



Minutes of the October 21, 2024 City Council Meeting

The regular meeting of the Robins City Council was called to order at 5:36p.m. on Monday, October 21, 2024 at Robins City Hall, 265 S. 2nd St. by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Mike Foley, Councilor Dave Franzman, Councilor Cary Smith, and Councilor JD Smith. Also present were City Clerk Lisa Goodin, City Attorney Holly Corkery, City Engineer Kelli Scott, Planning & Zoning Administrator Dean Helander, Fire Chief Keith Feldkamp, Police Chief Andy Humphrey and Public Works Superintendent/Building Official Mike Kortenkamp.

Franzman moved to approve the agenda, Cook seconded and all voted aye.

CONSENT AGENDA:

C. Smith moved to approve the Consent Agenda, which contained the Minutes of the October 7 City Council meeting and the List of Bills Submitted. J. Smith seconded and all voted aye.

NEW BUSINESS:

- a. **Resolution 1024-3** Approving Kluesner Construction Quotation for Asphalt Repair on Robins Rd. Kortenkamp noted that Robins Rd. was damaged on September 10, 2024 during the retrieval of a large truck involved in a single-vehicle accident and that the cost of the repair would be submitted to the truck owner's insurance company. Cook motioned to approve the resolution, J. Smith seconded. Roll call votes were as follows: Franzman – aye, Cook – aye, C. Smith – aye, Foley – aye, J. Smith - aye
- b. **Resolution 1024-4** Approving Kluesner Construction Quotation for Asphalt Milling and Repair on W. Main St. Franzman moved to approve the resolution, J. Smith seconded. Roll call votes were as follows: Cook – aye, C. Smith – aye, Foley – aye, J. Smith – aye, Franzman – aye.
- c. Motion to approve Pigott to Design, Provide and Install New Systems Furniture to Accommodate Five City Hall Staff Members Plus Additional Collaboration Space. Cook moved to approve Pigott, Foley seconded and all votes were “aye”.
- d. Motion to approve Conflict Waiver with Linn County Conservation from Lynch Dallas. Foley acknowledged he had not had the opportunity to review the document in question but was uncomfortable with the City signing the waiver prior reviewing the proposed letter of agreement with Linn County Conservation. Corkery explained that the waiver was to acknowledge while that Lynch Dallas occasionally represents Linn County in limited employment law matters, they would not be representing Linn County in this matter. Franzman moved to approve the Conflict Waiver and Cook seconded. Cook, J. Smith, C. Smith and Franzman voted “aye”. Foley voted “nay”.
- e. Motion to approve Conflict Waiver with the City of Marion from Lynch Dallas. Foley stated he had the same objections to this waiver as he did with the Linn County Conservation waiver. Hinz noted that this conflict waiver narrowly pertained to the amendment of the existing 28E Agreement between the two cities and their desire to occasionally share building department staff resources. J. Smith moved to approve the Conflict Waiver and Franzman seconded. Cook, J. Smith, C. Smith and Franzman voted “aye”. Foley voted “nay”.
- f. Financial Update from Teresa Rotschafer, Municipal Consultant with the League of Cities. Rotschafer shared documents with the Council providing a broad overview of the City's current finances and the need to pass a Budget Amendment to the FY 2025 budget. Rotschafer also agreed to assist City Clerk Goodin with the filing of this year's annual reports, due December 1, 2025.
- g. Proposal by Mayor Hinz for the Creation of a “Budget Timeline” for the City of Robins. Hinz shared a document used by the City of Fairfax to provide target dates for city staff in the creation of the City Budget

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each year. He proposed the creation of a similar document for the City of Robins. City Clerk Goodin will create a draft document for presentation to the City Council at a later meeting.

e. **Adjournment** – J. Smith moved to adjourn at 7:09 p.m., Cook seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer