



TENTATIVE AGENDA

ROBINS CITY COUNCIL

Monday, May 19th, 2025

6:00 p.m. – Robins City Hall

265 S. 2nd St.

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Citizen Comments – Agenda Items (limited to 3 minutes each)
6. Citizen Comments – Non-Agenda Items (limited to 3 minutes each)
7. **CONSENT AGENDA**
 - a. Motion to Approve the following: Minutes of the May 5th Meeting and List of Bills Submitted, **Resolution No. 0525-15 Approving Application for Tobacco Permit, Casey's #3564**
8. **NEW BUSINESS**
 - a. **Resolution No. 0525-11 Approving Final Plat for Olinger Farm First Addition to Linn County**
 - b. **Resolution No. 0525-12 Approving Final Plat for Remington's Second Addition to Linn County**
 - c. **Resolution No. 0525-13 Approving Fireworks Permit for Robins Roundup**
 - d. **Resolution No. 0525-14 Setting Public Hearing for FY25 Amendment No. 2**
 - e. **Resolution No. 0525-16 Appointing McDonald & Mitzel to Planning & Zoning Commission**
 - f. **Discussion and possible motion regarding municipal accounting software upgrade.**
9. **OLD BUSINESS**
 - a. **Resolution No. 0525-5 Awarding Bid for West Main St. Rehabilitation**
 - b. **Resolution No. 0525-6 - Resolution Authorizing Bid Process and Setting a Public Hearing for Proposed Sale of Kervin Court Outlot/Detention Basin**
10. **MOTION TO ADJOURN MEETING**



Minutes of the May 5, 2025 City Council Meeting

Unofficial meeting minutes until approved by Council

The regular meeting of the Robins City Council was called to order at 6:00p.m. on Monday, May 5th, 2025 at Robins City Hall, 265 S. 2nd St by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Mike Foley, Councilor Dave Franzman, Councilor Cary Smith and Councilor JD Smith. Also present were City Clerk Lisa Goodin, Deputy City Clerk Rhonda Kortenkamp, City Attorney Holly Corkery, Building Official/Superintendent of Public Works Mike Kortenkamp, Zoning Administrator Vance McKinnon, Police Chief Andy Humphrey and Fire Chief Keith Feldkamp.

J. Smith moved to approve the agenda, Franzman seconded and all voted aye.

MAYOR'S REPORT: Robins is getting busy with the city-wide garage sales May 16th & 17th, Fire Department Pancake Breakfast May 17th and Robins Roundup Celebration June 13th & 14th.

COUNCIL REPORTS:

PUBLIC SAFETY: Foley reported that April was relatively quiet for the Fire Department with 19 calls, noting that recent rain has reduce the threat of brush fires. FD members also participated in several training activities. The Police Department initiated over 137 contacts, including 28 traffic stops and 5 citations . PD provided 35 house checks and responded to 6 suspicious activity reports. Councilor J. Smith inquired as to the status of the installation of the digital speed-monitoring signage which the City initially purchased two years ago. Foley reported no update was available.

STREETS: C. Smith reported that several streets projects were on that evening's agenda.

FINANCE: Cook reported that the FY24 Annual Audit was nearly complete, the FY26 Budget was complete and certified, and that the FY25 Budget Amendment was on that evening's agenda. She also noted that the list of bills includes the 2nd FY 25 debt service payment for the City's 3 bonds. Additionally, the agenda includes the annual transfer of TIF funds and payment to Robins Landing, LLC for upsizing of the water main installation, water services along Robins Rd and two payments for the purchase of parkland. Finally, Cook noted that the City's portion of the premiums for the employee health plan selected by Council will likely exceed the amount of the Employee Benefits Levy.

PARKS: Franzman reported that work in the parks continues with upgrades to the ball diamond base anchors.

PUBLIC WORKS: J. Smith reported that aside from a few drainage issues and lift station problems where infiltration is suspected, both sewer and water systems are operating well.

ENGINEER'S REPORT: No questions presented.

CITIZENS' COMMENTS – AGENDA ITEMS: None

CITIZENS' COMMENTS – NON-AGENDA ITEMS: Randy Fouts, 250 Robinwood Dr., reported that the Robins Roundup Parade is returning for the 25th Annual celebration. Registration for parade participation is open on the Robins Civic Club website. There will be 8 categories with \$25 prizes available. He added that registration for the annual 5k is also open on the website.

CONSENT AGENDA:

Franzman moved to approve the Consent Agenda, which contained the Minutes of the April 21st & 28th City Council Meetings and the List of Bills Submitted. Cook seconded and all voted aye.

NEW BUSINESS:

A. Presentation of REDI Annual Report by Carrie Wilkinson, Chairperson. Wilkinson reported that REDI has formed several committees with the goal to encourage commercial and industrial additions to Robins: Infrastructure, Economic Development, City Services and Community Identity/Engagement. REDI is also actively working to attract additional members.

B. **Resolution No. 0525-1 Approving Transfer of Funds from TIF Fund to the Debt Service Fund.** Franzman motioned for approval, J. Smith seconded and upon a roll call, all votes were aye.

- C. Public Hearing to Hear Comments and Concerns Relating to an Amendment to the Fiscal Year 2025 Municipal Budget. Hearing was opened at 6:25 p.m. and upon hearing no comments, the hearing was closed at 6:26 p.m.
- D. **Resolution No. 0525-2 Approving Amendment to Fiscal Year 2025 Municipal Budget.** Cook motioned for approval, J. Smith seconded and upon a roll call, all votes were aye.
- E. **Resolution No. 0525-3 Approving Engineering Professional Services Agreement with Snyder & Associates.** Hinz commented that the services provided by Snyder & Associates will blend well with the City's addition of a City Engineer to its staff. Franzman motioned for approval, Foley seconded and, upon a roll call, all votes were aye.
- F. Public Hearing to Hear Comments and Concerns on the Plans, Specifications, Form of Contract and Engineers Opinion of Probable Cost for W. Main St. Rehabilitation - N. Center Point Rd. to Tullymore Project. Hearing was opened at 6:28 p.m. Hinz commented that the project will address an area of W. Main St. which sorely needs rehabilitation and this option provides 10-15 years of life for the roadway. Upon hearing no comments, the hearing was closed at 6:30 p.m.
- G. **Resolution No. 0525-4 Approving Proposed Plans, Specifications, Proposed Form of Contract and Engineers Opinion of Probable Cost for W. Main St. Rehabilitation - N. Center Point Rd. to Tullymore Project.** C. Smith motioned for approval, Cook seconded and upon a roll call, all votes were aye.
- H. Consideration of Bids for the W. Main St. Rehabilitation – N. Center Point Rd. to Tullymore. C. Smith reported that a single bid was received for the project and came in \$100,000 over project budget. As such, she recommended tabling Resolution No. 0525-5 until Snyder & Associates could report back on further research into the matter.
- I. **Resolution No. 0525-5 Awarding Contract for the W. Main St. Rehabilitation – N. Center Point Rd. to Tullymore Project.** C. Smith motioned to table, S. Smith seconded and all votes were aye.
- J. **Resolution No. 0525-6 Approving Bid Package for the Sale of Kervin Court Outlot A.** Hinz urged the inclusion of coverage of the City's legal fees by the winning bidder in the bid documents. C. Smith commented that this might preclude interested parties from bidding. J. Smith questioned the winning bidder's responsibility for the establishment of an easement for the existing private sewer connection on the property. Attorney Corkery recommended tabling the matter until these concerns could be addressed. Franzman motioned to table, J. Smith seconded and all votes were aye.
- K. **Resolution No. 0525-7 Eliminating Opt-Out Stipend in Lieu of Health Insurance for Employees.** Foley stated his support for rescinding the stipend, adding that he saw it as non-negotiable as the City offers a competitive benefits package. C. Smith stated that Council was encouraged to approve the stipend last year as a means of saving the City money on employee benefits but was now unsure of the benefit. Cook stated that the stipend adds to the total compensation package available to employees. J. Smith commented that if an employee who currently receives the stipend were to elect insurance coverage through the City instead, this will cost the City more money. Franzman questioned as to whether feedback had been received from the employee who currently receives the stipend. A response was provided that the stipend encouraged participation in a spouse's health insurance, and that if the stipend were rescinded, that decision would be re-evaluated. Foley motioned for approval, Cook seconded. Upon a roll call, votes were as follows: J. Smith – Nay, Franzman – Nay, Cook – Aye, C. Smith – Aye, Foley – Aye. Resolution approved.
- L. **Resolution No. 0525-8 Approving Contract with ABC Disposal Systems for Solid Waste and Recycling Collection.** Franzman questioned the possibility of the contractor offering smaller garbage totes for residents who requested them. Goodin provided that 65-gallon totes would be delivered to all households. If a resident requested a 35-gallon tote, ABC would provide one, but with no discount on the service rate. Franzman motioned for approval, J. Smith seconded. Upon a roll call all votes were aye.
- M. **Resolution No. 0525-10 Authorizing Payment to Robins Landing, LLC for Hydrants & Services, Water Upsizing and Parkland Purchase Relating to Robins Landing Development.** Cook motioned for approval, C. Smith seconded. Upon a roll call, all votes were aye.

OLD BUSINESS:

- A. **Resolution No. 0525-9 Establishing Salaries for Fiscal Year 2026.** Foley stated that the Fire Chief salary should be included in the FY26 annual raises, suggesting to amend the resolution to reflect that change. J.

Smith questioned the salaried status of the Fire Code Official/Deputy Superintendent of Public Works position. Corkery commented that as the salary status issue was outside the scope of the resolution, it should be tabled until a future meeting. Smith further commented that the Police Chief's salary is currently capped due to IPERS requirements but that the proposed change to the health insurance would cost employees more money. Additionally, Smith proposed that Fire Department volunteer pay should differentiate between medical calls and active fire calls to compensate volunteers for danger to life and limb. C. Smith urged tabling the matter. Foley motioned to approve with the suggested amendment including the Fire Chief position, Franzman seconded. Upon a roll call, all votes were aye.

- B.** Motion to approve selection of *Wellmark Enhanced Blue 3000 PPO* and *Wellmark myBlue High-Deductible Health Plan Silver PPO* as health insurance offerings to eligible City employees, with employer contribution rate of 90%. Foley motioned to approve, Cook seconded and all votes were aye.
- C.** Discussion relating to the establishment of regulations pertaining to the installation of memorial benches on City property. Franzman summarized his research as most cities with memorial regulations charge approximately \$1000 for a bench, installation and engraved plaque. Most cities offer a single choice for a bench and restrict the verbiage on the plaque. Vinton also offers picnic tables, plaques in flower beds and banners for veterans. Other cities offer memorial trees. Franzman proposed standardizing options for City Staff to offer to donors and recommended passing the matter on to the Parks Master Planning Committee for further research. Hinz concurred with the recommendation.

ADJOURN: J. Smith moved to adjourn at 7:27 p.m., Franzman seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
ACCOUNTS PAYABLES					
001-050-2120	ELECTRONIC FEDERAL TAX PAYMENT	FED/FICA TAX	1,317.37	22739306	5/15/25
001-050-2121	ELECTRONIC FEDERAL TAX PAYMENT	FED/FICA TAX	1,769.06	22739306	5/15/25
001-050-2122	IOWA DEPT OF REVENUE	STATE TAXES	1,215.11	22739304	5/15/25
001-050-2123	IPERS	IPERS	6,944.17	22739305	5/15/25
001-050-2125	COLONIAL LIFE	COLONIAL LIFE	35.04	32874	5/15/25
001-050-2125	DELTA DENTAL OF IOWA	DENTAL	321.53	32875	5/15/25
001-050-2125	WELLMARK BLUE CROSS	BCBS INSURANCE	4,469.03	32873	5/15/25

	050	ACCOUNTS PAYABLES TOTAL	16,071.31		
POLICE					
001-110-6310	COMMUNICATIONS ENGINEERING CO	ANALOG PHONE LINE-FIRE ALARM	250.00	32844	5/19/25
001-110-6371	CEDAR RAPIDS MUNICIPAL UTIL	55 IRENE ST	26.43	32843	5/19/25
001-110-6373	HEARTLAND RELAY	MAY 2025 SERVICES-PHONE SETUP	50.00	32850	5/19/25
001-110-6373	ANDY HUMPHREY	PHONE STIPEND	54.15	32851	5/19/25
001-110-6373	U S CELLULAR	CELL PHONES-GREG	54.15	32864	5/19/25
001-110-6599	MARK BANGHART	Meal Reimbursement-Training	60.74	32839	5/19/25

	110	POLICE TOTAL	495.47		
FIRE					
001-150-6310	BATTERIES PLUS	FIRE DEPT. MAINTENANCE	97.98	32840	5/19/25
001-150-6332	BATTERIES PLUS	FIRE DEPT. SUPPLIES	604.80	32840	5/19/25
001-150-6371	CEDAR RAPIDS MUNICIPAL UTIL	55 IRENE ST	26.43	32843	5/19/25
001-150-6373	COMMUNICATIONS ENGINEERING CO	ANALOG PHONE LINE-FIRE ALARM	250.00	32844	5/19/25
001-150-6373	KEITH FELDKAMP	PHONE STIPEND-MAY 2025	54.15	32846	5/19/25
001-150-6373	HEARTLAND RELAY	MAY 2025 SERVICES-PHONE SETUP	50.00	32850	5/19/25
001-150-6373	POINT COMPUTER SERVICES	WORK ON REMOTE FOLDER	35.00	32861	5/19/25
001-150-6499	MERCY MEDICAL CENTER	MULTIPLE PHYSICALS/IMMUNIZ.	6,695.49	32859	5/19/25

	150	FIRE TOTAL	7,813.85		
STREETS					
001-210-6763	WENDLING QUARRIES	3/4" Road Stone	10.00	32867	5/19/25

	210	STREETS TOTAL	10.00		
PARKS					
001-430-6310	BSN SPORTS	BASKETBALL NETS	31.12	32842	5/19/25
001-430-6310	GREAT WESTERN SUPPLY CO	GARBAGE CAN LINERS	54.66	32849	5/19/25
001-430-6310	LOWE'S COMMERCIAL	PARKS MAINTENANCE	141.55	32856	5/19/25
001-430-6310	WENDLING QUARRIES	3/4" Road Stone	8.40	32867	5/19/25
001-430-6371	CEDAR RAPIDS MUNICIPAL UTIL	700 S TROY RD	227.57	32843	5/19/25

	430	PARKS TOTAL	463.30		
PLANNING & ZONING					
001-540-6373	HEARTLAND RELAY	MAY 2025 SERVICES-PHONE SETUP	50.00	32850	5/19/25
001-540-6373	U S CELLULAR	CELL PHONES-MIKE	54.15	32864	5/19/25

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
540 PLANNING & ZONING TOTAL			104.15		

	POLICY & ADMIN				
001-620-6373	LISA GOODIN	PHONE STIPEND	54.15	32848	5/19/25
001-620-6373	HEARTLAND RELAY	MAY 2025 SERVICES-PHONE SETUP	50.00	32850	5/19/25
001-620-6373	KORTENKAMP RHONDA	PHONE STIPEND-MAY 2025	54.15	32853	5/19/25
001-620-6373	KELLI SCOTT	PHONE STIPEND-MAY 2025	54.15	32862	5/19/25
001-620-6402	GAZETTE COMMUNICATIONS	LEGALS-FY25 PHN	216.97	32847	5/19/25
001-620-6419	DIGITALOCEAN LLC	DATA	6.00	32845	5/19/25
001-620-6420	LINN COUNTY AUDITOR'S OFFICE	ROBINS SPC. ELECTION-TAX LEVY	3,152.03	32854	5/19/25
001-620-6506	HEARTLAND RELAY	MAY 2025 SERVICES-PHONE SETUP	125.00	32850	5/19/25
620 POLICY & ADMIN TOTAL			3,712.45		

	LEGAL				
001-640-6411	LYNCH DALLAS PC	LEGAL FEES	2,773.00	32857	5/19/25
640 LEGAL TOTAL			2,773.00		

	CITY HALL				
001-650-6310	COMMUNICATIONS ENGINEERING CO	CITY HALL-FIRE SYSTEM	500.00	32844	5/19/25
001-650-6371	CEDAR RAPIDS MUNICIPAL UTIL	265 S 2ND ST	25.12	32843	5/19/25
650 CITY HALL TOTAL			525.12		

001 GENERAL TOTAL			31,968.65		

	ROAD USE				
	ACCOUNTS PAYABLES				
110-050-2120	ELECTRONIC FEDERAL TAX PAYMENT	FED/FICA TAX	305.31	22739306	5/15/25
110-050-2121	ELECTRONIC FEDERAL TAX PAYMENT	FED/FICA TAX	371.86	22739306	5/15/25
110-050-2122	IOWA DEPT OF REVENUE	STATE TAXES	224.61	22739304	5/15/25
110-050-2123	IPERS	IPERS	1,219.33	22739305	5/15/25
110-050-2125	COLONIAL LIFE	COLONIAL LIFE	23.36	32874	5/15/25
110-050-2125	DELTA DENTAL OF IOWA	DENTAL	30.55	32875	5/15/25
110-050-2125	WELLMARK BLUE CROSS	BCBS INSURANCE	331.06	32873	5/15/25
050 ACCOUNTS PAYABLES TOTAL			2,506.08		

	STREETS				
110-210-6332	BATTERIES PLUS	JOHN DEERE	171.15	32840	5/19/25
110-210-6332	O'REILLY AUTO PARTS	REPLACEMENT STONES	11.99	32860	5/19/25
110-210-6371	CEDAR RAPIDS MUNICIPAL UTIL	200 MAXFIELD LN	44.90	32843	5/19/25
110-210-6373	NEAL BOECKMANN	PHONE STIPEND	27.07	32841	5/19/25
110-210-6373	HEARTLAND RELAY	MAY 2025 SERVICES-PHONE SETUP	50.00	32850	5/19/25
110-210-6373	U S CELLULAR	CELL PHONES-PHIL	108.30	32864	5/19/25
110-210-6373	JEFF VANERSVELDE	PHONE STIPEND	27.07	32865	5/19/25
110-210-6373	JOEY WELTON	PHONE STIPEND	27.07	32866	5/19/25
210 STREETS TOTAL			467.55		

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
110-230-6378	STREET LIGHTS LINN COUNTY REC	ELECTRICITY	1,214.77	32855	5/19/25
		230 STREET LIGHTS TOTAL	1,214.77		
		110 ROAD USE TOTAL	4,188.40		
200-711-6801	DEBT SERVICE DEBT SERVICE UMB BANK N A	GO CORP PURPOSE & REFUND BOND	315,000.00	22739301	5/29/25
200-711-6851	UMB BANK N A	GO CORP PURPOSE & REFUND BOND	8,726.25	22739301	5/29/25
		711 DEBT SERVICE TOTAL	323,726.25		
200-712-6801	DEBT SERVICE UMB BANK N A	2020 GO CORP PURPOSE & REFUND	545,000.00	22739302	5/29/25
200-712-6851	UMB BANK N A	2020 GO CORP PURPOSE & REFUND	10,948.75	22739302	5/29/25
		712 DEBT SERVICE TOTAL	555,948.75		
200-713-6801	DEBT SERVICE UMB BANK N A	2024 GO CORP PURPOSE & REFUNDI	175,000.00	22739303	5/29/25
200-713-6851	UMB BANK N A	2024 GO CORP PURPOSE & REFUNDI	40,900.00	22739303	5/29/25
200-713-6899	UMB BANK N A	2024 GO BOND FEES	600.00	32863	5/19/25
		713 DEBT SERVICE TOTAL	216,500.00		
		200 DEBT SERVICE TOTAL	1,096,175.00		
600-810-6371	WATER WATER LINN COUNTY REC	ELECTRICITY	557.35	32855	5/19/25
		810 WATER TOTAL	557.35		
		600 WATER TOTAL	557.35		
610-050-2120	SEWER ACCOUNTS PAYABLES	ELECTRONIC FEDERAL TAX PAYMENT FED/FICA TAX	222.81	22739306	5/15/25
610-050-2121		ELECTRONIC FEDERAL TAX PAYMENT FED/FICA TAX	442.46	22739306	5/15/25
610-050-2122		IOWA DEPT OF REVENUE STATE TAXES	186.06	22739304	5/15/25
610-050-2123		IPERS IPERS	1,119.61	22739305	5/15/25
610-050-2125		DELTA DENTAL OF IOWA DENTAL	96.94	32875	5/15/25
610-050-2125		WELLMARK BLUE CROSS BCBS INSURANCE	1,269.33	32873	5/15/25
		050 ACCOUNTS PAYABLES TOTAL	3,337.21		
610-815-6010	SEWER MENARDS	MISC. SUPPLIES	70.48	32858	5/19/25
610-815-6350	BATTERIES PLUS	WILD FLOWER	152.95	32840	5/19/25

CLAIMS REPORT

Check Range: 5/06/2025- 5/31/2025

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
610-815-6350	NEAL BOECKMANN	PHONE STIPEND	27.08	32841	5/19/25
610-815-6350	IOWA ONE CALL	SEWER LOCATES	55.80	32852	5/19/25
610-815-6350	JEFF VANERSVELDE	PHONE STIPEND	27.08	32865	5/19/25
610-815-6350	JOEY WELTON	PHONE STIPEND	27.08	32866	5/19/25
610-815-6371	LINN COUNTY REC	ELECTRICITY	307.01	32855	5/19/25
610-815-6499	CEDAR RAPIDS MUNICIPAL UTIL	SEWER MUNICIPAL 28E-O&M CHARGE	17,587.32	32843	5/19/25

	815	SEWER TOTAL	18,254.80		

	610	SEWER TOTAL	21,592.01		
			=====		
		Accounts Payable Total	1,154,481.41		
		Utility Refund Checks	-----		

		Refund Checks Total			
	Payroll Checks				

	001	GENERAL	8,305.96		
	110	ROAD USE	1,699.73		
	610	SEWER	2,190.60		

		Total Paid On: 5/15/25	12,196.29		
			=====		
		Total Payroll Paid	12,196.29		
			=====		
		Report Total	1,166,677.70		
			=====		

BUDGET REPORT

CALENDAR 5/2025, FISCAL 11/2025

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6010	SALARIES - POLICE	180,000.00	10,398.12	133,212.52	74.01	46,787.48
001-110-6110	FICA, CITY SHARE - POLICE	.00	.00	.00	.00	.00
001-110-6130	IPERS, CITY SHARE - POLICE	.00	.00	.00	.00	.00
001-110-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-110-6230	TRAINING-POLICE	6,000.00	.00	1,782.66	29.71	4,217.34
001-110-6310	POLICE STATION MAINTENANCE	6,000.00	250.00	2,618.50	43.64	3,381.50
001-110-6331	GAS & OIL - POLICE	10,000.00	.00	5,281.25	52.81	4,718.75
001-110-6332	VEHICLE REPAIR/MAINT-POLICE	5,000.00	.00	2,302.79	46.06	2,697.21
001-110-6371	UTILITIES, POLICE	6,000.00	365.14	4,501.93	75.03	1,498.07
001-110-6373	COMMUNICATIONS-POLICE	2,000.00	159.30	2,754.13	137.71	754.13-
001-110-6408	INSURANCE-POLICE	21,000.00	.00	15,067.00	71.75	5,933.00
001-110-6491	MISC STATE/COUNTY CHARGES	1,200.00	.00	600.00	50.00	600.00
001-110-6492	THREE RADIOS	16,500.00	.00	.00	.00	16,500.00
001-110-6493	COUNTY DISPATCH FEES	5,100.00	.00	5,098.39	99.97	1.61
001-110-6504	COMPUTER/SOFTWARE	10,500.00	.00	5,697.67	54.26	4,802.33
001-110-6505	OFFICE FURNISHINGS-POLICE	.00	.00	.00	.00	.00
001-110-6507	MISC SUPPLIES	12,000.00	522.29	7,354.88	61.29	4,645.12
001-110-6508	POSTAGE	.00	.00	.00	.00	.00
001-110-6598	AMMO/UNIFORMS/OFFICE SUP./PPE	24,500.00	3,393.54	9,659.00	39.42	14,841.00
001-110-6599	RESERVE PROGRAM COSTS	6,000.00	560.74	1,560.74	26.01	4,439.26
001-110-6710	CAPITAL OUTLAY - VEHICLES	.00	.00	.00	.00	.00
001-110-6711	IN-CAR CAMERA SYSTEM	.00	.00	.00	.00	.00
001-110-6727	CAPITAL OUTLAY-OTHER EQUI	.00	.00	.00	.00	.00
	POLICE TOTAL	311,800.00	15,649.13	197,491.46	63.34	114,308.54
001-130-6799	2020 DERECHO - STORM DAMAGE	.00	.00	.00	.00	.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
001-150-6010	FIRE CHIEF SALARY & STIPENDS	98,175.00	3,085.00	100,569.67	102.44	2,394.67-
001-150-6110	FICA, CITY SHARE-FIRE	.00	.00	.00	.00	.00
001-150-6130	IPERS, CITY SHARE-FIRE	.00	.00	.00	.00	.00
001-150-6132	HEALTH INSURANCE-FIRE	.00	.00	.00	.00	.00
001-150-6210	DUES, MEMBERSHIPS-FIRE	600.00	.00	545.00	90.83	55.00
001-150-6230	TRAINING, FIRE	3,000.00	.00	3,584.41	119.48	584.41-
001-150-6231	TRAINING, MEDICAL	6,000.00	275.00	2,613.41	43.56	3,386.59
001-150-6310	MAINTENANCE, FIRE STATION	16,500.00	159.68	14,323.44	86.81	2,176.56
001-150-6331	GAS & OIL-FIRE DEPT.	2,300.00	.00	1,867.50	81.20	432.50
001-150-6332	TRUCK REPAIR, FIRE DEPARTMENT	10,000.00	604.80	6,680.67	66.81	3,319.33
001-150-6371	UTILITIES, FIRE DEPARTMENT	5,500.00	365.15	4,608.57	83.79	891.43
001-150-6373	COMMUNICATIONS-FIRE DEPT.	1,600.00	389.15	1,460.35	91.27	139.65
001-150-6408	MUNICIPAL INSURANCE	30,000.00	.00	20,020.60	66.74	9,979.40
001-150-6499	IMMUNIZATIONS-FIRE DEPT.	10,000.00	6,695.49	8,756.24	87.56	1,243.76
001-150-6501	MEDICAL SUPPLIES	2,000.00	303.00	1,632.44	81.62	367.56
001-150-6504	MAJOR EQUIPMENT-FIRE DEPT.	3,000.00	.00	1,582.77	52.76	1,417.23
001-150-6598	FIRE DEPARTMENT ATTIRE	16,000.00	350.00	15,634.24	97.71	365.76
001-150-6710	CAPITAL OUTLAY-FIRE TRUCK	.00	.00	.00	.00	.00
	FIRE TOTAL	204,675.00	12,227.27	183,879.31	89.84	20,795.69

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-6490	ANIMAL CONTROL-HUMANE SOCIETY	1,500.00	.00	260.00	17.33	1,240.00
	ANIMAL CONTROL TOTAL	1,500.00	.00	260.00	17.33	1,240.00
001-210-6010	SALARIES-DRAINAGE	17,640.00	2,421.73	15,150.73	85.89	2,489.27
001-210-6110	FICA, CITY SHARE-DRAINAGE	.00	.00	.00	.00	.00
001-210-6130	IPERS, CITY SHARE-DRAINAGE	.00	.00	.00	.00	.00
001-210-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-210-6310	MOWING COSTS	2,000.00	.00	521.31	26.07	1,478.69
001-210-6417	STREET MAINTENANCE	.00	.00	.00	.00	.00
001-210-6763	BRIDGE/DRAINAGE	60,000.00	10.00	17,726.25	29.54	42,273.75
001-210-6764	TREE MAINTENANCE	1,000.00	.00	1,090.10	109.01	90.10-
001-210-6765	NPDES REQUIREMENTS	1,500.00	.00	23.94	1.60	1,476.06
001-210-6766	STORM DAMAGE COSTS	.00	.00	.00	.00	.00
001-210-6767	SE TRUNK SEWER UPGRADE	.00	.00	.00	.00	.00
001-210-6768	W MAIN ST TRAIL	.00	.00	.00	.00	.00
	STREETS TOTAL	82,140.00	2,431.73	34,512.33	42.02	47,627.67
001-230-6371	STREET LIGHTS	.00	.00	.00	.00	.00
	STREET LIGHTS TOTAL	.00	.00	.00	.00	.00
001-240-6490	TRAFFIC SIGNS	.00	.00	.00	.00	.00
	TRAFFIC SAFETY TOTAL	.00	.00	.00	.00	.00
001-290-6490	SOLID WASTE	25,000.00	.00	17,362.47	69.45	7,637.53
	SOLID WASTE/RECYCLING TOTAL	25,000.00	.00	17,362.47	69.45	7,637.53
001-410-6490	LIBRARY CONTRACT	110,000.00	.00	98,176.03	89.25	11,823.97
	LIBRARY TOTAL	110,000.00	.00	98,176.03	89.25	11,823.97
001-430-6010	PARK WAGES	36,960.00	3,654.00	23,691.15	64.10	13,268.85
001-430-6110	FICA, CITY SHARE-PARKS	.00	.00	.00	.00	.00
001-430-6130	IPERS, CITY SHARE-PARKS	.00	.00	.00	.00	.00
001-430-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-430-6310	PARK MAINTENANCE	40,000.00	3,093.14	8,883.67	22.21	31,116.33
001-430-6311	S/T PARK CAMERA SYSTEM	5,000.00	.00	80.00	1.60	4,920.00
001-430-6371	PARK UTILITIES	7,000.00	460.66	4,211.18	60.16	2,788.82
001-430-6490	PARK DEVELOPMENT PLANS	.00	.00	.00	.00	.00
001-430-6499	MEDICAL INS-PARKS	.00	.00	.00	.00	.00
001-430-6505	PLAYGROUND EQUIPMENT	.00	.00	.00	.00	.00
001-430-6506	PICKLE BALL CT/MULTI GEN. EQ.	.00	.00	.00	.00	.00
001-430-6730	CAPITAL OUTLAY-PARK LAND	.00	.00	.00	.00	.00
001-430-6799	PARK CAPITAL IMPROVEMENTS	.00	.00	.00	.00	.00
	PARKS TOTAL	88,960.00	7,207.80	36,866.00	41.44	52,094.00

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-450-6490	CEMETARY MAINTENANCE	1,000.00	.00	.00	.00	1,000.00
	CEMETERY TOTAL	1,000.00	.00	.00	.00	1,000.00
001-499-6499	SPECIAL EVENTS	2,800.00	.00	1,935.48	69.12	864.52
	SPECIAL EVENTS TOTAL	2,800.00	.00	1,935.48	69.12	864.52
001-510-6509	ENTRANCE SIGNAGE	.00	.00	.00	.00	.00
	BEAUTIFICATION TOTAL	.00	.00	.00	.00	.00
001-521-6130	IPERS	.00	.00	.00	.00	.00
001-521-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
	CENSUS TOTAL	.00	.00	.00	.00	.00
001-530-6499	OTHER CONTRACTUAL SERVICE	.00	.00	.00	.00	.00
	HOUSING & URBAN RENEWAL TOTAL	.00	.00	.00	.00	.00
001-540-6010	BUILDING INSPECTOR SALARIES	78,400.00	7,973.90	82,016.27	104.61	3,616.27-
001-540-6099	MEETING FEES, P&Z, BOA	5,000.00	.00	1,947.95	38.96	3,052.05
001-540-6110	BUILDING INSPECTOR FICA/MED	.00	.00	.00	.00	.00
001-540-6130	BUILDING INSPECTOR IPERS	.00	.00	.00	.00	.00
001-540-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-540-6240	MILEAGE/STIPENDS	.00	.00	.00	.00	.00
001-540-6373	COMMUNICATIONS	1,500.00	104.15	1,235.82	82.39	264.18
001-540-6490	TRAINING - BUILDING DEPT	4,000.00	.00	3,659.11	91.48	340.89
001-540-6507	MISC. SUPPLIES - BLD. DEPT.	2,000.00	61.00	1,652.03	82.60	347.97
001-540-6710	VEHICLE - BUILDING DEPT	2,000.00	.00	428.46	21.42	1,571.54
	PLANNING & ZONING TOTAL	92,900.00	8,139.05	90,939.64	97.89	1,960.36
001-610-6010	SALARIES,MAYOR & COUNCIL	19,500.00	400.00	12,560.00	64.41	6,940.00
001-610-6110	FICA, CITY SHARE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
001-610-6130	IPERS,CITY SHARE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
001-610-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-610-6240	STIPENDS, GAS MAYOR/COUNCIL	1,500.00	.00	940.50	62.70	559.50
	MAYOR/COUNCIL TOTAL	21,000.00	400.00	13,500.50	64.29	7,499.50
001-620-6010	SALARIES - P&A	108,000.00	16,903.14	113,352.87	104.96	5,352.87-
001-620-6110	FICA,CITY SHARE-P&A	.00	.00	.00	.00	.00
001-620-6130	IPERS, CITY SHARE-P&A	.00	.00	.00	.00	.00
001-620-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-620-6210	DUES, MEMBERSHIPS-P&A	4,000.00	1,000.00	3,869.00	96.73	131.00
001-620-6230	TRAINING, P&A	3,000.00	.00	1,058.88	35.30	1,941.12
001-620-6299	STRATEGIC GOAL COSTS	.00	.00	.00	.00	.00
001-620-6310	CLOCK TOWER MAINT/REPAIR	1,500.00	.00	.00	.00	1,500.00
001-620-6373	COMMUNICATIONS, P&A	5,500.00	403.40	5,129.54	93.26	370.46

BUDGET REPORT

CALENDAR 5/2025, FISCAL 11/2025

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-620-6402	PUBLICATIONS, P&A	3,500.00	421.22	3,177.63	90.79	322.37
001-620-6408	MUNICIPAL INSURANCE	45,000.00	.00	33,495.09	74.43	11,504.91
001-620-6415	BANK FEES	.00	.00	.00	.00	.00
001-620-6419	DATA PROCESSING-P&A	55,000.00	119.86	45,014.69	81.84	9,985.31
001-620-6420	ELECTION FEES	.00	3,152.03	3,152.03	.00	3,152.03-
001-620-6505	CORRIDOR MPO/	6,335.00	.00	6,330.90	99.94	4.10
001-620-6506	OFFICE SUPPLIES-P&A	7,000.00	429.37	5,869.19	83.85	1,130.81
001-620-6507	MISC SUPPLIES-P&A	5,000.00	506.16	4,504.88	90.10	495.12
001-620-6508	POSTAGE, P&A	1,000.00	73.00	540.32	54.03	459.68
001-620-6509	OFFICE CONTINGENCIES-P&A	7,000.00	572.30	7,304.27	104.35	304.27-
001-620-6510	FARMERS MARKET EXPENSES	.00	.00	.00	.00	.00
001-620-6725	DIGITALIZING FILES - P&A	.00	.00	.00	.00	.00
	POLICY & ADMIN TOTAL	251,835.00	23,580.48	232,799.29	92.44	19,035.71
001-630-6413	PAYMENT TO OTHER AGENCIES	5,000.00	.00	.00	.00	5,000.00
	ELECTIONS TOTAL	5,000.00	.00	.00	.00	5,000.00
001-640-6406	ROBINS LANDING ENGINEERING	100,000.00	3,647.50	101,987.34	101.99	1,987.34-
001-640-6407	ENGINEERING EXPENSE	61,500.00	.00	34,562.78	56.20	26,937.22
001-640-6411	LEGAL FEES	50,000.00	2,812.00	41,531.90	83.06	8,468.10
	LEGAL TOTAL	211,500.00	6,459.50	178,082.02	84.20	33,417.98
001-650-6010	SALARY -CLEANING CITY HALL	17,000.00	681.50	17,010.59	100.06	10.59-
001-650-6110	CITY SHARE-FICA-CITY HALL	.00	.00	.00	.00	.00
001-650-6130	CITY SHARE-IPERS-CITY HALL	.00	.00	.00	.00	.00
001-650-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-650-6310	CITY HALL MAINTENANCE	72,000.00	500.00	67,626.77	93.93	4,373.23
001-650-6371	CITY HALL UTILITIES	5,000.00	323.65	4,147.87	82.96	852.13
001-650-6372	CHURCH PLANNING & DESIGN	10,000.00	.00	.00	.00	10,000.00
001-650-6374	CITY HALL DESIGN	.00	.00	.00	.00	.00
001-650-6598	SERVICE CHARGES	.00	.00	.00	.00	.00
001-650-6750	CAPITAL OUTLAY-CH BUILDINGS	.00	.00	.00	.00	.00
	CITY HALL TOTAL	104,000.00	1,505.15	88,785.23	85.37	15,214.77
001-910-6910	TRANSFER OUT	264,705.00	.00	264,705.00	100.00	.00
	TRANSFERS TOTAL	264,705.00	.00	264,705.00	100.00	.00
	GENERAL TOTAL	1,778,815.00	77,600.11	1,439,294.76	80.91	339,520.24
110-210-6010	SALARIES - ROAD USE	93,700.00	7,372.94	70,824.07	75.59	22,875.93
110-210-6110	FICA, CITY SHARE-ROAD USE	.00	.00	.00	.00	.00
110-210-6130	IPERS, CITY SHARE-ROAD USE	.00	.00	.00	.00	.00
110-210-6132	HEALTH INSURANCE EXPENSE	.00	.00	.00	.00	.00

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6181	CLOTHING ALLOWANCE	.00	.00	152.93	.00	152.93-
110-210-6199	OTHER COSTS/DRUG TESTING	.00	.00	.00	.00	.00
110-210-6310	BUILDING REPAIR/MAINT-ROAD USE	3,000.00	.00	2,019.20	67.31	980.80
110-210-6331	GAS & OIL-ROAD USE	12,000.00	.00	9,415.88	78.47	2,584.12
110-210-6332	EQUIPMENT REPAIR - STREETS	5,000.00	373.24	2,633.33	52.67	2,366.67
110-210-6371	UTILITIES-ROAD USE	6,500.00	1,797.40	8,052.47	123.88	1,552.47-
110-210-6373	COMMUNICATIONS-ROAD USE	3,500.00	239.51	3,042.07	86.92	457.93
110-210-6408	INSURANCE-ROAD USE	40,000.00	.00	28,194.70	70.49	11,805.30
110-210-6411	LEGAL,ENGINEERING-ROAD USE	17,000.00	.00	12,416.25	73.04	4,583.75
110-210-6417	STREET MNT/CONSTRUCTION	100,000.00	.00	47,589.15	47.59	52,410.85
110-210-6430	W MAIN ST REHAB NCPR TO TULLYM	40,000.00	16,794.00	33,528.50	83.82	6,471.50
110-210-6504	PARTS & REPAIR-ROAD USE	5,500.00	80.00	3,477.18	63.22	2,022.82
110-210-6507	MAJOR EQUIPMENT - ROAD USE	30,000.00	.00	30,000.00	100.00	.00
110-210-6599	ROCK/SAND/MATERIALS-ROAD USE	25,000.00	.00	18,602.39	74.41	6,397.61
110-210-6750	CONSTRUCT SALT SHED	.00	.00	.00	.00	.00
110-210-6751	ADDITION TO SOUTH BUILDING	.00	.00	.00	.00	.00
110-210-6758	BUCKET TRUCK RESERVES	.00	.00	.00	.00	.00
110-210-6759	BACKHOE RESERVE	.00	.00	.00	.00	.00
110-210-6760	TRACTOR RESERVE	19,000.00	.00	18,983.00	99.91	17.00
110-210-6761	SNOW TRUCK RESERVE (2024)	264,705.00	.00	264,705.00	100.00	.00
110-210-6762	SNOW TRUCK #2 RESERVE (2017)	.00	.00	.00	.00	.00
110-210-6763	UTILITY TRUCK (2003)	.00	.00	.00	.00	.00
110-210-6764	UTILITY TRUCK RESERVE (2019)	.00	.00	.00	.00	.00
110-210-6765	WATER TRUCK REPLACEMENT	.00	.00	.00	.00	.00
110-210-6769	REPLACE BOBCAT	.00	.00	.00	.00	.00
110-210-6770	UTILITY TRUCK (2022)	.00	.00	.00	.00	.00
110-210-6791	TOWER TERRACE NEPA/ENGINEERING	.00	.00	.00	.00	.00
	STREETS TOTAL	664,905.00	26,657.09	553,636.12	83.27	111,268.88
110-230-6378	STREET LIGHTS	40,000.00	1,214.77	29,550.48	73.88	10,449.52
	STREET LIGHTS TOTAL	40,000.00	1,214.77	29,550.48	73.88	10,449.52
110-240-6512	TRAFFIC REPLACEMENT SIGNS/POST	3,000.00	483.12	2,043.25	68.11	956.75
	TRAFFIC SAFETY TOTAL	3,000.00	483.12	2,043.25	68.11	956.75
110-250-6010	SALARIES, SNOW	10,000.00	378.82	8,733.58	87.34	1,266.42
110-250-6110	FICA, CITY SHARE-SNOW	.00	.00	.00	.00	.00
110-250-6130	IPERS, CITY SHARE-SNOW	.00	.00	.00	.00	.00
110-250-6132	HEALTH INSURANCE	.00	.00	.00	.00	.00
	SNOW REMOVAL TOTAL	10,000.00	378.82	8,733.58	87.34	1,266.42
110-260-6407	HIGHWAY ENGINEERING EXPENSE	190.00	.00	182.67	96.14	7.33
	HIGHWAY ENGINEERING TOTAL	190.00	.00	182.67	96.14	7.33
110-270-6417	STREET SWEEPING	5,000.00	4,736.00	4,736.00	94.72	264.00

BUDGET REPORT
CALENDAR 5/2025, FISCAL 11/2025

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	STREET CLEANING TOTAL	5,000.00	4,736.00	4,736.00	94.72	264.00
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	ROAD USE TOTAL	723,095.00	33,469.80	598,882.10	82.82	124,212.90
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112-110-6110	FICA - POLICE	13,770.00	779.57	10,016.73	72.74	3,753.27
112-110-6130	IPERS - POLICE	16,758.00	968.15	12,191.55	72.75	4,566.45
112-110-6132	HEALTH INSURANCE - POLICE	30,000.00	1,868.24	20,616.71	68.72	9,383.29
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	POLICE TOTAL	60,528.00	3,615.96	42,824.99	70.75	17,703.01
112-150-6110	FICA - FIRE	7,510.00	234.17	7,819.80	104.13	309.80-
112-150-6130	IPERS - FIRE	5,170.00	291.23	6,633.74	128.31	1,463.74-
112-150-6132	HEALTH INSURANCE - FIRE	6,000.00	214.86	4,503.15	75.05	1,496.85
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	FIRE TOTAL	18,680.00	740.26	18,956.69	101.48	276.69-
112-210-6110	FICA - STREETS/DRAINAGE	7,168.00	744.93	6,522.55	91.00	645.45
112-210-6130	IPERS - STREETS/DRAINAGE	8,845.00	924.66	8,064.81	91.18	780.19
112-210-6132	HEALTH INSURANCE-STREETS&DRAIN	14,000.00	514.75	8,138.57	58.13	5,861.43
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	STREETS TOTAL	30,013.00	2,184.34	22,725.93	75.72	7,287.07
112-250-6110	FICA - SNOW REMOVAL	1,071.00	28.76	664.27	62.02	406.73
112-250-6130	IPERS - IPERS	1,322.00	35.76	824.18	62.34	497.82
112-250-6132	HEALTH INSURANCE -SNOW REMOVAL	800.00	26.88	467.40	58.43	332.60
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	SNOW REMOVAL TOTAL	3,193.00	91.40	1,955.85	61.25	1,237.15
112-430-6110	FICA - PARKS	2,827.00	279.06	1,804.77	63.84	1,022.23
112-430-6130	IPERS - PARKS	3,489.00	344.94	2,236.21	64.09	1,252.79
112-430-6132	HEALTH INSURANCE - PARKS	1,788.00	53.70	981.19	54.88	806.81
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	PARKS TOTAL	8,104.00	677.70	5,022.17	61.97	3,081.83
112-540-6110	FICA - P&Z/BUILDING	5,998.00	620.62	6,278.89	104.68	280.89-
112-540-6130	IPERS - P&Z/BUILDING	7,401.00	752.71	7,643.16	103.27	242.16-
112-540-6132	HEALTH INSURANCE-P&Z/BUILDING	13,343.00	891.41	8,821.73	66.12	4,521.27
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	PLANNING & ZONING TOTAL	26,742.00	2,264.74	22,743.78	85.05	3,998.22
112-610-6110	FICA - MAYOR/COUNCIL	1,451.00	30.60	860.40	59.30	590.60
112-610-6130	IPERS - MAYOR/COUNCIL	370.00	.00	152.93	41.33	217.07
112-610-6132	HEALTH INSURANCE-MAYOR/COUNCIL	.00	.00	.00	.00	.00
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	MAYOR/COUNCIL TOTAL	1,821.00	30.60	1,013.33	55.65	807.67
112-620-6110	FICA - POLICY & ADMINISTRATION	7,536.00	1,283.24	8,601.76	114.14	1,065.76-
112-620-6130	IPERS -POLICY & ADMINISTRATION	9,300.00	1,516.95	10,087.59	108.47	787.59-

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6132	HEALTH INSURANCE-POLICY & ADMN	6,554.00	1,152.93	8,340.43	127.26	1,786.43-
	POLICY & ADMIN TOTAL	23,390.00	3,953.12	27,029.78	115.56	3,639.78-
112-650-6110	FICA - CITY HALL	1,250.00	52.16	1,301.42	104.11	51.42-
112-650-6130	IPERS - CITY HALL	1,550.00	64.34	1,605.88	103.61	55.88-
112-650-6132	HEALTH INSURANCE - CITY HALL	.00	.00	.00	.00	.00
	CITY HALL TOTAL	2,800.00	116.50	2,907.30	103.83	107.30-
112-910-6910	TRANSFER OUT-EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	EMPLOYEE BENEFIT TOTAL	175,271.00	13,674.62	145,179.82	82.83	30,091.18
115-440-6504	R.B.I.EQUIPMENT	.00	.00	.00	.00	.00
	RBI TOTAL	.00	.00	.00	.00	.00
115-910-6910	TRANSFER OUT	1.00	.00	.34	34.00	.66
	TRANSFERS TOTAL	1.00	.00	.34	34.00	.66
	RBI BASEBALL TOTAL	1.00	.00	.34	34.00	.66
121-299-6794	W.MAIN ST.RECON & TRAIL	2,054.00	.00	2,054.00	100.00	.00
	OTHER PUBLIC WORKS TOTAL	2,054.00	.00	2,054.00	100.00	.00
121-430-6730	PURCHASE PARK LAND-R LANDING	800,000.00	.00	.00	.00	800,000.00
	PARKS TOTAL	800,000.00	.00	.00	.00	800,000.00
121-520-6420	ECONOMIC DEVELOPMENT (REDI)	68,000.00	.00	63,000.00	92.65	5,000.00
	ROBINS ECONOMIC DVMT TOTAL	68,000.00	.00	63,000.00	92.65	5,000.00
121-599-6425	SE TRUNK SEWER UPGRADE	75,000.00	.00	64,628.10	86.17	10,371.90
121-599-6795	T.TERRACE CPF GRANT SHARE	208,816.00	.00	.00	.00	208,816.00
	OTHER COMMUNITY & EC DEV TOTA	283,816.00	.00	64,628.10	22.77	219,187.90
121-750-6428	ROBINS LANDING UPSIZE&SERVICES	.00	.00	.00	.00	.00
121-750-6429	UTILITY EXTENSION RESERVE	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 5/2025, FISCAL 11/2025

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
121-750-6431	HMA-SINGER HILL/N.TROY ROAD	.00	.00	.00	.00	.00
121-750-6432	1/2 KINGS WAY WATER LOOP	.00	.00	.00	.00	.00
121-750-6792	D&M WATERMAIN PROJECT	.00	.00	.00	.00	.00
121-750-6793	CAMBRIDGE/KINGWAYS WATER LOOP	.00	.00	.00	.00	.00
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	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	1,175,500.00	.00	1,175,500.00	100.00	.00
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	TRANSFERS TOTAL	1,175,500.00	.00	1,175,500.00	100.00	.00
		=====	=====	=====	=====	=====
	LOCAL OPTION TAX TOTAL	2,329,370.00	.00	1,305,182.10	56.03	1,024,187.90
		=====	=====	=====	=====	=====
125-910-6911	TRANSFER OUT - TIF	697,458.00	697,458.00	697,458.00	100.00	.00
		-----	-----	-----	-----	-----
	TRANSFERS TOTAL	697,458.00	697,458.00	697,458.00	100.00	.00
		=====	=====	=====	=====	=====
	TIF TOTAL	697,458.00	697,458.00	697,458.00	100.00	.00
		=====	=====	=====	=====	=====
200-710-6899	BONDING FEES	16,400.00	.00	14,000.00	85.37	2,400.00
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	DEBT SERVICE TOTAL	16,400.00	.00	14,000.00	85.37	2,400.00
200-711-6801	PRINCIPAL-2016 GO REF (3.805M)	315,000.00	315,000.00	315,000.00	100.00	.00
200-711-6851	INTEREST-2016 GO REF (3.805M)	17,453.00	8,726.25	17,452.50	100.00	.50
200-711-6899	BOND FEES-2016 GO REF (3.805M)	1,200.00	.00	250.00	20.83	950.00
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	DEBT SERVICE TOTAL	333,653.00	323,726.25	332,702.50	99.72	950.50
200-712-6801	PRINCIPAL-2020 GO REF (4.755M)	545,000.00	545,000.00	545,000.00	100.00	.00
200-712-6851	INTEREST-2020 GO REF (4.755M)	21,898.00	10,948.75	21,897.50	100.00	.50
200-712-6899	BOND FEES-2020 GO REF (4.755M)	500.00	.00	850.00	170.00	350.00-
		-----	-----	-----	-----	-----
	DEBT SERVICE TOTAL	567,398.00	555,948.75	567,747.50	100.06	349.50-
200-713-6801	PRINCIPAL-2024 GO I.C.(2.045M)	175,000.00	175,000.00	175,000.00	100.00	.00
200-713-6851	INTEREST-2024 GO I.CR.(2.045M)	85,663.00	40,900.00	85,662.78	100.00	.22
200-713-6899	BOND FEES-2024 GO I.C.(2.045M)	700.00	600.00	600.00	85.71	100.00
		-----	-----	-----	-----	-----
	DEBT SERVICE TOTAL	261,363.00	216,500.00	261,262.78	99.96	100.22
		=====	=====	=====	=====	=====
	DEBT SERVICE TOTAL	1,178,814.00	1,096,175.00	1,175,712.78	99.74	3,101.22
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 5/2025, FISCAL 11/2025

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
301-750-6761	C/H ROAD WITH LINN COUNTY	378,059.00	.00	370,741.84	98.06	7,317.16
301-750-6764	TOWER TERRACE INTERCHANGE	.00	.00	.00	.00	.00
301-750-6797	BOND FEES	.00	.00	.00	.00	.00
301-750-6800	INDIAN CREEK SEWER PROJECT	3,893,500.00	627,274.78	2,851,375.74	73.23	1,042,124.26
301-750-6803	DEBT - PRINCIPAL	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	CAPITAL PROJECTS TOTAL	4,271,559.00	627,274.78	3,222,117.58	75.43	1,049,441.42
301-910-6910	TRANSFER OUT CAPITAL PROJ	.00	.00	.00	.00	.00
301-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	CAPITAL PROJECTS TOTAL	4,271,559.00	627,274.78	3,222,117.58	75.43	1,049,441.42
		=====	=====	=====	=====	=====
600-810-6010	SALARIES-WATER	500.00	.00	140.00	28.00	360.00
600-810-6110	FIC, CITY SHARE WATER	50.00	.00	10.40	20.80	39.60
600-810-6130	IPERS, CITY SHARE WATER	50.00	.00	13.24	26.48	36.76
600-810-6132	HEALTH INSURANCE	150.00	.00	38.54	25.69	111.46
600-810-6371	UTILITIES-WATER	12,000.00	583.24	6,164.01	51.37	5,835.99
600-810-6490	MISC. ITEMS - WATER DEPT.	5,000.00	.00	4,302.10	86.04	697.90
600-810-6492	WATER-PUMP RESERVES	30,000.00	.00	.00	.00	30,000.00
600-810-6499	QUASS RD UPSIZING	.00	.00	.00	.00	.00
600-810-6799	BURD WATER MAIN EXTENSION	.00	.00	.00	.00	.00
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	WATER TOTAL	47,750.00	583.24	10,668.29	22.34	37,081.71
600-811-6791	D&M WATER MAIN EXTENSION	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----
	TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	WATER TOTAL	47,750.00	583.24	10,668.29	22.34	37,081.71
		=====	=====	=====	=====	=====
610-810-6130	IPERS	.00	.00	.00	.00	.00
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	WATER TOTAL	.00	.00	.00	.00	.00
610-815-6010	SALARIES-SEWER	76,000.00	7,187.85	71,739.13	94.39	4,260.87
610-815-6110	FICA, CITY SHARE-SEWER	5,284.00	543.90	5,469.25	103.51	185.25-
610-815-6130	IPERS, CITY SHARE-SEWER	6,001.00	671.91	6,716.39	111.92	715.39-
610-815-6132	HEALTH INSURANCE EXPENSE	7,000.00	1,358.42	7,903.69	112.91	903.69-
610-815-6350	SEWER MAINTENANCE	24,000.00	317.11	18,470.52	76.96	5,529.48
610-815-6371	UTILITIES-SEWER	7,200.00	517.91	6,409.53	89.02	790.47
610-815-6407	INFILTRATION-SEWER	40,000.00	.00	14,400.00	36.00	25,600.00
610-815-6408	INSURANCE-SEWER	30,000.00	.00	23,858.00	79.53	6,142.00

BUDGET REPORT

CALENDAR 5/2025, FISCAL 11/2025

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6411	LEGAL/ENGINEERING-SEWER	5,000.00	.00	1,083.50	21.67	3,916.50
610-815-6418	SALES TAX EXPENSE-SEWER	2,000.00	.00	1,556.30	77.82	443.70
610-815-6422	VILLAGE UPSIZING	71,500.00	.00	65,302.01	91.33	6,197.99
610-815-6490	ADMINISTRATION-SEWER	4,000.00	.00	337.39	8.43	3,662.61
610-815-6499	C.R. HOOKUP	211,048.00	17,587.32	209,795.87	99.41	1,252.13
610-815-6501	CHEMICALS-SEWER	500.00	.00	.00	.00	500.00
610-815-6504	SEWER PUMP REPAIR/REPLACEMENT	16,000.00	.00	1,290.52	8.07	14,709.48
610-815-6506	OFFICE SUPPLIES-SEWER	2,000.00	.00	267.23	13.36	1,732.77
610-815-6507	FOR BOND PAYMENT	.00	.00	.00	.00	.00
610-815-6508	POSTAGE-SEWER	2,300.00	.00	1,066.28	46.36	1,233.72
610-815-6509	MOBILE GENERATOR	5,000.00	.00	.00	.00	5,000.00
610-815-6791	INDIAN CREEK SEWER UPGRADE	59,999.00	.00	.00	.00	59,999.00
	SEWER TOTAL	574,832.00	28,184.42	435,665.61	75.79	139,166.39
610-910-6910	TRANSFER OUT - SEWER	123,000.00	.00	123,000.00	100.00	.00
	TRANSFERS TOTAL	123,000.00	.00	123,000.00	100.00	.00
	SEWER TOTAL	697,832.00	28,184.42	558,665.61	80.06	139,166.39
	TOTAL OF ALL EXPENSES	1,899,965.00	2,574,419.97	9,153,161.38	76.92	2,746,803.62

BANK CASH REPORT
2025

BANK NAME FUND GL NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
1.Community Savings Bank #0753						

BANK 1.Community Savings Bank #0753						4,472,086.63
001 GENERAL CHECKING	883,762.89	61,394.81	92,832.75	852,324.95		
001 RESERVES - POLICE	0.00	0.00	0.00	0.00		
001 RESERVES - FIRE	0.00	0.00	0.00	0.00		
001 RESERVES - PARKS	0.00	0.00	0.00	0.00		
001 RESERVES - CITY HALL	0.00	0.00	0.00	0.00	129,339.07	
110 ROAD USE CHECKING	86,207.51	2,194.54	35,664.34	52,737.71	44,839.60	
112 CHECKING - EMPLOYEE BENEFITS	28,890.22	5,969.90	13,674.62	21,185.50		
115 R.B.I. CHECKING	0.00	0.00	0.00	0.00		
121 LOCAL OPTION CHECKING	628,542.23	0.00	0.00	628,542.23		
125 T.I.F. CHECKING	667,488.51	14,772.51	697,458.00	15,196.98-	15,000.00	
200 DEBT SERVICE CHECKING	380,611.57	1,809,263.06	2,191,750.00	1,875.37-	1,101,175.00	
301 CAPITAL PROJECTS CHECKING	1,677,577.45	0.00	627,274.78	1,050,302.67	627,274.78	
600 WATER CHECKING	31,328.24	3,000.00	583.24	33,745.00	609.53	
610 SEWER CHECKING	113,999.69	7,052.36	28,639.97	92,412.08	35,312.12	
PENDING CREDIT-CARD DEPOSITS					347.61	
DEPOSITS					181,380.85	
TRANSFER-IN					13,255.67	
WITHDRAWALS					120.00	
TRANSFER-OUT					13,255.67-	

1.Community Savings Bank #0753	4,498,408.31	1,903,647.18	3,687,877.70	2,714,177.79	1,771,941.64	4,486,119.43

WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS DIFFERENCE --> 14,032.80

2.CSB - Star Plus Savngs #0365						

BANK 2.CSB - Star Plus Savngs #0365						3,511,043.41
001 SAVINGS - GENERAL FUND	1,456,576.54	0.00	0.00	1,456,576.54		
001 SAVINGS - POLICE	0.00	0.00	0.00	0.00		
001 SAVINGS - FIRE	0.00	0.00	0.00	0.00		
001 SAVINGS - PARKS	0.00	0.00	0.00	0.00		
001 SAVINGS - CITY HALL	0.00	0.00	0.00	0.00		
110 SAVINGS - ADDITION TO S BLDG	0.00	0.00	0.00	0.00		
110 SAVINGS - BUCKET TRUCK	0.00	0.00	0.00	0.00		
110 SAVINGS - BACKHOE	0.00	0.00	0.00	0.00		
110 SAVINGS - TRACTOR	0.00	0.00	0.00	0.00		
110 SAVINGS - SNOW TRUCK	0.00	0.00	0.00	0.00		
110 SAVINGS - SNOW TRUCK 2	0.00	0.00	0.00	0.00		
110 SAVINGS - UTILITY TRUCK	0.00	0.00	0.00	0.00		
110 SAVINGS - UTILITY TRUCK 2	0.00	0.00	0.00	0.00		
110 SAVINGS - UTILITY TRUCK 3	0.00	0.00	0.00	0.00		
110 SAVINGS - WATER TRUCK REPLACE	0.00	0.00	0.00	0.00		
110 SAVINGS - BOBCAT REPLACE	0.00	0.00	0.00	0.00		
110 SAVINGS - TOWER TERRACE NEPA	0.00	0.00	0.00	0.00		
110 SAVINGS - ROAD USE TAX	792,531.95	0.00	0.00	792,531.95		
115 SAVINGS - R.B.I.	0.00	0.00	0.00	0.00		
121 SAVINGS - LOST	457,340.64	0.00	0.00	457,340.64		
125 SAVINGS - TIF	7,787.31	0.00	0.00	7,787.31		
200 SAVINGS - DEBT SERVICE	8,250.37	0.00	0.00	8,250.37		
301 SAVINGS - CAPITAL PROJECTS	1,991.24	0.00	0.00	1,991.24		
600 SAVINGS - WATER FUND	215,095.94	0.00	0.00	215,095.94		

BANK CASH REPORT

2025

FUND GL	BANK NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
610	SAVINGS - SEWER FUND TRANSFER-IN TRANSFER-OUT	571,469.42	0.00	0.00	571,469.42	13,255.67 13,255.67-	
	2.CSB - Star Plus Savngs #0365	3,511,043.41	0.00	0.00	3,511,043.41	0.00	3,511,043.41
	3.CSB - Saving/Indian Cr #4476						
BANK 301	3.CSB - Saving/Indian Cr #4476 CAP.PROJ-SAVINGS-INDIAN CREEK TRANSFER-OUT	100.00	0.00	0.00	100.00	503,662.69- 503,662.69	503,762.69
	3.CSB - Saving/Indian Cr #4476	100.00	0.00	0.00	100.00	503,662.69	503,762.69
	4.CSB CDs #7003471						
BANK 001	4.CSB CDs #7003471 CSB CD #7003471 - GENERAL FUND	552,437.15	0.00	0.00	552,437.15		1,104,874.28
121	CSB CD #7003471 - LOST	552,437.13	0.00	0.00	552,437.13		
	4.CSB CDs TOTALS	1,104,874.28	0.00	0.00	1,104,874.28	0.00	1,104,874.28
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	TOTAL OF ALL BANKS	9,114,426.00	1,903,647.18	3,687,877.70	7,330,195.48	2,275,604.33	9,605,799.81
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GLFUND RPT		Thu May 15, 2025 9:04 AM		City of Robins IA		OPER: L G	
07.01.21 FROM 5/01/2025 TO 5/15/2025		FUND BALANCE REPORT					
BANK NAME	MARCH	APRIL	APRIL	APRIL	INVOICES	BANK	2025
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	PAID	BALANCE	BUDGET

1.Community Savings Bank #0753							

001 GENERAL CHECKING	678,714.02	616,819.07	411,770.20	883,762.89	14,251.83		1,778,815.00
001 RESERVES - POLICE	0.00	0.00	0.00	0.00			
001 RESERVES - FIRE	0.00	0.00	0.00	0.00			
001 RESERVES - PARKS	0.00	0.00	0.00	0.00			
001 RESERVES - CITY HALL	0.00	0.00	0.00	0.00			
110 ROAD USE CHECKING	184,782.11	306,529.09	35,539.47	86,207.51	24,230.59		723,095.00
112 CHECKING - EMPLOYEE BENEFITS	20,851.59	65,234.33	15,492.52	28,890.22			175,271.00
115 R.B.I. CHECKING	0.00	0.00	0.00	0.00			1.00
121 LOCAL OPTION CHECKING	598,604.36	45,687.87	15,750.00	628,542.23			2,329,370.00
125 T.I.F. CHECKING	384,878.79	282,609.72	0.00	667,488.51			697,458.00
200 DEBT SERVICE CHECKING	197,827.54	182,784.03	0.00	380,611.57			1,178,814.00
301 CAPITAL PROJECTS CHECKING	346,404.39	2,023,981.84	0.00	1,677,577.45	627,274.78		4,271,559.00
600 WATER CHECKING	29,219.80	3,013.10	904.66	31,328.24	25.89		47,750.00
610 SEWER CHECKING	83,006.61	84,224.35	53,231.27	113,999.69	1,577.17		697,832.00

1.Community Savings Bank #0753	1,420,213.03	3,610,883.40	532,688.12	4,498,408.31	667,360.26	3,831,048.05	11,899,965.00
2.CSB - Star Plus Savngs #0365							

001 SAVINGS - GENERAL FUND	1,453,359.95	3,216.59	0.00	1,456,576.54			1,778,815.00
001 SAVINGS - POLICE	0.00	0.00	0.00	0.00			
001 SAVINGS - FIRE	0.00	0.00	0.00	0.00			
001 SAVINGS - PARKS	0.00	0.00	0.00	0.00			
001 SAVINGS - CITY HALL	0.00	0.00	0.00	0.00			
110 SAVINGS - ADDITION TO S BLDG	0.00	0.00	0.00	0.00			723,095.00
110 SAVINGS - BUCKET TRUCK	0.00	0.00	0.00	0.00			
110 SAVINGS - BACKHOE	0.00	0.00	0.00	0.00			
110 SAVINGS - TRACTOR	0.00	0.00	0.00	0.00			
110 SAVINGS - SNOW TRUCK	0.00	0.00	0.00	0.00			
110 SAVINGS - SNOW TRUCK 2	0.00	0.00	0.00	0.00			
110 SAVINGS - UTILITY TRUCK	0.00	0.00	0.00	0.00			
110 SAVINGS - UTILITY TRUCK 2	0.00	0.00	0.00	0.00			
110 SAVINGS - UTILITY TRUCK 3	0.00	0.00	0.00	0.00			
110 SAVINGS - WATER TRUCK REPLACE	0.00	0.00	0.00	0.00			
110 SAVINGS - BOBCAT REPLACE	0.00	0.00	0.00	0.00			
110 SAVINGS - TOWER TERRACE NEPA	0.00	0.00	0.00	0.00			
110 SAVINGS - ROAD USE TAX	792,531.95	0.00	0.00	792,531.95			
115 SAVINGS - R.B.I.	0.00	0.00	0.00	0.00			1.00
121 SAVINGS - LOST	1,631,845.03	995.61	1,175,500.00	457,340.64			2,329,370.00
125 SAVINGS - TIF	7,787.31	0.00	0.00	7,787.31			697,458.00
200 SAVINGS - DEBT SERVICE	8,250.37	0.00	0.00	8,250.37			1,178,814.00
301 SAVINGS - CAPITAL PROJECTS	221,819.15	1,991.24	221,819.15	1,991.24			4,271,559.00
600 SAVINGS - WATER FUND	214,636.43	459.51	0.00	215,095.94			47,750.00
610 SAVINGS - SEWER FUND	693,473.81	995.61	123,000.00	571,469.42			697,832.00

2.CSB - Star Plus Savngs #0365	5,023,704.00	7,658.56	1,520,319.15	3,511,043.41	0.00	3,511,043.41	11,724,694.00

FUND BALANCE REPORT

FUND	BANK NAME GL NAME	MARCH CASH BALANCE	APRIL RECEIPTS	APRIL DISBURSMENTS	APRIL CASH BALANCE	INVOICES PAID	BANK BALANCE	2025 BUDGET
	3.CSB - Saving/Indian Cr #4476							
301	CAP.PROJ-SAVINGS-INDIAN CREEK	503,762.69	0.00	503,662.69	100.00			4,271,559.00
	3.CSB - Saving/Indian Cr #4476	503,762.69	0.00	503,662.69	100.00	0.00	100.00	4,271,559.00
	4.CSB CDs #7003471							
001	CSB CD #7003471 - GENERAL FUND	547,121.82	5,315.33	0.00	552,437.15			1,778,815.00
121	CSB CD #7003471 - LOST	547,121.81	5,315.32	0.00	552,437.13			2,329,370.00
	4.CSB CDs TOTALS	1,094,243.63	10,630.65	0.00	1,104,874.28	0.00	1,104,874.28	4,108,185.00
	TOTAL OF ALL BANKS	8,041,923.35	3,629,172.61	2,556,669.96	9,114,426.00	667,360.26	8,447,065.74	32,004,403.00

RESOLUTION NO. 0524-15

RESOLUTION APPROVING APPLICATION FOR RETAIL TOBACCO PERMIT - CASEY'S #3564

WHEREAS, Casey's Marketing Company, doing business as Casey's #3564, has applied to the City of Robins for an Iowa Retail Tobacco Permit, and

WHEREAS, requirements per Chapter 453A of the Code of Iowa, relating to retail tobacco sales have been met.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robins, Iowa, that the application for an Iowa Retail Tobacco Permit for Casey's General Store., doing business as Casey's #3564, is hereby approved.

PASSED AND APPROVED, this 19th day of May 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

RESOLUTION NO. 0525-11

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that said plat and dedication of said Olinger Farm First Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa and the Mayor and the City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

Chuck Hinz, Mayor

Lisa Goodin, City Clerk/Treasurer

STATE OF IOWA)

) SS

•

Chuck Hinz, Mayor


Lisa Goodin, City Clerk/Treasurer


PLANNING & ZONING RESOLUTION No. 2025-7
APPROVING FINAL PLAT OF OLINGER FARM FIRST ADDITION TO
LINN COUNTY, IOWA

WHEREAS, A PLAT OF OLINGER FARM FIRST ADDITION TO LINN COUNTY, IOWA, has been filed with the City Planning & Zoning Commission, Robins, Iowa, and after consideration, the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinances of the City of Robins, Iowa, in relation to Plats and Additions to Cities,

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING & ZONING COMMISSION OF THE CITY OF ROBINS, IOWA, that said plat and dedications of said Olinger Farm First Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City Planning & Zoning Commission, and this Commission hereby recommends to the City Council the acceptance of the same, and the Chairman and City Clerk are hereby authorized and directed to certify this resolution of approval and affix the same to said plat as by law provided.

Passed this 14TH day of May AD, 2025.





Timothy M. O'Hara, Chairperson


Lisa Goodin, City Clerk/Treasurer

STATE OF IOWA)
) SS
LINN COUNTY)

We, Timothy O'Hara, Chairperson, and Lisa Goodin, City Clerk/Treasurer, Robins, Iowa, do hereby certify that the above and foregoing resolution is a true and correct copy of the resolution passed by the City Planning & Zoning Commission, Robins, Iowa, on this 14th day of May AD, 2025.



Timothy M. O'Hara, Chairperson


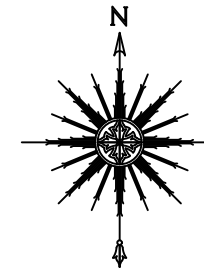
Lisa Goodin, City Clerk/Treasurer

SPACE RESERVED FOR RECORDING PURPOSES

ATTN: LEO BONIFAZI PLS
SCHNOOR BONIFAZI ENGINEERING & SURVEYING
431 - 5TH AVE. SW
CEDAR RAPIDS, IA 52404
PH. 319-298-8888

NOTES:

1. It is prohibited to place any above ground structures where utility easements cross sewer, water, drainage or access easements, or in corner visual clearance areas.
2. All public utility easements are now being dedicated to the public as shown on the final plat.
3. Lot A, Olinger Farm First Addition to Linn County, Iowa is now being dedicated to the public as Carr Road right-of-way.



0 50 100 200

SCALE IN FEET

1"=100'

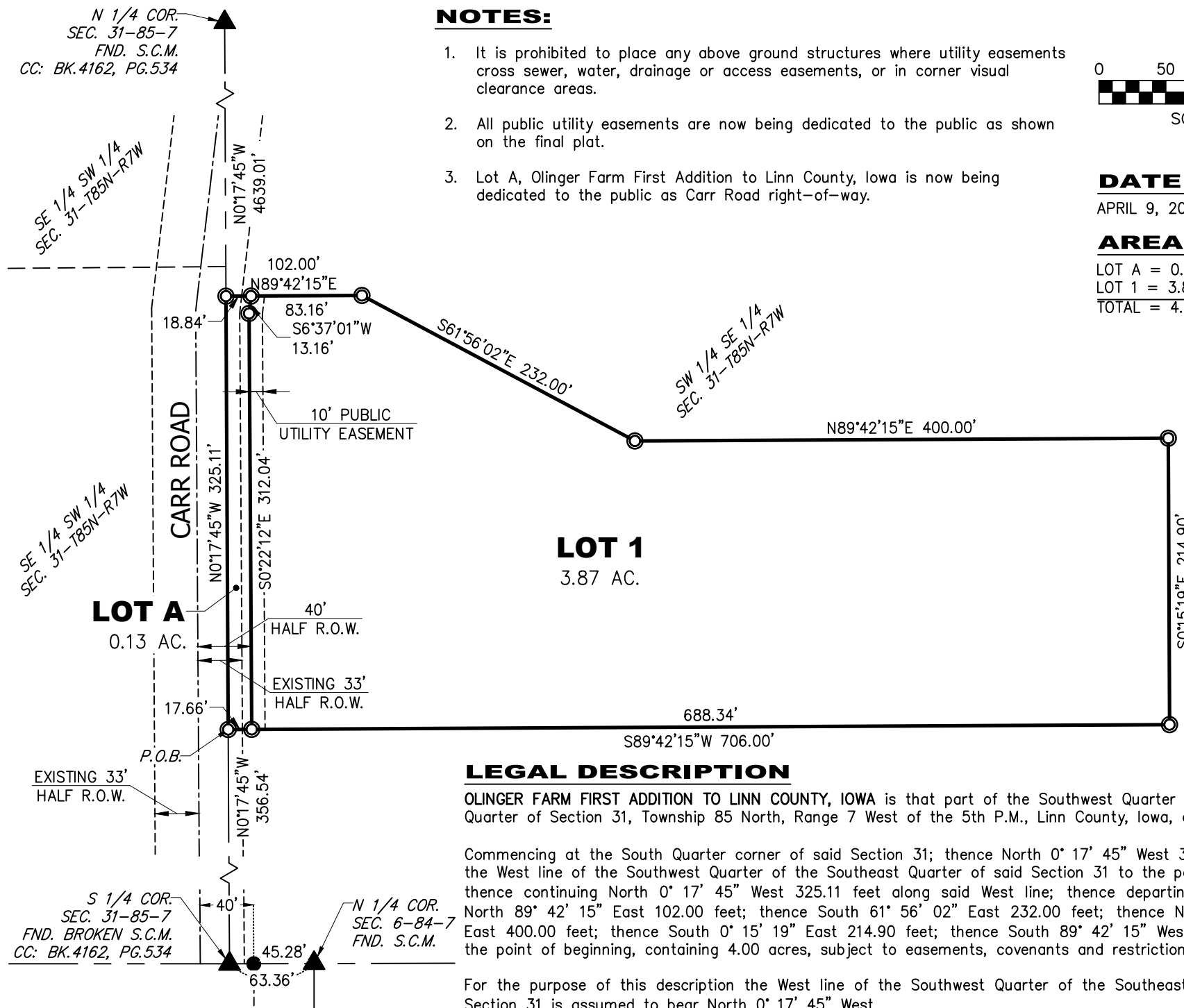
DATE OF SURVEY

APRIL 9, 2025

AREAS

LOT A = 0.13 ACRES
LOT 1 = 3.87 ACRES

TOTAL = 4.00 ACRES



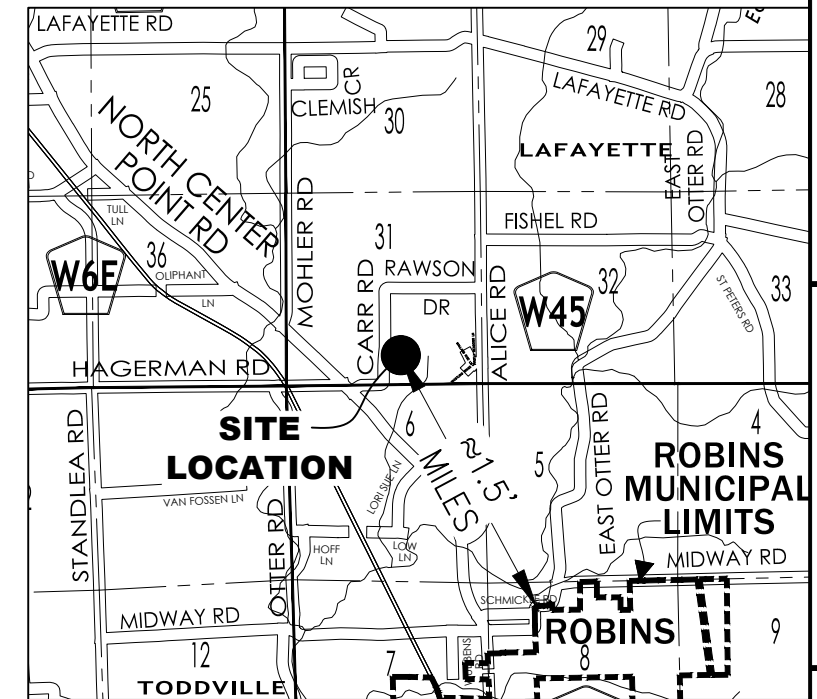
LEGAL DESCRIPTION

OLINGER FARM FIRST ADDITION TO LINN COUNTY, IOWA is that part of the Southwest Quarter of the Southeast Quarter of Section 31, Township 85 North, Range 7 West of the 5th P.M., Linn County, Iowa, described as:

Commencing at the South Quarter corner of said Section 31; thence North 0° 17' 45" West 356.54 feet along the West line of the Southwest Quarter of the Southeast Quarter of said Section 31 to the point of beginning; thence continuing North 0° 17' 45" West 325.11 feet along said West line; thence departing said West line North 89° 42' 15" East 102.00 feet; thence South 61° 56' 02" East 232.00 feet; thence North 89° 42' 15" East 400.00 feet; thence South 0° 15' 19" East 214.90 feet; thence South 89° 42' 15" West 706.00 feet to the point of beginning, containing 4.00 acres, subject to easements, covenants and restrictions of record.









For the purpose of this description the West line of the Southwest Quarter of the Southeast Quarter of said Section 31 is assumed to bear North 0° 17' 45" West.

FINAL PLAT
OLINGER FARM FIRST ADDITION
TO LINN COUNTY, IOWA
SW 1/4 SE 1/4 SEC. 31-T85N-R7W



1 SITE LOCATION MAP

LEGEND

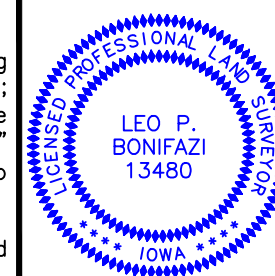
- | | |
|---|---|
|  | PROPERTY LINE |
|  | ADJOINING LOT LINE |
|  | EASEMENT LINE |
|  | CENTERLINE ROAD |
|  | SECTION LINE |
|  | FOUND SECTION CORNER |
|  | FOUND 1/2"Ø REBAR
W/YPC NO. 9647
UNLESS OTHERWISE NOTED |
|  | SET 5/8"Ø REBAR
W/YPC NO. 13480 |

OWNER

DORIS L. OLINGER ESTATE
REBECCA F. OLSON, EXECUTOR
677 HUGO STREET NE
FRIDLEY, MINNESOTA 55432
PHONE: 612-413-4061
EMAIL: beckee01son@gmail.com

SURVEYOR

LEO P. BONIFAZI, PLS
SCHNOOR-BONIFAZI
ENGINEERING & SURVEYING, LC
431 FIFTH AVENUE SW
CEDAR RAPIDS IA 52404
PHONE: 319-298-8888
EMAIL: lbbonifazi@s-b-engineering.com



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: _____ DATE: _____
LEO P. BONIFAZI
LICENSE NO. 13480
SHEETS COVERED BY THIS SEAL: _____ 1 OF 1
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2025



**SCHNOOR-BONIFAZI
ENGINEERING & SURVEYING, LC**
431 FIFTH AVENUE SW
CEDAR RAPIDS, IA 52404
(319) 298-8888 (PHONE)
s-b-engineering.com

DRAWN:	CVD
APPROVED:	LPB
ISSUED FOR:	REVIEW
DATE:	4/11/2025
PROJECT NO.:	25026

**FINAL PLAT
OLINGER FARM FIRST ADDITION
TO LINN COUNTY, IOWA
SW 1/4 SE 1/4 SEC. 31-T85N-R7W**

SW 1/4 SE 1/4 SEC. 31-T85N-R7W

1 OF 1

RESOLUTION NO. 0525-12

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that said plat and dedication of said Remington's Second Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa and the Mayor and the City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

Chuck Hinz, Mayor

Lisa Goodin, City Clerk/Treasurer

STATE OF IOWA)

) SS

•

Chuck Hinz, Mayor


Lisa Goodin, City Clerk/Treasurer

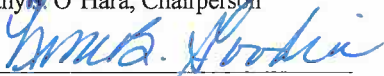
PLANNING & ZONING RESOLUTION No. 2025-8
APPROVING FINAL PLAT OF REMINGTON'S SECOND ADDITION TO
LINN COUNTY, IOWA

WHEREAS, A PLAT OF REMINGTON'S SECOND ADDITION TO LINN COUNTY, IOWA, containing two (2) lots has been filed with the City Planning & Zoning Commission, Robins, Iowa, and after consideration, the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinances of the City of Robins, Iowa, in relation to Plats and Additions to Cities,

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING & ZONING COMMISSION OF THE CITY OF ROBINS, IOWA, that said plat and dedications of said Remington's Second Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City Planning & Zoning Commission, and this Commission hereby recommends to the City Council the acceptance of the same, and the Chairman and City Clerk are hereby authorized and directed to certify this resolution of approval and affix the same to said plat as by law provided.

Passed this 14TH day of May AD, 2025.

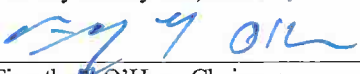


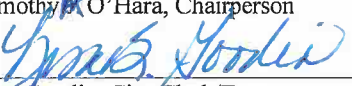
Timothy O'Hara, Chairperson


Lisa Goodin, City Clerk/Treasurer

STATE OF IOWA)
) SS
LINN COUNTY)

We, Timothy O'Hara, Chairperson, and Lisa Goodin, City Clerk/Treasurer, Robins, Iowa, do hereby certify that the above and foregoing resolution is a true and correct copy of the resolution passed by the City Planning & Zoning Commission, Robins, Iowa, on this 14th day of May AD, 2025.



Timothy O'Hara, Chairperson


Lisa Goodin, City Clerk/Treasurer

FINAL PLAT

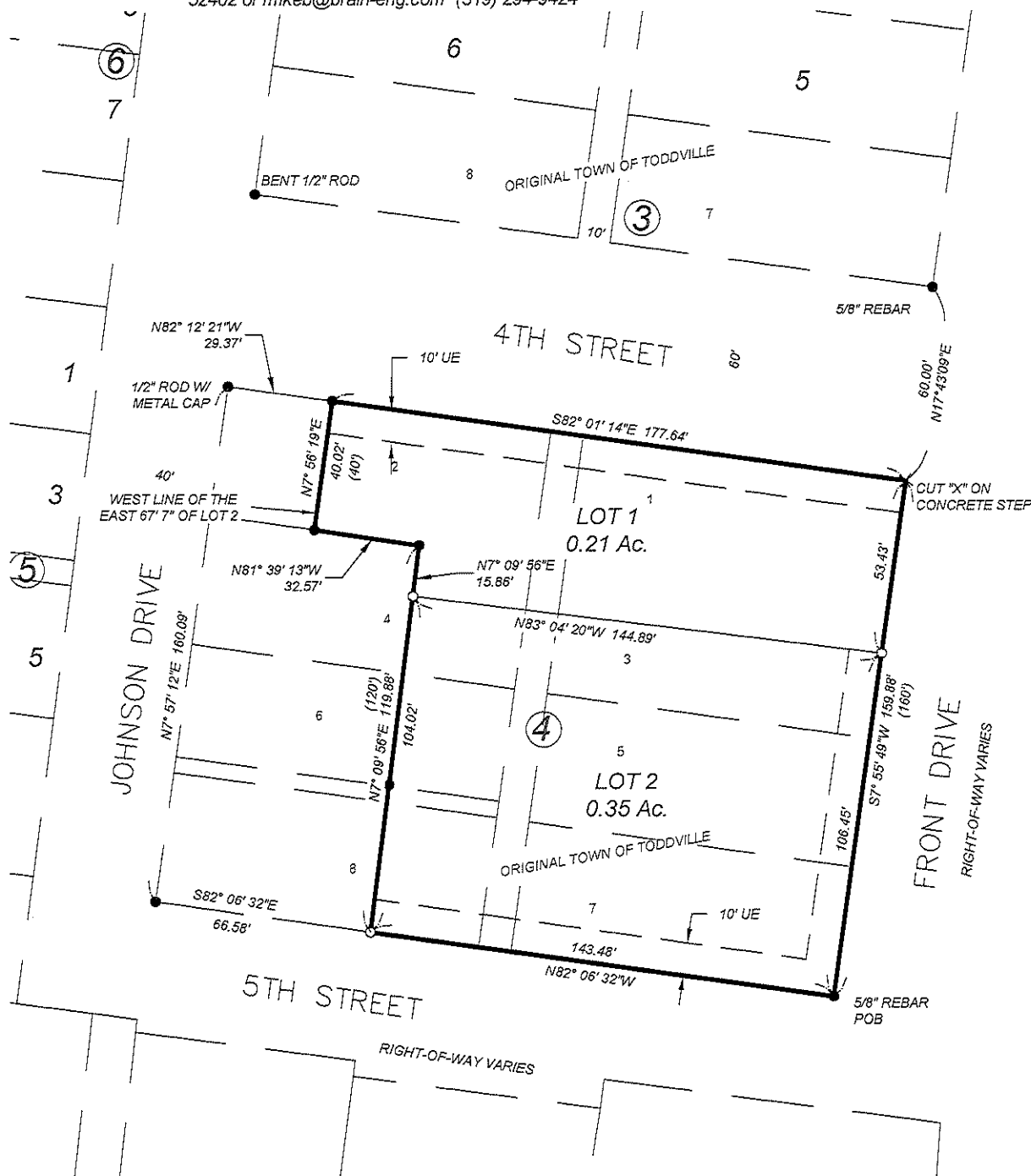
REMINGTON'S SECOND ADDITION

TO LINN COUNTY, IOWA

Recorder's Stamp:

Index Legend

Location Description Part of Block 4, Original Town of Toddville, Linn County, Iowa
Requestor: Daniel R. Remington
Proprietor: Daniel R. Remington and Debra L. Remington as Trustees of the Daniel and Debra Remington Trust
Surveyor: Kevin F. Bradshaw, LS
Surveyor Company: Brain Engineering, Inc.
Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA
52402 or mikeb@brain-eng.com (319) 294-9424



0 25 50 100

- ▲ FOUND SECTION CORNER
- FOUND 1/2" REBAR W/ YPC #9647 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #17543
- POB POINT OF BEGINNING
- () RECORDED AS
- SCM 4"x 4" CONCRETE POST W/DISK
- UE UTILITY EASEMENT
- YPC YELLOW PLASTIC CAP
- OPC ORANGE PLASTIC CAP

- BORDER
- CENTERLINE
- PROPERTY LINE
- SECTION LINE
- ADJACENT PROPERTY/ROW

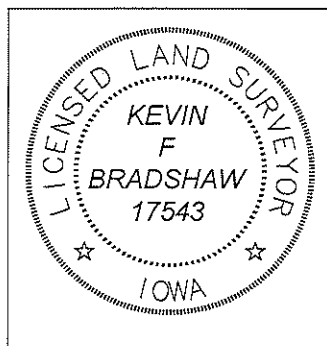
OWNER: DANIEL R. REMINGTON AND DEBRA L. REMINGTON AS TRUSTEES OF THE DANIEL AND DEBRA REMINGTON TRUST
3217 OTTER VIEW RD
TODDVILLE, IOWA 52341
319-231-3803

PROPERTY 400 FRONT DRIVE
LOCATION: TODDVILLE, IA 52341

LEGAL DESCRIPTION

Lots 1, 3, 5, 7 and the East 67 feet, 7 inches of Lot 2, and part of Lots 4, 6, and 8 and the vacated alley, all in Block 4, in the Town (now City) of Toddville, Linn County, Iowa, described as follows:

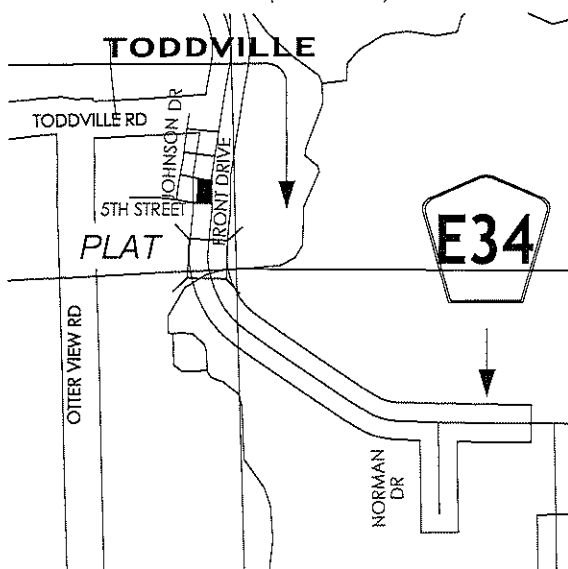
Beginning at the SE Corner of said Block 4;
thence N82°06'32"W along the south line of said Block 4, 143.48 feet;
thence N07°09'56"E, 119.88 feet to the south line of said Lot 2;
thence N81°39'13"W along said south line, 32.52 feet to the west line of the East 67 feet 7 inches of said Lot 2;
thence N07°56'19"E, 40.02 feet to the north line of said Block 4;
thence S82°01'14"E along the north line of said Block 4, 177.64 feet to the NE Corner of said Block 4;
thence S07°55'49"W along the east line of said Block 4, 159.88 feet to the Point of Beginning, containing 0.56 acres.



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
Signed _____ Date _____

Kevin F. Bradshaw, L.S.
My License Renewal Date is December 31, 2026
License Number 17543
Pages or sheets covered by this seal: THIS PAGE

LOCATION MAP (NO SCALE)



NOTES: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.

DATE OF SURVEY: 4/10/25

Title:

FINAL PLAT

REMINGTON'S SECOND ADDITION

BRAIN
CIVIL • LAND DEVELOPMENT • SURVEYING • TRANSPORTATION
ENGINEERING, INC.

Drawn: DJB

4/14/25

Checked:

4/10/25

Book:

DC

Scale:

1"=50'

RESOLUTION NO. 0525-13
A RESOLUTION APPROVING FIREWORKS
APPLICATION BY FLASHING THUNDER FIREWORKS

WHEREAS, Chapter 41.11, Section 4 requires City Council approval for Display Fireworks; and

WHEREAS, Joey Welton of Flashing Thunder Fireworks has requested permission to allow a fireworks display on June 14th, 2025 from approximately 9:30 to 10:30 p.m., at the west end of the South Troy Park, 700 S. Troy Road in conjunction with the Robins Roundup Festival; and

WHEREAS, the applicant has provided a Certificate of Insurance providing the required coverage and also naming the City of Robins as additionally insured and his Display Fireworks Certification and Safety Program recertification.

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Robins, Iowa approves the aforementioned fireworks application.

PASSED AND APPROVED this 19th day of May, 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

Fireworks Permit
The City of Robins

Applicant: JC Disphx5
Phone #: 319-389-0313
Address: 1485 Maple St Robins
Date of Birth: 7-29-58
Sponsor: Robins Cirk Club
Phone #: _____
Address: _____
Time and
Date of
Display: 9:45 - ~~South Troy Park~~ 6-14-25
Location of
Display: South Troy Park
Operator: _____
Phone #: _____
Address: _____

Qualifications of the Operator (proof may be required):

1. _____ Fireworks Operator License from another state.
2. ☒ Pyrotechnics Guild International, Inc. certification
3. _____ Other formal fireworks safety training. Please specify.

Insurance Company: ACORD
Policy Amount: 2,000,000
Fire Prevention Measures: Robins Fire
and personnel.

I approve the location and fire prevention measures for this Fireworks Display.

Fire Chief: Richard A. Telp Date: 5/12/2025

I hereby affirm that I have read and understand the terms of this permit. That no person shall handle or explode fireworks while under the influence of alcohol, narcotics, or drugs which could adversely affect judgment, movements or stability. That no person will set up or explode fireworks who is not 18 and qualified as set out above or who is not under the direct supervision of the operator. That the operator will conduct a thorough search of any unexploded fireworks or fuses; that any unexploded fireworks will be stored or disposed of in a safe manner; and that the sponsor, operator, and I will follow the terms of the laws and the State of Iowa.

Further, I specifically agree to protect, defend, and hold the City of Robins, its officers and employees, and the Fire Chief and designated official who signs this application harmless from any and all damages or claims for damages that might arise or accrue by reason of the granting of the permit for which I am applying.

This Application is approved by the designated official:

Applicant: _____ Name: NEAL BOECKMANN
Date: _____ Title: FIRE CODE OFFICIAL
Signature: _____ Date: 5-14-25
Signature: [Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No): 308-382-7109
INSURED Aluminum King Mfg Ltd Flashing Thunder Fireworks Spectacular Inc 700 E Van Buren Street Mitchell IA 50461	E-MAIL ADDRESS: kwolfe@ryderinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: SCOTTSDALE INS CO	NAIC # 41297
	INSURER B: PENNSYLVANIA MANUFACTURERS ASN INS C	12262
	INSURER C: Arch Insurance Company	11150
	INSURER D: OLD REPUBLIC INS CO	24147
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 1792494916**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			CPS4078553	10/15/2024	10/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			FBCAT0578901	10/15/2024	10/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			FWS4000046	10/15/2024	10/15/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> Y <input type="checkbox"/> N/A		N/A	WCIA0000388801	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER IA & IL Policy E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000
D	Workers Compensation and Employers Liability MN Policy			WCMN001298200	5/15/2024	5/15/2025	E.I. Each Accident 100,000 E.I. Disease Employee 500,000 E.I. Disease Limit 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Regarding the General Liability coverage, Primary and Non-Contributory coverage applies to the entities listed below per attached form CG 20 01 when required by written agreement.

Date: June 14, 2025

Location: South Troy Park Rd Between Creek and West End of Ball Diamonds, Robins

Additional Insured: Robins Civic Club, City of Robins

CERTIFICATE HOLDER

Robins Civic Club
265 S 2nd St,
Robins IA 52328

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

The ACORD name and logo are registered marks of ACORD

THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE

RESOLUTION NO. 0525-14

**RESOLUTION SETTING PUBLIC HEARING TO HEAR COMMENTS AND
CONCERNS RELATING TO AMENDMENT NO. 2 TO THE FISCAL YEAR 2025
MUNICIPAL BUDGET**

WHEREAS, the City Council of the City of Robins, Iowa, located in Linn County, Iowa finds the need to amend the Fiscal Year 2025 Municipal Budget, and finds that a public hearing should be held thereon,

NOW THEREFORE, be it Resolved by the City Council of the City of Robins, Iowa located in Linn County, Iowa the public hearing to hear comments and concerns (written or verbal) relating to amending the Fiscal Year 2025 Municipal Budget will be held on June 2nd, 2025 at 6:00 p.m., in the Council Chambers at 265 2nd Street, Robins, Iowa 52328.

PASSED AND APPROVED, this 19TH Day of May, 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

RESOLUTION NO. 0525-16

**APPOINTING TWO MEMBERS TO THE PLANNING & ZONING
COMMISSION**

WHEREAS, the Robins Planning & Zoning Commission has two (2) vacancies which, needing to be filled, have been advertised and

WHEREAS, the remaining members of the Planning & Zoning Commission have interviewed the applicants and recommend their appointment to the Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa that the City Council approves the appointment of Clifford McDonald and Matthew Mitzel to the Robins Planning & Zoning Commission for a term ending June 1, 2030.

PASSED AND APPROVED this 19th day of May, 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

RESOLUTION NO. 0525-5

Awarding contract for the W Main Street Rehab – N Center Point Rd to Tullymore Dr

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of the City Council of the City of Robins, Iowa, and as required by law, bids and proposals were received by the City Clerk and reported to this Council for the W Main Street Rehab – N Center Point Rd to Tullymore Dr (the “Project”); and

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Robins, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

Name and Address of Contractor	Amount of Bid
<u>L.L. Pelling Company, Inc.</u>	\$489,335.60

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder’s written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with said contractor for the Project, said contract not to be binding until approved by resolution of this Council.

Section 4. The amount of the contractor’s performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 19th, 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer



May 9, 2025

Mayor and Council Members
City of Robins
265 S 2nd St
Robins, IA 52328

RE: RECOMMENDATION FOR AWARD

Dear Mayor and Council Members:

On Thursday, May 1, 2025, we received one bid for the **West Main Street Rehab – N Center Point Road to Tullymore Drive** project, which was opened and read aloud publicly.

The project is pavement rehabilitation along West Main Street from North Center Point Road to Tullymore Drive. The lowest responsive bid was from L.L. Pelling Company Inc. of North Liberty, IA in the amount of **\$489,335.60**.

After meeting with City staff and reviewing budgets, we recommend that the City award the West Main Street Rehab project to **L.L. Pelling Company Inc.** in the amount of: **Four Hundred Eighty-Nine Thousand Three Hundred Thirty-Five Dollars and Sixty Cents, \$489,335.60**.

I, or another project engineer will be in attendance at the Council meeting on May 19, 2025 to answer any questions you may have with regards to this project.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink that reads 'Dax Suntken'.

Dax Suntken, P.E.
Project Engineer

CC: Lisa Goodin, City Clerk
Joel Gryp, L.L. Pelling Company Inc.

RESOLUTION NO. 0525-6

RESOLUTION AUTHORIZING BID PROCESS AND SETTING A PUBLIC HEARING FOR PROPOSED SALE OF KERVIN COURT OUTLOT/DETENTION BASIN

WHEREAS, the City of Robins is the owner of that real property (“Property”) consisting of an approximately 107’ x 115’ landlocked and unbuildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

WHEREAS, the City acquired title to the Property by dedication; and

WHEREAS, the City Council for the City of Robins has identified no public use for the Property, aside from its continued use as a detention basin, and continued ownership of the Property would necessitate ongoing maintenance at public expense; and

WHEREAS, the City Council, in compliance with relevant provisions of Iowa Code §364.7, desires to solicit public bids for the sale of the Property; and

WHEREAS, the City Council has reviewed the proposed Bid Packet for the Property, attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, no final determination on the City Council’s proposal to sell the Property shall be made until the City Council holds a duly noticed public hearing on the proposed sale of the property to the winning bidder in accordance with the provisions of Iowa Code §364.7.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robins, Iowa, as follows:

Section 1: The Bid Packet for the Property attached hereto is approved and adopted.

Section 2: Sealed bids for the Property shall be accepted until 1:00 P.M. on June 6th, 2025, as more fully provided in the Bid Packet.

Section 3: The City Clerk is directed to post the Invitation to Bid, included the Bid Packet, at City Hall, and to publish the same in a legal newspaper, published at least once weekly, and having general circulation in said City at the earliest possible opportunity following the approval of this Resolution.

Section 4. The City Council shall hold a duly noticed public hearing as part of its regular meeting at 6:00 P.M. on June 16th, 2025, at Robins City Hall, 265 South 2nd Street, Robins, Iowa, for purposes of obtaining public input on the proposed sale of the Property by the winning bidder.

Section 5. That the City Clerk is hereby directed to cause at least one (1) publication to be made of a notice of said public hearing, in a legal newspaper, published at least once weekly, and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public hearing, pursuant to the requirements of Iowa Code Section 364.7.

Section 6. The notice of public hearing shall be in substantially the following form:

(One publication required)

**NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF
ROBINS IN THE STATE OF IOWA, ON THE MATTER OF THE PROPOSAL
TO SELL REAL PROPERTY LOCALLY KNOWN AS THE KERVIN COURT
DETENTION BASIN**

PUBLIC NOTICE is hereby given that the Council of the City of Robins, Iowa, will hold a public hearing on June 16th, 2025, at 6:00 P.M. at Robins City Hall, 265 South 2nd Street, Robins, Iowa, at which meeting the Council proposes to take action on the proposal to sell that real property ("Property") consisting of an approximately 107' x 115' landlocked and unbuildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

At the above meeting the Council shall receive comments from any resident or property owner of said City with respect to the proposed sale of the property. After all comments have been received and considered, the Council will take additional action on the proposal or will abandon the proposal.

Dated this 19th day of May, 2025.

/s/ Lisa Goodin

City Clerk, City of Robins, Iowa

(End of Notice)

PASSED AND APPROVED this 19th day of May, 2025.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk

INVITATION TO BID

SALE OF REAL PROPERTY

LEGAL NOTICE

WHEREAS, the City of Robins is the owner of that real property (“Property”) consisting of an approximately 107’ x 115’ landlocked and unbuildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

The Property is being sold “as is.”

No survey has been performed. All inspections must take place prior to bidding. The Property is vacant and available for viewing at bidders’ convenience.

The Property will be sold to the highest responsive and responsible bidder, as determined by the City Council in its sole discretion. The City reserves the right to reject any or all bids and to waive any irregularities or informalities. All bids must be cash transactions and may not be conditioned on financing. The City Council has established a **minimum bid of \$ 1.00** for the Property. Due to the Property’s location and configuration, **only owners of adjacent parcels (Linn County Parcel Nos. 112117701700000, 112117700300000, 112117700500000, and 112117701500000 will be eligible to bid.**

Parties interested in bidding on the Property may submit a sealed bid to the City Clerk at City Robins City Hall, 265 South 2nd Street, Robins, Iowa, until 1:00 P.M. on June 6th, 2025. Instructions to Bidders and Bid Blanks may be obtained from the City Clerk.

INSTRUCTIONS TO BIDDERS

1. **Description of Property:** The Property to be sold ("Property") consists of an approximately 107' x 115' landlocked and unbuildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

No survey has been performed.

2. **Receipt of Bids:** Bids will be received by the City Clerk until 4:00 P.M. on June 6th, 2025. The City Council may consider non-responsive any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the receipt of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. The failure or omission of any bidder to examine any form, instrument, or document shall in no way relieve any bidder from any obligation with respect to a submitted bid. Due to the Property's location and configuration, **only owners of adjacent parcels (Linn County Parcel Nos. 112117701700000, 112117700300000, 112117700500000, and 112117701500000 will be eligible to bid.**

3. **Contents of Bids:** Each bid must be submitted on a fully completed bid blank containing the full legal name of the person(s) bidding on the Property, with a telephone number, physical address, email address, and signature of an individual with requisite authority to legally bind the bidder(s); and be submitted in an opaque sealed envelope marked "BID FOR KERVIN COURT OUTLOT/DETENTION BASIN." No faxed or emailed bids will be accepted. The bid shall include all additional documents required in these Instructions to Bidders. Failure to submit all required bid items may result in the bid being deemed non-responsive.

4. **Duration of Bids; Award of Bid:** Bids shall be considered firm offers to purchase the Property and will be held open for a period of sixty (60) calendar days from the above-referenced deadline for submission. If a Purchase Agreement prepared by the City, in substantially the form enclosed herewith, is not executed by the winning bidder and submitted to the City within fifteen (15) business days of City Council awarding the bid, or if the transaction otherwise fails, the bid will be deemed null and void and the City Council will proceed to award the bid to the next highest responsive and responsible bidder, reject all bids, or re-let the Property in its discretion. No Purchase Agreement will be binding upon the City until executed by the Mayor as authorized by the City Council.

5. **Condition of Property.** The Property is being sold "as is" and subject to easements of record (including a force main easement to be recorded prior to closing); a reservation of easement for stormwater drainage; zoning restrictions; and restrictive covenants of record, if any. Each bidder may inspect the Property at the bidder's convenience prior to bidding and shall judge for himself/herself all the circumstances affecting the Property, assuming all patent and latent conditions or defects in connection therewith. Each bidder will be presumed to have inspected the Property and examined title thereto.

6. **Notice of Restrictions:** Bidders are notified that ownership of the Property shall be subject to the following deed restrictions, which impose certain duties and obligations on the bidder and the bidder's successors and assigns:

- A. No structures shall be constructed or placed upon the Property that would limit or diminish the ability of the detention basin to convey storm water;
- B. No vehicles may be parked, stored, or otherwise placed upon the Property for any period of time;
- C. The Property's owner shall maintain the detention basin clear of fill, debris, garbage, vegetation, and siltation from the outlet structure(s) and pipe(s);
- D. The Property's owner shall conduct regular mowing or permitted burning;
- E. The Property's owner shall maintain slope stability, settlement, and erosion control within the detention basin;
- F. The Property's owner shall keep the detention basin's auxiliary/emergency spillway(s) clear of any obstruction;
- G. The Property's owner shall maintain the detention basin consistent with its original design and specifications as depicted on the grading plan attached hereto as Exhibit A and incorporated herein by reference.

7. **Bidder Questions/Addenda:** Upon the deadline for the submission of bids, each bidder will be presumed to have inspected the Property and to have received answers to all questions regarding the Property. The failure or omission of any bidder to examine any form, instrument, or document shall in no way relieve any bidder from any obligation with respect to a submitted bid. All questions prior to bid award shall be directed in writing to City Clerk, Lisa Goodin, at 319-393-0588 or by email to lisa.goodin@cityofrobins.org.

Questions must be received at least five (5) days prior to the date fixed for the submission of bids. No response will be made to any bidder individually. Any and all responses and any supplemental instructions will be in the form of written addenda to this Invitation to Bid posted at City Hall three (3) days prior to the date fixed for submission of bids and may also be obtained from the City Clerk. Failure of any bidder to receive any such addendum shall not relieve such bidder from any obligation under his/her bid as submitted.

8. **Signing Bid:** By signing its bid bidder acknowledges reading these Instructions and agreeing to the same.

BID BLANK

I, _____, personally, or as authorized representative for and on behalf of the entity named below, submit this bid and hereby offer to purchase that real property ("Property") consisting of an approximately 107' x 115' landlocked and unbuildable outlot/detention basin within in the City of Robins, County of Linn, and State of Iowa, identified as Linn County Parcel No. 112117701600000), and legally described as follows:

OUTLOT A IN KERVINS THIRD ADDITION, ROBINS, IOWA.

which constitutes a firm offer in the following amount, subject to all terms and conditions of the City of Robins's Instructions to Bidders (as incorporated herein by this reference):

\$ _____

This offer shall remain open without modification for a minimum period of sixty (60) days from the date of the deadline for bid submission.

Name/Title (if applicable)

Date

Signature

Telephone

Address

Email

City, State, Zip

Submit bid to:
City Clerk
265 South 2nd Street
Robins, IA 52659