



TENTATIVE AGENDA

ROBINS CITY COUNCIL

Monday, July 7th, 2025

6:00 p.m. – Robins City Hall

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Mayor's Report
6. Council Reports
7. Engineer's Report
8. Planning & Zoning Administrator Report
9. Citizen Comments – Agenda Items (limited to 3 minutes each)
10. Citizen Comments – Non-Agenda Items (limited to 3 minutes each)
11. **CONSENT AGENDA**
 - a. Motion to Approve the Minutes of the June 16 meetings and List of Bills Submitted;
Resolution No. 0725-6 Approving Tobacco Permit for Otter Creek.
12. **OLD BUSINESS**
 - a. None
13. **NEW BUSINESS**
 - a. Phil Hoppe Retirement Recognition
 - b. Public Hearing – Sale of Kervin's Court Outlot A
 - c. **Resolution No. 0725-1 Awarding Bid and Authorizing Sale of Kervin Court Outlot/Detention Basin**
 - d. **Resolution No. 0725-2 Accepting Bid for Cedar Valley Nature Trail Ditch Cleanup**
 - e. **Resolution No. 0725-3 Approving Contract and Performance and Payment Bonds for the W. Main Street Rehabilitation from N. Center Point Rd. to Tullymore Dr. Project**
 - f. **Resolution No. 0725-4 Approving Disposal of City Property – Speed Warning Signs**
 - g. Motion to re-schedule September Regular Council meetings due to Labor Day holiday
 - h. Discussion of Creation of Full Time Police Officer Position within the Robins Police Department
 - i. Discussion of Creation of Permanent Part Time Accounting Clerk within the City Hall staff
 - j. Discussion of Ancillary Insurance Coverage for City Employees
14. **MOTION TO ADJOURN MEETING**



To: Mayor & Council

Date: July 2, 2025

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

West Main St Trail and Road Reconstruction

No Update

I have prepared some cost estimates for rehabilitation options to consider in lieu of using the MPO money for reconstruction. We will discuss this in the office and provide an update to the council at a later date.

All funding for West Main St has been shifted to FY 28 which means the funds will be available October 1, 2027.

The total project cost for the roadway is estimated to be \$4,600,000. Robins has been awarded \$1,587,000 in FY 27 and \$1,863,000 in FY 28 for the road for a total of \$3,450,000 in federal aid.

Robins has been awarded \$860,000 in funds for the trail for FY24. The trail portion of the project is estimated to be \$1,075,000.

West Main St Overlay

Contracts for LL Pelling are on the agenda for approval. Once the cotnracts have been approved, we will reach out to schedule a pre-construction meeting as well as meet with the property owners that will be impacted.

DEVELOPMENTS

Robins Landing Phase I

No Update.

Site restoration continues to be a discussion item. We will be looking into the status of the escrow items over the next few weeks to refund that back to the developer.

Building permits are being issued and a few houses are under construction.

MISCELLANEOUS

Sewer

The valves have been rebuilt and are functioning as intended.

Water

We have a meeting set up with the CR Water Department and Electric Pump next week to discuss the water pressure issues noted below.

Still pending... We had been receiving some low-pressure complaints and CR Water had suggested the upgrades we had done previously may be the cause. We met with the contractor and found no evidence that the improvements were at fault. We sent an email to CR Water letting them know what was discovered and what changes we made, but have yet to receive a response. We have received one additional complaint, but have been waiting for nicer weather to investigate.

Still pending... We followed up with the City of CR to see if additional adjustments can be made to reduce the pump run times and pressures, while maintaining a satisfactory level of service. We have not heard back on our inquiry, but CR has reached out about additional low pressure complaints.

Streets

No Update.

Kluesner has been out doing some shoulder work along NCP Rd and some patching on Main St to buy some time between the rehab project and reconstruction projects. They are supposed to be returning to finish the shoulder work on NCP.

Drainage

There is a resolution on the agenda to award the work to McBurney. We have contacted Linn County Conservation about participating in the cost of clearing out their culvert below the CVNT. They have indicated they have no issues with how the culvert operates and don't see the need to clear out the culvert.

Ordinance Updates

Chapter 165 updates are completed. We will be having a P&Z work session in July to go over the changes as well as the updates to the Zoning Map, Future Land Use Map. We will also be rezoning several properties to realign their uses with the new zoning districts. For example, EagleView is zoned C-2, but due to the new districts being added the proper zoning is now PMI.

CIP

We have been working on updating the CIP with previously accepted dollar allocations, FY26 budget allocations and updating project/equipment costs to be as accurate and up to date as possible. We will be looking into options for staff and council to prioritize and score projects based on costs, timelines, necessity and importance as suggested by other local communities and the League of Cities.

Tower Terrace Road

No Update

The project has started design and is in the preliminary stages. Monthly meetings are being held to provide status updates to everyone. A trip to Washington DC in June is planned and Robins has been asked to attend if possible, as having an elected official present increases the chances of getting face-to-face meetings with legislators to discuss the project and its funding.

RAISE is now BUILD again. The new application is due January 30th and has been submitted.

The total project cost is estimated to be \$47.6M, with Robins' estimated obligation for the project to be \$8,585,842. If all grants are awarded, Robins' estimated contribution is \$287,267.

Indian Creek and Dry Run Creek Sanitary Sewer

No Update

The projects are continuing as scheduled.

Segment 11 has a project completion date of June 1, 2025 and is estimated to be 50% complete as of December 19th. Robins total contribution is estimated to be \$2,023,870 (down from \$2,140,547) for Segment 11.

As of December 5th, Segment 7 was essentially complete with some potential seeding expenses to come in the Spring on 2025. Robins total contribution is estimated to be \$3,029,381.40 (up from \$2,995,608) for Segment 7.

Transportation Technical Advisory Committee (TTAC)

No Update

The Fiscally Constrained Plan (FCP) is being updated. A few Robins projects have made it into the 2030-2034 timeband. We won't know for a few months if the Policy Board approves the FCP. If approved, Robins will be able to apply for funding for those projects which include a portion of North Center Point Road and a portion of Robins Road.

28-E Agreements

No Update.

A final draft of the Indian Creek 28E has circulated through the technical group and will be sent to each jurisdiction for approval.

No additional conversations have been had regarding the 28E for sewer.

No future meetings are currently scheduled.



Minutes of the June 16, 2025 City Council Work Session

Unofficial meeting minutes until approved by Council

The work session of the Robins City Council was called to order at 4:30 p.m. on Monday, June 16th, 2025 at Robins City Hall, 265 S. 2nd St by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Mike Foley, Councilor Dave Franzman, Councilor Cary Smith and Councilor JD Smith. Also present were City Clerk Lisa Goodin, Deputy City Clerk Rhonda Kortenkamp, City Engineer Kelli Scott, Building Official/Superintendent of Public Works Mike Kortenkamp, Police Chief Andy Humphrey and Fire Chief Keith Feldkamp.

Franzman moved to approve the agenda, J. Smith seconded and all voted aye.

RESERVE FUND ALLOCATION DISCUSSION: Goodin described the function of the allocation of General Fund and Road Use reserve fund monies as part of the City's ongoing work to align reserve funds with the 5 Year Capital Improvement Plan for greater accuracy and transparency. Foley reported that the Fire Department will need to replace 30 of its radios by the end of 2026 and questioned the availability of additional funds. Scott and Goodin described several avenues for the expenditure of un-budgeted funds, including a budget amendment or the expenditure of the department's funds allocated for reserve contribution in the next fiscal year. Feldkamp remarked that even with the proposed reserve allocation and the additional reserve fund contribution budgeted in FY26, the department is likely to fall short of funds to purchase a new fire truck in the next three years. C. Smith and Foley questioned the availability of additional funds in the City's checking account as a possible source of funding for the radio replacement. Goodin and Scott replied that the funds currently in that account were committed to meet the City's financial obligations for the next 4-5 months, as property tax revenue is not disbursed until mid-October. Foley questioned the City's recent downpayment on the FY26 Municipal Insurance policy. Goodin provided that the insurance underwriter no longer offers a monthly pay option for the premium, and as such, the City's only option was to finance the premium through a 3rd party firm, which required a 20% downpayment on the premium. M. Kortenkamp remarked that despite the City's efforts to build its reserves, with rising costs, the City will likely have no choice but to sell bonds to finance needed street and infrastructure projects.

Franzman motioned to accept the proposed allocation of reserve monies within the General Fund. J. Smith seconded and all votes were aye.

Franzman motioned to accept the proposed allocation of monies within the Road Use Fund. J. Smith seconded and all votes were aye.

ADJOURN: J. Smith moved to adjourn at 5:23 p.m., Foley seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer



Minutes of the June 16th, 2025 City Council Meeting

Unofficial meeting minutes until approved by Council

The regular meeting of the Robins City Council was called to order at 6:00p.m. on Monday, June 16th, 2025 at Robins City Hall, 265 S. 2nd St by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Mike Foley, Councilor Dave Franzman, Councilor Cary Smith and Councilor JD Smith. Also present were City Clerk Lisa Goodin, Deputy City Clerk Rhonda Kortenkamp, City Attorney Holly Corkery, City Engineer Kelli Scott, Building Official/Superintendent of Public Works Mike Kortenkamp, Police Chief Andy Humphrey and Fire Chief Keith Feldkamp.

J. Smith moved to approve the agenda, Franzman seconded and all voted aye.

CITIZENS' COMMENTS – AGENDA ITEMS: None

CITIZENS' COMMENTS – NON-AGENDA ITEMS: Justin Deahr, Civic Club President – 315 Phaeton Dr. Mr. Deahr extended his thanks to the City Council and City Staff for their support of the Robins Roundup events which took place that past weekend. He extended special thanks to Councilor Cook for running the 5k event on Friday evening and for several hours spent serving food at Saturday night's event.

CONSENT AGENDA:

J. Smith moved to approve the Consent Agenda, which contained the Minutes of the June 2nd City Council Meeting and the List of Bills Submitted. Cook seconded and upon a roll call vote, all voted aye.

NEW BUSINESS:

Public Hearing to Hear Comments and Concerns Relating to Amendment No. 2 to the FY25 Budget. Hinz opened the Public Hearing at 6:06 p.m. and upon hearing no comments, closed the hearing at 6:07 p.m.

Resolution No. 0625-1 Approving Fiscal Year 2025 Budget Amendment No. 2. Cook motioned for approval; J. Smith seconded and upon a roll call, all votes were aye.

Resolution No. 0625-2 Approving Supplemental Agreement for Additional Services #1 with Snyder & Associates Relating to West Main St. Rehabilitation from N. Center Point Rd. to Tullymore. Scott described the agreement for hourly services performed during the project, commenting that she, M. Kortenkamp and the Deputy Superintendent of Public Works would cover supervisory duties when they were able in order to reduce the additional charges from Snyder & Associates. Franzman motioned for approval; J. Smith seconded and upon a roll call, all votes were aye.

Resolution No. 0625-3 Approving Revised Indian Creek 28E Agreement. Scott reported that the Indian Creek Sewer work has been underway for years and that the amendment to the existing 28E Agreement was created to remove the inadvertently-created board from the original agreement and to re-define the cities' responsibilities. Cook motioned for approval; Foley seconded and upon a roll call all votes were aye.

Resolution No. 0625-4 Allocating Reserve Fund Monies within the General Fund. Franzman motioned for approval; J. Smith seconded and upon a roll call all votes were aye.

Resolution No. 0625-5 Allocating Reserve Fund Monies within the Road Use Fund. Cook motioned for approval; C. Smith seconded and upon a roll call all votes were aye.

OLD BUSINESS: None

ADJOURN: J. Smith moved to adjourn at 6:13 p.m., Foley seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

Utility Dep Refunds: 7/01/2025- 7/07/2025

Vendor Checks: 7/07/2025- 7/07/2025

Payroll Checks: 7/01/2025- 7/07/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
001-050-2123	GENERAL ACCOUNTS PAYABLES IPERS	IPERS			
	050	ACCOUNTS PAYABLES TOTAL			
001-110-6230	POLICE IOWA COUNTY ATTORNEYS	CLASS REGISTRATION-McGIVERN	90.00	33036	7/07/25
001-110-6310	LINN CO-OP OIL	225/265 S SECOND ST	97.75	33042	7/07/25
001-110-6331	WEX BANK	GASOLINE			
001-110-6332	LINN COUNTY SHERIFFS OFFICE	Vehicle Repairs	112.91	33043	7/07/25
001-110-6371	ALLIANT ENERGY	225 2nd St PD	314.14	33022	7/07/25
001-110-6371	MID-AMERICAN ENERGY	Public Safety PD	37.97	33048	7/07/25
001-110-6373	USA COMMUNICATIONS	PUBLIC SAFETY PHONES	1.00	33068	7/07/25
001-110-6491	PUBLIC SAFETY-IOWA DEPARTMENT	April-June '25 Quarterly Inv	300.00	33057	7/07/25
001-110-6507	GREAT WESTERN SUPPLY CO	Toilet Tissue Supply	14.94	33033	7/07/25
	110	POLICE TOTAL	968.71		
001-150-6310	FIRE GREAT WESTERN SUPPLY CO	Toilet Tissue Supply	14.94	33033	7/07/25
001-150-6310	LINN CO-OP OIL	225/265 S SECOND ST	97.75	33042	7/07/25
001-150-6310	MIDWEST BREATHING AIR LLC	Quarterly Air Test	190.75	33049	7/07/25
001-150-6371	ALLIANT ENERGY	225 2nd St FD	314.15	33022	7/07/25
001-150-6371	MID-AMERICAN ENERGY	Public Safety FD	37.98	33048	7/07/25
	150	FIRE TOTAL	655.57		
001-170-6240	BUILDING INSPECTIONS MIKE KORTENKAMP	MILEAGE REIMBURSEMENT-CLASS DM	191.80	33041	7/07/25
	170	BUILDING INSPECTIONS TOTAL	191.80		
001-210-6310	STREETS LINN CO-OP OIL	1055 W MAIN	81.50	33042	7/07/25
001-210-6763	LINN CO-OP OIL	CLOCK TOWER	71.00	33042	7/07/25
	210	STREETS TOTAL	152.50		
001-290-6490	SOLID WASTE/RECYCLING ABC DISPOSAL SYSTEMS INC	Dumpster Rental for Round-Up	205.00	33020	7/07/25
	290	SOLID WASTE/RECYCLING TOTAL	205.00		
001-430-6310	PARKS D AND K PRODUCTS	Turf Seed	247.30	33024	7/07/25
001-430-6310	GOODIN MARY G	PARK MAINTENANCE/WOOD CHIPS	111.08	33031	7/07/25
001-430-6310	GREAT WESTERN SUPPLY CO	Toilet Tissue Supply	14.93	33033	7/07/25
001-430-6310	JOHN DEERE CREDIT	SUPPLIES	75.98	33040	7/07/25
001-430-6310	LINN CO-OP OIL	700 S TROY	1,029.50	33042	7/07/25
001-430-6310	MENARDS	MISC. SUPPLIES	165.98	33046	7/07/25
001-430-6310	PLUMB SUPPLY	REPAIR PARTS	348.70	33055	7/07/25
001-430-6371	ALLIANT ENERGY	1555 E Knoll	95.32	33022	7/07/25

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE

		430 PARKS TOTAL	2,088.79		
	PLANNING & ZONING				
001-540-6099	GOODIN, JAY	24/25 P&Z Meetings (2)	74.26	33032	7/07/25
001-540-6099	AJ HESTER	24/25 P&Z Meetings (3)	111.39	33034	7/07/25
001-540-6099	TIM O'HARA	24/25 P&Z Meetings (3)	111.39	33051	7/07/25
001-540-6099	TODD ROBERTS	24/25 P&Z Meetings (2)	74.26	33060	7/07/25
001-540-6099	DENNIS TRACHTA	24/25 P&Z Meetings (2)	74.26	33066	7/07/25

		540 PLANNING & ZONING TOTAL	445.56		
	MAYOR/COUNCIL				
001-610-6240	LEIGH COOK	GAS STIPEND	30.00	33023	7/07/25
001-610-6240	FOLEY, MIKE	GAS STIPEND	30.00	33027	7/07/25
001-610-6240	DAVE FRANZMAN	GAS STIPEND	30.00	33028	7/07/25
001-610-6240	CHUCK HINZ	GAS STIPEND	60.00	33035	7/07/25
001-610-6240	SMITH CARY	GAS STIPEND	30.00	33062	7/07/25
001-610-6240	JD SMITH	GAS STIPEND	30.00	33063	7/07/25

		610 MAYOR/COUNCIL TOTAL	210.00		
	POLICY & ADMIN				
001-620-6210	IOWA LEAGUE OF CITIES	Membership FY26	2,297.00	33037	7/07/25
001-620-6373	METRO STUDIOS	Web Hosing/Maintenance June 25	169.95	33047	7/07/25
001-620-6373	USA COMMUNICATIONS	CH PHONES	21.00	33068	7/07/25
001-620-6402	GAZETTE COMMUNICATIONS	6/2 MINUTES, MAY 2025 AP	321.71	33029	7/07/25
001-620-6419	TYLER TECHNOLOGIES INC	Annual Serv. Fees Year 1	5,678.75	33067	7/07/25
001-620-6506	EO JOHNSON BUSINESS TECHNOLOGY	Overage fee- 3/26/25-06/25/25	229.75	33026	7/07/25
001-620-6506	OFFICE EXPRESS	11x17 Copy Paper	29.98	33052	7/07/25
001-620-6507	LISA GOODIN	Mileage Reimb. Clerk Conf.	156.80	33030	7/07/25
001-620-6507	GREAT WESTERN SUPPLY CO	Toilet Tissue Supply	14.94	33033	7/07/25
001-620-6507	READ PHOTOGRAPHY	McKinnon/Scott Photos	170.00	33058	7/07/25
001-620-6509	CHUCK HINZ	REIMBURSE AIRPORT PARKING	33.00	33035	7/07/25

		620 POLICY & ADMIN TOTAL	9,122.88		
	LEGAL				
001-640-6406	SNYDER & ASSOCIATES	North Phase	3,726.70	33064	7/07/25
001-640-6411	LYNCH DALLAS PC	LEGAL SERVICES	869.50	33044	7/07/25
001-640-6411	OFFICE OF AUDITOR OF STATE	Audit Services FY24	19,127.01	33053	7/07/25

		640 LEGAL TOTAL	23,723.21		
	CITY HALL				
001-650-6310	LINN CO-OP OIL	225/265 S SECOND ST	195.50	33042	7/07/25
001-650-6310	STEVE'S HEATING AC & ELECTRICA	Repair A/C Leak City Hall	1,286.50	33065	7/07/25
001-650-6371	ALLIANT ENERGY	Robins Comm Center	401.29	33022	7/07/25
001-650-6371	MID-AMERICAN ENERGY	Church	44.80	33048	7/07/25

		650 CITY HALL TOTAL	1,928.09		

Utility Dep Refunds: 7/01/2025- 7/07/2025

Vendor Checks: 7/07/2025- 7/07/2025

Payroll Checks: 7/01/2025- 7/07/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		001 GENERAL TOTAL	39,692.11		
	ROAD USE				
	STREETS				
110-210-6310	JOHN DEERE CREDIT	SUPPLIES	16.54	33040	7/07/25
110-210-6310	OLLINGER GARAGE DOORS	Repair Door Springs	554.00	33054	7/07/25
110-210-6331	JOHN DEERE CREDIT	SUPPLIES	23.99	33040	7/07/25
110-210-6371	ALLIANT ENERGY	Street Lights	1,876.49	33022	7/07/25
110-210-6371	MID-AMERICAN ENERGY	Streets Building	20.83	33048	7/07/25
110-210-6373	POINT COMPUTER SERVICES	HELP NEAL W/TIMESHEETS	75.00	33056	7/07/25
110-210-6417	JOHN DEERE CREDIT	SUPPLIES	45.31	33040	7/07/25
110-210-6417	MENARDS	MISC. SUPPLIES	16.98	33046	7/07/25
110-210-6430	SNYDER & ASSOCIATES	W Main Rehab-NCP to Tulleymore	2,393.60	33064	7/07/25
110-210-6504	REXCO EQUIPMENT INC	REPAIR SKID LOADER	179.36	33059	7/07/25
		210 STREETS TOTAL	5,202.10		
	TRAFFIC SAFETY				
110-240-6512	IOWA PRISON INDUSTRIES	POSTS AND STOP SIGNS	782.54	33038	7/07/25
110-240-6512	MARION IRON CO	Repair Iron-Signs	86.14	33045	7/07/25
		240 TRAFFIC SAFETY TOTAL	868.68		
		110 ROAD USE TOTAL	6,070.78		
	LOCAL OPTION TAX				
	ROBINS ECONOMIC DVMT				
121-520-6420	ROBINS ECONOMIC	QUARTERLY SUPPORT PAYMENT	15,750.00	33061	7/07/25
		520 ROBINS ECONOMIC DVMT TOTAL	15,750.00		
		121 LOCAL OPTION TAX TOTAL	15,750.00		
	DEBT SERVICE				
	DEBT SERVICE				
200-712-6801	UMB BANK N A	2020-NEW-D/S-PRINCIPLE-SEWER			
200-712-6851	UMB BANK N A	2020-NEW-D/S-INTEREST-SEWER			
		712 DEBT SERVICE TOTAL			
		200 DEBT SERVICE TOTAL			
	WATER				
	WATER				
600-810-6371	ALLIANT ENERGY	925 Oak St	24.28	33022	7/07/25
		810 WATER TOTAL	24.28		

Utility Dep Refunds: 7/01/2025- 7/07/2025

Vendor Checks: 7/07/2025- 7/07/2025

Payroll Checks: 7/01/2025- 7/07/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		600 WATER TOTAL	24.28		
	SEWER				
	SEWER				
610-815-6350	ELECTRIC PUMP	Flush Valve Parts	342.06	33025	7/07/25
610-815-6350	JIM JOLLY SALES INC	Release Valve Parts	442.47	33039	7/07/25
610-815-6350	O'DONNELL ACE HAREWARE	Repair Parts	18.68	33050	7/07/25
610-815-6371	ALLIANT ENERGY	1151 Charlotte	136.86	33022	7/07/25
610-815-6371	MID-AMERICAN ENERGY	Maple St Lift	49.89	33048	7/07/25
610-815-6508	US BANK	POST CARD STAMPS			
		815 SEWER TOTAL	989.96		
		610 SEWER TOTAL	989.96		
		Accounts Payable Total	62,527.13		
		Utility Refund Checks			
		Refund Checks Total			
	Payroll Checks				
		001 GENERAL	44,605.74		
		110 ROAD USE	3,367.40		
		610 SEWER	4,049.21		
		Total Paid On: 7/01/25	52,022.35		
		Total Payroll Paid	52,022.35		
		Report Total	114,549.48		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	84,297.85
110	ROAD USE	9,438.18
121	LOCAL OPTION TAX	15,750.00
200	DEBT SERVICE	
600	WATER	24.28
610	SEWER	5,039.17

TOTAL FUNDS		114,549.48

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6010	SALARIES - POLICE	225,000.00	9,533.12	9,533.12	4.24	215,466.88
001-110-6110	FICA, CITY SHARE - POLICE	.00	.00	.00	.00	.00
001-110-6130	IPERS, CITY SHARE - POLICE	.00	.00	.00	.00	.00
001-110-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-110-6230	TRAINING-POLICE	6,000.00	90.00	90.00	1.50	5,910.00
001-110-6310	POLICE STATION MAINTENANCE	6,000.00	97.75	97.75	1.63	5,902.25
001-110-6331	GAS & OIL - POLICE	12,000.00	.00	.00	.00	12,000.00
001-110-6332	VEHICLE REPAIR/MAINT-POLICE	5,000.00	112.91	112.91	2.26	4,887.09
001-110-6371	UTILITIES, POLICE	6,000.00	352.11	352.11	5.87	5,647.89
001-110-6373	COMMUNICATIONS-POLICE	3,000.00	1.00	1.00	.03	2,999.00
001-110-6408	INSURANCE-POLICE	24,150.00	.00	.00	.00	24,150.00
001-110-6491	MISC STATE/COUNTY CHARGES	1,200.00	300.00	300.00	25.00	900.00
001-110-6492	THREE RADIOS	.00	.00	.00	.00	.00
001-110-6493	COUNTY DISPATCH FEES	5,100.00	.00	.00	.00	5,100.00
001-110-6504	COMPUTER/SOFTWARE	20,000.00	.00	.00	.00	20,000.00
001-110-6505	OFFICE FURNISHINGS-POLICE	1,500.00	.00	.00	.00	1,500.00
001-110-6507	MISC SUPPLIES	14,000.00	396.46	396.46	2.83	13,603.54
001-110-6508	POSTAGE	.00	.00	.00	.00	.00
001-110-6598	AMMO/UNIFORMS/OFFICE SUP./PPE	25,000.00	.00	.00	.00	25,000.00
001-110-6599	RESERVE PROGRAM COSTS	7,000.00	.00	.00	.00	7,000.00
001-110-6710	CAPITAL OUTLAY - VEHICLES	25,000.00	.00	.00	.00	25,000.00
001-110-6711	IN-CAR CAMERA SYSTEM	.00	.00	.00	.00	.00
001-110-6727	CAPITAL OUTLAY-OTHER EQUI	18,000.00	.00	.00	.00	18,000.00
	POLICE TOTAL	403,950.00	10,883.35	10,883.35	2.69	393,066.65
001-130-6799	2020 DERECHO - STORM DAMAGE	.00	.00	.00	.00	.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
001-150-6010	FIRE CHIEF SALARY & STIPENDS	75,708.50	19,904.98	19,904.98	26.29	55,803.52
001-150-6110	FICA, CITY SHARE-FIRE	.00	.00	.00	.00	.00
001-150-6130	IPERS, CITY SHARE-FIRE	.00	.00	.00	.00	.00
001-150-6132	HEALTH INSURANCE-FIRE	.00	.00	.00	.00	.00
001-150-6210	DUES, MEMBERSHIPS-FIRE	700.00	.00	.00	.00	700.00
001-150-6230	TRAINING, FIRE	4,000.00	.00	.00	.00	4,000.00
001-150-6231	TRAINING, MEDICAL	6,500.00	.00	.00	.00	6,500.00
001-150-6310	MAINTENANCE, FIRE STATION	17,500.00	303.44	303.44	1.73	17,196.56
001-150-6331	GAS & OIL-FIRE DEPT.	2,500.00	.00	.00	.00	2,500.00
001-150-6332	TRUCK REPAIR, FIRE DEPARTMENT	11,500.00	.00	.00	.00	11,500.00
001-150-6371	UTILITIES, FIRE DEPARTMENT	6,000.00	352.13	352.13	5.87	5,647.87
001-150-6373	COMMUNICATIONS-FIRE DEPT.	1,800.00	.00	.00	.00	1,800.00
001-150-6408	MUNICIPAL INSURANCE	34,500.00	.00	.00	.00	34,500.00
001-150-6499	IMMUNIZATIONS-FIRE DEPT.	6,000.00	.00	.00	.00	6,000.00
001-150-6501	MEDICAL SUPPLIES	2,500.00	.00	.00	.00	2,500.00
001-150-6504	MAJOR EQUIPMENT-FIRE DEPT.	3,500.00	.00	.00	.00	3,500.00
001-150-6598	FIRE DEPARTMENT ATTIRE	12,000.00	.00	.00	.00	12,000.00
001-150-6710	CAPITAL OUTLAY-FIRE TRUCK	355,009.00	.00	.00	.00	355,009.00
	FIRE TOTAL	539,717.50	20,560.55	20,560.55	3.81	519,156.95

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-6010	BUILDING INSPECTION SALARIES	110,000.00	4,573.49	4,573.49	4.16	105,426.51
001-170-6240	BUILDING DEPT. MILEAGE/STIPEND	1,000.00	191.80	191.80	19.18	808.20
001-170-6332	BLDG DEPT VEHICLE MAINT/REPAIR	2,000.00	.00	.00	.00	2,000.00
001-170-6373	BUILDING DEPT COMMUNICATIONS	1,540.00	.00	.00	.00	1,540.00
001-170-6490	BUILDING DEPT TRAINING	1,500.00	294.96	294.96	19.66	1,205.04
001-170-6507	BLDG DEPT MISC SUPPLIES	4,400.00	.00	.00	.00	4,400.00
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	BUILDING INSPECTIONS TOTAL	120,440.00	5,060.25	5,060.25	4.20	115,379.75
001-190-6490	ANIMAL CONTROL-HUMANE SOCIETY	500.00	.00	.00	.00	500.00
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	ANIMAL CONTROL TOTAL	500.00	.00	.00	.00	500.00
001-210-6010	SALARIES-DRAINAGE	39,856.00	1,495.98	1,495.98	3.75	38,360.02
001-210-6110	FICA, CITY SHARE-DRAINAGE	.00	.00	.00	.00	.00
001-210-6130	IPERS, CITY SHARE-DRAINAGE	.00	.00	.00	.00	.00
001-210-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-210-6310	MOWING COSTS	2,000.00	81.50	81.50	4.08	1,918.50
001-210-6417	STREET MAINTENANCE	.00	.00	.00	.00	.00
001-210-6763	BRIDGE/DRAINAGE	65,000.00	71.00	71.00	.11	64,929.00
001-210-6764	TREE MAINTENANCE	2,500.00	.00	.00	.00	2,500.00
001-210-6765	NPDES REQUIREMENTS	3,000.00	.00	.00	.00	3,000.00
001-210-6766	STORM DAMAGE COSTS	.00	.00	.00	.00	.00
001-210-6767	SE TRUNK SEWER UPGRADE	.00	.00	.00	.00	.00
001-210-6768	W MAIN ST TRAIL	.00	.00	.00	.00	.00
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	STREETS TOTAL	112,356.00	1,648.48	1,648.48	1.47	110,707.52
001-230-6371	STREET LIGHTS	.00	.00	.00	.00	.00
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	STREET LIGHTS TOTAL	.00	.00	.00	.00	.00
001-240-6490	TRAFFIC SIGNS	.00	.00	.00	.00	.00
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	TRAFFIC SAFETY TOTAL	.00	.00	.00	.00	.00
001-290-6490	SOLID WASTE	25,000.00	205.00	205.00	.82	24,795.00
0012906503	SOLID WASTE TAGS - PURCHASE	.00	.00	.00	.00	.00
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	SOLID WASTE/RECYCLING TOTAL	25,000.00	205.00	205.00	.82	24,795.00
001-410-6490	LIBRARY CONTRACT	110,000.00	.00	.00	.00	110,000.00
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	LIBRARY TOTAL	110,000.00	.00	.00	.00	110,000.00
001-430-6010	PARK WAGES	38,000.00	3,557.10	3,557.10	9.36	34,442.90
001-430-6110	FICA, CITY SHARE-PARKS	.00	.00	.00	.00	.00
001-430-6130	IPERS, CITY SHARE-PARKS	.00	.00	.00	.00	.00
001-430-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-430-6310	PARK MAINTENANCE	35,000.00	2,399.46	2,399.46	6.86	32,600.54
001-430-6311	S/T PARK CAMERA SYSTEM	2,000.00	.00	.00	.00	2,000.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6371	PARK UTILITIES	6,000.00	95.32	95.32	1.59	5,904.68
001-430-6490	PARK DEVELOPMENT PLANS	.00	.00	.00	.00	.00
001-430-6499	MEDICAL INS-PARKS	.00	.00	.00	.00	.00
001-430-6505	PLAYGROUND EQUIPMENT	.00	.00	.00	.00	.00
001-430-6506	PICKLE BALL CT/MULTI GEN. EQ.	.00	.00	.00	.00	.00
001-430-6730	CAPITAL OUTLAY-PARK LAND	.00	.00	.00	.00	.00
001-430-6799	PARK CAPITAL IMPROVEMENTS	25,000.00	.00	.00	.00	25,000.00
	PARKS TOTAL	106,000.00	6,051.88	6,051.88	5.71	99,948.12
001-450-6490	CEMETARY MAINTENANCE	1,000.00	.00	.00	.00	1,000.00
	CEMETERY TOTAL	1,000.00	.00	.00	.00	1,000.00
001-499-6499	SPECIAL EVENTS	1,800.00	55.80	55.80	3.10	1,744.20
	SPECIAL EVENTS TOTAL	1,800.00	55.80	55.80	3.10	1,744.20
001-510-6509	ENTRANCE SIGNAGE	500.00	.00	.00	.00	500.00
	BEAUTIFICATION TOTAL	500.00	.00	.00	.00	500.00
001-521-6130	IPERS	.00	.00	.00	.00	.00
001-521-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
	CENSUS TOTAL	.00	.00	.00	.00	.00
001-530-6499	OTHER CONTRACTUAL SERVICE	.00	.00	.00	.00	.00
	HOUSING & URBAN RENEWAL TOTAL	.00	.00	.00	.00	.00
001-540-6010	BUILDING INSPECTOR SALARIES	36,800.00	1,669.76	1,669.76	4.54	35,130.24
001-540-6099	MEETING FEES, P&Z, BOA	1,500.00	445.56	445.56	29.70	1,054.44
001-540-6110	BUILDING INSPECTOR FICA/MED	.00	.00	.00	.00	.00
001-540-6130	BUILDING INSPECTOR IPERS	.00	.00	.00	.00	.00
001-540-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-540-6240	MILEAGE/STIPENDS	.00	.00	.00	.00	.00
001-540-6373	COMMUNICATIONS	.00	.00	.00	.00	.00
001-540-6490	TRAINING - BUILDING DEPT	500.00	.00	.00	.00	500.00
001-540-6507	MISC. SUPPLIES - BLD. DEPT.	.00	.00	.00	.00	.00
001-540-6710	VEHICLE - BUILDING DEPT	.00	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	38,800.00	2,115.32	2,115.32	5.45	36,684.68
001-610-6010	SALARIES,MAYOR & COUNCIL	19,500.00	2,620.00	2,620.00	13.44	16,880.00
001-610-6110	FICA, CITY SHARE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
001-610-6130	IPERS,CITY SHARE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
001-610-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-610-6240	STIPENDS, GAS MAYOR/COUNCIL	1,500.00	210.00	210.00	14.00	1,290.00
	MAYOR/COUNCIL TOTAL	21,000.00	2,830.00	2,830.00	13.48	18,170.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-620-6010	SALARIES - P&A	186,634.00	13,103.57	13,103.57	7.02	173,530.43
001-620-6110	FICA,CITY SHARE-P&A	.00	.00	.00	.00	.00
001-620-6130	IPERS, CITY SHARE-P&A	.00	.00	.00	.00	.00
001-620-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-620-6210	DUES, MEMBERSHIPS-P&A	9,000.00	2,297.00	2,297.00	25.52	6,703.00
001-620-6230	TRAINING, P&A	3,000.00	502.36	502.36	16.75	2,497.64
001-620-6299	STRATEGIC GOAL COSTS	.00	.00	.00	.00	.00
001-620-6310	CLOCK TOWER MAINT/REPAIR	1,500.00	.00	.00	.00	1,500.00
001-620-6373	COMMUNICATIONS, P&A	4,500.00	190.95	190.95	4.24	4,309.05
001-620-6402	PUBLICATIONS, P&A	3,500.00	321.71	321.71	9.19	3,178.29
001-620-6408	MUNICIPAL INSURANCE	51,750.00	.00	.00	.00	51,750.00
001-620-6415	BANK FEES	.00	.00	.00	.00	.00
001-620-6419	DATA PROCESSING-P&A	90,000.00	5,684.75	5,684.75	6.32	84,315.25
001-620-6420	ELECTION FEES	3,500.00	.00	.00	.00	3,500.00
001-620-6505	CORRIDOR MPO/	6,458.00	.00	.00	.00	6,458.00
001-620-6506	OFFICE SUPPLIES-P&A	7,000.00	329.05	329.05	4.70	6,670.95
001-620-6507	MISC SUPPLIES-P&A	5,000.00	414.16	414.16	8.28	4,585.84
001-620-6508	POSTAGE, P&A	1,500.00	573.48	573.48	38.23	926.52
001-620-6509	OFFICE CONTINGENCIES-P&A	6,000.00	1,070.89	1,070.89	17.85	4,929.11
001-620-6510	FARMERS MARKET EXPENSES	.00	.00	.00	.00	.00
001-620-6725	DIGITALIZING FILES - P&A	.00	.00	.00	.00	.00
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	POLICY & ADMIN TOTAL	379,342.00	24,487.92	24,487.92	6.46	354,854.08
001-630-6413	PAYMENT TO OTHER AGENCIES	3,500.00	.00	.00	.00	3,500.00
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	ELECTIONS TOTAL	3,500.00	.00	.00	.00	3,500.00
001-640-6406	ROBINS LANDING ENGINEERING	30,000.00	3,726.70	3,726.70	12.42	26,273.30
001-640-6407	ENGINEERING EXPENSE	15,000.00	.00	.00	.00	15,000.00
001-640-6411	LEGAL FEES	27,600.00	19,996.51	19,996.51	72.45	7,603.49
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	LEGAL TOTAL	72,600.00	23,723.21	23,723.21	32.68	48,876.79
001-650-6010	SALARY -CLEANING CITY HALL	6,300.00	421.20	421.20	6.69	5,878.80
001-650-6110	CITY SHARE-FICA-CITY HALL	.00	.00	.00	.00	.00
001-650-6130	CITY SHARE-IPERS-CITY HALL	.00	.00	.00	.00	.00
001-650-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-650-6310	CITY HALL MAINTENANCE	5,000.00	1,482.00	1,482.00	29.64	3,518.00
001-650-6371	CITY HALL UTILITIES	5,150.00	446.09	446.09	8.66	4,703.91
001-650-6372	CHURCH PLANNING & DESIGN	40,000.00	.00	.00	.00	40,000.00
001-650-6374	CITY HALL DESIGN	.00	.00	.00	.00	.00
001-650-6598	SERVICE CHARGES	.00	.00	.00	.00	.00
001-650-6750	CAPITAL OUTLAY-CH BUILDINGS	25,000.00	.00	.00	.00	25,000.00
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	CITY HALL TOTAL	81,450.00	2,349.29	2,349.29	2.88	79,100.71
001-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
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	TRANSFERS TOTAL	.00	.00	.00	.00	.00
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BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	2,017,955.50	99,971.05	99,971.05	4.95	1,917,984.45
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110-210-6010	SALARIES - ROAD USE	143,100.00	4,540.17	4,540.17	3.17	138,559.83
110-210-6110	FICA, CITY SHARE-ROAD USE	.00	.00	.00	.00	.00
110-210-6130	IPERS, CITY SHARE-ROAD USE	.00	.00	.00	.00	.00
110-210-6132	HEALTH INSURANCE EXPENSE	.00	.00	.00	.00	.00
110-210-6181	CLOTHING ALLOWANCE	1,000.00	.00	.00	.00	1,000.00
110-210-6199	OTHER COSTS/DRUG TESTING	500.00	.00	.00	.00	500.00
110-210-6310	BUILDING REPAIR/MAINT-ROAD USE	4,000.00	570.54	570.54	14.26	3,429.46
110-210-6331	GAS & OIL-ROAD USE	12,000.00	23.99	23.99	.20	11,976.01
110-210-6332	EQUIPMENT REPAIR - STREETS	8,000.00	.00	.00	.00	8,000.00
110-210-6371	UTILITIES-ROAD USE	5,000.00	1,897.32	1,897.32	37.95	3,102.68
110-210-6373	COMMUNICATIONS-ROAD USE	9,500.00	75.00	75.00	.79	9,425.00
110-210-6408	INSURANCE-ROAD USE	46,000.00	.00	.00	.00	46,000.00
110-210-6411	LEGAL,ENGINEERING-ROAD USE	10,000.00	.00	.00	.00	10,000.00
110-210-6417	STREET MNT/CONSTRUCTION	100,000.00	62.29	62.29	.06	99,937.71
110-210-6430	W MAIN ST REHAB NCPR TO TULLYM	400,000.00	2,393.60	2,393.60	.60	397,606.40
110-210-6504	PARTS & REPAIR-ROAD USE	10,000.00	179.36	179.36	1.79	9,820.64
110-210-6507	MAJOR EQUIPMENT - ROAD USE	10,000.00	.00	.00	.00	10,000.00
110-210-6599	ROCK/SAND/MATERIALS-ROAD USE	23,000.00	.00	.00	.00	23,000.00
110-210-6750	CONSTRUCT SALT SHED	.00	.00	.00	.00	.00
110-210-6751	ADDITION TO SOUTH BUILDING	20,000.00	.00	.00	.00	20,000.00
110-210-6758	BUCKET TRUCK RESERVES	4,000.00	.00	.00	.00	4,000.00
110-210-6759	BACKHOE RESERVE	4,667.00	.00	.00	.00	4,667.00
110-210-6760	TRACTOR RESERVE	4,333.00	.00	.00	.00	4,333.00
110-210-6761	SNOW TRUCK RESERVE (2024)	10,000.00	.00	.00	.00	10,000.00
110-210-6762	SNOW TRUCK #2 RESERVE (2017)	10,000.00	.00	.00	.00	10,000.00
110-210-6763	UTILITY TRUCK (2003)	13,792.00	.00	.00	.00	13,792.00
110-210-6764	UTILITY TRUCK RESERVE (2019)	12,760.00	.00	.00	.00	12,760.00
110-210-6765	WATER TRUCK REPLACEMENT	5,000.00	.00	.00	.00	5,000.00
110-210-6769	REPLACE BOBCAT	5,000.00	.00	.00	.00	5,000.00
110-210-6770	UTILITY TRUCK (2022)	10,707.00	.00	.00	.00	10,707.00
110-210-6791	TOWER TERRACE NEPA/ENGINEERING	.00	.00	.00	.00	.00
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	STREETS TOTAL	882,359.00	9,742.27	9,742.27	1.10	872,616.73
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110-230-6378	STREET LIGHTS	25,000.00	.00	.00	.00	25,000.00
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	STREET LIGHTS TOTAL	25,000.00	.00	.00	.00	25,000.00
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110-240-6512	TRAFFIC REPLACEMENT SIGNS/POST	1,500.00	868.68	868.68	57.91	631.32
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	TRAFFIC SAFETY TOTAL	1,500.00	868.68	868.68	57.91	631.32
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110-250-6010	SALARIES, SNOW	14,700.00	178.60	178.60	1.21	14,521.40
110-250-6110	FICA, CITY SHARE-SNOW	.00	.00	.00	.00	.00
110-250-6130	IPERS, CITY SHARE-SNOW	.00	.00	.00	.00	.00
110-250-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
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BUDGET REPORT
CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SNOW REMOVAL TOTAL	14,700.00	178.60	178.60	1.21	14,521.40
110-260-6407	HIGHWAY ENGINEERING EXPENSE	.00	.00	.00	.00	.00
	HIGHWAY ENGINEERING TOTAL	.00	.00	.00	.00	.00
110-270-6417	STREET SWEEPING	5,000.00	.00	.00	.00	5,000.00
	STREET CLEANING TOTAL	5,000.00	.00	.00	.00	5,000.00
	ROAD USE TOTAL	928,559.00	10,789.55	10,789.55	1.16	917,769.45
112-110-6110	FICA - POLICE	16,065.00	719.51	719.51	4.48	15,345.49
112-110-6130	IPERS - POLICE	19,824.00	771.10	771.10	3.89	19,052.90
112-110-6132	HEALTH INSURANCE - POLICE	42,343.00	1,150.71	1,150.71	2.72	41,192.29
	POLICE TOTAL	78,232.00	2,641.32	2,641.32	3.38	75,590.68
112-150-6110	FICA - FIRE	5,240.00	1,584.15	1,584.15	30.23	3,655.85
112-150-6130	IPERS - FIRE	3,963.00	1,052.98	1,052.98	26.57	2,910.02
112-150-6132	HEALTH INSURANCE - FIRE	.00	.06	.06	.00	.06-
	FIRE TOTAL	9,203.00	2,637.19	2,637.19	28.66	6,565.81
112-170-6110	FICA	8,470.00	393.75	393.75	4.65	8,076.25
112-170-6130	IPERS	.00	431.78	431.78	.00	431.78-
112-170-6132	HEALTH INSURANCE	16,837.00	655.54	655.54	3.89	16,181.46
	BUILDING INSPECTIONS TOTAL	25,307.00	1,481.07	1,481.07	5.85	23,825.93
112-210-6110	FICA - STREETS/DRAINAGE	13,996.00	459.89	459.89	3.29	13,536.11
112-210-6130	IPERS - STREETS/DRAINAGE	17,271.00	530.51	530.51	3.07	16,740.49
112-210-6132	HEALTH INSURANCE-STREETS&DRAIN	14,003.00	224.90	224.90	1.61	13,778.10
	STREETS TOTAL	45,270.00	1,215.30	1,215.30	2.68	44,054.70
112-250-6110	FICA - SNOW REMOVAL	1,125.00	13.55	13.55	1.20	1,111.45
112-250-6130	IPERS - IPERS	1,388.00	12.48	12.48	.90	1,375.52
112-250-6132	HEALTH INSURANCE -SNOW REMOVAL	347.00	11.93	11.93	3.44	335.07
	SNOW REMOVAL TOTAL	2,860.00	37.96	37.96	1.33	2,822.04
112-430-6110	FICA - PARKS	2,811.00	263.41	263.41	9.37	2,547.59
112-430-6130	IPERS - PARKS	3,469.00	316.55	316.55	9.13	3,152.45
112-430-6132	HEALTH INSURANCE - PARKS	694.00	23.91	23.91	3.45	670.09
	PARKS TOTAL	6,974.00	603.87	603.87	8.66	6,370.13

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-540-6110	FICA - P&Z/BUILDING	2,834.00	74.50	74.50	2.63	2,759.50
112-540-6130	IPERS - P&Z/BUILDING	3,474.00	78.20	78.20	2.25	3,395.80
112-540-6132	HEALTH INSURANCE-P&Z/BUILDING	.00	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	6,308.00	152.70	152.70	2.42	6,155.30
112-610-6110	FICA - MAYOR/COUNCIL	1,492.00	174.39	174.39	11.69	1,317.61
112-610-6130	IPERS - MAYOR/COUNCIL	1,841.00	39.65	39.65	2.15	1,801.35
112-610-6132	HEALTH INSURANCE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
	MAYOR/COUNCIL TOTAL	3,333.00	214.04	214.04	6.42	3,118.96
112-620-6110	FICA - POLICY & ADMINISTRATION	14,277.00	924.11	924.11	6.47	13,352.89
112-620-6130	IPERS -POLICY & ADMINISTRATION	17,618.00	1,153.92	1,153.92	6.55	16,464.08
112-620-6132	HEALTH INSURANCE-POLICY & ADMN	22,678.00	1,295.75	1,295.75	5.71	21,382.25
	POLICY & ADMIN TOTAL	54,573.00	3,373.78	3,373.78	6.18	51,199.22
112-650-6110	FICA - CITY HALL	482.00	32.21	32.21	6.68	449.79
112-650-6130	IPERS - CITY HALL	595.00	39.74	39.74	6.68	555.26
112-650-6132	HEALTH INSURANCE - CITY HALL	.00	.00	.00	.00	.00
	CITY HALL TOTAL	1,077.00	71.95	71.95	6.68	1,005.05
112-910-6910	TRANSFER OUT-EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	EMPLOYEE BENEFIT TOTAL	233,137.00	12,429.18	12,429.18	5.33	220,707.82
115-440-6504	R.B.I.EQUIPMENT	.00	.00	.00	.00	.00
	RBI TOTAL	.00	.00	.00	.00	.00
115-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	RBI BASEBALL TOTAL	.00	.00	.00	.00	.00
121-299-6794	W.MAIN ST.RECON & TRAIL	300,000.00	.00	.00	.00	300,000.00
	OTHER PUBLIC WORKS TOTAL	300,000.00	.00	.00	.00	300,000.00
121-430-6730	PURCHASE PARK LAND-R LANDING	.00	.00	.00	.00	.00

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	PARKS TOTAL	.00	.00	.00	.00	.00
121-520-6420	ECONOMIC DEVELOPMENT (REDI)	68,000.00	15,750.00	15,750.00	23.16	52,250.00
	ROBINS ECONOMIC DVMT TOTAL	68,000.00	15,750.00	15,750.00	23.16	52,250.00
121-599-6425	SE TRUNK SEWER UPGRADE	.00	.00	.00	.00	.00
121-599-6795	T.TERRACE CPF GRANT SHARE	417,632.00	.00	.00	.00	417,632.00
	OTHER COMMUNITY & EC DEV TOTA	417,632.00	.00	.00	.00	417,632.00
121-750-6428	ROBINS LANDING UPSIZE&SERVICES	.00	.00	.00	.00	.00
121-750-6429	UTILITY EXTENSION RESERVE	.00	.00	.00	.00	.00
121-750-6431	HMA-SINGER HILL/N.TROY ROAD	.00	.00	.00	.00	.00
121-750-6432	1/2 KINGS WAY WATER LOOP	.00	.00	.00	.00	.00
121-750-6792	D&M WATERMAIN PROJECT	.00	.00	.00	.00	.00
121-750-6793	CAMBRIDGE/KINGWAYS WATER LOOP	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	LOCAL OPTION TAX TOTAL	785,632.00	15,750.00	15,750.00	2.00	769,882.00
125-910-6911	TRANSFER OUT - TIF	414,078.00	.00	.00	.00	414,078.00
	TRANSFERS TOTAL	414,078.00	.00	.00	.00	414,078.00
	TIF TOTAL	414,078.00	.00	.00	.00	414,078.00
200-710-6899	BONDING FEES	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	.00	.00	.00	.00	.00
200-711-6801	PRINCIPAL-2016 GO REF (3.805M)	320,000.00	.00	.00	.00	320,000.00
200-711-6851	INTEREST-2016 GO REF (3.805M)	12,098.00	.00	.00	.00	12,098.00
200-711-6899	BOND FEES-2016 GO REF (3.805M)	600.00	.00	.00	.00	600.00
	DEBT SERVICE TOTAL	332,698.00	.00	.00	.00	332,698.00
200-712-6801	PRINCIPAL-2020 GO REF (4.755M)	255,000.00	.00	.00	.00	255,000.00
200-712-6851	INTEREST-2020 GO REF (4.755M)	16,448.00	.00	.00	.00	16,448.00
200-712-6899	BOND FEES-2020 GO REF (4.755M)	1,200.00	.00	.00	.00	1,200.00

BUDGET REPORT
CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	DEBT SERVICE TOTAL	272,648.00	.00	.00	.00	272,648.00
200-713-6801	PRINCIPAL-2024 GO I.C.(2.045M)	170,000.00	.00	.00	.00	170,000.00
200-713-6851	INTEREST-2024 GO I.CR.(2.045M)	74,800.00	.00	.00	.00	74,800.00
200-713-6899	BOND FEES-2024 GO I.C.(2.045M)	600.00	.00	.00	.00	600.00
		-----	-----	-----	-----	-----
	DEBT SERVICE TOTAL	245,400.00	.00	.00	.00	245,400.00
		=====	=====	=====	=====	=====
	DEBT SERVICE TOTAL	850,746.00	.00	.00	.00	850,746.00
		=====	=====	=====	=====	=====
301-750-6761	C/H ROAD WITH LINN COUNTY	.00	.00	.00	.00	.00
301-750-6764	TOWER TERRACE INTERCHANGE	.00	.00	.00	.00	.00
301-750-6797	BOND FEES	.00	.00	.00	.00	.00
301-750-6800	INDIAN CREEK SEWER PROJECT	85,000.00	.00	.00	.00	85,000.00
301-750-6803	DEBT - PRINCIPAL	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	CAPITAL PROJECTS TOTAL	85,000.00	.00	.00	.00	85,000.00
301-910-6910	TRANSFER OUT CAPITAL PROJ	.00	.00	.00	.00	.00
301-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	CAPITAL PROJECTS TOTAL	85,000.00	.00	.00	.00	85,000.00
		=====	=====	=====	=====	=====
600-810-6010	SALARIES-WATER	.00	.00	.00	.00	.00
600-810-6110	FIC, CITY SHARE WATER	.00	.00	.00	.00	.00
600-810-6130	IPERS, CITY SHARE WATER	.00	.00	.00	.00	.00
600-810-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
600-810-6371	UTILITIES-WATER	12,000.00	24.28	24.28	.20	11,975.72
600-810-6490	MISC. ITEMS - WATER DEPT.	5,000.00	.00	.00	.00	5,000.00
600-810-6492	WATER-PUMP RESERVES	30,000.00	.00	.00	.00	30,000.00
600-810-6499	QUASS RD UPSIZING	.00	.00	.00	.00	.00
600-810-6799	BURD WATER MAIN EXTENSION	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	WATER TOTAL	47,000.00	24.28	24.28	.05	46,975.72
600-811-6791	D&M WATER MAIN EXTENSION	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	WATER TOTAL	47,000.00	24.28	24.28	.05	46,975.72
		=====	=====	=====	=====	=====

BUDGET REPORT

CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-810-6130	IPERS	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	WATER TOTAL	.00	.00	.00	.00	.00
610-815-6010	SALARIES-SEWER	103,371.00	5,334.72	5,334.72	5.16	98,036.28
610-815-6110	FICA, CITY SHARE-SEWER	7,960.00	365.45	365.45	4.59	7,594.55
610-815-6130	IPERS, CITY SHARE-SEWER	9,717.00	459.20	459.20	4.73	9,257.80
610-815-6132	HEALTH INSURANCE EXPENSE	19,393.00	784.86	784.86	4.05	18,608.14
610-815-6350	SEWER MAINTENANCE	27,000.00	803.21	803.21	2.97	26,196.79
610-815-6371	UTILITIES-SEWER	7,200.00	186.75	186.75	2.59	7,013.25
610-815-6407	INFILTRATION-SEWER	40,000.00	.00	.00	.00	40,000.00
610-815-6408	INSURANCE-SEWER	34,500.00	.00	.00	.00	34,500.00
610-815-6411	LEGAL/ENGINEERING-SEWER	5,000.00	.00	.00	.00	5,000.00
610-815-6418	SALES TAX EXPENSE-SEWER	3,150.00	.00	.00	.00	3,150.00
610-815-6422	VILLAGE UPSIZING	.00	.00	.00	.00	.00
610-815-6490	ADMINISTRATION-SEWER	2,500.00	.00	.00	.00	2,500.00
610-815-6499	C.R. HOOKUP	245,000.00	.00	.00	.00	245,000.00
610-815-6501	CHEMICALS-SEWER	500.00	.00	.00	.00	500.00
610-815-6504	SEWER PUMP REPAIR/REPLACEMENT	16,000.00	.00	.00	.00	16,000.00
610-815-6506	OFFICE SUPPLIES-SEWER	1,000.00	.00	.00	.00	1,000.00
610-815-6507	FOR BOND PAYMENT	.00	.00	.00	.00	.00
610-815-6508	POSTAGE-SEWER	2,300.00	.00	.00	.00	2,300.00
610-815-6509	MOBILE GENERATOR	20,000.00	.00	.00	.00	20,000.00
610-815-6791	INDIAN CREEK SEWER UPGRADE	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	SEWER TOTAL	544,591.00	7,934.19	7,934.19	1.46	536,656.81
610-910-6910	TRANSFER OUT - SEWER	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	SEWER TOTAL	544,591.00	7,934.19	7,934.19	1.46	536,656.81
		=====	=====	=====	=====	=====
		*****	*****	*****	*****	*****
	TOTAL OF ALL EXPENSES	5,906,698.50	146,898.25	146,898.25	2.49	5,759,800.25
		*****	*****	*****	*****	*****

RESOLUTION NO. 0725-6
A RESOLUTION APPROVING A CIGARETTE PERMIT APPLICATION
RECEIVED FROM OTTER CREEK COUNTRY STORES

WHEREAS, Don Burd has submitted an Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor License, and;

WHEREAS, requirements per Chapter 453A of the Code of Iowa relating to tobacco sales have been met.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robins, Iowa that the application for an Iowa Retail Cigarette Permit for Otter Creek Country Stores, Inc. is hereby approved.

PASSED AND APPROVED this 7th day of July, 2024.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

RESOLUTION NO. 0725-1

**A RESOLUTION AWARING BID AND AUTHORIZING SALE OF KERVIN
COURT OUTLOT/DETENTION BASIN**

WHEREAS, the City of Robins is the owner of that real property (“Property”) consisting of an approximately 107’ x 115’ landlocked and unbuildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

WHEREAS, the City acquired title to the Property by dedication; and

WHEREAS, the City Council for the City of Robins has identified no public use for the Property, aside from its continued use as a detention basin, and continued ownership of the Property would necessitate ongoing maintenance at public expense; and

WHEREAS, the City Council, in compliance with the laws of the State of Iowa concerning the disposal of interests in real property by sale, solicited public bids for the sale of the Property; and

WHEREAS, City Staff has identified _____ to be the highest responsive and responsible bidder pursuant to the attached bid for \$: _____ and

WHEREAS, City Staff recommends that the City Council award the bid and the Property be sold in exchange for the purchase price as set forth in _____ bid; and

WHEREAS, The City Council held a duly noticed public hearing as part of its regular meeting at 6:00 P.M. on July 7th, 2025, at Robins City Hall, 265 South 2nd Street, Robins, Iowa, for purposes of obtaining public input on the proposed sale of the Property by the winning bidder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robins, Iowa:

Section 1: That the City Council of the City of Robins, Iowa, hereby awards the bid and authorizes the sale of the Property to _____ pursuant to bidder’s attached bid for _____.

Section 2. That the City Attorney is hereby authorized and directed to complete a Purchase Agreement for the sale of the Property in substantially the form attached to City’s Instructions to Bidders.

Section 3. That the Mayor and City Clerk are hereby authorized and directed to execute such Purchase Agreement, and such other documents as may be required to facilitate the sale of the Property to _____ as provided herein.

PASSED AND APPROVED, this 7th day of July 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk

RESOLUTION NO. 0725-2

RESOLUTION AWARDING QUOTATION RELATING TO DRAINAGE WAY AND CULVERT CLEANING

WHEREAS, quotations to clean out the box culvert under the Cedar Valley Nature Trail (CVNT) and the drainage way between the CVNT and Robins Road have been received from the following contractors:

Description:	McBurney Septic Service Marion, IA	Miene Septic Service Robins, IA
Clean out the box culvert under the CVNT and the drainage way between the CVNT and Robins Road	\$11,500.00	\$12,075.00

WHEREAS, the City Council has reviewed the above referred to quotations and finds the quotation received from McBurney Septic Service in the amount of \$11,500 should be approved.

NOW, THEREFORE, IT IS RESOLVED by the City Council, City of Robins, Iowa, that said quotation is hereby approved by the City, and the Mayor and City Clerk are hereby authorized and directed to execute said quotation on behalf of the City.

Passed and approved, this 7th day of July 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk /Treasurer



Estimate

DATE	ESTIMATE...
5/5/2025	Box Culvert

NAME / ADDRESS
City of Robins 265 S. 2nd St. Robins, IA 52328

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
Mulch, dredge, clean out waterway, hauling out of material, and erosion control where needed		7,975.00	7,975.00
Trail right of way, box culvert cleaning of sediment, trees, and drainageway		4,100.00	4,100.00
All unforeseens are extra, including unstable soil condition, rock excavation, and dewatering. Customer is responsible for locating all private utilities, including sprinkler systems.			
TOTAL			\$12,075.00

Job Estimate

McBurney Septic Service

3330 MIDWAY ROAD

MARION, IOWA 52302-9712

Phone 319-393-4381 Fax 319-393-5061

E-Mail: mcburneyseptic@aol.com



City of Robins
265 S 2nd Street
Robins, IA 52328

May 5, 2025

ESTIMATE IS VALID FOR 30 DAYS

DESCRIPTION:

Clean concrete culvert under nature trail:	\$7,200.00
Clean ditch between nature trail & Robins Road	\$4,300.00

*This price does **NOT** include: Any lawn restoration, sodding, seeding or finish grading.*

Terms: Balance Due & Payable Upon Receipt Of Statement. Finance Charge Of 1½ % Per Month On All Accounts More Than 30 Days Past Due. Minimum Finance Charge Of \$ 2.00 Per Month. Customer Will Be Liable For All Collection Or Legal Fees Associated With Obtaining Full Payment On This Account.

The Signatures Below Will Bind Agreement To This.

McBurney Septic Service

Jerry McBurney
Jerry McBurney

May 5, 2025

Date

City of Robins

Date

Please sign, date & return 1 copy

RESOLUTION NO. 0725-3

**APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR
THE W. MAIN STREET REHABILITATION FROM N. CENTER POINT RD. TO
TULLYMORE PROJECT**

WHEREAS, the City Council of the City of Robins, Iowa, has heretofore awarded a contract for the W. Main Street Rehabilitation from N. Center Point Rd. to Tullymore (the “Project”) and fixed amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appears to be in proper form; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bonds in the required amount;

NOW, THEREFORE IT IS RESOLVED by the City Council of the City of Robins, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 7th Day of July, 2025

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

PERFORMANCE, PAYMENT, AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we, L.L. Pelling Company, Inc., as Principal (hereinafter the "Contractor" or "Principal" and Merchants Bonding Company (Mutual), as Surety are held and firmly bound unto the City of Robins, Iowa, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of Four Hundred Eighty-Nine Thousand Three Hundred Thirty-Five Dollars and Sixty Cents dollars (\$ 489,335.60), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _____ day of _____, _____, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

The W Main Street Rehab – N Center Point Rd to Tullymore Dr project involves milling of existing pavement, full depth reclamation, cement stabilization, and HMA paving as well as patching and HMA overlay. The project also includes construction of HMA driveway wedges, replacement of granular shoulders, replacement of street signs and pavement markings, and general site restoration.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of 4 year (s) from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
- B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and
- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Linn County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

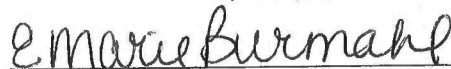
Witness our hands, in triplicate, this 2nd day of June, 2025.

Surety Countersigned By:

PRINCIPAL:

Signature of AgentL.L. Pelling Company, Inc.
ContractorBy: 
Signature
V.P.
Title_____
Printed Name of Agent_____
Company Name

SURETY:

Merchants Bonding Company (Mutual)
Surety Company_____
Company AddressBy: 
Signature Attorney-in-Fact Officer_____
City, State, Zip CodeE Marie Burmahl
Printed Name of Attorney-in-Fact Officer_____
Company Telephone NumberM3 Surety LC
Company NamePO Box 85
Company Address

FORM APPROVED BY:

Brooklyn, Iowa 52211
City, State, Zip Code_____
Attorney for Jurisdiction641-522-5032
Company Telephone Number

NOTE:

1. All signatures on this performance, payment, and maintenance bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

E Marie Burmahl; John D Schultz

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.
In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of June, 2025



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

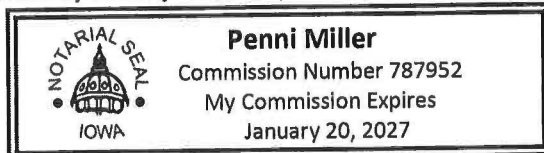
By

Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 2nd day of June, 2025, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 2nd day of June, 2025.



Elisabeth Sandersfeld

Secretary

RESOLUTION No. 0725-4
A RESOLUTION TO DISPOSE OF CITY PROPERTY

WHEREAS, the Robins Police Department is selling 3 new, unused MPH Industries Speed Guardian Digital Speed Warning Signs on the GovDeals.com government auction web page, and

WHEREAS, the unused equipment shall be disposed of.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa, proper disposal of these items are hereby approved.

PASSED AND APPROVED this 7th day of July 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

Lot #26071-4



Title:	MPH INDUSTRIES SPEED GUARDIAN DIGITAL SPEED WARNING SIGN
Inventory ID:	
VIN/Serial #:	
Auction Ends:	Jun 25, 2025, 04:10:00 PM
Description:	MPH INDUSTRIES SPEED GUARDIAN DIGITAL SPEED WARNING SIGN 100W SOLAR PANEL - 39" X 24" X 1.25" 12" DISPLAY SPEED READOUT SIGN - 24" X 19.5" X 6" BATTERY BOX - 16" X 16" X 12" Includes: (1) SOLAR GEL BATTERY TUNING FORKS MOUNTING BRACKETS ALL PAPERWORK THAT WAS INCLUDED. WE TOOK DELIVERY OF THESE SIGNS 5-21-24. THEY HAVE NEVER BEEN USED, CHARGED OR MOUNTED.

CITY OF ROBINS IOWA
POLICE OFFICER JOB DESCRIPTION

DEPARTMENT: Police FLSA CLASSIFICATION: Non-Exempt

SALARY GROUP/GRADE: Hourly - Non Union

Reports To: Chief of Police or their designee

SUMMARY:

Summary/Objective - The Police Officer protects life and property, prevents crime, apprehends criminals, and enforces federal and state laws and city ordinances in a designated area on an assigned shift; performs related duties as required.

ESSENTIAL FUNCTIONS:

1. Patrol the city on an assigned shift in a city police vehicle for prevention of crime and the enforcement of laws and regulations.
2. Arrest violators of the law in compliance with local, state, and federal regulations, ordinances, laws and standard operating procedures.
3. Answer calls from residents, conduct investigations gather evidence, locate and question suspects and witnesses, and submit proper reports.
4. Enforce vehicle and traffic laws; establish traffic control and protection.
5. Mediate and/or counsel persons in situations where these persons are in dispute or disagreement.
6. Serve as the animal control officer for stray or abandoned animals.
7. Apprehend and arrest suspects/offenders.
8. Appear in court to present evidence and testimony.
9. Prevent and discover the commission of crimes.
10. Establish and maintain a cooperative relationship with the community.
11. Prepare and submit clear and concise daily logs and written reports.
12. Participate in meetings, conferences and training programs as assigned.
13. Complies with safety rules and the use of safety equipment at all times and reports any noncompliance issues to Chief of Police promptly.
14. Assist other City departments as directed.
15. Conduct police safety programs in community areas if requested.

16. Assist in planning for and working at special events requiring police assistance.
17. Read incident reports, emails, and other assigned material.
18. Notify the Chief of Police or his/her designee of incidents of concern.
19. Transport prisoners.
20. Operate motor vehicles under emergency and non-emergency conditions and check condition of assigned equipment.
21. Administers first aid safely.
22. Makes judgments concerning the arrest or release of suspects/offenders.
23. Maintains cooperative working relationships with co-workers, other City Departments, other law enforcement agencies, and the local prosecutors' offices.
19. Perform other duties of a similar nature or level as needed.

QUALIFICATIONS (POSITION REQUIREMENTS AT ENTRY):

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES (POSITION REQUIREMENTS AT ENTRY):

- Principles, practices, liabilities and methods of local police administration, organization and operation.
- Federal, State, and City laws; Criminal and civil codes; Judicial processes and procedures.
- Medical care and equipment determined by Police Department standard operating procedures.
- Police procedures and services.
- Iowa Law Enforcement Academy training and certification requirements to work as a certified law enforcement officer in the state of Iowa.

Needs proficient skills in the following:

- Ability to read, speak, write and understand English to communicate effectively with fellow employees, contractors and the general public by telephone, written format and in person.
- Solving problems.
- Using weapons.
- Applying defense tactics.
- Operating automobiles.
- Conducting investigations and interrogations.
- Working with informants.
- Gathering, preserving, handling and documenting evidence and crime scene photographs.

- Operating AED, radar, and other devices.
- Using computers and related software applications.
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public etc., sufficient to exchange or convey information and to receive work direction.

TRAINING AND EXPERIENCE (POSITION REQUIREMENTS AT ENTRY):

An equivalent combination of education and experience sufficient to successfully perform the essential duties as listed above.

LICENSING REQUIREMENTS (POSITION REQUIREMENTS AT ENTRY):

- Iowa Law Enforcement Academy (ILEA) Certification with minimum of 1 year of experience.
- Possess and maintain a Professional Permit to carry a weapon as issued by the State of Iowa.
- Cardio Pulmonary Resuscitation Certification.
- Pass all testing requirements as mandated by the state of Iowa, the Iowa Law Enforcement Academy, and the City of Robins; written, physical, MMPI, polygraph and background investigation.
- Valid and unrestricted Iowa Driver's License.

ESSENTIAL PHYSICAL ABILITIES:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, running, driving, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions.

The Police Officer works under highly stressful and emotional conditions. Employee must maintain control of emotions while performing essential job functions. Employee must use sound judgment in emergency situations and maintain intense concentration and alertness during stressful situations. The Police Officer may be subjected to personal injury, physical violence, fumes, odors, dusts, poor ventilation, blood, body fluids, extreme temperatures, bloodborne pathogens, inadequate lighting, workspace restrictions, intense noises and travel. Employee is expected to wear protective vest and other protective equipment as required.

The Police Officer may also be exposed to extreme temperatures, long hours, and weekend and holiday duties. Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

SUPERVISORY RESPONSIBILITY:

This position is responsible for directly supervising any Reserve Police Officer while they are working.

POSITION TYPE AND EXPECTED HOURS OF WORK:

This is a full-time position. Days and hours of work are varied and dependent on the needs of the department. Some holidays will be worked. Overtime may be needed on occasion.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

The City of Robins retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modifications as a reasonable accommodation for a qualified individual. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Robins is an equal opportunity employer.

SIGNATURES: This job description has been approved by the following:

MAYOR _____ Date _____

CITY
CLERK/HR _____ Date _____

Employee's signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

EMPLOYEE _____ Date _____

CITY OF ROBINS
ACCOUNTING CLERK
PERMANENT PART TIME
(30 hours per week)

DEPARTMENT: City Hall	FLSA STATUS: Non-Exempt
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JOB SUMMARY

Under general direction of the City Clerk, perform general financial activities as directed along with work of more than average difficulty in assisting the City Clerk with administrative functions. The applicant will perform general clerical tasks to include, but not be limited to: answering the phone, filing, drafting correspondences, entering data into the City's municipal accounting software, recording invoices, processing payroll and handling certain accounts payable and accounts receivable functions.

MINIMUM EDUCATION, TRAINING AND EXPERIENCE

Minimum of an Associate's degree in Accounting, Business, Finance and two (2) years' experience in municipal accounting OR four (4) years of experience in municipal accounting. A combination of training and experience may suffice to meet the required knowledge, skills, and abilities.

ENTRY REQUIREMENTS

- File documents and maintain city file system.
- Practice maintenance of confidential information.
- Knowledge of office practices and procedures as they apply to the preparation and care of complex and voluminous files and records.
- Knowledge of principles, procedures, and terminology used in financial record keeping.
- Knowledge of the custody of official City documents.
- Ability to maintain records of some complexity and prepare reports for such records.
- Ability to make decisions in accordance with rules and general procedures.
- Ability to analyze administrative problems and situations and to present appropriate facts and recommendations concisely in written and oral form.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Ability to communicate in written and/or oral form.
- Skills in the use of office machines, e.g. computers, copiers, scanners.
- Knowledge of Microsoft Office software, e.g. Word, Excel, and Outlook.
- Communication skills to deal with a variety of public inquire.

ESSENTIAL JOB SKILLS

- Knowledge of the organization, functions and issues of municipal government.
- Knowledge of the principles and practices of local government administration and utility operation
- Ability to analyze general accounting and financial data, prepare reports and maintain accurate records
- Ability to create, write and edit reports for publication
- Knowledge of municipal, county, state and federal ordinances and statutes
- Knowledge of and practical experience with a variety of software programs including Microsoft Office applications and municipal financial software
- Ability to establish and maintain positive working relationships with City staff, elected officials, members of the public and contracted vendors
- Ability to maintain a professional demeanor, to calmly approach and solve problems under stressful circumstances, maintain and promote harmony in the workplace and concentrate for long periods of time
- Ability to work independently and be flexible
- Ability to juggle multiple tasks with frequent interruptions, perform with telephone and walk-in customers and adapt to changing priorities
- Must be bondable according to State and/or local Code
- Ability to function and make decisions under high-stress situations.
- Possess sufficient skills to effectively interact with public and employees.

WORKING CONDITIONS






Physical Characteristics of the Job: The majority of the work is sedentary in an office environment, occasionally exerting a minimal amount of force to lift 35 lbs., carry, push, pull, or otherwise move objects. The work involves use of a computer and keyboard for prolonged periods of time. This position may at times require irregular work hours. Work involves sitting for a prolonged period of time. The work may expose the employee to visual strain. Position has considerable direct contact with the public.

SPECIAL REQUIREMENTS

Valid Iowa Driver's License required. Bondable in amount determined by City policy. Must be willing to be flexible with work hours and attend evening meetings when required. Work is normally performed in a general inside office environment with appropriate heating and cooling and is not subject to significant occupational or environmental hazards other than those normally associated with general public contact. The noise level in the work environment is usually moderate. Some onsite activities away from the office will be required.

OTHER INFORMATION

The City of Robins retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modifications as a reasonable accommodation for a qualified individual. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude duties from the position.

				
<u>City of Robins (2025)</u>	<u>Information</u>	<u>Monthly Rates</u>	<u>Information</u>	<u>Monthly Rates</u>
Group Life & AD&D	\$20,000	\$87.00	\$15,000	\$45.18
Group Short Term Disability	60% of Earnings up to 13 weeks	\$258.81	Decline to quote	NA
Group Long Term Disability	60% of Earnings up to \$7,500 max. 60/90/180 - Elimination period	\$546.22	Decline to quote	NA
Voluntary Life / AD&D Rate	NA for 6 life group	NA	Min- \$10K, Max \$300K	varies by age
* Rates will change based on census/ages				

<u>Benefit</u>	<u>Coverage</u>	<u>Underwriter</u>	<u>Monthly Premium</u>	<u>Annual Cost</u>
Group Life Accidental Death & Dismemberment	\$20,000	Principal	\$45.18	\$542.16
Group Short Term Disability	60% of Earnings up to 13 weeks	Reliance	\$258.81	\$3,105.72
Group Long Term Disability	60% of Earnings up to \$7,500 max. 60/90/180 Elimination Period	Reliance	\$546.22	\$6,554.64
Voluntary Life/ AD&D Rate	Minimum \$10k, Maximum \$300k	Principal	varies by age	Employee Responsibility
Annual Total				\$10,202.52