as to provide for appropriate drainage of water resulting from overfilling, draining, and maintenance operations. The site plan for a proposed swimming pool shall indicate where pool drainage is to be directed in such a manner that:

- (A) Swimming pool drainage water shall be directed away from any structure foundation.
- (B) Ponding of surface water shall be avoided
- (C) Swimming pool drainage water shall whenever possible be directed to available drainage tile or storm sewer systems.
- (D) Surface water shall not be discharged to any adjacent private property except upon drainage easements or established waterways shall not be altered so that upstream water flow is adversely affected.
- (E) Water flow shall be controlled to avoid excessive volume or velocity which could cause soil erosion or create other possible hazards.

**155.26 CHIMNEY ENCLOSURES.** The Robins Building Code is hereby amended by adding a new Section 429 to the *International Building Code, 2024 Edition* and Section R333 to the *International Residential Code, 2024 Edition*, respectively as follows:

429/R333 CHIMNEY ENCLOSURES. All enclosed chimneys serving solid fuel burning fireplaces and appliances shall be separated from the structure to which they are attached by installation of materials approved for one-hour fire resistive construction on the chimney side of the enclosure. The separation shall extend from the base of the appliance to the outer roofline.

**155.27 REPEAL CHAPTER 11 ENERGY EFFICIENCY.** The Robins Building Code is hereby amended by repealing Chapter 11 of the *International Residential Code, 2024 Edition* and Replacing it with Chapter 303 of the State of Iowa Building Code.

**155.28 STAIRS AND EXITS.** The Robins Building Code is hereby amended by adding a new Exception to Section 1031.3.3 of the *International Building Code, 2024 Edition* and Section R319.2.3 of the *International Residential Code, 2024 Edition*, as follows:

EXCEPTION: Basement escape windows required for remodel or finish of rooms in existing buildings may have window-sill height measured from an elevated landing not less than 36 inches wide, extending not less than 18 inches out from the interior finish of the exterior wall and not more than 24 inches in height. The landing shall be permanently affixed to the floor below and the wall under the window it serves.

**155.29 FIRE ALARMS GROUP R-2.** The Robins Building Code is hereby amended by repealing Section 907.2.9.1 of the *International Building Code, 2024 Edition*, and by replacing said section with a new section as follows:

907.2.9.1 GROUP R-2. A fire alarm system shall be installed in Group R-2 occupancies where:

1. Any dwelling unit is located three or more stories above the lowest level of exit discharge.
2. Any dwelling unit is located more than one story below the highest level of exit discharge of exits serving the dwelling unit.
3. The building contains 12 or more dwelling units; or
4. Any dwelling unit, or portion thereof, is more than one story above any other dwelling unit in the same building.

EXCEPTIONS:

1. A fire alarm system is not required in buildings not over two stories in height where all dwelling units and contiguous attic and crawl spaces are separated from each other and public or common areas by at least 1-hour fire partitions and each dwelling unit has an exit directly to a public way, exit court or yard.
2. A separate fire alarm system is not required in buildings that are equipped throughout with an approved, supervised automatic sprinkler system installed in accordance with Section 903.3.1.1 or Section 903.3.1.2 and which have a local alarm that meets the notification requirements of Section 907.5.2.1.

For purposes of this section, firewalls shall not define separate buildings.

**155.30 ACCESSIBILITY STANDARD** The Robins Building Code is hereby amended by repealing the ICC A117.1 2017 Accessibility and Usable Buildings and Facilities Standard of the *International Building Code, 2024 Edition* replacing it with the ICC A117.1 2009 Accessibility and Usable Buildings and Facilities Standard.

**155.31 REPEAL OF EXCEPTION (“THIS DOOR TO REMAIN UNLOCKED”).** The Robins Building Code is hereby amended by deleting Section 1010.2.4, Item 3, of the *International Building Code, 2024 Edition* and leaving said item blank.

**155.32 FUEL GAS PIPING.** The Robins Building Code is hereby amended by repealing Section G2415.3 of the *International Residential Code, 2024 Edition* and by replacing said section with a new Section G2415.3 as follows:

G2415.3 PROHIBITED LOCATIONS. Piping shall not be installed in or through a duct supply, return or exhaust, or a clothes chute, chimney or gas vent, dumbwaiter or elevator shaft.

**155.33 RADON CONTROL METHODS.** The Robins Building Code is hereby amended by repealing Section BE104 of the *International Residential Code, 2024 Edition*, Appendix BE and leaving said section blank.

**155.34 EXCEPTION (BACKWATER VALVE).** The Robins Building Code is hereby amended by adding a new exception to Section P3008.1 of the *International Residential Code, 2024 Edition*, as follows:

EXCEPTION: The requirements of this Section shall apply only at locations determined necessary by the City of Robins Engineer based on local conditions.

**155.35 FROST CLOSURE.** The Robins Building Code is hereby amended by deleting Section P3103.2 from the *International Residential Code, 2024 Edition*, and inserting in lieu thereof the following:

P3103.2 FROST CLOSURE. Where the 97.5-percent value for outside design temperature is 0°F or less, every vent extension through a roof or wall shall be not less than three (3) inches in diameter. Any increase in the size of the vent shall be made inside the structure at a point not less than 1 foot below the roof or inside the wall.

**155.36 SLAB ON GRADE FOUNDATIONS.** The Robins Building Code is hereby amended by adding a new Exception (4) to Section 1809.5 of the *International Building Code, 2024 Edition* and R403.1.4.1 of the *International Residential Code, 2024 Edition*, respectively, as follows:

EXCEPTION:

(4) Slab-on-Grade Foundations. The Building Official may approve slab-on-grade foundation designs for wood or metal frame, detached buildings of Group U Occupancy or accessory to buildings constructed under the provisions of the *International Residential Code* and 1250 square feet in floor area or less, without additional engineering, providing the design meets all of the following:

1. Foundations supporting wood walls shall extend at least 6 inches above the adjacent finish grade.
2. The entire perimeter of the foundation shall be provided with a thickened portion of slab with cross section dimensions of 12 inches minimum width and 12 inches minimum thickness.

3. The slab floor shall be a minimum of 4 inches thick concrete with 6" x 6" reinforcing mesh or #4 reinforcing bars 24" on center front-to-back and side-to- side.
4. Slab floor and thickened edge shall be one continuous pour, interconnected with reinforcing.
5. Vertical distance from the top of the foundation floor to the lowest point of the footing base shall not be more than 24 inches.
6. Bathrooms are not allowed.
7. Pole type structures are not allowed.
8. Eave height of 11 feet (3048 mm) or less.

**155.37 FOUNDATION DRAINAGE SYSTEMS.** The Robins Building Code is hereby amended by repealing Section 1805.4.3 of the *International Building Code, 2024 Edition* and by replacing said section with a new Section 1805.4.3 and adding a new Section R401.3.1 to the *International Residential Code, 2024 Edition*, as follows:

**R401.3.1. DRAINAGE DISCHARGE.** The floor base and foundation perimeter drain shall discharge by gravity or mechanical means into an approved drainage system that complies with the following:

- (A) Sump pit located inside building. Exception: Sump pit may be omitted if drainage tile can be designed with natural fall and drain on same property if approved by the Building Official.
- (B) For each sump pit installed a pump discharge pipe shall be provided running continuous from a point directly outside the sump pit to the City storm sewer or other approved discharge location.
- (C) Pump discharge pipe shall be installed as per the requirements of the City of Robins Plumbing Code with connections to City storm sewer as provided in the latest edition of SUDAS as approved by the City Council.
- (D) Installation of sump pump if one is found by the Building Official to be necessary. It shall be equipped to automatically provide for discharge of sump pit water outside the basement wall and above grade and/or approved by the City Engineer.

**FPN:** A sump pump will be considered to be necessary if water inside the sump pit will not recede to a level four inches or more below the lowest basement floor surface by gravity or absorption into the earth within a reasonable period of time.

- (E) The outlet line from the sump pump shall discharge a minimum of two (2) feet from the outside foundation wall and/or be approved by City Engineer.
- (F) Where ground water conditions warrant, the Building Official may require additional drain tile as he/she deems necessary.

Final graded lots shall comply with the grading plan and any terms of the memorandum of agreement for the approved subdivision.

**155.38 CODE ON FILE.** An official copy of the Robins Building Code hereby adopted, including a certificate by the Clerk as to its adoption and the effective date thereof, shall be on file

in the Office of the Clerk in City Hall and shall be kept there on file, and copies shall be available for public inspection. Copies of this chapter shall be available in the Building Department Office.

**155.39 CONDOMINIUM CONVERSIONS.** No person shall record in the office of the Linn County Recorder, a condominium conversion relating to property within the corporate limits of the City of Robins, without first complying with the provisions of Section 499B.3 of the Iowa Code and having satisfactorily corrected any deficiency noted in the City inspection and having received a certificate of compliance.

For the purposes of condominium conversion, structures completed prior to the date of adoption of this Code, and thereafter converted to a horizontal property regime (condominium) are not required to be updated to comply with the building code in effect at the time of the conversion, except the following building code provisions shall be complied with:

- Fire Protection Systems
- Means of Egress.
- Structural and Life-Safety concerns specifically noted.

The Building Official may waive compliance with any or all of the above exceptions where the Building Official determines compliance to be unduly burdensome or not practical or reasonable given the nature of the structure.

**SECTION 2.** Repealer. All Ordinances or parts thereof in conflict with the provisions of the Ordinance are repealed.

**SECTION 3.** Severability. If any section, provision, or part of the Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4.** This Ordinance shall be in full force and effect after its passage and publication as by law provided.

Passed and approved this \_\_ day of \_\_, 2026.

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Chuck Hinz, Mayor

ATTEST:

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Lisa Goodin, City Clerk/Treasurer

## **ROBINS CITY COUNCIL RESOLUTION NO. 0126-2**

### **A RESOLUTION APPROVING THE PURCHASE OF A 2026 CHEVROLET TAHOE 4X4 AND ASSOCIATED EMERGENCY VEHICLE UPFITTING TO REPLACE ROBINS FIRE DEPARTMENT MEDICAL TRUCK 361**

WHEREAS, the City of Robins Fire Department has identified the need for a new emergency response vehicle to ensure safe, reliable, and effective service to the community; and

WHEREAS, Karl Chevrolet has submitted a proposal for the purchase of a **2026 Chevrolet Tahoe SSV 4x4**, and Karl Emergency Vehicles has submitted a detailed quotation for the upfitting of said vehicle to meet Fire Department operational requirements; and

WHEREAS, the proposed upfitting includes, but is not limited to, emergency lighting, siren, push bumper/bumper guard, electrical outlets and power management equipment, mud flaps, shoreline (auto eject) connection, and installation of a customer-supplied Knox Box, as detailed in **Quotation #14829 dated December 22, 2025**; and

WHEREAS, the total cost for the purchase of the vehicle and all associated upfitting, labor, equipment, graphics, freight, and shop supplies is **Seventy-Nine Thousand Seven Hundred Twelve Dollars and Twenty-Five Cents (\$79,712.25)**; and

WHEREAS, the City Council finds that the purchase and upfitting of this vehicle is necessary, reasonable, and in the best interests of the City of Robins and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that:

1. The purchase of one (1) **2026 Chevrolet Tahoe SSV 4x4** from Karl Chevrolet is hereby approved.
2. The upfitting of said vehicle by **Karl Emergency Vehicles**, as outlined in Quotation #14829, including emergency lights, siren, bumper guard, electrical outlets, mud flaps, shoreline connection, and Knox Box connection, is hereby approved.
3. The total expenditure in the amount of **\$79,712.25** is authorized, subject to availability of funds and in accordance with applicable procurement policies.
4. The Mayor and City Clerk are hereby authorized to execute all necessary documents and approve payment to complete this purchase.

PASSED AND APPROVED by the City Council of the City of Robins, Iowa, this 5th day of January, 2026.

**ATTEST:**

Chuck Hinz, Mayor

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Lisa Goodin, City Clerk/Treasurer



# Karl Emergency Vehicles & Apparel

5983 NE Industry Dr  
Des Moines, IA 50313  
Phone: 515-264-6325

## Quotation

Quote ROBINS FIRE

To:

Quote Number:	14829	Contact:	Neal Boeckmann
Quote Date:	12/22/2025	Expires:	01/21/2026
Customer:	ROBINS F0648	Inquiry:	
Salesman:	Keith Brown	Terms:	Net 30 Days
Ship Via:		Phone:	319-360-5630
		FAX:	

Thank you for the opportunity to submit this quote.

TRACERS ARE TRIO RED, WHITE AND BLUE

MIDNIGHT EDITION SMOKED LIGHTBAR LENSES

2026 TAHOE SSV BRIGHT RED

WIG/WAGS

INSTALL CUSTOMER SUPPLIED RADIO

\*\*NO CRADLEPOINT AS THIS TIME OF BUILD HOWEVER WANT TO PLAN FOR FUTURE\*\*WITH 8 IN 1 ANTENNA

NO COMPUTER OR DOCKING STATION

\*\*POWER FOR COMPUTER IN THE FUTURE INSIDE CONSOLE\*\*

INSTALL CUSTOMER SUPPLIED KNOX BOX

GRAPHICS BY CHASE IN AMES, IOWA

\*\*INSTALL CORE AND RADIO DIRECTLY BEHIND 2ND ROW SEATING ON THE FLOOR WITH A CARPETED BOARD TOP\*\*

FIRE STAFF IS BUILDING CUSTOM REAR STORAGE THAY THEY WILL INSTALL LATER

GRAPHICS BY CHASE IN AMES, IOWA

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Quantity</u>	<u>MSRP</u>	<u>Price</u>	<u>Total Line Price</u>
1	LABOR LABOR TO INSTALL AND FINSH BUILD - HOURLY STATE BID RATE	70	\$165.00	\$85.00 /HR	\$5,950.00
2	EB2DEDE LEGACY WCX 54" RW/BW/RW/BW light heads included	1	\$3854.00	\$2,138.25 /EA	\$2,138.25
3	I3JC TRIO ION R/B W/ WHT OVERRIDE	4	\$238.00	\$143.37 /EA	\$573.48

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Quantity</u>	<u>MSRP</u>	<u>Price</u>	<u>Total Line Price</u>
4	C399 CENCOM CORE WCX CONTROL CENTER	1	\$1411.00	\$832.49 /EA	\$832.49
5	CCTL6 WeCanX KNOB/SLIDE CONTROL HEAD	1	\$473.00	\$279.07 /EA	\$279.07
6	C399SP SCANport KIT FOR C399	1	\$189.00	\$111.51 /EA	\$111.51
7	SAK9 SA315 SIREN MT KIT UNIV SWIVEL	1	\$53.00	\$30.71 /EA	\$30.71
8	SA315P SA315P SPEAKER, BLACK PLASTIC	1	\$412.00	\$243.08 /EA	\$243.08
9	PSJC3FCR MEGA T-SERIES TRIO FLASHER RBW	2	\$238.00	\$140.42 /EA	\$280.84
10	PSJC3FCR MEGA T-SERIES TRIO FLASHER RBW	1	\$238.00	\$140.42 /EA	\$140.42
11	PSJC3FCR MEGA T-SERIES TRIO FLASHER RBW	2	\$238.00	\$140.42 /EA	\$280.84
12	PSJC3FCR MEGA T-SERIES TRIO FLASHER RBW	1	\$238.00	\$140.42 /EA	\$140.42
13	MIDNIGHT EDITION SMOKED LENSE LIGHTBAR	1		\$100.00 /EA	\$100.00
14	PSBK790 STRIP-LITE+ 90 DEG MT KIT	2	\$32.00	\$21.05 /EA	\$42.10
15	60CREGCS 12V WHT/RED 6" COMPARTMENT LT	2	\$258.00	\$152.22 /EA	\$304.44
16	3000 WATT INVERTER 3000 WATT POWER INVERTER	1	\$426.41	\$408.86 /EA	\$408.86
17	TLIR ION T-SERIES LINEAR LT RED	1	\$172.00	\$101.48 /EA	\$101.48
18	TLIB ION T-SERIES LINEAR LT BLUE	1	\$172.00	\$101.48 /EA	\$101.48
19	PROWATT TRANSFER SWITCH	1	\$111.84	\$105.55 /EA	\$105.55
20	PSJC3FCR MEGA T-SERIES TRIO FLASHER RBW	2	\$238.00	\$140.42 /EA	\$280.84
21	2026 TAHOE SSV 4X4 RED	1		\$54,801.80 /EA	\$54,801.80
22	ARGES1 ARGES 5 DEG REMOTE SPOTLIGHT	1	\$788.00	\$464.92 /EA	\$464.92
23	ARGCH1 ARGES BAIL MT CONTROL HEAD	1	\$352.00	\$207.68 /EA	\$207.68
24	ARG54D DRVR FENDER MT 2021 TAHOE	1	\$113.00	\$68.44 /EA	\$68.44
25	110125 - TAHOE FRONT FLAPS FRONT FLAPS TAHOE	1		\$120.00 /EA	\$120.00
26	091-55-20-120 KUSSMAUL AUTO EJECT RED IN COLOR MOUNTED ON DS LEFT REAR LIKE BLAIRSTOWN EMS TAHOE	1	\$571.23	\$491.55 /EA	\$491.55
27	NOCOGENIUS10	1	\$157.49	\$127.44 /EA	\$127.44

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Quantity</u>	<u>MSRP</u>	<u>Price</u>	<u>Total Line Price</u>
28	NOCOGENIUS5	1	\$101.94	\$88.98 /EA	\$88.98
29	POWER STRIP WIRE AND LAY LOOSE IN THE DS REAR 1/4 GLASS AREAR WITH 5 FOOT OF WIRE SLACK	1	\$35.99	\$19.99 /EA	\$19.99
30	TCRWX5 WeCanX TRACER 5-LAMP HOUSING	2	\$1564.00	\$1,090.91 /EA	\$2,181.82
31	TCRB54A TRACER MTG KIT 2021 TAHOE OVER	2	\$107.00	\$75.99 /EA	\$151.98
32	GPSD-6-60-QW BLACK 8-1 SHARKEE	1	\$634.22	\$474.24 /EA	\$474.24
33	C-VS-1012-TAH-2-H 2025 TAHOE - STANDARD THIN CONSOLE	1	\$633.00	\$495.64 /EA	\$495.64
34	CUP2-1001 Internal Cup Holders	1	\$70.00	\$41.30 /EA	\$41.30
35	C-USB-3 Dual USB Charge Only Ports	1	\$108.00	\$63.72 /EA	\$63.72
36	CM216560 Lighter Plug Socket & Cap	1	\$18.00	\$11.75 /EA	\$11.75
37	MMBP-25 MAGNETIC MIC CLIP	2	\$49.21	\$33.00 /EA	\$66.00
38	C-MCB Mic Clip Bracket	2	\$20.00	\$11.40 /EA	\$22.80
39	C-ARM-108 Side Mounted Flip Up Armrest	1	\$257.00	\$163.43 /EA	\$163.43
40	C-AP-0325-1 3" Accessory Pocket, 2.5" Deep	1	\$53.00	\$31.27 /EA	\$31.27
41	C-FP-2 2" Filler Plate	1	\$13.00	\$10.18 /EA	\$10.18
42	C-FP-1 1" Filler Plate	1	\$14.00	\$10.18 /EA	\$10.18
43	C-EB40-CCS-1P 1-Piece Equipment Mounting Bracket, 4" Mounting Space, Fits Whelen Cencom CCSRN, CCSRNTA, MPC03	1	\$39.00	\$22.23 /EA	\$22.23
44	C-EB40-WSB-1P 1-Piece Equipment Mounting Bracket, 4" Mounting Space, Fits Whelen Argos Remote Spotlight Control Head	1	\$37.00	\$22.23 /EA	\$22.23
45	C-EB40-XTL-1P 1-Piece Equipment Mounting Bracket, 4" Mounting Space, Fits Motorola XTL2500, XTL5000-05, APX-7500,	1	\$33.00	\$22.23 /EA	\$22.23
46	CG-X ChargeGuard-Select	1	\$111.00	\$69.65 /EA	\$69.65
47	46985 100 AMP CIRCUIT BREAKER	1	\$69.00	\$39.56 /EA	\$39.56
48	75552 75 AMP RELAY	1	\$68.75	\$37.80 /EA	\$37.80

Quote Number: 14829 (continued from page 3)

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Quantity</u>	<u>MSRP</u>	<u>Price</u>	<u>Total Line Price</u>
49	COAX COAX CABLE	3	\$34.12	\$25.23 /EA	\$75.69
50	CEM16 WeCanX 16 OUTPUT EXPANSION MOD	2	\$286.00	\$172.28 /EA	\$344.56
51	BLR-1312-G 12 BANG FUSE BLOCK	3	\$98.25	\$62.32 /EA	\$186.96
52	ETHERNET CABLE 20 FT CAT6E	1	\$39.22	\$17.20 /EA	\$17.20
53	POWER MANAGEMENT Power and lead harness to include multiple leads and connections	1	\$595.00	\$495.74 /EA	\$495.74
54	120125 - TAHOE REAR FLAPS REAR FLAPS TAHOE	1		\$120.00 /EA	\$120.00
55	SHOP SUPPLIES Expendable materials used for production	1		\$525.00 /EA	\$525.00
56	SHIPPING Freight and Shipping on items	1		\$450.00 /EA	\$450.00
57	GRAPHICS GRAPHICS / SUBLET ITEMS	1		\$2,177.19 /EA	\$2,177.19
59	WESTIN PUSH BUMPER PIT WESTIN PIT PUSH BUMPER	1	\$2276.98	\$1,695.25 /EA	\$1,695.25
60	FLOODBAR FLOOD BAR FOR MIDDLE OF PUSH BUMPERS	1	\$825.00	\$425.00 /EA	\$425.00
64	U180J U-SERIES DUO RED/BLUE	2	\$309.00	\$182.31 /EA	\$364.62
66	U18054 U-SERIES MIRROR MT KIT TAHOE	1	\$35.00	\$25.58 /EA	\$25.58
67	MENZO POWER SUPPLY	1	\$42.25	\$34.79 /EA	\$34.79
<b>Total:</b>					<b>\$79,712.25</b>

\*\*\*Quotes/Estimates are only valid for 60 days from the date of the quote. Please ensure to contact the individual you received the quote/estimate from to confirm validity of quote if past 60 days from the date of this correspondence.

\*\*\*Any alterations or additions after approval of this quote may result in scheduling times being extended.

Acknowledgement / Date

## ROBINS CITY COUNCIL RESOLUTION NO. 0126-3

### A RESOLUTION APPROVING THE PURCHASE OF A CUSTOM EMS CABINET AND HARRIS XL85M RADIO TO OUTFIT ROBINS FIRE DEPARTMENT MEDICAL TRUCK 361

WHEREAS, the City of Robins Fire Department operates Medical Truck 361 in support of emergency medical and fire response services; and

WHEREAS, in order to properly equip Medical Truck 361 for emergency medical operations, the Fire Department has identified the need for a custom EMS cabinet and a mobile radio system to properly outfit a 2026 Chevrolet Tahoe SSV; and

WHEREAS, Rockland Custom Products has submitted an estimate dated December 22, 2025, for the manufacture and delivery of a **custom EMS cabinet and mounting components** designed for a 2026 Chevrolet Tahoe, in the estimated total amount of **\$6,345.29**, including shipping as detailed in *Estimate\_EST-21343\_1766432436866*; and

WHEREAS, RACOM has submitted a proposal dated December 18, 2025, for the purchase, programming, and installation of a **Harris XL85M 700/800 MHz remote-mount mobile radio system**, in the total amount of **\$4,574.25**, including shipping, under applicable contract pricing as detailed in *Robins Fire Dept XL85M RM 12182025*; and

WHEREAS, the City Council finds that the purchase of this equipment is necessary for the safe and effective operation of Medical Truck 361 and is in the best interest of the City of Robins;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA:

SECTION 1. The purchase of a custom EMS cabinet from **Rockland Custom Products**, in an amount not to exceed **\$6,345.29**, is hereby approved.

SECTION 2. The purchase of a **Harris XL85M mobile radio system** from **RACOM**, including programming and related components, in an amount not to exceed **\$4,574.25**, is hereby approved.

SECTION 3. The Mayor and City Clerk are hereby authorized to execute any necessary purchase orders and documents and to take such further action as may be required to carry out the intent of this Resolution.

SECTION 4. This Resolution shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND ADOPTED by the City Council of the City of Robins, Iowa, this 5th day of January, 2026.

ATTEST:

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Chuck Hinz, Mayor

Lisa Goodin, City Clerk/Treasurer



Estimate

P.O. #	Estimate #	Estimate Date
	EST-21343	12/22/2025
<b>Payment Terms</b>		

Rockland Custom Products  
P.O. Box 70958  
Myrtle Beach SC 29572  
United States

Bill To	Ship To	Order Detail
Robins Fire Department 225 S 2nd St Robins IA 52328-9752 319-389-8568 Jason.Alt@cityofrobins.org	Robins Fire Department 225 S 2nd St Robins IA 52328-9752 319-389-8568 Jason.Alt@cityofrobins.org	Vehicle Desc.   2026 Tahoe

Custom Part #	Description	Qty
EC-CTAH26-C-4335-P-OPP534	Rockland Custom EMS Cabinet	1
	Rockland Custom Products Steel Mounting Platform OEM Mounting Fits 2021+ Chevrolet Tahoe	1
	Rockland Custom Products Electronics Drawer for PLT-CTAH21 Fits 2021+ Chevrolet Tahoe/Suburban	1
	Note: **Electronics Tray will not work if Cargo Barrier is Installed  Freight Estimate FOB Origin Lift Gate Required: NO Residential Delivery: NO Limited Access: NO	

Est. Shipping	\$563.24
Est. Tax Total (%)	\$0.00
<b>Total</b>	<b>\$6,345.29</b>

#### Terms and Conditions

\*25% Deposit Due at time of Order on all Custom Items  
\*\*Custom and Special Order items cannot be cancelled or returned.  
Rockland custom design estimates are valid for 45 days.  
Please verify with our sales team if your estimate is expired.  
Estimated Shipping costs reflect the freight quote we obtained when preparing this estimate. Actual freight charge will be calculated at the time of shipment. Any additional information obtained on shipping costs will be communicated back to the customer.  
Direct P.O. for order to [sales@rocklandcustomproducts.com](mailto:sales@rocklandcustomproducts.com)  
Thank you.



EST-21343

PHONE# - (631)391-6007



PART NUMBER:

EC-CTAH26-C-4335-P-OPP534

VEHICLE:

2026 TAHOE

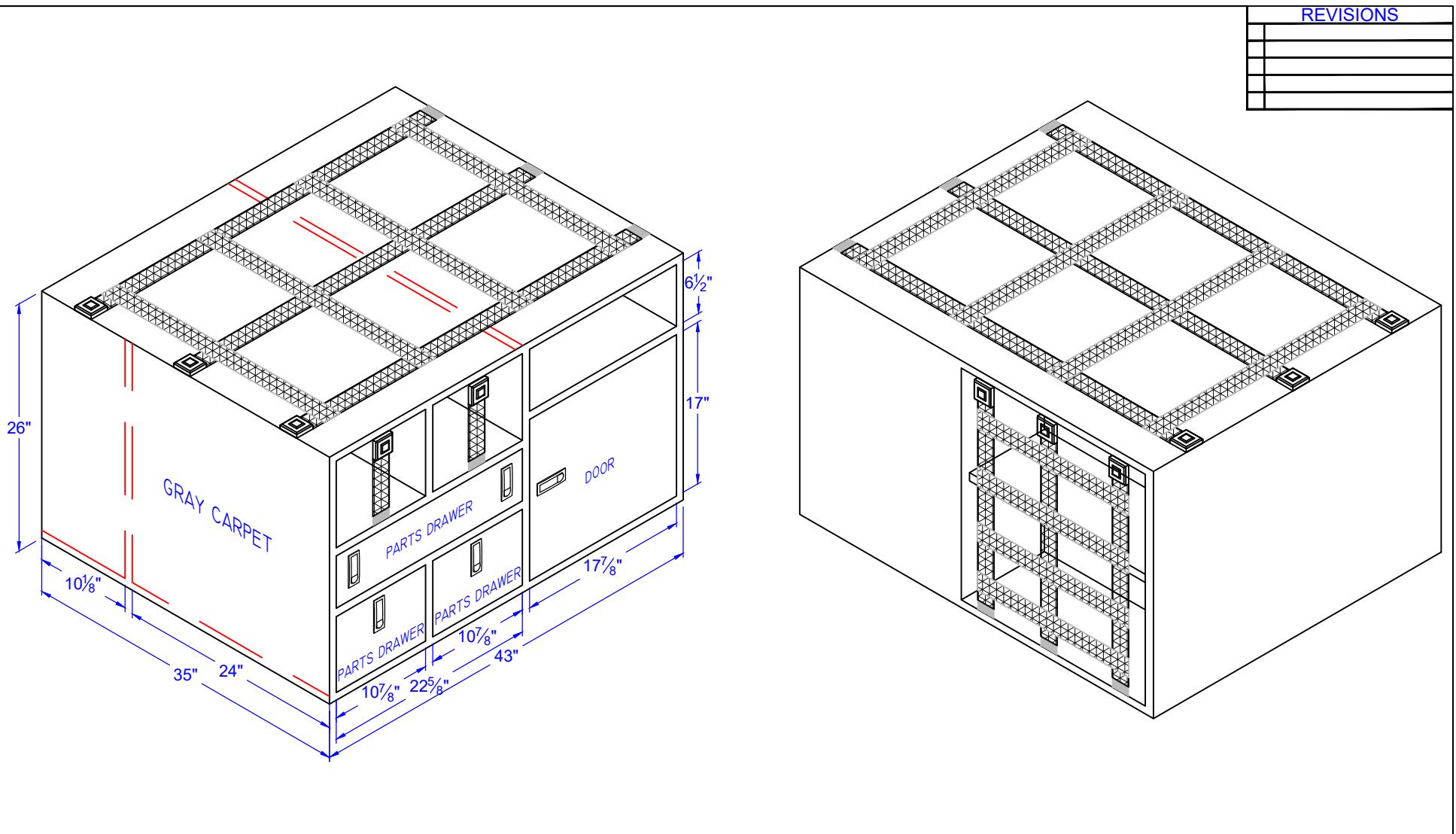
DATE:

12-22-2025

A = ADJUSTABLE SHELF  
W/ 1" ALUMINUM ANGLE  
C = GRAY CARPET  
BC = BLACK CARPET  
BL = BLACK LAMINATE  
DPLS = DIAMOND PLATE LS

DRAWN BY: B.G.  
\* STANDARD FILE  
DRAWER = 22" DEEP  
\* STANDARD COMMAND  
BOARD = 22" DEEP

\*usable drawer space is smaller than drawer opening dimensions\*



OVERALL CABINET DIMENSIONS MAY VARY (+/-)  $\frac{1}{4}$ " BASED ON FINISHING MATERIALS AND COATINGS

WHAT SIZE SCBA BRACKET IS NEEDED? 30 MIN    45 MIN    60 MIN     
SCBA BRACKET ONLY INCLUDED IF SHOWN OR NOTED  
SCBA BRACKET INCLUDED WITH ALL GEARCLEAR. 60 MIN NOT AVAILABLE FOR GEARCLEAR

BY APPROVING THESE CUSTOM PRODUCT SPECIFICATIONS YOU ACKNOWLEDGE THEM TO  
BE CORRECT, AUTHORIZE THE PRODUCTION OF THE UNIT(S), AND ASSUME  
ALL FINANCIAL RESPONSIBILITY FOR THIS ORDER

THIS DRAWING IS THE PROPERTY OF ROCKLAND CUSTOM PRODUCTS. IT IS NOT TO BE  
REPRODUCED OR DISCLOSED WITHOUT THE WRITTEN CONSENT OF ROCKLAND CUSTOM PRODUCTS.

APPROVED  
SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_  
INITIALS: \_\_\_\_\_  
ALL ORDERS ARE  
NON-CANCELLABLE ONCE  
RELEASED TO PRODUCTION \_\_\_\_\_



RACOM  
1200 Capital Dr SW  
Cedar Rapids, IA  
Cell: 6417801007  
duane.vos@racom.net  
www.racom.net

**Proposal Prepared for: Robins Fire Department**

**Address** 225 S 2nd St  
**City** Robins  
**State & Zip Code** IA 52328  
**County** Linn  
**Phone/FAX** 3193951714  
**Contact Name** Captain Josh Holland  
**Contact E-mail** [josh.holland@cityofrobins.org](mailto:josh.holland@cityofrobins.org)

**XL85M Remote Head Radio Config**

ITEM	QTY	PART NO.	DESCRIPTION	UNIT	EXTENDED
10		XL85M	Harris XL85M Mobile, 7/800Mhz package	\$ 2,992.50	\$ -
20	1	XQ-M78B	MOBILE, XL-85M, 700/800 MHZ (includes CH2 Head as front mount config)	\$ 1,875.00	\$ 1,875.00
30	1	XQ-PL4L	FEATURE, SINGLE BAND, 7/800	\$ -	\$ -
40	1	XQ-PKGPT	FEATURE PACKAGE, P25 TRUNKING	\$ 900.00	\$ 900.00
50	1	XQ-PL4F	FEATURE, PHASE 2 TDMA	\$ 206.25	\$ 206.25
60	1	XQ-PKG8F	FEATURE, 256-AES, 64-DES ENCRYPTION	\$ 392.50	\$ 392.50
70	1	XQ-PL5L	FEATURE, OTAR	\$ 350.00	\$ 350.00
80	1	XQ-ZM2Z	KIT, CONVERSION, XL-85M, REMOTE CTRL HD	\$ 562.50	\$ 562.50
90	1	XQ-MC6A	MICROPHONE, XL, STANDARD MOBILE	\$ 112.50	\$ 112.50
100		XQ-MC6B	MICROPHONE, XL-MOBILE, KEYPAD	\$ 281.25	\$ -
110	1	XQ-MA4F	KIT, MOUNTING XL-85 MOBILE UNIVERSAL	\$ 187.50	\$ 187.50
120	1	XQ-CA6F	CABLE, XL-MOBILE, SPEAKER ACCY	\$ 90.00	\$ 90.00
130	1	XQ-LS6A	SPEAKER, EXTERNAL, MOBILE	\$ 45.00	\$ 45.00
140				\$ -	\$ -
150	1	XQ-AN8D	ANTENNA, ELEMENT, 700/800 3DB	\$ 81.00	\$ 81.00
160	1	XQ-AN6U	ANTENNA, BASE, STD ROOF MOUNT LOW LOSS	\$ 72.00	\$ 72.00
170				\$ -	\$ -
180				\$ -	\$ -
190	1	incl	Radio Setup and Programming	\$ 75.00	\$ 75.00
200	1	incl	Radio Trade In Allowance - included in base price	\$ (400.00)	\$ (400.00)
210		TECH INSTALL	Installation at RFD	\$ 650.00	\$ -
220		SHP	Shipping Fees Estimated, Actual Applied	\$ -	\$ -
230				\$ -	\$ -
240				\$ -	\$ -
250				\$ -	\$ -
260				\$ -	\$ -
270				\$ -	\$ -

Total Equipment Price	\$ 4,549.25
Installation	\$ -
Subtotal	\$ 4,549.25
Tax Rate	
Taxes	\$ -
Shipping	\$ 25.00
Total	\$ 4,574.25

**Terms of Purchase:** NASPO Contract - Exceeds  
 Linn County Contract Purchase and Services rates applied.  
 Harris Radio Refresh discounts applied  
 Radio Maintenance provided under current LC911/RACOM Contract.  
 Quote Expires 2/25/2026.

**System Description:** Harris XL85M 700/800Mhz Remote Head, Radio features 7/800 Mhz, P25 PH1,2 TDMA, MK AES Encryption w/ OTAR, choice of microphones, speaker, Programming, test. Antenna and coax listed if needed. Installation required - shown at RFD. Optional Dual Head.

**Proposal Presented By:** D Vos

**Date:** 12/18/2025

**Proposal Accepted By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ROBINS CITY COUNCIL RESOLUTION NO. 0126-4**

**A RESOLUTION APPROVING THE PURCHASE OF A PIERCE ENFORCER  
PUMPER TRUCK FROM RELIANT FIRE APPARATUS TO REPLACE ROBINS  
FIRE DEPARTMENT TRUCK #366**

WHEREAS, the City of Robins Fire Department has identified the need to replace Fire Department Truck #366 due to age, condition, and increasing maintenance costs; and

WHEREAS, the replacement of Truck #366 is necessary to ensure the continued safety, reliability, and effectiveness of fire suppression and emergency response services provided to the residents of the City of Robins; and

WHEREAS, the following quotations have been received:

<b>Vendor</b>	<b>Quotation</b>
Banner Fire Equipment - E one	\$1,129,977
Reliant Fire Apparatus - Pierce	\$1,030,560
Banner Fire Equipment - Rosenbauer	\$902,635

WHEREAS, the Pierce Enforcer Pumper Truck has been determined to meet the operational, safety, and performance requirements of the Robins Fire Department; and

WHEREAS, Reliant Fire Apparatus has submitted a proposal for the sale of a Pierce Enforcer Pumper Truck in the total amount of \$1,030,560.00 according to the attached quotation; and

WHEREAS, the purchase of this apparatus is consistent with the City's capital improvement planning and long-term public safety goals; and

WHEREAS, funds for the purchase of the Pierce Enforcer Pumper Truck have been budgeted or will be otherwise lawfully appropriated by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robins, Iowa, that the purchase of a Pierce Enforcer Pumper Truck from Reliant Fire Apparatus, in the amount of \$1,030,560.00, to replace Robins Fire Department Truck #366 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Administrator/Clerk are authorized to execute any and all contracts, purchase agreements, and related documents necessary to complete the purchase and delivery of the apparatus in accordance with this resolution and applicable law.

PASSED AND APPROVED by the City Council of the City of Robins, Iowa, this 5th day of January, 2026.

ATTEST:

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Lisa Goodin, City Clerk/Treasurer

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Chuck Hinz, Mayor



## FIRE APPARATUS PROPOSAL

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DATE: November 14, 2025

This proposal has been prepared for:

**Robins Fire Department**

225 S 2<sup>nd</sup> St

Robins, IA 52328

We hereby propose to furnish to you, subject to proper execution of the attached agreement by you and by an officer of this Company, the following apparatus and equipment to be built in accordance with the attached specifications:

QUANTITY	UNIT	MODEL	PRICE
1		E-One Cyclone cab side mount rescue pumper, 1030-gallon water tank, 1500 GPM Waterous CSU Single Stage pump, with a Cummins engine per specs.	\$1,129,977.00

Includes, 7-year maintenance package.

Delivery will be FOB Roxana, Il. and will be made approximately 36-38 months upon proper execution of the attached agreement by both parties. Terms of Payment are 100% of the purchase price due at time of delivery to the Roxana facility and before any upfit works begins and the remaining balance due upon pickup or delivery of completed apparatus. The price listed above is firm for 30 days. Price is subject to increase after that time.

Company: BANNER FIRE EQUIPMENT, INC.

By:

*Mark Schmitt*

Title:

Mark Schmitt

Director of Apparatus

Sales

# RELIANT FIRE APPARATUS, INC.

P.O. BOX 470 • SLINGER, WISCONSIN 53086 • PHONE (262) 297-5020



December 22, 2025

Robins Fire Department  
Chief Keith Feldkamp  
225 S 2<sup>nd</sup> ST  
Robins, Iowa 52328

Proposal Detail: Reliant Fire Apparatus Proposal #807 dated December 03, 2025, for one Pierce Enforcer pumper.

Dear Chief Feldkamp,

Thank you for the opportunity to present this Proposal Detail to the Robins Fire Department. Attached you will find the Preliminary proposal for the apparatus to be furnished. The pricing information for the Proposal Detail is as follows:

**Pricing Summary:**

Base Unit Price Prior to Payment Discount Options Detailed Below:	\$1,080,767.00
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**Prepayment Option \$250,000.00 at Contract:**

Should you elect to make a payment of \$250,000.00 at contract execution an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,080,767.00
Less Advanced Payment Discount:	<u>\$30,468.00</u>
Contract Purchase Price:	<u>\$1,050,299.00</u>

With this payment option \$250,000.00 would be due with the signed contract, the remaining \$800,299.00 would be due with all approved changes to the original specification, 10 days prior to delivery.

**Prepayment Option \$250,000.00 at Contract, \$250,000 Due July 2027:**

Should you elect this prepayment option, a payment of \$250,000.00 will be due at contract, an additional payment of \$250,000.00 will be due July 15, 2027. The execution of this advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,080,767.00
Less Advanced Payment Discount:	<u>\$44,052.00</u>
Contract Purchase Price:	<u>\$1,036,715.00</u>

With this payment option \$250,000.00 will be due with the signing of the contract, additionally \$250,000.00 will be due on July 15, 2027. The remaining balance of \$536,715.00 will be due will all approved changes to the original specification, 10 days prior to final inspection.

**Prepayment Option \$250,000.00 at Contract, \$250,000 Due January 2027:**

Should you elect this prepayment option, a payment of \$250,000.00 will be due at contract, an additional payment of \$250,000.00 will be due January 15, 2027. The execution of this advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,080,767.00
Less Advanced Payment Discount:	\$50,207.00
Contract Purchase Price:	\$1,030,560.00

With this payment option \$250,000.00 will be due with the signing of the contract, additionally \$250,000.00 will be due on January 15, 2027. The remaining balance of \$530,560.00 will be due will all approved changes to the original specification, 10 days prior to final inspection.

**Payment Option:**

Custom prepayment options are available on any funds prepaid prior to their due dates. Should the opportunity exist to have prepayment amounts or intervals before the apparatus proposed delivery date, please provide and a custom prepayment option quote can be calculated for your review.

**100% Performance Bond:**

A performance bond can be calculated after a final proposal has been approved by the department.

**Terms and Conditions:**

Pricing Validity – Proposal pricing is valid for 30 calendar days.

Delivery – Unit to be completed and prepared for final inspection within approximately 29.5 – 32.5 months from receipt and acceptance of contract or purchase order. Delivery lead time is based on current lead time at time of proposal. Lead time will be determined at time of contract/purchase order award.

**Product Specification and Availability:**

The product quoted is specified according to the fire department's requirements communicated. Reliant offers a range of alternative options for this product, which are subject to variations in both lead time and complexity. These alternatives include but are not limited to 1. Instantly Available Stock Unit Programs: Products available for the shortest lead times. 2. Dealer Allocated Stock (DAS) and Build My Pierce (BMP) Build Slots: Products with intermediate lead times. 3. Complex Build-to-Order Configurations: Products with the longest lead times and highest complexity. The final decision on the specific build configuration and associated lead time rests solely with the Fire Department.

**Basis of Quoted Pricing:**

The price quoted is based strictly on the current component pricing, EPA compliance pricing, and NFPA standards compliance pricing effective at the date of this quotation letter. This quoted price is unique to this transaction and shall not be compared to any previous price levels, historical purchase records, or pricing data from prior transactions or factors of similar nature. Such historical data is considered irrelevant for comparative purposes, as changes in material costs, regulatory mandates (EPA and NFPA), supply chain dynamics, and component technology render past pricing factors non-analogous to the current basis of calculation. The quoted price reflects the cost to fulfill the order under the prevailing economic and regulatory conditions at the time of quotation.

Taxes – Any State, Federal, or local taxes are not included. If subject to taxes the amount will be added to the final invoice amount. For a tax-exempt purchase, purchasing entity tax exempt form is required.

Freight – Delivery shall be F.O.B. Robins Fire Department, 225 S 2<sup>nd</sup> St, Robins IA 52328.

Payment Form – Payment to be made in the form of cash or check.

**Payment Terms:**

**Base Option:**

Payment is due in full to Reliant Fire Apparatus, Inc. N10 days prior to final inspection at the Pierce Manufacturing, Inc. build location.

Said apparatus and equipment are to be built and shipped in accordance with the proposal hereto attached. Delays due to strikes, war, conflicts, pandemics, supply chain issues, or other causes beyond our control, could alter the delivery schedule.

The proposal herein contained shall form part of the final contract and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of proposal, except for any items deemed to be “non-compliant” by the purchaser. All “non-compliant” items are detailed on the NFPA Statement of Exceptions included with the proposal.

We thank you for the opportunity to submit Reliant Fire Apparatus proposal #807 to you. Should you have any questions or require any additional information, please do not hesitate to contact me directly, or contact Reliant Fire Apparatus directly at (262) 297-5020.

Respectfully,

*Eric Fibikar*

Eric Fibikar  
RELIANT FIRE APPARATUS, INC.  
319-939-1905  
ericf@reliantfire.com



## FIRE APPARATUS PROPOSAL

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DATE: November 14, 2025

This proposal has been prepared for:

**Robins Fire Department**

225 S 2<sup>nd</sup> St

Robins, IA 52328

We hereby propose to furnish to you, subject to proper execution of the attached agreement by you and by an officer of this Company, the following apparatus and equipment to be built in accordance with the attached specifications:

QUANTITY	UNIT	MODEL	PRICE
1		E-One Cyclone cab side mount rescue pumper, 1030-gallon water tank, 1500 GPM Waterous CSU Single Stage pump, with a Cummins engine per specs.	\$1,129,977.00

Includes, 7-year maintenance package.

Delivery will be FOB Roxana, Il. and will be made approximately 36-38 months upon proper execution of the attached agreement by both parties. Terms of Payment are 100% of the purchase price due at time of delivery to the Roxana facility and before any upfit works begins and the remaining balance due upon pickup or delivery of completed apparatus. The price listed above is firm for 30 days. Price is subject to increase after that time.

Company: BANNER FIRE EQUIPMENT, INC.

By:

*Mark Schmitt*

Title:

Mark Schmitt

Director of Apparatus

Sales

## **COUNCIL RESOLUTION NO. 0126-5**

### **A RESOLUTION APPROVING A CONTRACT SERVICES AGREEMENT FOR LEGAL REPRESENTATION**

WHEREAS, the City of Robins is authorized to enter into contracts necessary for the protection of the City's interests and the lawful operation of City government; and

WHEREAS, a critical incident involving an officer of the Robins Police Department occurred on or about December 31, 2025, in the course and scope of official duties; and

WHEREAS, the City desires to provide for legal representation on behalf of Officer Carter Dralle in connection with the criminal investigation and proceedings arising from said incident, consistent with applicable law and City policy; and

WHEREAS, the City has reviewed an Attorney Representation Contract with Smith Mills Law for the provision of limited legal services by Attorney Skylar J. Limkemann to Officer Carter Dralle, with the City providing for payment of legal fees and expenses under the terms set forth in the agreement; and

WHEREAS, the agreement establishes the scope of services, billing rates, costs, expenses, and conditions under which the City will fund said legal representation; and

WHEREAS, the City Council finds that approval of the Contract Services Agreement is in the best interests of the City and necessary to ensure appropriate legal representation related to this matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA,  
THAT:

1. The Attorney Representation Contract with Smith Mills Law, providing legal representation to Officer Carter Dralle in connection with the December 31, 2025 critical incident, is hereby approved.
2. The Mayor and City Administrator/Clerk are hereby authorized to execute the Contract Services Agreement and any related documents consistent with this Resolution.
3. Payment of legal fees, costs, and expenses shall be made in accordance with the terms of the approved agreement and subject to availability of appropriated funds.
4. This Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Robins, Iowa, this 5th day of January, 2026.

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Chuck Hinz, Mayor

ATTEST:

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Lisa Goodin, City Clerk/Treasurer

## ATTORNEY REPRESENTATION CONTRACT

This document (the “agreement”) is a written attorney-client fee agreement. We Smith Mills Law (“Firm”) will provide limited legal services to Officer Carter Dralle. The City of Robins will provide for Dralle’s legal representation on the terms set forth below. The City of Robins is referred to as “the City” in this agreement as it is providing for the legal defense costs and expenses on behalf of Dralle.

1. **CONDITIONS.** This agreement allows the City to secure legal representation on behalf of its officer, Carter Dralle, of the City of Robins Police Department. Officer Dralle has agreed to and wishes to retain Attorney Limkemann to represent him as his legal counsel.

Dralle is the Client. Attorney-Client privilege and confidentiality exists between Carter Dralle and the Firm.

Generally, confidentiality will be maintained in accordance with Iowa Rule of Professional Conduct 32:1.6. The City agrees billing statements may be shared with the City for billing purposes. If the City refuses to pay, Officer Dralle will be responsible for services.

The City agrees that the Firm and its attorneys will exercise independent professional judgment and will provide Dralle with advice and counsel without interference.

1. **SCOPE OF SERVICES.** Officer Dralle, with consent and agreement of the City, hires Attorney Skylar J. Limkemann of the Firm to represent Officer Dralle regarding a critical incident (officer involved shooting) that occurred on or about December 31, 2025, in the course and scope of his employment as a police officer.

The scope of this representation is limited. Services include representing Officer Dralle in the criminal investigation up until such time when the County Attorney, Attorney General’s Office, or other prosecuting agency makes a determination as to whether any charges are appropriate in the matter. If charges are not pursued against Officer Dralle, Attorney Limkemann’s representation of Officer Dralle pursuant to this agreement will cease. If charges are pursued against Officer Dralle, at that time the City Council determine whether it wishes to continue with this agreement or if the agreement should cease.

**Representation does not include Dralle or the City of Robins in any other matters or proceedings.**

The Firm shall diligently represent Dralle and will conform to the Rules of Professional Conduct of the State Bar of Iowa and the duties of attorneys.

1. **CLIENT’S DUTIES.** Dralle agrees to be truthful with Firm, to cooperate fully with Firm, to keep Firm informed of all relevant information and developments, to abide by this agreement,

and to keep Firm advised of their addresses, telephone number, email addresses, and a primary points of contact for Attorney to communicate with. The City agrees to pay Firm's bills on time and to keep Firm advised of their addresses, telephone number, email addresses, and a primary points of contact for Attorney to communicate with.

Dralle agrees to authorize Firm to communicate with them as needed regarding this matter via email, and understands that email communications may not be secure or private. Dralle understands that communications conducted on public computers or networks may not be confidential or private and may be subject to review by others.

1. Dralle and Attorney Limkemann explicitly agree to provide counsel for the City and counsel for Dralle in any civil matter with access to all meetings with and documents, records and other tangible items received by Dralle and Limkemann from the Department of Criminal Investigation, the Linn County Attorney, the Attorney General's Office, or any other investigating agency, including, but not limited to the transcript of the DCI Interview. The City understands and agrees that communications regarding Officer Dralle's representation, such as through your City, are confidential and attorney-client privileged. When Attorney represents an individual employee, Attorney communications to you as the organization are ethically limited, but may include sufficient information for billing purposes, unless the individual client (Dralle) consents and waives privilege. **LEGAL FEES.** Attorney cannot predict or guarantee what your final bill will be. This will depend on the time spent on the employee's (Dralle's) case, the value of the services provided, the time limitations imposed or by the circumstances, and the amount of other expenses. With developments such as the discovery of new facts, unforeseen legal arguments, changes in the law, or changes in the adverse party's position regarding a case that is initially believed to be fairly simple, it can become complex and require much more time and expense than originally anticipated.

2. **General Retainer.** A general retainer is a fee for agreeing to make services available during a specified time period. It is a form of an option contract and the fee is earned by the Attorney when paid regardless of whether or not Attorney actually performs any services for the client. The general retainer fee is non-refundable. It is not placed in the Client Trust Account. The client agrees to pay a general retainer for Attorney Limkemann's representation in the amount of \$0.00. The general retainer is a one-time payment covering a 365-day period, which starts upon the date of the execution of this Agreement or when services started, whichever is sooner, unless modified by another agreement. The Client acknowledges that this general retainer is different than the retainer listed in section 4, subsection (B) herein.

3. **Special Retainer.** A special retainer is different than a general retainer. Generally, the special retainer covers payment of funds for a specific service in advance of the Attorney performing services. As a fee advance, the Firm deposits the fee into the Client Trust Account. See subsection (c), below. Generally, a special retainer is refundable.

4. **Advance Fee Payment (“Initial Special Retainer”).** Before Attorney begins the representation described in paragraph 1 of this Agreement, client shall pay Attorney an initial retainer in the amount of zero dollars and zero cents (0.00) to be used for payment of legal fees, costs, and Firm expenses (does not include any court or third-party expenses, fines, or damages). The client must pay the Firm the special retainer within seven (7) days of executing this Agreement. All client deposits are refundable deposits and are placed in a Firm trust account. Thereafter, if such funds are exhausted, or if the Firm requires, the client will make subsequent special retainer payments at the Firm’s discretion. Attorney may require client to advance amounts in addition to client’s initial retainer, as provided below in paragraph 8 of this Agreement.

Upon remittance to client of a billing statement, client authorizes Firm to use a deposit to pay Firm’s hourly fees, expenses and costs to be incurred on behalf of client, and client agrees to pay such additional deposits to Firm within ten (10) days of such request. Any unused portion of client’s retainer and subsequent advances shall be refunded to client.

5. **Client Trust Account.** Attorney will deposit client’s retainer in an interest-bearing trust account maintained by an Iowa bank, savings bank, trust company, savings and loan association, savings association, credit City, or federally regulated investment company insured by the Federal Deposit Insurance Corporation, the National Credit City Share Insurance Fund or the Federal Savings and Loan Insurance Corporation.

6. **Interest from Client Trust Account.** The interest accruing on funds deposited as described in paragraph 4(B) of this Agreement, net of any transaction costs, shall be paid to the Lawyer Trust Account Commission established by the Iowa Supreme Court, pursuant to Iowa Court Rule 45.4.

7. **Rates.** Client agrees to pay Attorney for legal services at the following rates:

Rate per Hour Services of

\$225.00 Attorney

\$95.00 Legal Assistant/Paralegal

Although the time and labor required to perform a given legal service usually are the predominant factors in determining fees, other factors will be taken into consideration, including the following:

- (1) The novelty and difficulty of the questions involved, and the skill requisite to perform said service properly;
- (2) The amount involved and the results obtained;
- (3) The fee customarily charged in the locality for similar legal services.

Generally, there will be a minimum charge equal to ¼ hour each time services are rendered.

8. **All Services Will Be Billed.** City on behalf of the Client will be billed at the rates set forth in paragraph 4(F) for all services rendered. This includes all telephone calls, dictating, communications, drafting or reviewing letters, travel time to and from meetings, interviews, investigation activities, and court, court appearances, preparing documents, legal research, opinions, advice, counsel, negotiations, and any other service relating to this matter.

9. **COSTS AND EXPENSES.** In addition to legal fees, the City must pay the following costs and expenses on behalf of the Client: Transcription of DCI Interview and/or witness interview, messenger services, photocopying charges, postage, travel expenses, and any other necessary expenses in this matter. Other expenses may be authorized with the City's prior approval. Any expenses over one-thousand dollars and zero cents (\$1,000.00) for third-party services will be submitted to the City and will be paid by the City direct to the third-party service provider. Expenses under \$1,000.00 will be paid by the Firm and included on the next billing statement for reimbursement to the Firm.

Attorney may require that expert(s) be retained directly by Client. If so, Client then would be solely responsible to pay the expert(s). Attorney will not incur expert witness expenses without communicating with Client and receiving the City's prior approval...

## 10. **BILLS**

a. **Statements.** Attorney will send the City itemized bills monthly. The bill will set forth general services performed on behalf of Client, the date on which the services were performed, and the corresponding fees. The bill also will set forth any costs and expenses advanced on behalf of Client. All fees, costs, and expenses are due and payable at the time of billing.

b. **Application of Retainer.** Ten days after the date on which each billing is mailed, such funds as are necessary to cover the bill will be withdrawn from the client trust account unless full payment has otherwise been received. If the client trust account does not contain funds sufficient to cover the bill, Client agrees to pay such additional amount as is necessary to pay the bill in its entirety. Client's signature on this agreement shall authorize Attorney to make the aforementioned withdrawals without seeking additional permission from Client prior to doing so.

11. **ADDITIONAL DEPOSITS TO CLIENT TRUST ACCOUNT.** When Client's trust account balance nears exhaustion, when said account has already been exhausted, or when Attorney anticipates costs, fees, and/or expenses in excess of Client's existing account balance, Attorney may require Client to make an additional deposit to maintain a positive balance. Client's failure to maintain a positive trust account balance shall be a basis for attorney's withdrawal, as provided for below in paragraph 10 of this Agreement.

12. **PLACE OF PAYMENT.** All sums due herein shall be paid at Attorney's office at the address stated below unless otherwise directed by Attorney.

13. **CLIENT'S RESPONSIBILITY/WITHDRAWAL.** Client and the City must fully cooperate with Attorney; keep Attorney advised as to Client's current address, point of contact, email address, cell phone number, and office phone number at which Client may be reached. Client also must pay all bills and make all advance payments as required by this Agreement. Client hereby authorizes Attorney to withdraw from representing Client if Client does not comply with these requirements. Attorney also will withdraw at Client's request.

14. **MEDIATION.** In the event a dispute shall arise between the parties to this Agreement, the parties agree to participate in four (4) hours of mediation to be conducted by a mediator or mediation organization mutually satisfactory to the parties. The mediation shall take place within thirty (30) days of the date the dispute arises, as noticed by one party's service of a written request for mediation upon the other. Service may be made personally or by certified mail. The parties agree to equally share the costs of such mediation. 15. **ARBITRATION.** In the event a dispute shall arise between the parties to this Agreement and it is not resolved by mediation, it is hereby agreed that the dispute shall be referred to arbitration to be conducted by an arbitrator or arbitration organization mutually satisfactory to the parties. The arbitrator's decision shall be final and binding, and judgment may be entered thereon. To enjoin a violation hereunder, suit may be filed, but otherwise arbitration will be the sole remedy.

16. **NO GUARANTEE.** Attorney makes no guarantee as to the outcome of the case.

17. **FILE RETENTION.** After our services conclude, The Firm will upon Client's request deliver the file for this matter to client along with any funds or property of clients in our possession. If client does not request the file for this matter, we will retain it for a period of six (6) years after this matter is closed. If client does not request delivery of the file for this matter before the end of the six-year period, Firm will have no further obligation to retain the file, and may, at its discretion, destroy it without further notice to client.

**SIGNATURES.** NOTE: THIS IS A LEGAL CONTRACT. DO NOT SIGN BEFORE READING. Client and Attorney have read and agree to this Agreement. Attorney has answered all of Client's questions and fully explained this Agreement to Client's complete satisfaction. Both parties have been given a copy of this Agreement.

Dated the 5th day of January, 2026.

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Carter Dralle  
carter.dralle@cityofrobins.org

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Authorized Signer of the City (sign and print name/title)  
City of Robins



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

December 22, 2025

City of Robins  
265 South 2<sup>nd</sup> St  
Robins, IA 52328

RE: GENERAL ENGINEERING SERVICES – 2026 FEE SCHEDULE

Dear Mayor and City Council,

The Professional Services Agreement (PSA) for our General Engineering Services is scheduled to automatically renew for 2026 and will be the 2<sup>nd</sup> year of the 5-year term. In accordance with the PSA, we are providing our updated annual fee schedule for 2026. No other changes to the current PSA are expected.

Please contact me with any questions you may have.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink that reads 'Dax Suntken'.

Dax Suntken, P.E.  
Project Manager

Cc: Lisa Goodin, City of Robins  
Kelli Scott, City of Robins

Attached: Snyder & Associates 2026 Fee Schedule



S N Y D E R  
& ASSOCIATES

# 2026 STANDARD FEE SCHEDULE

**Professional** | Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist, Historian, Project Manager, Planner, Archaeologist, Right-of-Way Agent, Graphic Designer

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Principal II	\$285.00/hour
Principal I	\$265.00/hour
Senior	\$236.00/hour
VIII	\$216.00/hour
VII	\$204.00/hour
VI	\$195.00/hour
V	\$182.00/hour
IV	\$167.00/hour
III	\$155.00/hour
II	\$140.00/hour
I	\$126.00/hour

**Technical** | CAD, Survey, Construction Observation

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Lead	\$164.00/hour
Senior	\$158.00/hour
VIII	\$146.00/hour
VII	\$136.00/hour
VI	\$122.00/hour
V	\$110.00/hour
IV	\$100.00/hour
III	\$89.00/hour
II	\$82.00/hour
I	\$72.00/hour

## Administrative

BILLING CLASSIFICATION/LEVEL	BILLING RATE
II	\$84.00/hour
I	\$69.00/hour

## Reimbursables

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Mileage	<i>Current IRS Standard Rate</i>
Outside Services	<i>As Invoiced</i>



**Professional** | Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist, Project Manager, Planner, Archaeologist, Right-of-Way Agent, Graphic Designer

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Principal II	\$269.00/hour
Principal I	\$246.00/hour
Senior	\$225.00/hour
VIII	\$206.00/hour
VII	\$194.00/hour
VI	\$185.00/hour
V	\$173.00/hour
IV	\$159.00/hour
III	\$147.00/hour
II	\$133.00/hour
I	\$120.00/hour

**Technical** | CAD, Survey, Construction Observation

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Lead	\$156.00/hour
Senior	\$150.00/hour
VIII	\$139.00/hour
VII	\$129.00/hour
VI	\$116.00/hour
V	\$105.00/hour
IV	\$95.00/hour
III	\$85.00/hour
II	\$78.00/hour
I	\$69.00/hour

## Administrative

BILLING CLASSIFICATION/LEVEL	BILLING RATE
II	\$80.00/hour
I	\$66.00/hour

## Reimbursables

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Mileage	<i>Current IRS Standard Rate</i>
Outside Services	<i>As Invoiced</i>