



TENTATIVE AGENDA

ROBINS CITY COUNCIL

Monday, July 21st, 2025

6:00 p.m. – Robins City Hall

265 S. 2nd St.

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Citizen Comments – Agenda Items (limited to 3 minutes each)
6. Citizen Comments – Non-Agenda Items (limited to 3 minutes each)
7. **CONSENT AGENDA**
 - a. Motion to Approve the following: Minutes of the July 7th Meeting and List of Bills Submitted
8. **OLD BUSINESS**
 - a. **Resolution No. 0725-7 Approving Purchase Agreement for Kervin Court Outlot A**
 - b. **Resolution No. 0725-8 Approving Job Description for Full-Time Police Officer**
 - c. **Resolution No. 0725-9 Approving Job Description for Permanent Part Time Accounting Clerk**
9. **NEW BUSINESS**
 - a. None
10. **MOTION TO ADJOURN MEETING**



Minutes of the July 7th, 2025 City Council Meeting

Unofficial meeting minutes until approved by Council

The regular meeting of the Robins City Council was called to order at 6:00p.m. on Monday, July 7th, 2025 at Robins City Hall, 265 S. 2nd St by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Dave Franzman, Councilor Cary Smith, Councilor JD Smith and Councilor Mike Foley. Also present were City Clerk Lisa Goodin, Deputy City Clerk Rhonda Kortenkamp, City Attorney Holly Corkery, City Engineer Kelli Scott, Zoning Administrator Vance McKinnon, Police Chief Andy Humphrey, Detective Greg McGivern and Fire Chief Keith Feldkamp.

J. Smith moved to approve the agenda, Franzman seconded and all voted aye.

MAYOR'S REPORT: Hinz reported that June 11-13, a group of local elected officials and staff traveled to Washington DC to meet with our Congressional delegation and US Department of Transportation officials in an effort to secure federal funding assistance for the Tower Terrace Road project through the Metropolitan Planning Organizations recent BUILD grant proposal. He reported that the trip went well, but that the announcement of the grant award has been delayed.

COUNCIL REPORTS:

PUBLIC SAFETY: Foley reported that both departments put in many extra hours due to the Robins Roundup celebration, the event took place without incident. In June the Fire Department had a record 22 medical calls and completed additional medical training. The Police Department was very busy with 55 initiated calls and numerous house checks and hopes to hire a new full-time officer soon.

STREETS: Smith reported that the new crosswalk signs have been installed along Main St. and crosswalk painting will take place in the near future. Kluesner has been performing shoulder maintenance along N. Center Point Rd. and expect to complete the work in the next few weeks. The Tower Terrace Rd. committee is meeting monthly to discuss project progress.

FINANCE: Cook reported that the FY24 Audit report is available on both the City's website and on the State Auditor's website and that there were no major findings. The FY 2026 Budget Amendment No. 1 will be passed in the coming months to address mis-categorized expenditures within the budget and to include payment of the Indian Creek Sewer Upgrade invoices when they are submitted. She further added that the 2 new city staff positions on that evening's agenda have already been planned for in the FY26 City Budget.

PARKS: Franzman reported with research completed, the Parks Master Planning Committee will be drafting and presenting a policy to Council in the next month.

PUBLIC WORKS: J. Smith reported that a few sanitary sewer valves which failed were repaired by City staff. He added that a remedy for drainage issues near the Cedar Valley Nature Trail was on that evening's agenda.

ENGINEER'S REPORT: No questions presented.

PLANNING & ZONING ADMINISTRATOR'S REPORT: Hinz noted that this is a new addition to City Council agendas aimed at apprising Council and the public of new homes being constructed in Robins. McKinnon noted that 15 new home building permits have been issued to date. Hinz commented that 17 permits total were issued in 2024 and 2025 looks likely to exceed that number.

CITIZENS' COMMENTS – AGENDA ITEMS: None

CITIZENS' COMMENTS – NON-AGENDA ITEMS: Greg McGivern, Robins Police Detective and Robins Resident reported that while he was on duty on the evening of July 4th he received numerous complaints of large crowds, underage drinking and speeding vehicles in the Stonehedge neighborhood. A

vehicle leaving the celebration lost control, drove through the yard of 1465 Maple St., before stalling at the intersection of N. Mentzer Rd. and Maple St. The driver was arrested on OWI charges. While the Linn County Sheriff Department and the Hiawatha Police Department were able to provide support throughout the evening, Detective McGivern urged Council to address the issue and to arrange for additional police presence during the neighborhood's annual celebration.

Kevin Hendrickson, 1465 Maple St. Mr. Hendrickson is the resident whose property sustained damage on July 4th. He expressed his gratitude to the Robins Police Department for their response that evening and for the fact that no pedestrians were injured.

CONSENT AGENDA:

Franzman moved to approve the Consent Agenda, which contained the Minutes of the May 19th City Council Meeting and the List of Bills Submitted. Smith seconded and all voted aye.

OLD BUSINESS: None

NEW BUSINESS:

Phil Hoppe Retirement Recognition. Mayor Hinz expressed his gratitude for Mr. Hoppe's 48 years of dedication to the City of Robins, presenting him with an engraved pen and a plaque recognizing Mr. Hoppe's service to the City.

Public Hearing – Sale of Kervin's Court Outlot A. Mayor Hinz opened the Public Hearing at 6:31 p.m., announcing that the winning bid was received from Melissa McInroy. Ms. McInroy and her husband, Alen Green were present and questioned the existence of a private sewer line on the property. Scott described the sewer line as being owned by the property owners at 675 Northhaven Dr. and that the City was securing a private easement for that line, which would be complete before the purchase was finalized. Goodin provided that the easement was described in the Bid Documents. Upon no further comments or questioned being presented, the hearing was closed at 6:38 p.m.

Resolution No. 0725-1 Awarding Bid and Authorizing Sale of Kervin Court

Outlot/Detention Basin. Cook motioned to approve the Resolution; J. Smith seconded and upon roll call, all votes were aye.

Resolution No. 0725-2 Accepting Bid for Cedar Valley Nature Trail Ditch Cleanup. Scott described the presence of sediment in the box culvert under the Cedar Valley Nature Trail, which hindered drainage from the pond located within the Robins Landing development. She added that the Linn County Conservation Board was not interested in removing the sediment as the culvert was still functioning. Regardless, she recommended that removal of the sediment is necessary to prevent the pond water level from rising too high. Franzman motioned to approve the quotation from McBurney Septic Systems in the amount of \$11,500; J. Smith seconded and upon roll call, all votes were aye.

Resolution No. 0725-3 Approving Contract and Performance and Payment Bonds for the W. Main Street Rehabilitation from N. Center Point Rd. to Tullymore Dr. Project. Scott recommended approval of the contract in order to allow LL Pelling to proceed with construction planning for the project. Cook motioned to approve the contract; C. Smith seconded and upon roll call, all votes were aye.

Resolution No. 0725-4 Approving Disposal of City Property – Speed Warning Signs Hinz noted that the auction expired on June 25th and with the reserve not met, the auction has been extended 10 days. J. Smith questioned when appropriately-sized speed monitoring signs would be acquired and installed, adding that residents of N. Mentzer Rd. have been asking as well. Hinz commented that the process was heading in the right direction. Foley added that he felt the signs, while large when the solar panels and batteries were added were very large, perhaps not too large to be installed. C. Smith motioned for approval; Cook seconded and upon roll call, all votes were aye.

Re-schedule September Regular Council meetings due to Labor Day holiday. Cook motioned to move the September City Council Meetings to September 8th and 22nd; Foley seconded and all voted aye.

Discussion of Creation of Full Time Police Officer Position within the Robins Police Department. Chief Humphrey provided that the anticipated compensation range for the position would be \$37.50 - \$40.38 per hour and that candidates would be required to be certified officers. J. Smith questioned how equipment for a new officer would be procured. Humphrey answered that outfitting would be done from items already on hand, with new equipment being ordered as necessary. He added that the position would be advertised via Facebook and the State of Iowa's centralized job posting system. J. Smith commented that hiring an officer retiring from another department was a possibility. Foley added that the job market was extremely competitive with other cities offering signing bonuses. Hinz instructed Goodin to place the matter on the July 21st meeting agenda.

Discussion of Creation of Permanent Part Time Accounting Clerk within the City Hall staff. C. Smith questioned whether the position was included in the FY 26 budget; Goodin confirmed this. J. Smith commented that the City needs to advertise and fill this position ASAP. Hinz instructed Goodin to place the matter on the July 21st agenda.

Discussion of Ancillary Insurance Coverage for City Employees. Cook questioned Goodin as to whether this coverage was included in the FY 26 budget. Goodin answered that it was not and that General Funds would likely have to be used. Foley urged inclusion of the coverage for full time employees to provide additional support in the case of illness or injury. Hinz instructed Goodin to include the matter on the July 21st^h agenda.

ADJOURN: Smith moved to adjourn at 7:13 p.m., Foley seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

CLAIMS REPORT

Check Range: 7/21/2025- 7/21/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
POLICE					
001-110-6331	WEX BANK	23 FORD EXPLORER	496.42	33111	7/21/25
001-110-6371	CEDAR RAPIDS MUNICIPAL UTIL	55 IRENE ST	24.11	33079	7/21/25
001-110-6373	ANDY HUMPHREY	PHONE STIPEND	54.15	33086	7/21/25
001-110-6373	U S CELLULAR	CELL PHONES-GREG	74.31	33107	7/21/25
001-110-6504	POINT COMPUTER SERVICES	WS2 PC ERROR FIX	280.00	33101	7/21/25
110 POLICE TOTAL			928.99		
FIRE					
001-150-6331	WEX BANK	UNIT 360	167.99	33111	7/21/25
001-150-6371	CEDAR RAPIDS MUNICIPAL UTIL	55 IRENE ST	24.10	33079	7/21/25
001-150-6373	KEITH FELDKAMP	PHONE STIPEND	54.15	33083	7/21/25
150 FIRE TOTAL			246.24		
BUILDING INSPECTIONS					
001-170-6332	WEX BANK	17 FORD ESCAPE	61.50	33111	7/21/25
001-170-6373	U S CELLULAR	CELL PHONES-MIKE	67.27	33107	7/21/25
001-170-6507	COPYWORKS	ELECTRICAL CLEARANCE TAGS	22.00	33081	7/21/25
170 BUILDING INSPECTIONS TOTAL			150.77		
LIBRARY					
001-410-6490	CEDAR RAPIDS PUBLIC LIBRARY	FY2026-Q1 FEES	6,136.00	33080	7/21/25
001-410-6490	HIAWATHA PUBLIC LIBRARY	FY26-Q1 FEES	9,326.75	33085	7/21/25
001-410-6490	MARION PUBLIC LIBRARY	FY26-Q1 FEES	9,081.26	33094	7/21/25
410 LIBRARY TOTAL			24,544.01		
PARKS					
001-430-6310	D AND K PRODUCTS	HERBICIDE	86.25	33082	7/21/25
001-430-6310	JOHN DEERE CREDIT	SUPPLIES	57.65	33088	7/21/25
001-430-6310	RUSO OUTDOOR POWER PLUS	LAWN MOWER BLADES	71.94	33104	7/21/25
001-430-6311	POINT COMPUTER SERVICES	UPGRADE SW SERVER SOFTWARE	120.00	33101	7/21/25
001-430-6371	CEDAR RAPIDS MUNICIPAL UTIL	700 S TROY RD	231.53	33079	7/21/25
430 PARKS TOTAL			567.37		
POLICY & ADMIN					
001-620-6373	LISA GOODIN	PHONE STIPEND	54.15	33084	7/21/25
001-620-6373	KORTENKAMP RHONDA	PHONE STIPEND	54.15	33090	7/21/25
001-620-6373	METRO STUDIOS	Web Hosting/Maintenance-July	169.95	33096	7/21/25
001-620-6373	KELLI SCOTT	PHONE STIPEND	54.15	33105	7/21/25
001-620-6419	POINT COMPUTER SERVICES	ADD FORWARDING-RHONDA EMAIL	70.00	33101	7/21/25
001-620-6506	OFFICE EXPRESS	COPY PAPER-BOX	44.99	33098	7/21/25
001-620-6506	POINTCORE, INC	NAME PLATES/FRAMES	54.00	33102	7/21/25
001-620-6507	BANACOM SIGNS	ENGRAVING-HOPPE	104.50	33077	7/21/25
001-620-6507	READ PHOTOGRAPHY	2 SITTING FEES/PICTURES	170.00	33103	7/21/25
620 POLICY & ADMIN TOTAL			775.89		

CLAIMS REPORT

Check Range: 7/21/2025- 7/21/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
001-640-6411	LEGAL				
001-640-6411	LAMSON DUGGAN & MURRAY	28E AGREEMENT REVIEW	585.00	33091	7/21/25
001-640-6411	OFFICE OF AUDITOR OF STATE	AUDIT SERVICES FY24	425.00	33099	7/21/25
	640	LEGAL TOTAL	1,010.00		
001-650-6310	CITY HALL				
001-650-6310	MENARDS	MISC. SUPPLIES	65.54	33095	7/21/25
001-650-6371	CEDAR RAPIDS MUNICIPAL UTIL	265 SOUTH 2ND ST	52.11	33079	7/21/25
	650	CITY HALL TOTAL	117.65		
	001	GENERAL TOTAL	28,340.92		
	ROAD USE				
	STREETS				
110-210-6181	JOHN DEERE CREDIT	SUPPLIES	87.98	33088	7/21/25
110-210-6310	JOHN DEERE CREDIT	SUPPLIES	17.99	33088	7/21/25
110-210-6310	OLLINGER GARAGE DOORS	REPAIRS/PARTS	177.50	33100	7/21/25
110-210-6331	WEX BANK	2022 FORD 550 STREET TRUCK	368.71	33111	7/21/25
110-210-6332	POINT COMPUTER SERVICES	PROGRAM FLASHING LIGHT-NCP RD	230.00	33101	7/21/25
110-210-6371	CEDAR RAPIDS MUNICIPAL UTIL	200 MAXFIELD LN	44.33	33079	7/21/25
110-210-6373	NEAL BOECKMANN	PHONE STIPEND	27.08	33078	7/21/25
110-210-6373	POINT COMPUTER SERVICES	RESTORE PANEL-NEAL	35.00	33101	7/21/25
110-210-6373	U S CELLULAR	CELL PHONES-KEN	56.32	33107	7/21/25
110-210-6373	JEFF VANERSVELDE	PHONE STIPEND	27.07	33108	7/21/25
110-210-6373	JOEY WELTON	PHONE STIPEND	27.07	33109	7/21/25
110-210-6417	JOHN DEERE CREDIT	SUPPLIES	138.42	33088	7/21/25
110-210-6417	LOWE'S COMMERCIAL	PARTS/SUPPLIES	77.74	33093	7/21/25
110-210-6417	TIKOR BLACK	CRACK FILLING/SEAL COATING	10,284.00	33106	7/21/25
110-210-6417	WENDLING QUARRIES	RECYCLED ASPHALT	4.59	33110	7/21/25
110-210-6504	JOHNS LOCK & KEY	PADLOCKS AND REPAIRS	74.51	33089	7/21/25
	210	STREETS TOTAL	11,678.31		
110-230-6378	STREET LIGHTS				
110-230-6378	LINN COUNTY REC	LIGHTS	1,184.80	33092	7/21/25
	230	STREET LIGHTS TOTAL	1,184.80		
	110	ROAD USE TOTAL	12,863.11		
600-810-6371	WATER				
600-810-6371	WATER				
600-810-6371	LINN COUNTY REC	ELECTRICITY	383.35	33092	7/21/25
	810	WATER TOTAL	383.35		
	600	WATER TOTAL	383.35		

CLAIMS REPORT
Check Range: 7/21/2025- 7/21/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	SEWER				
	SEWER				
610-815-6350	NEAL BOECKMANN	PHONE STIPEND	27.07	33078	7/21/25
610-815-6350	JOHNS LOCK & KEY	PADLOCKS AND REPAIRS	74.50	33089	7/21/25
610-815-6350	O'DONNELL ACE HAREWARE	REPAIR PARTS	10.68	33097	7/21/25
610-815-6350	JEFF VANERSVELDE	PHONE STIPEND	27.08	33108	7/21/25
610-815-6350	JOEY WELTON	PHONE STIPEND	27.08	33109	7/21/25
610-815-6371	LINN COUNTY REC	ELECTRICITY	323.68	33092	7/21/25
610-815-6490	IOWA ONE CALL	SEWER LOCATES	78.30	33087	7/21/25
610-815-6504	JOHN DEERE CREDIT	SUPPLIES	24.99	33088	7/21/25

	815	SEWER TOTAL	593.38		

	610	SEWER TOTAL	593.38		
			=====		
		Accounts Payable Total	42,180.76		
		Utility Refund Checks			

		Refund Checks Total			
	Payroll Checks				

			=====		
		Report Total	42,180.76		
			=====		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	28,340.92
110	ROAD USE	12,863.11
600	WATER	383.35
610	SEWER	593.38

TOTAL FUNDS		42,180.76

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6010	SALARIES - POLICE	225,000.00	11,616.45	11,616.45	5.16	213,383.55
001-110-6110	FICA, CITY SHARE - POLICE	.00	.00	.00	.00	.00
001-110-6130	IPERS, CITY SHARE - POLICE	.00	.00	.00	.00	.00
001-110-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-110-6230	TRAINING-POLICE	6,000.00	90.00	90.00	1.50	5,910.00
001-110-6310	POLICE STATION MAINTENANCE	6,000.00	97.75	97.75	1.63	5,902.25
001-110-6331	GAS & OIL - POLICE	12,000.00	496.42	496.42	4.14	11,503.58
001-110-6332	VEHICLE REPAIR/MAINT-POLICE	5,000.00	112.91	112.91	2.26	4,887.09
001-110-6371	UTILITIES, POLICE	6,000.00	376.22	376.22	6.27	5,623.78
001-110-6373	COMMUNICATIONS-POLICE	3,000.00	129.46	129.46	4.32	2,870.54
001-110-6408	INSURANCE-POLICE	24,150.00	.00	.00	.00	24,150.00
001-110-6491	MISC STATE/COUNTY CHARGES	1,200.00	300.00	300.00	25.00	900.00
001-110-6492	THREE RADIOS	.00	.00	.00	.00	.00
001-110-6493	COUNTY DISPATCH FEES	5,100.00	.00	.00	.00	5,100.00
001-110-6504	COMPUTER/SOFTWARE	20,000.00	280.00	280.00	1.40	19,720.00
001-110-6505	OFFICE FURNISHINGS-POLICE	1,500.00	.00	.00	.00	1,500.00
001-110-6507	MISC SUPPLIES	14,000.00	396.46	396.46	2.83	13,603.54
001-110-6508	POSTAGE	.00	.00	.00	.00	.00
001-110-6598	AMMO/UNIFORMS/OFFICE SUP./PPE	25,000.00	.00	.00	.00	25,000.00
001-110-6599	RESERVE PROGRAM COSTS	7,000.00	.00	.00	.00	7,000.00
001-110-6710	CAPITAL OUTLAY - VEHICLES	25,000.00	.00	.00	.00	25,000.00
001-110-6711	IN-CAR CAMERA SYSTEM	.00	.00	.00	.00	.00
001-110-6727	CAPITAL OUTLAY-OTHER EQUI	18,000.00	.00	.00	.00	18,000.00
	POLICE TOTAL	403,950.00	13,895.67	13,895.67	3.44	390,054.33
001-130-6799	2020 DERECHO - STORM DAMAGE	.00	.00	.00	.00	.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
001-150-6010	FIRE CHIEF SALARY & STIPENDS	75,708.50	21,333.80	21,333.80	28.18	54,374.70
001-150-6110	FICA, CITY SHARE-FIRE	.00	.00	.00	.00	.00
001-150-6130	IPERS, CITY SHARE-FIRE	.00	.00	.00	.00	.00
001-150-6132	HEALTH INSURANCE-FIRE	.00	.00	.00	.00	.00
001-150-6210	DUES, MEMBERSHIPS-FIRE	700.00	.00	.00	.00	700.00
001-150-6230	TRAINING, FIRE	4,000.00	.00	.00	.00	4,000.00
001-150-6231	TRAINING, MEDICAL	6,500.00	.00	.00	.00	6,500.00
001-150-6310	MAINTENANCE, FIRE STATION	17,500.00	303.44	303.44	1.73	17,196.56
001-150-6331	GAS & OIL-FIRE DEPT.	2,500.00	167.99	167.99	6.72	2,332.01
001-150-6332	TRUCK REPAIR, FIRE DEPARTMENT	11,500.00	.00	.00	.00	11,500.00
001-150-6371	UTILITIES, FIRE DEPARTMENT	6,000.00	376.23	376.23	6.27	5,623.77
001-150-6373	COMMUNICATIONS-FIRE DEPT.	1,800.00	54.15	54.15	3.01	1,745.85
001-150-6408	MUNICIPAL INSURANCE	34,500.00	.00	.00	.00	34,500.00
001-150-6499	IMMUNIZATIONS-FIRE DEPT.	6,000.00	.00	.00	.00	6,000.00
001-150-6501	MEDICAL SUPPLIES	2,500.00	.00	.00	.00	2,500.00
001-150-6504	MAJOR EQUIPMENT-FIRE DEPT.	3,500.00	.00	.00	.00	3,500.00
001-150-6598	FIRE DEPARTMENT ATTIRE	12,000.00	.00	.00	.00	12,000.00
001-150-6710	CAPITAL OUTLAY-FIRE TRUCK	355,009.00	.00	.00	.00	355,009.00
	FIRE TOTAL	539,717.50	22,235.61	22,235.61	4.12	517,481.89

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-6010	BUILDING INSPECTION SALARIES	110,000.00	4,573.49	4,573.49	4.16	105,426.51
001-170-6240	BUILDING DEPT. MILEAGE/STIPEND	1,000.00	191.80	191.80	19.18	808.20
001-170-6332	BLDG DEPT VEHICLE MAINT/REPAIR	2,000.00	61.50	61.50	3.08	1,938.50
001-170-6373	BUILDING DEPT COMMUNICATIONS	1,540.00	67.27	67.27	4.37	1,472.73
001-170-6490	BUILDING DEPT TRAINING	1,500.00	294.96	294.96	19.66	1,205.04
001-170-6507	BLDG DEPT MISC SUPPLIES	4,400.00	22.00	22.00	.50	4,378.00
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	BUILDING INSPECTIONS TOTAL	120,440.00	5,211.02	5,211.02	4.33	115,228.98
001-190-6490	ANIMAL CONTROL-HUMANE SOCIETY	500.00	.00	.00	.00	500.00
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	ANIMAL CONTROL TOTAL	500.00	.00	.00	.00	500.00
001-210-6010	SALARIES-DRAINAGE	39,856.00	1,853.18	1,853.18	4.65	38,002.82
001-210-6110	FICA, CITY SHARE-DRAINAGE	.00	.00	.00	.00	.00
001-210-6130	IPERS, CITY SHARE-DRAINAGE	.00	.00	.00	.00	.00
001-210-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-210-6310	MOWING COSTS	2,000.00	81.50	81.50	4.08	1,918.50
001-210-6417	STREET MAINTENANCE	.00	.00	.00	.00	.00
001-210-6763	BRIDGE/DRAINAGE	65,000.00	71.00	71.00	.11	64,929.00
001-210-6764	TREE MAINTENANCE	2,500.00	.00	.00	.00	2,500.00
001-210-6765	NPDES REQUIREMENTS	3,000.00	.00	.00	.00	3,000.00
001-210-6766	STORM DAMAGE COSTS	.00	.00	.00	.00	.00
001-210-6767	SE TRUNK SEWER UPGRADE	.00	.00	.00	.00	.00
001-210-6768	W MAIN ST TRAIL	.00	.00	.00	.00	.00
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	STREETS TOTAL	112,356.00	2,005.68	2,005.68	1.79	110,350.32
001-230-6371	STREET LIGHTS	.00	.00	.00	.00	.00
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	STREET LIGHTS TOTAL	.00	.00	.00	.00	.00
001-240-6490	TRAFFIC SIGNS	.00	.00	.00	.00	.00
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	TRAFFIC SAFETY TOTAL	.00	.00	.00	.00	.00
001-290-6490	SOLID WASTE	25,000.00	205.00	205.00	.82	24,795.00
0012906503	SOLID WASTE TAGS - PURCHASE	.00	.00	.00	.00	.00
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	SOLID WASTE/RECYCLING TOTAL	25,000.00	205.00	205.00	.82	24,795.00
001-410-6490	LIBRARY CONTRACT	110,000.00	24,544.01	24,544.01	22.31	85,455.99
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	LIBRARY TOTAL	110,000.00	24,544.01	24,544.01	22.31	85,455.99
001-430-6010	PARK WAGES	38,000.00	3,914.30	3,914.30	10.30	34,085.70
001-430-6110	FICA, CITY SHARE-PARKS	.00	.00	.00	.00	.00
001-430-6130	IPERS, CITY SHARE-PARKS	.00	.00	.00	.00	.00
001-430-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-430-6310	PARK MAINTENANCE	35,000.00	2,615.30	2,615.30	7.47	32,384.70
001-430-6311	S/T PARK CAMERA SYSTEM	2,000.00	120.00	120.00	6.00	1,880.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6371	PARK UTILITIES	6,000.00	326.85	326.85	5.45	5,673.15
001-430-6490	PARK DEVELOPMENT PLANS	.00	.00	.00	.00	.00
001-430-6499	MEDICAL INS-PARKS	.00	.00	.00	.00	.00
001-430-6505	PLAYGROUND EQUIPMENT	.00	.00	.00	.00	.00
001-430-6506	PICKLE BALL CT/MULTI GEN. EQ.	.00	.00	.00	.00	.00
001-430-6730	CAPITAL OUTLAY-PARK LAND	.00	.00	.00	.00	.00
001-430-6799	PARK CAPITAL IMPROVEMENTS	25,000.00	.00	.00	.00	25,000.00
	PARKS TOTAL	106,000.00	6,976.45	6,976.45	6.58	99,023.55
001-450-6490	CEMETARY MAINTENANCE	1,000.00	.00	.00	.00	1,000.00
	CEMETERY TOTAL	1,000.00	.00	.00	.00	1,000.00
001-499-6499	SPECIAL EVENTS	1,800.00	55.80	55.80	3.10	1,744.20
	SPECIAL EVENTS TOTAL	1,800.00	55.80	55.80	3.10	1,744.20
001-510-6509	ENTRANCE SIGNAGE	500.00	.00	.00	.00	500.00
	BEAUTIFICATION TOTAL	500.00	.00	.00	.00	500.00
001-521-6130	IPERS	.00	.00	.00	.00	.00
001-521-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
	CENSUS TOTAL	.00	.00	.00	.00	.00
001-530-6499	OTHER CONTRACTUAL SERVICE	.00	.00	.00	.00	.00
	HOUSING & URBAN RENEWAL TOTAL	.00	.00	.00	.00	.00
001-540-6010	BUILDING INSPECTOR SALARIES	36,800.00	4,814.80	4,814.80	13.08	31,985.20
001-540-6099	MEETING FEES, P&Z, BOA	1,500.00	445.56	445.56	29.70	1,054.44
001-540-6110	BUILDING INSPECTOR FICA/MED	.00	.00	.00	.00	.00
001-540-6130	BUILDING INSPECTOR IPERS	.00	.00	.00	.00	.00
001-540-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-540-6240	MILEAGE/STIPENDS	.00	.00	.00	.00	.00
001-540-6373	COMMUNICATIONS	.00	.00	.00	.00	.00
001-540-6490	TRAINING - BUILDING DEPT	500.00	.00	.00	.00	500.00
001-540-6507	MISC. SUPPLIES - BLD. DEPT.	.00	.00	.00	.00	.00
001-540-6710	VEHICLE - BUILDING DEPT	.00	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	38,800.00	5,260.36	5,260.36	13.56	33,539.64
001-610-6010	SALARIES,MAYOR & COUNCIL	19,500.00	2,620.00	2,620.00	13.44	16,880.00
001-610-6110	FICA, CITY SHARE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
001-610-6130	IPERS,CITY SHARE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
001-610-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-610-6240	STIPENDS, GAS MAYOR/COUNCIL	1,500.00	210.00	210.00	14.00	1,290.00
	MAYOR/COUNCIL TOTAL	21,000.00	2,830.00	2,830.00	13.48	18,170.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-620-6010	SALARIES - P&A	186,634.00	16,963.40	16,963.40	9.09	169,670.60
001-620-6110	FICA,CITY SHARE-P&A	.00	.00	.00	.00	.00
001-620-6130	IPERS, CITY SHARE-P&A	.00	.00	.00	.00	.00
001-620-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-620-6210	DUES, MEMBERSHIPS-P&A	9,000.00	2,297.00	2,297.00	25.52	6,703.00
001-620-6230	TRAINING, P&A	3,000.00	502.36	502.36	16.75	2,497.64
001-620-6299	STRATEGIC GOAL COSTS	.00	.00	.00	.00	.00
001-620-6310	CLOCK TOWER MAINT/REPAIR	1,500.00	.00	.00	.00	1,500.00
001-620-6373	COMMUNICATIONS, P&A	4,500.00	523.35	523.35	11.63	3,976.65
001-620-6402	PUBLICATIONS, P&A	3,500.00	321.71	321.71	9.19	3,178.29
001-620-6408	MUNICIPAL INSURANCE	51,750.00	.00	.00	.00	51,750.00
001-620-6415	BANK FEES	.00	.00	.00	.00	.00
001-620-6419	DATA PROCESSING-P&A	90,000.00	5,754.75	5,754.75	6.39	84,245.25
001-620-6420	ELECTION FEES	3,500.00	.00	.00	.00	3,500.00
001-620-6505	CORRIDOR MPO/	6,458.00	.00	.00	.00	6,458.00
001-620-6506	OFFICE SUPPLIES-P&A	7,000.00	428.04	428.04	6.11	6,571.96
001-620-6507	MISC SUPPLIES-P&A	5,000.00	688.66	688.66	13.77	4,311.34
001-620-6508	POSTAGE, P&A	1,500.00	573.48	573.48	38.23	926.52
001-620-6509	OFFICE CONTINGENCIES-P&A	6,000.00	1,070.89	1,070.89	17.85	4,929.11
001-620-6510	FARMERS MARKET EXPENSES	.00	.00	.00	.00	.00
001-620-6725	DIGITALIZING FILES - P&A	.00	.00	.00	.00	.00
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	POLICY & ADMIN TOTAL	379,342.00	29,123.64	29,123.64	7.68	350,218.36
001-630-6413	PAYMENT TO OTHER AGENCIES	3,500.00	.00	.00	.00	3,500.00
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	ELECTIONS TOTAL	3,500.00	.00	.00	.00	3,500.00
001-640-6406	ROBINS LANDING ENGINEERING	30,000.00	3,726.70	3,726.70	12.42	26,273.30
001-640-6407	ENGINEERING EXPENSE	15,000.00	.00	.00	.00	15,000.00
001-640-6411	LEGAL FEES	27,600.00	21,006.51	21,006.51	76.11	6,593.49
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	LEGAL TOTAL	72,600.00	24,733.21	24,733.21	34.07	47,866.79
001-650-6010	SALARY -CLEANING CITY HALL	6,300.00	421.20	421.20	6.69	5,878.80
001-650-6110	CITY SHARE-FICA-CITY HALL	.00	.00	.00	.00	.00
001-650-6130	CITY SHARE-IPERS-CITY HALL	.00	.00	.00	.00	.00
001-650-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-650-6310	CITY HALL MAINTENANCE	5,000.00	1,547.54	1,547.54	30.95	3,452.46
001-650-6371	CITY HALL UTILITIES	5,150.00	498.20	498.20	9.67	4,651.80
001-650-6372	CHURCH PLANNING & DESIGN	40,000.00	.00	.00	.00	40,000.00
001-650-6374	CITY HALL DESIGN	.00	.00	.00	.00	.00
001-650-6598	SERVICE CHARGES	.00	.00	.00	.00	.00
001-650-6750	CAPITAL OUTLAY-CH BUILDINGS	25,000.00	.00	.00	.00	25,000.00
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	CITY HALL TOTAL	81,450.00	2,466.94	2,466.94	3.03	78,983.06
001-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
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	TRANSFERS TOTAL	.00	.00	.00	.00	.00
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BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	2,017,955.50	139,543.39	139,543.39	6.92	1,878,412.11
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110-210-6010	SALARIES - ROAD USE	143,100.00	6,745.32	6,745.32	4.71	136,354.68
110-210-6110	FICA, CITY SHARE-ROAD USE	.00	.00	.00	.00	.00
110-210-6130	IPERS, CITY SHARE-ROAD USE	.00	.00	.00	.00	.00
110-210-6132	HEALTH INSURANCE EXPENSE	.00	.00	.00	.00	.00
110-210-6181	CLOTHING ALLOWANCE	1,000.00	87.98	87.98	8.80	912.02
110-210-6199	OTHER COSTS/DRUG TESTING	500.00	.00	.00	.00	500.00
110-210-6310	BUILDING REPAIR/MAINT-ROAD USE	4,000.00	766.03	766.03	19.15	3,233.97
110-210-6331	GAS & OIL-ROAD USE	12,000.00	392.70	392.70	3.27	11,607.30
110-210-6332	EQUIPMENT REPAIR - STREETS	8,000.00	230.00	230.00	2.88	7,770.00
110-210-6371	UTILITIES-ROAD USE	5,000.00	1,941.65	1,941.65	38.83	3,058.35
110-210-6373	COMMUNICATIONS-ROAD USE	9,500.00	247.54	247.54	2.61	9,252.46
110-210-6408	INSURANCE-ROAD USE	46,000.00	.00	.00	.00	46,000.00
110-210-6411	LEGAL,ENGINEERING-ROAD USE	10,000.00	.00	.00	.00	10,000.00
110-210-6417	STREET MNT/CONSTRUCTION	100,000.00	10,567.04	10,567.04	10.57	89,432.96
110-210-6430	W MAIN ST REHAB NCPR TO TULLYM	400,000.00	2,393.60	2,393.60	.60	397,606.40
110-210-6504	PARTS & REPAIR-ROAD USE	10,000.00	253.87	253.87	2.54	9,746.13
110-210-6507	MAJOR EQUIPMENT - ROAD USE	10,000.00	.00	.00	.00	10,000.00
110-210-6599	ROCK/SAND/MATERIALS-ROAD USE	23,000.00	.00	.00	.00	23,000.00
110-210-6750	CONSTRUCT SALT SHED	.00	.00	.00	.00	.00
110-210-6751	ADDITION TO SOUTH BUILDING	20,000.00	.00	.00	.00	20,000.00
110-210-6758	BUCKET TRUCK RESERVES	4,000.00	.00	.00	.00	4,000.00
110-210-6759	BACKHOE RESERVE	4,667.00	.00	.00	.00	4,667.00
110-210-6760	TRACTOR RESERVE	4,333.00	.00	.00	.00	4,333.00
110-210-6761	SNOW TRUCK RESERVE (2024)	10,000.00	.00	.00	.00	10,000.00
110-210-6762	SNOW TRUCK #2 RESERVE (2017)	10,000.00	.00	.00	.00	10,000.00
110-210-6763	UTILITY TRUCK (2003)	13,792.00	.00	.00	.00	13,792.00
110-210-6764	UTILITY TRUCK RESERVE (2019)	12,760.00	.00	.00	.00	12,760.00
110-210-6765	WATER TRUCK REPLACEMENT	5,000.00	.00	.00	.00	5,000.00
110-210-6769	REPLACE BOBCAT	5,000.00	.00	.00	.00	5,000.00
110-210-6770	UTILITY TRUCK (2022)	10,707.00	.00	.00	.00	10,707.00
110-210-6791	TOWER TERRACE NEPA/ENGINEERING	.00	.00	.00	.00	.00
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	STREETS TOTAL	882,359.00	23,625.73	23,625.73	2.68	858,733.27
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110-230-6378	STREET LIGHTS	25,000.00	1,184.80	1,184.80	4.74	23,815.20
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	STREET LIGHTS TOTAL	25,000.00	1,184.80	1,184.80	4.74	23,815.20
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110-240-6512	TRAFFIC REPLACEMENT SIGNS/POST	1,500.00	868.68	868.68	57.91	631.32
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	TRAFFIC SAFETY TOTAL	1,500.00	868.68	868.68	57.91	631.32
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110-250-6010	SALARIES, SNOW	14,700.00	357.20	357.20	2.43	14,342.80
110-250-6110	FICA, CITY SHARE-SNOW	.00	.00	.00	.00	.00
110-250-6130	IPERS, CITY SHARE-SNOW	.00	.00	.00	.00	.00
110-250-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
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BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SNOW REMOVAL TOTAL	14,700.00	357.20	357.20	2.43	14,342.80
110-260-6407	HIGHWAY ENGINEERING EXPENSE	.00	.00	.00	.00	.00
	HIGHWAY ENGINEERING TOTAL	.00	.00	.00	.00	.00
110-270-6417	STREET SWEEPING	5,000.00	.00	.00	.00	5,000.00
	STREET CLEANING TOTAL	5,000.00	.00	.00	.00	5,000.00
	ROAD USE TOTAL	928,559.00	26,036.41	26,036.41	2.80	902,522.59
112-110-6110	FICA - POLICE	16,065.00	869.10	869.10	5.41	15,195.90
112-110-6130	IPERS - POLICE	19,824.00	962.45	962.45	4.85	18,861.55
112-110-6132	HEALTH INSURANCE - POLICE	42,343.00	2,301.42	2,301.42	5.44	40,041.58
	POLICE TOTAL	78,232.00	4,132.97	4,132.97	5.28	74,099.03
112-150-6110	FICA - FIRE	5,240.00	1,692.32	1,692.32	32.30	3,547.68
112-150-6130	IPERS - FIRE	3,963.00	1,187.86	1,187.86	29.97	2,775.14
112-150-6132	HEALTH INSURANCE - FIRE	.00	132.67	132.67	.00	132.67
	FIRE TOTAL	9,203.00	3,012.85	3,012.85	32.74	6,190.15
112-170-6110	FICA	8,470.00	630.39	630.39	7.44	7,839.61
112-170-6130	IPERS	.00	728.68	728.68	.00	728.68
112-170-6132	HEALTH INSURANCE	16,837.00	1,123.00	1,123.00	6.67	15,714.00
	BUILDING INSPECTIONS TOTAL	25,307.00	2,482.07	2,482.07	9.81	22,824.93
112-210-6110	FICA - STREETS/DRAINAGE	13,996.00	654.65	654.65	4.68	13,341.35
112-210-6130	IPERS - STREETS/DRAINAGE	17,271.00	772.40	772.40	4.47	16,498.60
112-210-6132	HEALTH INSURANCE-STREETS&DRAIN	14,003.00	374.09	374.09	2.67	13,628.91
	STREETS TOTAL	45,270.00	1,801.14	1,801.14	3.98	43,468.86
112-250-6110	FICA - SNOW REMOVAL	1,125.00	27.07	27.07	2.41	1,097.93
112-250-6130	IPERS - IPERS	1,388.00	29.34	29.34	2.11	1,358.66
112-250-6132	HEALTH INSURANCE -SNOW REMOVAL	347.00	28.51	28.51	8.22	318.49
	SNOW REMOVAL TOTAL	2,860.00	84.92	84.92	2.97	2,775.08
112-430-6110	FICA - PARKS	2,811.00	290.46	290.46	10.33	2,520.54
112-430-6130	IPERS - PARKS	3,469.00	350.27	350.27	10.10	3,118.73
112-430-6132	HEALTH INSURANCE - PARKS	694.00	57.07	57.07	8.22	636.93
	PARKS TOTAL	6,974.00	697.80	697.80	10.01	6,276.20

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-540-6110	FICA - P&Z/BUILDING	2,834.00	74.50	74.50	2.63	2,759.50
112-540-6130	IPERS - P&Z/BUILDING	3,474.00	78.20	78.20	2.25	3,395.80
112-540-6132	HEALTH INSURANCE-P&Z/BUILDING	.00	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	6,308.00	152.70	152.70	2.42	6,155.30
112-610-6110	FICA - MAYOR/COUNCIL	1,492.00	174.39	174.39	11.69	1,317.61
112-610-6130	IPERS - MAYOR/COUNCIL	1,841.00	39.65	39.65	2.15	1,801.35
112-610-6132	HEALTH INSURANCE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
	MAYOR/COUNCIL TOTAL	3,333.00	214.04	214.04	6.42	3,118.96
112-620-6110	FICA - POLICY & ADMINISTRATION	14,277.00	1,219.39	1,219.39	8.54	13,057.61
112-620-6130	IPERS -POLICY & ADMINISTRATION	17,618.00	1,518.29	1,518.29	8.62	16,099.71
112-620-6132	HEALTH INSURANCE-POLICY & ADMN	22,678.00	1,295.75	1,295.75	5.71	21,382.25
	POLICY & ADMIN TOTAL	54,573.00	4,033.43	4,033.43	7.39	50,539.57
112-650-6110	FICA - CITY HALL	482.00	32.21	32.21	6.68	449.79
112-650-6130	IPERS - CITY HALL	595.00	39.74	39.74	6.68	555.26
112-650-6132	HEALTH INSURANCE - CITY HALL	.00	.00	.00	.00	.00
	CITY HALL TOTAL	1,077.00	71.95	71.95	6.68	1,005.05
112-910-6910	TRANSFER OUT-EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	EMPLOYEE BENEFIT TOTAL	233,137.00	16,683.87	16,683.87	7.16	216,453.13
115-440-6504	R.B.I.EQUIPMENT	.00	.00	.00	.00	.00
	RBI TOTAL	.00	.00	.00	.00	.00
115-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	RBI BASEBALL TOTAL	.00	.00	.00	.00	.00
121-299-6794	W.MAIN ST.RECON & TRAIL	300,000.00	.00	.00	.00	300,000.00
	OTHER PUBLIC WORKS TOTAL	300,000.00	.00	.00	.00	300,000.00
121-430-6730	PURCHASE PARK LAND-R LANDING	.00	.00	.00	.00	.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	PARKS TOTAL	.00	.00	.00	.00	.00
121-520-6420	ECONOMIC DEVELOPMENT (REDI)	68,000.00	15,750.00	15,750.00	23.16	52,250.00
	ROBINS ECONOMIC DVMT TOTAL	68,000.00	15,750.00	15,750.00	23.16	52,250.00
121-599-6425	SE TRUNK SEWER UPGRADE	.00	.00	.00	.00	.00
121-599-6795	T.TERRACE CPF GRANT SHARE	417,632.00	.00	.00	.00	417,632.00
	OTHER COMMUNITY & EC DEV TOTA	417,632.00	.00	.00	.00	417,632.00
121-750-6428	ROBINS LANDING UPSIZE&SERVICES	.00	.00	.00	.00	.00
121-750-6429	UTILITY EXTENSION RESERVE	.00	.00	.00	.00	.00
121-750-6431	HMA-SINGER HILL/N.TROY ROAD	.00	.00	.00	.00	.00
121-750-6432	1/2 KINGS WAY WATER LOOP	.00	.00	.00	.00	.00
121-750-6792	D&M WATERMAIN PROJECT	.00	.00	.00	.00	.00
121-750-6793	CAMBRIDGE/KINGWAYS WATER LOOP	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	LOCAL OPTION TAX TOTAL	785,632.00	15,750.00	15,750.00	2.00	769,882.00
125-910-6911	TRANSFER OUT - TIF	414,078.00	.00	.00	.00	414,078.00
	TRANSFERS TOTAL	414,078.00	.00	.00	.00	414,078.00
	TIF TOTAL	414,078.00	.00	.00	.00	414,078.00
200-710-6899	BONDING FEES	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	.00	.00	.00	.00	.00
200-711-6801	PRINCIPAL-2016 GO REF (3.805M)	320,000.00	.00	.00	.00	320,000.00
200-711-6851	INTEREST-2016 GO REF (3.805M)	12,098.00	.00	.00	.00	12,098.00
200-711-6899	BOND FEES-2016 GO REF (3.805M)	600.00	.00	.00	.00	600.00
	DEBT SERVICE TOTAL	332,698.00	.00	.00	.00	332,698.00
200-712-6801	PRINCIPAL-2020 GO REF (4.755M)	255,000.00	.00	.00	.00	255,000.00
200-712-6851	INTEREST-2020 GO REF (4.755M)	16,448.00	.00	.00	.00	16,448.00
200-712-6899	BOND FEES-2020 GO REF (4.755M)	1,200.00	.00	.00	.00	1,200.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	DEBT SERVICE TOTAL	272,648.00	.00	.00	.00	272,648.00
200-713-6801	PRINCIPAL-2024 GO I.C.(2.045M)	170,000.00	.00	.00	.00	170,000.00
200-713-6851	INTEREST-2024 GO I.CR.(2.045M)	74,800.00	.00	.00	.00	74,800.00
200-713-6899	BOND FEES-2024 GO I.C.(2.045M)	600.00	.00	.00	.00	600.00
	DEBT SERVICE TOTAL	245,400.00	.00	.00	.00	245,400.00
	DEBT SERVICE TOTAL	850,746.00	.00	.00	.00	850,746.00
301-750-6761	C/H ROAD WITH LINN COUNTY	.00	.00	.00	.00	.00
301-750-6764	TOWER TERRACE INTERCHANGE	.00	.00	.00	.00	.00
301-750-6797	BOND FEES	.00	.00	.00	.00	.00
301-750-6800	INDIAN CREEK SEWER PROJECT	85,000.00	.00	.00	.00	85,000.00
301-750-6803	DEBT - PRINCIPAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	85,000.00	.00	.00	.00	85,000.00
301-910-6910	TRANSFER OUT CAPITAL PROJ	.00	.00	.00	.00	.00
301-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	85,000.00	.00	.00	.00	85,000.00
600-810-6010	SALARIES-WATER	.00	.00	.00	.00	.00
600-810-6110	FIC, CITY SHARE WATER	.00	.00	.00	.00	.00
600-810-6130	IPERS, CITY SHARE WATER	.00	.00	.00	.00	.00
600-810-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
600-810-6371	UTILITIES-WATER	12,000.00	407.63	407.63	3.40	11,592.37
600-810-6490	MISC. ITEMS - WATER DEPT.	5,000.00	.00	.00	.00	5,000.00
600-810-6492	WATER-PUMP RESERVES	30,000.00	.00	.00	.00	30,000.00
600-810-6499	QUASS RD UPSIZING	.00	.00	.00	.00	.00
600-810-6799	BURD WATER MAIN EXTENSION	.00	.00	.00	.00	.00
	WATER TOTAL	47,000.00	407.63	407.63	.87	46,592.37
600-811-6791	D&M WATER MAIN EXTENSION	.00	.00	.00	.00	.00
	TOTAL	.00	.00	.00	.00	.00
	WATER TOTAL	47,000.00	407.63	407.63	.87	46,592.37

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-810-6130	IPERS	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	WATER TOTAL	.00	.00	.00	.00	.00
610-815-6010	SALARIES-SEWER	103,371.00	8,142.39	8,142.39	7.88	95,228.61
610-815-6110	FICA, CITY SHARE-SEWER	7,960.00	574.26	574.26	7.21	7,385.74
610-815-6130	IPERS, CITY SHARE-SEWER	9,717.00	724.23	724.23	7.45	8,992.77
610-815-6132	HEALTH INSURANCE EXPENSE	19,393.00	1,486.04	1,486.04	7.66	17,906.96
610-815-6350	SEWER MAINTENANCE	27,000.00	969.62	969.62	3.59	26,030.38
610-815-6371	UTILITIES-SEWER	7,200.00	510.43	510.43	7.09	6,689.57
610-815-6407	INFILTRATION-SEWER	40,000.00	.00	.00	.00	40,000.00
610-815-6408	INSURANCE-SEWER	34,500.00	.00	.00	.00	34,500.00
610-815-6411	LEGAL/ENGINEERING-SEWER	5,000.00	.00	.00	.00	5,000.00
610-815-6418	SALES TAX EXPENSE-SEWER	3,150.00	.00	.00	.00	3,150.00
610-815-6422	VILLAGE UPSIZING	.00	.00	.00	.00	.00
610-815-6490	ADMINISTRATION-SEWER	2,500.00	78.30	78.30	3.13	2,421.70
610-815-6499	C.R. HOOKUP	245,000.00	.00	.00	.00	245,000.00
610-815-6501	CHEMICALS-SEWER	500.00	.00	.00	.00	500.00
610-815-6504	SEWER PUMP REPAIR/REPLACEMENT	16,000.00	24.99	24.99	.16	15,975.01
610-815-6506	OFFICE SUPPLIES-SEWER	1,000.00	.00	.00	.00	1,000.00
610-815-6507	FOR BOND PAYMENT	.00	.00	.00	.00	.00
610-815-6508	POSTAGE-SEWER	2,300.00	.00	.00	.00	2,300.00
610-815-6509	MOBILE GENERATOR	20,000.00	.00	.00	.00	20,000.00
610-815-6791	INDIAN CREEK SEWER UPGRADE	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	SEWER TOTAL	544,591.00	12,510.26	12,510.26	2.30	532,080.74
610-910-6910	TRANSFER OUT - SEWER	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	SEWER TOTAL	544,591.00	12,510.26	12,510.26	2.30	532,080.74
		=====	=====	=====	=====	=====
		*****	*****	*****	*****	*****
	TOTAL OF ALL EXPENSES	5,906,698.50	210,931.56	210,931.56	3.57	5,695,766.94
		*****	*****	*****	*****	*****

BANK CASH REPORT

2025

BANK NAME FUND GL NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
1.Community Savings Bank #0753						

BANK 1.Community Savings Bank #0753						2,130,052.56
001 GENERAL CHECKING	786,164.97	22,877.94	158,810.45	650,232.46		
001 RESERVES - POLICE	0.00	0.00	0.00	0.00		
001 RESERVES - FIRE	0.00	0.00	0.00	0.00		
001 RESERVES - PARKS	0.00	0.00	0.00	0.00		
001 RESERVES - CITY HALL	0.00	0.00	0.00	0.00	194,881.70	
110 ROAD USE CHECKING	117,592.97	2,040.43	28,007.34	91,626.06	39,475.24	
112 CHECKING - EMPLOYEE BENEFITS	7,724.65	0.00	16,683.87	8,959.22-		
115 R.B.I. CHECKING	0.00	0.00	0.00	0.00		
121 LOCAL OPTION CHECKING	233,725.69-	0.00	15,750.00	249,475.69-	298,727.93	
125 T.I.F. CHECKING	3,489.87-	0.00	0.00	3,489.87-	15,000.00	
200 DEBT SERVICE CHECKING	1,727.06	0.00	0.00	1,727.06	5,000.00	
301 CAPITAL PROJECTS CHECKING	1,050,302.67	0.00	0.00	1,050,302.67		
600 WATER CHECKING	43,018.88	0.00	407.63	42,611.25	407.63	
610 SEWER CHECKING	97,974.66	71,039.80	16,769.79	152,244.67	37,655.27	
PENDING CREDIT-CARD DEPOSITS					215.00	
DEPOSITS					173,981.81	
TRANSFER-IN					13,255.67	
WITHDRAWALS					217.50	
TRANSFER-OUT					13,255.67-	

1.Community Savings Bank #0753	1,867,290.30	95,958.17	236,429.08	1,726,819.39	417,168.46	2,143,987.85
WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS						DIFFERENCE --> 13,935.29
2.CSB - Star Plus Savngs #0365						

BANK 2.CSB - Star Plus Savngs #0365						3,523,023.86
001 SAVINGS - GENERAL FUND	549,373.70	0.00	0.00	549,373.70		
001 SAVINGS - POLICE	89,676.00	0.00	0.00	89,676.00		
001 SAVINGS - FIRE	773,915.00	0.00	0.00	773,915.00		
001 SAVINGS - PARKS	25,000.00	0.00	0.00	25,000.00		
001 SAVINGS - CITY HALL	25,000.00	0.00	0.00	25,000.00		
110 SAVINGS - ADDITION TO S BLDG	5,301.00	0.00	0.00	5,301.00		
110 SAVINGS - BUCKET TRUCK	4,000.00	0.00	0.00	4,000.00		
110 SAVINGS - BACKHOE	18,670.00	0.00	0.00	18,670.00		
110 SAVINGS - TRACTOR	49,831.00	0.00	0.00	49,831.00		
110 SAVINGS - SNOW TRUCK	176,589.00	0.00	0.00	176,589.00		
110 SAVINGS - SNOW TRUCK 2	0.00	0.00	0.00	0.00		
110 SAVINGS - UTILITY TRUCK	40,667.00	0.00	0.00	40,667.00		
110 SAVINGS - UTILITY TRUCK 2	33,385.00	0.00	0.00	33,385.00		
110 SAVINGS - UTILITY TRUCK 3	18,862.00	0.00	0.00	18,862.00		
110 SAVINGS - WATER TRUCK REPLACE	18,000.00	0.00	0.00	18,000.00		
110 SAVINGS - BOBCAT REPLACE	27,225.00	0.00	0.00	27,225.00		
110 SAVINGS - TOWER TERRACE NEPA	0.00	0.00	0.00	0.00		
110 SAVINGS - ROAD USE TAX	400,001.95	0.00	0.00	400,001.95		
115 SAVINGS - R.B.I.	0.00	0.00	0.00	0.00		
121 SAVINGS - LOST	458,898.09	0.00	0.00	458,898.09		
125 SAVINGS - TIF	7,787.31	0.00	0.00	7,787.31		
200 SAVINGS - DEBT SERVICE	8,250.37	0.00	0.00	8,250.37		
301 SAVINGS - CAPITAL PROJECTS	3,572.89	0.00	0.00	3,572.89		
600 SAVINGS - WATER FUND	215,814.76	0.00	0.00	215,814.76		

BANK CASH REPORT 2025

BANK FUND GL	BANK NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
610	SAVINGS - SEWER FUND	573,203.79	0.00	0.00	573,203.79		
	2.CSB - Star Plus Savngs #0365	3,523,023.86	0.00	0.00	3,523,023.86	0.00	3,523,023.86
	3.CSB - Saving/Indian Cr #4476						
BANK 301	3.CSB - Saving/Indian Cr #4476						691.66
	CAP.PROJ-SAVINGS-INDIAN CREEK	691.66	0.00	0.00	691.66		
	3.CSB - Saving/Indian Cr #4476	691.66	0.00	0.00	691.66	0.00	691.66
	4.CSB CDs #7003471						
BANK 001	4.CSB CDs #7003471						1,104,874.28
121	CSB CD #7003471 - GENERAL FUND	552,437.15	0.00	0.00	552,437.15		
	CSB CD #7003471 - LOST	552,437.13	0.00	0.00	552,437.13		
	4.CSB CDs TOTALS	1,104,874.28	0.00	0.00	1,104,874.28	0.00	1,104,874.28
=====							
	TOTAL OF ALL BANKS	6,495,880.10	95,958.17	236,429.08	6,355,409.19	417,168.46	6,772,577.65
=====							

GLFUND		Fri Jul 18, 2025 9:43 AM		City of Robins IA		OPER: L G		
07.01.21		FROM 7/01/2025 TO 7/18/2025		FUND BALANCE REPORT				
BANK	NAME	MAY	JUNE	JUNE	JUNE	INVOICES	BANK	2025
FUND GL	NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	PAID	BALANCE	BUDGET

1.Community Savings Bank #0753								

001	GENERAL CHECKING	862,475.45	52,092.39	128,402.87	786,164.97	45,305.19		1,778,815.00
001	RESERVES - POLICE	0.00	0.00	0.00	0.00			
001	RESERVES - FIRE	0.00	0.00	0.00	0.00			
001	RESERVES - PARKS	0.00	0.00	0.00	0.00			
001	RESERVES - CITY HALL	0.00	0.00	0.00	0.00			
110	ROAD USE CHECKING	90,547.15	54,526.18	27,480.36	117,592.97	6,418.93		723,095.00
112	CHECKING - EMPLOYEE BENEFITS	20,026.85	1,330.46	13,632.66	7,724.65			175,271.00
115	R.B.I. CHECKING	0.00	0.00	0.00	0.00			1.00
121	LOCAL OPTION CHECKING	19,700.60	37,868.68	291,294.97	233,725.69	15,750.00		2,612,348.00
125	T.I.F. CHECKING	11,044.79	7,554.92	0.00	3,489.87			697,458.00
200	DEBT SERVICE CHECKING	1,875.37	3,852.43	250.00	1,727.06			1,178,814.00
301	CAPITAL PROJECTS CHECKING	1,050,302.67	0.00	0.00	1,050,302.67			4,271,559.00
600	WATER CHECKING	40,237.68	3,300.00	518.80	43,018.88	24.28		47,750.00
610	SEWER CHECKING	97,719.92	64,834.79	64,580.05	97,974.66	2,641.13		697,832.00
		-----	-----	-----	-----	-----	-----	-----
1.Community Savings Bank #0753		2,168,090.16	225,359.85	526,159.71	1,867,290.30	70,139.53	1,797,150.77	12,182,943.00
2.CSB - Star Plus Savngs #0365								

001	SAVINGS - GENERAL FUND	1,459,131.50	3,833.20	913,591.00	549,373.70			1,778,815.00
001	SAVINGS - POLICE	0.00	89,676.00	0.00	89,676.00			
001	SAVINGS - FIRE	0.00	773,915.00	0.00	773,915.00			
001	SAVINGS - PARKS	0.00	25,000.00	0.00	25,000.00			
001	SAVINGS - CITY HALL	0.00	25,000.00	0.00	25,000.00			
110	SAVINGS - ADDITION TO S BLDG	0.00	5,301.00	0.00	5,301.00			723,095.00
110	SAVINGS - BUCKET TRUCK	0.00	4,000.00	0.00	4,000.00			
110	SAVINGS - BACKHOE	0.00	18,670.00	0.00	18,670.00			
110	SAVINGS - TRACTOR	0.00	49,831.00	0.00	49,831.00			
110	SAVINGS - SNOW TRUCK	0.00	176,589.00	0.00	176,589.00			
110	SAVINGS - SNOW TRUCK 2	0.00	0.00	0.00	0.00			
110	SAVINGS - UTILITY TRUCK	0.00	40,667.00	0.00	40,667.00			
110	SAVINGS - UTILITY TRUCK 2	0.00	33,385.00	0.00	33,385.00			
110	SAVINGS - UTILITY TRUCK 3	0.00	18,862.00	0.00	18,862.00			
110	SAVINGS - WATER TRUCK REPLACE	0.00	18,000.00	0.00	18,000.00			
110	SAVINGS - BOBCAT REPLACE	0.00	27,225.00	0.00	27,225.00			
110	SAVINGS - TOWER TERRACE NEPA	0.00	0.00	0.00	0.00			
110	SAVINGS - ROAD USE TAX	792,531.95	0.00	392,530.00	400,001.95			
115	SAVINGS - R.B.I.	0.00	0.00	0.00	0.00			1.00
121	SAVINGS - LOST	458,131.46	766.63	0.00	458,898.09			2,612,348.00
125	SAVINGS - TIF	7,787.31	0.00	0.00	7,787.31			697,458.00
200	SAVINGS - DEBT SERVICE	8,250.37	0.00	0.00	8,250.37			1,178,814.00
301	SAVINGS - CAPITAL PROJECTS	3,572.89	0.00	0.00	3,572.89			4,271,559.00
600	SAVINGS - WATER FUND	215,460.93	353.83	0.00	215,814.76			47,750.00
610	SAVINGS - SEWER FUND	572,260.24	943.55	0.00	573,203.79			697,832.00
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2.CSB - Star Plus Savngs #0365		3,517,126.65	1,312,018.21	1,306,121.00	3,523,023.86	0.00	3,523,023.86	12,007,672.00

FUND BALANCE REPORT

FUND	BANK GL	NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	INVOICES PAID	BANK BALANCE	2025 BUDGET
		3.CSB - Saving/Indian Cr #4476							
301		CAP.PROJ-SAVINGS-INDIAN CREEK	100.00	591.66	0.00	691.66			4,271,559.00
		3.CSB - Saving/Indian Cr #4476	100.00	591.66	0.00	691.66	0.00	691.66	4,271,559.00
		4.CSB CDs #7003471							
001		CSB CD #7003471 - GENERAL FUND	552,437.15	0.00	0.00	552,437.15			1,778,815.00
121		CSB CD #7003471 - LOST	552,437.13	0.00	0.00	552,437.13			2,612,348.00
		4.CSB CDs TOTALS	1,104,874.28	0.00	0.00	1,104,874.28	0.00	1,104,874.28	4,391,163.00
		TOTAL OF ALL BANKS	6,790,191.09	1,537,969.72	1,832,280.71	6,495,880.10	70,139.53	6,425,740.57	32,853,337.00

RESOLUTION NO. 0725-7

A RESOLUTION APPROVING A REAL ESTATE PURCHASE AGREEMENT FOR OUTLOT A IN KERVIN'S THIRD ADDITION

WHEREAS, the City of Robins, Iowa, is the owner of real property identified as **Linn County Parcel No. 112117701600000**, legally described as:

Outlot A in Kervin's Third Addition, Robins, Iowa,

and consisting of approximately 107' x 115' of landlocked and un-buildable land functioning as a stormwater detention basin; and

WHEREAS, Melissa McInroy and Alen Green (hereinafter "Buyers") have agreed to purchase said property for the amount of Five Thousand Two Hundred Seventy Dollars and Zero Cents (\$5,270.00); and

WHEREAS, the City Council finds it in the best interests of the City to convey said property under the terms and conditions set forth in the attached Real Estate Purchase Agreement, which includes the perpetual maintenance of the parcel as a stormwater detention basin for the benefit of Kervin's Third Addition and a restriction preventing its conveyance separate from Buyers' adjoining parcel;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robins, Iowa:

1. The Real Estate Purchase Agreement between the City of Robins and Melissa McInroy and Alen Green, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute the Agreement on behalf of the City of Robins, Iowa.
3. Upon receipt of the purchase price and satisfaction of all conditions of closing, the Mayor and City Clerk are authorized to execute and deliver a Quit Claim Deed in accordance with the terms of the Agreement, including all associated easements and restrictive covenants.

PASSED AND APPROVED this 21st day of July, 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk

REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement ("Agreement") is entered by and between the **CITY OF ROBINS, IOWA**, an Iowa municipal corporation ("SELLER"), and **Melissa McInroy and Alen Green** ("BUYER"), as of the date of last signature set forth below ("Effective Date").

SELLER is the owner of that real property ("Property") consisting of an approximately 107' x 115' landlocked and un-buildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

SELLER agrees to sell and BUYER agrees to purchase the Property, together with any easements and appurtenant servient estates, and subject to any easements of record (including a force main easement to be recorded prior to closing); a reservation of easement for stormwater drainage; zoning restrictions; and restrictive covenants of record, if any, upon the following terms and conditions:

1. **PURCHASE PRICE.** The purchase price shall be **Five Thousand Two Hundred Seventy Dollars and Zero Cents (\$5,270.00)** upon performance of SELLER'S obligations and satisfaction of BUYER'S contingencies with adjustment for such closing costs as are customary or otherwise provided for in this Agreement, to be added to or deducted from this amount. As further consideration for this Agreement BUYER agrees, at BUYER'S expense, and on behalf of BUYER's successors and assigns, to maintain the Property as a stormwater detention basin for Kervin's Third Addition in perpetuity, as follows:

- A. BUYER shall not construct any structures upon the Property that would limit or diminish the ability of the detention basin to convey storm water;
- B. No vehicles may be parked, stored, or otherwise placed upon the Property for any period of time;
- C. BUYER shall maintain the detention basin clear of fill, debris, garbage, vegetation, and siltation from the outlet structure(s) and pipe(s);
- D. BUYER shall conduct regular mowing or permitted burning;
- E. BUYER shall maintain slope stability, settlement, and erosion control within the detention basin;
- F. BUYER shall keep the detention basin's auxiliary/emergency spillway(s) clear of any obstruction;
- G. BUYER shall maintain the detention basin consistent with its original design and specifications as depicted on the grading plan attached hereto as Exhibit A and incorporated herein by reference.

The provisions of this Agreement, generally, and this Paragraph specifically, shall survive closing and run with the land.

2. **REAL ESTATE TAXES.** BUYER assumes the obligation to pay any real estate taxes accrued against the Property and constituting a lien against the Property through the date of closing whether payable at the time of closing or otherwise. It shall be BUYER'S responsibility to confirm potential real estate tax liabilities with the Linn County Treasurer's Office prior to executing this Agreement. BUYER shall pay all subsequent real estate taxes to the extent required by law.

3. **SPECIAL ASSESSMENTS.** SELLER is an Iowa municipal corporation, and the Property is exempt from special assessments. BUYER shall pay all subsequent special assessments to the extent required by law.

4. **RISK OF LOSS AND INSURANCE.** SELLER shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs, provided SELLER shall have the right but not the obligation to repair such damage. In the event the Property is damaged prior to closing or possession this Agreement shall continue in force and effect until either party rescinds the Agreement after giving thirty (30) days written notice to the other party.

5. **POSSESSION AND CLOSING.** If BUYER timely performs all obligations, possession of the Property shall be delivered to BUYER on the date of closing, and any adjustments of rent, insurance, interest, and all charges attributable to SELLER'S possession shall be made as of the date of closing. This transaction shall be considered closed, and BUYER shall take possession, upon the filing of title transfer documents and receipt of all funds due at closing from BUYER under this Agreement. Closing shall take place on or before September 5th, 2025, or such other date as the parties may mutually agree.

6. **CONDITION OF PROPERTY.** SELLER makes no warranties, expressed or implied, as to the condition of the Property and BUYER shall take possession to the Property "as is." BUYER acknowledges BUYER has made a satisfactory inspection of the Property and are purchasing the Property in its existing condition.

7. **DEED.** Upon payment of the Purchase Price, SELLER shall convey the Property to BUYER by Quit Claim Deed prepared by SELLER, which Quit Claim Deed shall include restrictive covenants providing for BUYER'S maintenance of the Property as provided in Paragraph 1 of this Agreement, and further providing the Property shall not be conveyed separate or apart from Buyer's adjacent parcel, legally described as follows:
KERVINS THIRD ADDITIONS ROBINS, LOT 3

8. **SURVEY.** BUYER, at its expense, may have the Property surveyed and certified by a registered land surveyor prior to closing.

9. **ENVIRONMENTAL MATTERS.** SELLER warrants to the best of its knowledge and belief there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances or underground storage tanks located on the Property, which require remediation under current governmental standards, and SELLER has done nothing to contaminate the Property with hazardous wastes or substances. SELLER warrants the property is not subject to any local, state or federal judicial or administrative action, investigation or order regarding wells, solid waste disposal sites, hazardous wastes or substances or underground storage tanks.

10. **INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM.** SELLER represents and warrants to BUYER the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

11. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.

12. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLER and BUYER. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

13. **REMEDIES OF PARTIES.**

- A. If BUYER fails to timely perform this Agreement, SELLER may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLER'S option, upon thirty (30) days written notice of intention to accelerate the payment of the entire balance because of BUYER'S default (during which thirty days the default is not corrected), SELLER may declare the entire balance immediately due and payable. Thereafter this Agreement may be foreclosed in equity and the Court may appoint a receiver.
- B. If SELLER fails to timely perform this Agreement, BUYER has the right to have all payments made returned to it and declare this Agreement null and void.
- C. BUYER and SELLER are also entitled to utilize any and all other remedies or actions at law or in equity available to them, and the prevailing parties shall be entitled to obtain judgment for costs and attorney fees.

14. **REAL ESTATE AGENT OR BROKER.** Neither party has used the service of a real estate agent or broker in connection with this transaction.

15. **CERTIFICATION.** BUYER and SELLER each certify that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorneys' fees and costs) arising from or related to any breach of the foregoing certification.

16. **APPROVAL BY CITY COUNCIL.** This Agreement shall be expressly contingent upon approval by the City Council for Robins, Iowa.

17. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original, and all of which, when taken together, shall constitute the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means such as PDF or a similar format. BUYER and SELLER agree that delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

18. **ADDITIONAL PROVISIONS.** None if not listed in an addendum hereto.

19. **EXECUTION.** When and if executed by both SELLER and BUYER, this Agreement shall become a binding contract.

BUYER(S)

Dated this _____ day of _____ 2025.

Address: _____
Robins, IA 52328

Telephone: _____

SELLER

CITY OF ROBINS, IOWA,
an Iowa municipal corporation

Dated this 21st day of July 2025.

By: _____
Chuck Hinz, Mayor

Attest:

Lisa Goodin, City Clerk

Address: City Hall
265 S 2nd Street
Robins, IA 52328

Telephone: (319) 393-0588

RESOLUTION NO. 0725-8

CREATING A FULL-TIME POLICE OFFICER POSITION AND APPROVING THE JOB DESCRIPTION

WHEREAS, the City Council of the City of Robins recognizes the importance of maintaining public safety and ensuring that the Police Department is adequately staffed to meet the needs of the community; and

WHEREAS, the Police Department has evaluated its current staffing levels and identified a need for a full-time police officer to improve response times, enhance community policing efforts, and address increasing demands for public safety services; and

WHEREAS, the Chief of Police and Council Public Safety Coordinator have recommended the creation of one (1) full-time Police Officer position and have submitted a proposed job description outlining the duties, qualifications, and responsibilities associated with the position; and

WHEREAS, the Fiscal Year 2026 Budget includes salary and benefits appropriate and necessary for this position; and

WHEREAS, the City Council has reviewed the proposed job description and finds it to be appropriate and necessary for the effective operation of the Police Department;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, AS FOLLOWS:

1. Position Created: The City Council hereby authorizes the creation of one (1) full-time Police Officer position within the City of Robins Police Department.
2. Job Description Approved: The City Council hereby approves the job description for the full-time Police Officer position as attached hereto as Exhibit “A” and incorporated herein by reference.
4. Effective Date: This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 21st day of July, 2025, by the City Council of the City of Robins, Iowa.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

EXHIBIT “A”
CITY OF ROBINS IOWA

POLICE OFFICER JOB DESCRIPTION

DEPARTMENT: Police FLSA CLASSIFICATION: Non-Exempt

SALARY GROUP/GRADE: Hourly – Non-Union

Reports To: Chief of Police or their designee

SUMMARY:

Summary/Objective - The Police Officer protects life and property, prevents crime, apprehends criminals, and enforces federal and state laws and city ordinances in a designated area on an assigned shift; performs related duties as required.

ESSENTIAL FUNCTIONS:

1. Patrol the city on an assigned shift in a city police vehicle for prevention of crime and the enforcement of laws and regulations.
2. Arrest violators of the law in compliance with local, state, and federal regulations, ordinances, laws and standard operating procedures.
3. Answer calls from residents, conduct investigations gather evidence, locate and question suspects and witnesses, and submit proper reports.
4. Enforce vehicle and traffic laws; establish traffic control and protection.
5. Mediate and/or counsel persons in situations where these persons are in dispute or disagreement.
6. Serve as the animal control officer for stray or abandoned animals.
7. Apprehend and arrest suspects/offenders.
8. Appear in court to present evidence and testimony.
9. Prevent and discover the commission of crimes.
10. Establish and maintain a cooperative relationship with the community.
11. Prepare and submit clear and concise daily logs and written reports.
12. Participate in meetings, conferences and training programs as assigned.

13. Complies with safety rules and the use of safety equipment at all times and reports any noncompliance issues to Chief of Police promptly.
14. Assist other City departments as directed.
15. Conduct police safety programs in community areas if requested.
16. Assist in planning for and working at special events requiring police assistance.
17. Read incident reports, emails, and other assigned material.
18. Notify the Chief of Police or his/her designee of incidents of concern.
19. Transport prisoners.
20. Operate motor vehicles under emergency and non-emergency conditions and check condition of assigned equipment.
21. Administers first aid safely.
22. Makes judgments concerning the arrest or release of suspects/offenders.
23. Maintains cooperative working relationships with co-workers, other City Departments, other law enforcement agencies, and the local prosecutors' offices.
24. Perform other duties of a similar nature or level as needed.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES (POSITION REQUIREMENTS AT ENTRY):

- Principles, practices, liabilities and methods of local police administration, organization and operation.
- Federal, State, and City laws; Criminal and civil codes; Judicial processes and procedures.
- Medical care and equipment determined by Police Department standard operating procedures.
- Police procedures and services.
- Iowa Law Enforcement Academy training and certification requirements to work as a certified law enforcement officer in the state of Iowa.

Needs proficient skills in the following:

- Ability to read, speak, write and understand English to communicate effectively with fellow employees, contractors and the general public by telephone, written format and in person.
- Solving problems.
- Using weapons.
- Applying defense tactics.
- Operating automobiles.
- Conducting investigations and interrogations.
- Working with informants.
- Gathering, preserving, handling and documenting evidence and crime scene photographs.
- Operating AED, radar, and other devices.
- Using computers and related software applications.
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public etc., sufficient to exchange or convey information and to receive work direction.

TRAINING AND EXPERIENCE (POSITION REQUIREMENTS AT ENTRY):

An equivalent combination of education and experience sufficient to successfully perform the essential duties as listed above.

LICENSING REQUIREMENTS (POSITION REQUIREMENTS AT ENTRY):

- Iowa Law Enforcement Academy (ILEA) Certification with minimum of 1 year of experience.
- Possess and maintain a Professional Permit to carry a weapon as issued by the State of Iowa.
- Cardio Pulmonary Resuscitation Certification.
- Pass all testing requirements as mandated by the state of Iowa, the Iowa Law Enforcement Academy, and the City of Robins; written, physical, MMPI, polygraph and background investigation.
- Valid and unrestricted Iowa Driver's License.

ESSENTIAL PHYSICAL ABILITIES:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, running, driving, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions.

The Police Officer works under highly stressful and emotional conditions. Employee must maintain control of emotions while performing essential job functions. Employee must use sound judgment in emergency situations and maintain intense concentration and alertness during stressful situations. The Police Officer may be subjected to personal injury, physical violence, fumes, odors, dusts, poor ventilation, blood, body fluids, extreme temperatures, bloodborne pathogens, inadequate lighting, workspace restrictions, intense noises and travel. Employee is expected to wear protective vest and other protective equipment as required.

The Police Officer may also be exposed to extreme temperatures, long hours, and weekend and holiday duties. Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

SUPERVISORY RESPONSIBILITY:

This position is responsible for directly supervising any Reserve Police Officer while they are working.

POSITION TYPE AND EXPECTED HOURS OF WORK:

This is a full-time position. Days and hours of work are varied and dependent on the needs of the department. Some holidays will be worked. Overtime may be needed on occasion.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

The City of Robins retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modifications as a reasonable accommodation for a qualified individual. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Robins is an equal opportunity employer.

RESOLUTION NO. 0725-9

**CREATING A PERMANENT PART-TIME
ACCOUNTING CLERK POSITION
AND APPROVING THE JOB DESCRIPTION**

WHEREAS, the City of Robins recognizes the need to maintain efficient and accurate financial and accounting operations within city administration; and

WHEREAS, after review and consultation with the City Clerk and City Council Finance Coordinator, the City Council finds it necessary and beneficial to create a new permanent part-time position titled "Accounting Clerk"; and

WHEREAS, the duties of the Accounting Clerk will include performing bookkeeping, processing accounts payable and receivable, assisting with payroll functions, reconciling accounts, and supporting the City Clerk in daily operations; and

WHEREAS, the addition of a permanent part-time Accounting Clerk will promote operational efficiency and ensure timely completion of financial tasks and reporting requirements; and

WHEREAS, the City Council has reviewed the proposed job description and finds it to be appropriate and necessary for the effective management of City financial functions;

WHEREAS, the Fiscal Year 2026 Budget includes salary and benefits appropriate and necessary for this position; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, AS FOLLOWS:

1. Position Created: The City Council hereby authorizes the creation of one (1) permanent part-time position within the City of Robins City Hall Staff.
2. Job Description Approved: The City Council hereby approves the job description for the permanent part-time Accounting Clerk position as attached hereto as Exhibit "A" and incorporated herein by reference.
3. The City Clerk is authorized to initiate recruitment efforts in accordance with the adopted job description and applicable hiring procedures.
4. Effective Date: This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 21st day of July, 2025, by the City Council of the City of Robins, Iowa.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

EXHIBIT “A”
CITY OF ROBINS, IOWA

ACCOUNTING CLERK JOB DESCRIPTION

PERMANENT PART TIME

(30 hours per week)

DEPARTMENT: City Hall	FLSA CLASSIFICATION: Non-Exempt
REPORTS TO: City Clerk	

JOB SUMMARY

Under general direction of the City Clerk, perform general financial activities as directed along with work of more than average difficulty in assisting the City Clerk with administrative functions. The applicant will perform general clerical tasks to include, but not be limited to: answering the phone, filing, drafting correspondences, entering data into the City’s municipal accounting software, recording invoices, processing payroll and handling certain accounts payable and accounts receivable functions.

MINIMUM EDUCATION, TRAINING AND EXPERIENCE

Minimum of an Associate’s degree in Accounting, Business, Finance and two (2) years’ experience in municipal accounting OR four (4) years of experience in municipal accounting. A combination of training and experience may suffice to meet the required knowledge, skills, and abilities.

ENTRY REQUIREMENTS

- File documents and maintain city file system.
- Practice maintenance of confidential information.
- Knowledge of office practices and procedures as they apply to the preparation and care of complex and voluminous files and records.
- Knowledge of principles, procedures, and terminology used in financial record keeping.
- Knowledge of the custody of official City documents.
- Ability to maintain records of some complexity and prepare reports for such records.
- Ability to make decisions in accordance with rules and general procedures.
- Ability to analyze administrative problems and situations and to present appropriate facts and recommendations concisely in written and oral form.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Ability to communicate in written and/or oral form.
- Skills in the use of office machines, e.g. computers, copiers, scanners.
- Knowledge of Microsoft Office software, e.g. Word, Excel, and Outlook.
- Communication skills to respectfully deal with a variety of public inquire.

ESSENTIAL JOB SKILLS

- Knowledge of the organization, functions and issues of municipal government.
- Knowledge of the principles and practices of local government administration and utility operation
- Ability to analyze general accounting and financial data, prepare reports and maintain accurate records
- Ability to proficiently create, write and edit reports for publication
- Knowledge of municipal, county, state and federal ordinances and statutes
- Knowledge of and practical experience with a variety of software programs including Microsoft Office applications and municipal financial software
- Ability to establish and maintain positive and cooperative working relationships with City staff, elected officials, members of the public and contracted vendors
- Ability to maintain a professional demeanor, to calmly approach and solve problems under stressful circumstances, maintain and promote harmony in the workplace and concentrate for long periods of time
- Ability to work independently with limited supervision.
- Ability to be adaptable.
- Ability to juggle multiple tasks with frequent interruptions, perform with telephone and walk-in customers and adapt to changing priorities
- Must be bondable according to State and/or local Code
- Ability to function and make decisions under high-stress situations.
- Ability to read, speak, write and understand English to communicate effectively with co-workers, vendors and contractors, and the general public by telephone, written format and in person.
- Possess sufficient communication and interpersonal skills to effectively and respectfully interact with public and employees.
- Assist other City departments as directed.
- Regular, reliable attendance.
- Other duties as assigned.

WORKING CONDITIONS

Physical Characteristics of the Job: The majority of the work is sedentary in an office environment, occasionally exerting a minimal amount of force to lift 35 lbs., carry, push, pull, or otherwise move objects. The work involves use of a computer and keyboard for prolonged periods of time. This position may at times require irregular work hours. Work involves sitting for a prolonged period of time. The work may expose the employee to visual strain. Position has regular direct contact with the public that at times can be stressful.

SPECIAL REQUIREMENTS

Valid and unrestricted Iowa Driver's License required. Bondable in amount determined by City policy. Must be willing to be flexible with work hours and attend evening meetings when required. Work is normally performed in a general inside office environment with appropriate heating and cooling and is not subject to significant occupational or environmental hazards. Position requires regular contact with the public.. The noise level in the work environment is usually moderate. Some onsite activities away from the office will be required.

OTHER INFORMATION

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

The City of Robins retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modifications as a reasonable accommodation for a qualified individual. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude duties from the position.

The City of Robins is an equal opportunity employer.