



Minutes of the September 22nd, 2025 City Council Meeting

Unofficial meeting minutes until approved by Council

The regular meeting of the Robins City Council was called to order at 6:00 p.m. on Monday, September 22, 2025, at Robins City Hall, 265 S. 2nd Street, by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with all Council members present: Leigh Cook, Dave Franzman, Cary Smith (joining by phone), and Mike Foley. Councilor JD Smith was absent. Also in attendance were City Clerk Lisa Goodin, City Engineer Kelli Scott, Zoning Administrator Vance McKinnon, Police Chief Andy Humphrey, Fire Chief Keith Feldkamp, Building Official/Public Works Superintendent Mike Kortenkamp, and Deputy City Clerk Rhonda Kortenkamp. A motion to approve the agenda was made by Councilor Franzman, seconded by Councilor Cook, and carried unanimously.

CITIZENS COMMENTS: none

CONSENT AGENDA: The Consent Agenda, included approval of the September 8, 2025 City Council Meeting minutes, the list of bills submitted and Resolution No. 0925- Approving Final Plat of McBurney's Second Addition to Linn County. Mayor Hinz noted two errors on the minutes: under Councilor Cary Smith's report the W. Main St. Reconstruction was mistakenly referred to as the W. Main St. Rehabilitation and under Engineer Scott's report, he clarified that the N. Mentzer Rd. BRIDGE is in need of \$100,000 in repairs. Councilor Cook noted Building Official/Public Works Superintendent Mike Kortenkamp's name was erroneously omitted from the list of those present. With these errors corrected, the consent agenda was approved following a motion by Councilor Cook and seconded by Councilor Cary Smith, with all members present voting in favor.

NEW BUSINESS: **First Reading of Ordinance No. 2501 Approving Amendments to the Future Land Use Map.** Engineer Scott described the updates as necessary to align the map with zoning designations in Chapter 165 – Zoning of the Robins Code of Ordinances, approved in 2022. **Public Hearing to Hear Questions and Concerns Regarding Amendments to the Future Land Use Map.** Mayor Hinz opened the hearing at 6:14 p.m. and, hearing no public comment, closed the hearing at 6:15 p.m. **First Reading of Ordinance No. 2502, Amending Chapter 153 of the Robins Code of Ordinances, Plumbing Code.** Building Official/Public Works Superintendent Mike Kortenkamp described the changes made to officially adopt the International Plumbing Code, 2024 Edition Administrative Provisions as provided by the State of Iowa. **First Reading of Ordinance No. 2503, Amending Chapter 154 of the Robins Code of Ordinances, Mechanical Code.** Kortenkamp described the changes made to officially adopt the International Mechanical Code, 2024 Edition as provided by the State of Iowa. A typo was noted in section 154.06 Violations, where "plumbing" should be changed to "mechanical." **First Reading of Ordinance No. 4, Amending Chapter 156 of the Robins Code of Ordinances, Electrical Code.** Kortenkamp described the changes made to officially adopt the National Electrical Code, 2023 Edition as provided by the State of Iowa. He further noted that an error was identified and that section 156.11 "Outdoor Outlets" would be added to the ordinance for its second reading. **Resolution No. 0925-8 Setting a Public Hearing to Hear Questions and Concerns Regarding the Re-zoning of Certain Properties Within the Boundaries of the City of Robins.** Engineer Scott described the proposed re-zoning as requested by the City in order to better align certain commercial and industrial-zoned properties with their permitted uses under Chapter 165 of the Robins Code of Ordinances, Zoning. Councilor Foley questioned whether Scott anticipated receiving any objections from adjoining landowners. Scott responded that in areas where the designations were changing from "commercial" to "industrial", there could be objections, adding that the permitted uses of the properties was not being changed, just the

designation as provided in Ch. 165. Councilor Cary Smith motioned for approval, with Councilor Foley seconding. Upon roll call, all votes were aye. The resolution passed. On the issue of **Resolution No. 0925-9 Setting a Public Hearing to Hear Questions and Concerns Regarding Amendment No. 1 to the Fiscal Year 2026 Budget**, Councilor Cook motioned for approval with Councilor Franzman seconding. Upon roll call, all votes were aye and the resolution passed. On the issue of **Resolution No. 0925-10 Approving the City of Robins Municipal Debris Management Plan**, Councilor Franzman motioned for approval, with Councilor Cook seconding. Upon roll call, all votes were aye and the resolution passed.

OLD BUSINESS: Council discussed the 5 Year Capital Improvement Plan, with Councilor Foley directing City Staff to re-allocate the Fire Department Reserves in order to allow the department to purchase upgraded radios and replace Unit 361, the medical truck in the current fiscal year and allocate the forecast FY27 reserves to the replacement of Unit 366 in FY30. Hearing no further input, Councilor Foley motioned for Clerk Goodin to prepare a resolution to be considered at the October 6th regular City Council Meeting setting a Public Hearing regarding the adoption of the 5 Year Capital Improvement Plan and to publish the required notices. Councilor Cook seconded, and upon a roll call, all votes were aye. The Motion passed. Mayor Hinz commended the Council and City Staff on their diligent work in navigating the creation of this plan.

COUNCIL COMMENTS: Council Foley questioned Clerk Goodin as to the necessity of continued shortened City Hall hours on Tuesdays and Thursdays. Mayor Hinz commented that continuation of this schedule is imperative, as it has allowed increased productivity of City Hall staff. Clerk Goodin added that closing City Hall from noon to 4 p.m. each Tuesday and Thursday has allowed staff to participate in professional development opportunities, including ongoing training in preparation for the upcoming municipal accounting software conversion.

ADJOURNMENT: The meeting adjourned at 6:56 p.m. following a motion by Councilor Cary Smith, seconded by Councilor Cook. The motion carried unanimously

JD Smith, Mayor Pro-Tem

ATTEST:

Lisa Goodin, City Clerk/Treasurer