

TENTATIVE AGENDA

ROBINS CITY COUNCIL

MONDAY, MAY 6TH, 2024

7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

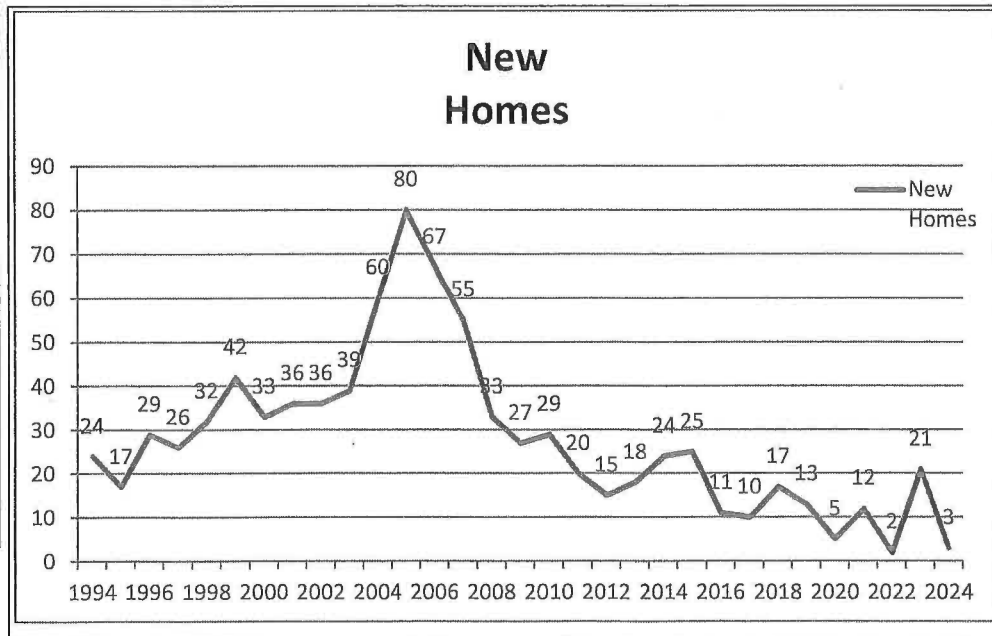
1. CALL THE MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. MAYOR'S REPORT
6. COUNCIL REPORTS
7. PRESENTATION BY RUDD SANITATION
8. ENGINEERS REPORT –PRESENTATION OF 30% W. MAIN STREET PLANS.
9. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
10. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
11. CONSENT AGENDA:
 - a. Minutes of the April 15th, 2024 and April 29th, 2024 Council Meetings.
 - b. Treasurers Report
 - c. List of Bills Submitted
12. NEW BUSINESS
 - a. Motion to approve Amendment #2 to Development 2021-2 with Forge, Inc. by extending the May 30th, 2024 deadline to August 30th, 2024.
13. OLD BUSINESS
 - b. Motion to approve Amendment #2 to Development 2021-2 with Forge, Inc. by extending the May 30th, 2024 deadline to August 30th, 2024.
14. MOTION TO ADJOURN

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Robins
Planning and Zoning Report
 April 30, 2024

Permit Number	BeginDate	Comment	PermitType	PartyName	FullAddress		City	State	Zip
					#	Street			
B22-005	04/18/24	Renewal	Building	Xtreme Builders of Iowa	3129	Windsor Dr			
B24-001	03/25/24	New SFD w/Garage	Building	K&A Homes	3359	Village Way			
B24-002	04/03/24	New SFD w/ Garage	Building	Academy Homes	425	Dutch Dr,			

FY2024 Permits Issued	
January	4
February	9
March	14
April	26
May	
June	
July	
August	
September	
October	
November	
December	
Total	53



To: City of Robins (Mayor and Council)**Date:** April 30, 2024**From:** Kelli Scott, P.E.**CC:****RE:** City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot PI)

Rathje has yet to return to the site for the final touch up of the seeding. City Hall did send a letter to the residents letting them know what they can do to assist with the establishment of the grass including watering, no spraying and no pulling weeds.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

Preliminary plans for Phase I and the concept plan for Phase 2 are complete. We received input from the MPO on the proposed typical section for the project. We have prepared a memo outlining the options between a 28' and 30' typical section and request final guidance from the City.

We have submitted an application to the MPO for additional street funding (\$1,863,000) to bring the total funding to 80% of the project costs.

The total project cost for the roadway is estimated to be \$4,600,000. Robins has already been awarded \$1,587,000 in FY 27 for the road.

Robins has been awarded \$860,000 in funds for the trail for FY24. The trail portion of the project is estimated to be \$1,075,000.

DEVELOPMENTS

Robins Landing Phase I

The City issued a storm water discharge Notice of Violation April 2nd for the site. We have been having conversations with City legal and the DNR about the fines and getting the site into compliance. The DNR performed a separate site inspection April 19th noting violations as well. The DNR has indicated they will be escalating the issues to the State Attorney General and the EPA.

Sanitary sewer installation is complete and has been partially tested. Storm sewer is being installed to control the water on-site. Some water main has been installed and partially tested as well.

Their current schedule is to have Phase 1 and 3 ready for final platting by May 2024.

Hindu Temple

No Update.

MISCELLANEOUS

Booster Station

No Update.

We followed up with the City of CR to see if additional adjustments can be made to reduce the pump run times and pressures, while maintaining a satisfactory level of service. We have not heard back.

Tower Terrace Road

No Update.

Another RAISE grant application was submitted in February requesting \$25M.

The total project cost is estimated to be \$47.6M, with Robins' estimated obligation for the project to be \$8,585,842. If all grants are awarded, Robins' estimated contribution is \$287,267.

Indian Creek and Dry Run Creek Sanitary Sewer

No Update

Segment 11 is currently bid 1-30-24 and has a project completion date of June 1, 2025.

Segment 11 total estimated costs are \$6.7M, of which Robins' portion is \$2,140,547 based on the current 28E.

As of September 29th, Segment 7 was reported as 37% complete with an expected completion date of September 15, 2024. Robins portion is \$2,995,608 for Segment 7.

No further updates on the 28E Amendment to allocate any excess capacity within the already constructed segments and to revise the flow requests from CR and allow other jurisdictions to review their flow requests and make modifications. At this time, we don't feel that any changes are necessary for the City of Robins.

Transportation Technical Advisory Committee (TTAC)

No Update.

Project funding applications are being accepted. We will look into W. Main Street to see if additional funding is available. There is also a significant influx of trail funds available which we will look into to see if there are any eligible projects in Robins.

REDI

No update.

Knollwood Basin

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

28-E Agreements

We had a meeting with CR on March 12th to further discuss switching from retail to wholesale. CR provided some financial data for our review.

Robins Police Department

225 South 2nd Street

Robins, Iowa 52328

Non Emergency 366-5055

Scott A. Humphrey Chief of Police

Monthly Statistics 2024

	April	Year to Date
Officer initiated	126	814
Dispatched trips	40	147
Traffic stops	26	90
Warnings	14	57
Citations	12	40
Agency assist	17	50
Speed checks Radar	20	84
Disturbance calls	07	28
Reports	07	29
Suspicious Activity	06	20
Medicals/Fire calls	07	23
Alarms	01	02
Accidents	01	06
Animal	01	07
House checks	47	135



ROBINS CITY COUNCIL Minutes of the April 15th, 2024 Meeting

Mayor Hinz called the meeting to order at 5:30 p.m. in the Robins City Hall on Monday, April 15th, 2024. After the Pledge of Allegiance to the Flag, roll call was taken with Council Members Mike Foley, Cary Smith, Leigh Cook, Dave Franzman and JD Smith present, along with Planning and Zoning Administrator /REDI Chairperson Dean Helander, Deputy City Clerk Lisa Goodin, Attorney Holly Corkery, City Clerk/Treasurer Lori Pickart, and one guest. Franzman moved to approve the Agenda, Cook seconded and all voted aye. Cary Smith moved to approve the minutes of the April 3rd, 2024 meeting, Cook seconded and all voted aye.

JD Smith moved to approve the Job Description for a "*Volunteer Robins Farmers Market Manager*"; Foley seconded and all voted aye. Mayor Hinz introduced Jane Stevens who has volunteered to fill the position for the summer of 2024.

Mayor Hinz opened the public hearing to hear comments and concerns relating to the FY 25 Municipal Budget at 5:38 p.m. There were no comments received, the public hearing closed at 5:39 p.m. Smith moved to approve Resolution No. 0424-5, adopting the FY'25 budget, Franzman seconded and all voted aye.

Mayor Hinz introduced Maggie Burger of Speer Financial who provided the Council with the results of the 2024 Series Bond Sale in an amount not to exceed 2,045,000. She noted Robert W. Baird & Co., Inc. of Milwaukee, Wisconsin provided the lowest interest cost with a rate of at 3.69%. Cook moved to approve Resolution No. 0424-9, awarding the General Obligation Corporate Purpose Bonds, Series 2024 to Robert W. Baird & Co., Inc.; Foley seconded and all voted aye.

The Council reviewed the estimates received relating to repairing three areas of sewer main. JD Smith moved to approve Resolution No. 0424-6, awarding the estimate received from Ken-way Trucking in the amount of \$10,500.00, Cook seconded the motion and all voted aye.

The Council then reviewed the estimates received to have additional sewer mains inspected with a camera system to locate infiltration areas to be repaired at a later date. Franzman moved to approve Resolution No. 0424-7, awarding the bid to Ken-way Trucking who bid \$0.90 per lineal foot, JD Smith seconded and all voted aye.

JD Smith moved to adjourn at 5:54 p.m., Cook seconded and all voted aye.

ATTEST:

Chuck Hinz, Mayor

Lori Pickart, City Clerk/Treasurer



ROBINS CITY COUNCIL Minutes of the April 29th, 2024 Meeting

Mayor Hinz called the meeting to order at 5:30 p.m. in Robins City Hall on Monday, April 29th, 2024. Following the Pledge of Allegiance to the Flag, roll call was taken with Council Members Mike Foley, Leigh Cook, JD Smith, Dave Franzman, and Cary Smith present along with Attorney Amy Reasner, Deputy Clerk Lisa Goodin, Fire Code Official Neal Boeckman, Fire Chief Keith Feldkamp, Police Chief Andy Humphrey, Mayor Chuck Hinz, and City Clerk/Treasurer Lori Pickart. JD Smith moved to approve the Agenda, Cook seconded, all voted aye.

Maggie Burger of Speer Financial explained the premium funds received from the 2024 Series bond sale along with the interest rate of 4%. Franzman moved to approve Resolution No. 0424-10, Authorizing Issuance of the Bonds, JD Smith seconded and all voted aye.

JD Smith moved to adjourn at 5:47 p.m. Foley seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ACCOUNT:	BALANCE	APRIL RECEIPTS	APRIL EXPENSES	BALANCE 4/30/24	BILLS	ANTICIPATED
	4/1/24				SUBMITTED	BALANCE
GENERAL FUND	\$1,677,813.94	\$387,275.84	\$112,461.88	\$1,952,627.90		\$1,952,627.90
ROAD USE	\$679,517.32	\$38,356.77	\$32,990.95	\$684,883.14		\$684,883.14
ROBINS BASEBALL	\$13,468.34	\$0.00	\$0.00	\$13,468.34		\$13,468.34
LOCAL OPTION TAX	\$2,363,150.76	\$76,613.42	\$15,750.00	\$2,424,014.18		\$2,424,014.18
TIF	\$398,642.02	\$233,093.20	\$0.00	\$631,735.22		\$631,735.22
DEBT SERVICE	\$122,775.73	\$81,417.58	\$0.00	\$204,193.31		\$204,193.31
CAPITAL PROJECTS	\$981,223.73	\$0.00	\$28.24	\$981,195.49		\$981,195.49
WATER UTILITY	\$210,977.59	\$1,500.00	\$849.99	\$211,627.60		\$211,627.60
SEWER UTILITY	\$756,613.75	\$70,395.93	\$23,660.52	\$803,349.16		\$803,349.16
TOTALS	\$7,204,183.18	\$888,652.74	\$185,741.58	\$7,907,094.34	\$0.00	\$7,907,094.34

APRIL RECEIPTS		
	Police Fines	537.00
	Vehicle Inspections	1,000.00
	Park Rental	150.00
	Ball Diamond Usage Fee	525.00
	Golf Cart Permits	0.00
	City Hall Rental	750.00
	Building Permits	4,012.00
	Coseco Permits	200.00
	Engineering Services Fee	0.00
	Platting Fees	0.00
	Misc. Receipts	0.00
	Farmers Market	0.00
	Rezoning Fees	0.00
	General Fund Interest	0.00
	Misc. Receipts	465.00
	Farmers Market	4,861.08
	Property Taxes	373,075.76
	Beer/Alcohol Permits	1,625.00
	Cigarette Permits	75.00
	Road Use Receipts	38,356.77
	Local Option Tax Receipts	76,613.42
	TIF Receipts	233,093.20
	Debt Service Receipts	81,417.58
	Bond Proceeds	0.00
	Capital Projects Interest	0.00
	Cedar Rapids Water Reimbursement	0.00
	Water Main Fees/Interest	1,500.00
	Water Connection Fee	0.00
	Sewer User Fees	68,301.35
	Sewer Late Fees	145.22
	Sewer Connection Fee	1,820.00
	Sewer Sales Tax Received	129.36
Total Receipts		888,652.74

<u>Balance 3/29/24</u>	<u>Checking</u>	<u>Savings</u>	<u>CD's</u>	<u>Totals</u>
General Fund	\$6,158.71	\$1,381,693.40	\$516,712.38	\$1,904,564.49
Road Use	\$15,304.50	\$661,531.95	\$0.00	\$676,836.45
Robins Baseball Inst.	\$212.67	\$13,255.67	\$0.00	\$13,468.34
Local Option Tax	\$403,031.63	\$1,504,270.16	\$516,712.39	\$2,424,014.18
TIF	\$635,947.91	-\$4,212.69	\$0.00	\$631,735.22
Debt Service	\$195,942.94	\$8,250.37	\$0.00	\$204,193.31
Capital Projects	\$72,247.29	\$397,236.69	\$0.00	\$469,483.98
Water Utility	\$5,364.90	\$207,012.70	\$0.00	\$212,377.60
Sewer Utility	\$123,295.96	\$674,268.85	\$0.00	\$797,564.81
Cap.Proj.-Indian Creek	\$0.00	\$511,711.51	\$0.00	\$511,711.51
Totals	\$1,457,506.51	\$5,355,018.61	\$1,033,424.77	\$7,845,949.89

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility 610-815	Water Utility 600-810	Lost/Capital Projects	Total
2nd Amendment	supplies		186.03								186.03
Accel Group	insurance		1,169.04	1,656.14		2,630.34	2,240.66	2,045.82			9,742.00
Alliant Energy	electricity	254.91	214.03	214.03	224.73		1,732.30	233.38	21.11		2,894.49
Alt, Jason	reimbursement			206.91							206.91
Amazon	supplies	445.74					54.23				499.97
Baker Paper	supplies				149.42						149.42
Batteries Plus	supplies							38.55			38.55
Blue Grass Enterprises	service				176.61						176.61
Boeckmann, Neal	stipend			26.98			26.99				53.97
Brownell's	supplies		3,999.89								3,999.89
Communications Engineering	service		250.00	250.00		500.00					1,000.00
Campbell Supply Co	parts						42.49				42.49
Cedar Rapids Utilities	service							16,335.35			16,335.35
Clark's Pharmacy	supplies			13.20							13.20
Copyworks	service					10.50					10.50
CR/LC Solid Waste	ditch trash				80.24						80.24
D&K Products	supplies	62.00	323.75								323.75
Day, Rettig, Martin, P.C.	legal										768.00
Electric Pump	repairs						768.00				768.00
Electronic Engineering	service	48.33	48.33		48.34						145.00
EMS Learning Center	provider card			8.50							8.50
EO Johnson Technologies	copier				207.09						207.09
Evergreen Landscape	supplies	180.00									180.00
Feldkamp, Keith	service			53.97							53.97
Gazette	publications					294.15					294.15
Goodin, Lisa	stipend					179.56		53.97			233.53
Grainger	supplies				213.06		325.74				538.80
Iowa Law Enforcement Acad.	service		175.00								175.00
Iowa Municipal Finance Office	dues				100.00						100.00
John Deere Financial	supplies						268.96				268.96
Kieck's	supplies	405.96									405.96
Kluesner Construction	service						4,070.00				4,070.00
Lexipol	training		3,014.71								3,014.71
Linn Co-op Lawn Care	service	867.00							81.50		948.50
Linn Co-op Oil	fuel						676.53				676.53
Linn County Secondary Rds	inspections				2,100.00						2,100.00
Linn County REC	electricity						1,497.36	871.04	1,639.29		4,007.69
Linn County Sheriff's Office	auto service		49.75								49.75
Lynch-Dallas	service					1,747.50					1,747.50
Marion, City of	Indian Creek									88,411.23	88,411.23

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total
Menards	supplies	100.93					46.69				147.62
Metro Studios	web hosting					169.95					169.95
Mid-American	natural gas		105.70	105.71		69.78	114.29	37.15			432.63
Midway Outdoors	mower parts				205.78						205.78
O'Donnell Ace Hardware	supplies							13.98			13.98
Payroll-Bartels, Brett	Police Officer		371.44								371.44
Payroll-Boeckmann, Neal	Streets/Sewers/Fire	471.56		1,886.22	471.56		1,886.22				4,715.56
Payroll-Cirkel, Adam	Police Officer		961.76								961.76
Payroll-Dunn, Jim	Police Officer		606.05								606.05
Payroll-Goodin, Lisa	Deputy Clerk				1,176.16						1,176.16
Payroll-Helander, Dean	P&Z Administrator				1,036.23						1,036.23
Payroll-Hinz, Chuck	Mayor					369.40					369.40
Payroll-Hoppe, Phillip	Streets/Sewers	58.45		74.41	31.90						164.76
Payroll-Humphrey, Gabe	Police Officer		1,280.40								1,280.40
Payroll-Humphrey, Scott	Police Chief		2,859.76								2,859.76
Payroll-Kortenkamp, Mike	Building/Public Works				2,442.32		1,221.16				3,663.48
Payroll-Manhart, Gary	Police Officer		1,394.07								1,394.07
Payroll-McGiverin, Greg	Police Officer		3,302.81								3,302.81
Payroll-Nusbaum, Jason	Police Officer		93.43								93.43
Payroll-Oshel, Deric	Police Officer		1,104.72								1,104.72
Payroll-Payne, Tim	Police Officer		475.56								475.56
Payroll-Pickart, Lori	City Clerk					2,510.60					2,510.60
Payroll-Potts, Kenny	Streets/Sewers/Parks				356.29		445.37				801.66
Payroll-Vanersveld, Jeff	Streets/Sewer/Parks		29.92		60.01		79.96				169.89
Payroll-Welton, Joey	Streets/Sewer/Parks				53.60		720.29				773.89
Pickart, Lori	stipend					53.97					53.97
Point Computer	service					2,452.35					2,452.35
Rapids Reproductions	maps			165.00							165.00
Reeves	supplies			34.68							34.68
SAIA Motor Freight	service		773.94								773.94
Synder & Associates	engineering			480.00	3,828.83	10,601.83	173.00			20,425.75	35,509.41
US Cellular	cell phones		89.89		89.89		179.76				359.54
VanErstvelde, Jeff	stipend						53.97				53.97
Welton, Joey	stipend						26.98	26.99			53.97
Wendling Quarries	products						139.86				139.86
Wittmer Public Safety	supplies		796.89	1,352.36							1,352.36
Wright Express	gasoline			134.34			358.07				1,289.30
Totals		2,894.88	23,646.95	6,692.37	13,052.06	21,589.93	17,148.88	19,656.23	1,741.90	108,836.98	215,260.18

**AMENDMENT NO.2
DEVELOPER'S AGREEMENT 2021-2**

This Amendment No. 2 is entered into by and between the City of Robins, Iowa, (hereinafter referred to as the CITY) and Forge Inc. (hereinafter referred to as the OWNER), and

WHEREAS, the original Developer's Agreement 2021-2 was recorded with Linn County on February 2, 2022 and Amendment No. 1 was recorded with Linn County on January 20, 2023;

WHEREAS, the OWNER has constructed the "Drawings of Proposed Improvements for **EAGLE VIEW LAND ADDITION**" (hereinafter referred to as the PROJECT) in the City of Robins, Iowa;

WHEREAS, the OWNER has requested an extension of the May 30, 2024 deadline provided in Amendment No. 1;

NOW, THEREFORE, in consideration of the mutual obligations contained in this Developer's Agreement, the parties hereto agree as follows:

1. The CITY is granting an extension of the May 30, 2024 deadline to August 30, 2024.
2. All terms and conditions in the original Developer's Agreement 2021-2 and subsequent Amendment No. 1 shall remain in full effect.
3. This agreement shall be binding on all heirs, successors, and assigns of the OWNER.

