



TENTATIVE AGENDA

ROBINS CITY COUNCIL
MONDAY, MARCH 4TH, 2024
7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

- a. CALL THE MEETING TO ORDER
- b. PLEDGE OF ALLEGIANCE TO THE FLAG
- c. ROLL CALL
- d. APPROVAL OF THE AGENDA
- e. MAYOR'S REPORT
- f. COUNCIL REPORTS
- g. ENGINEERS REPORT
- h. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
- i. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
- j. CONSENT AGENDA:
 - a. Minutes of the February 5th, February 12th, February 27th, and February 28th, 2024 Meetings.
 - b. Financial Report
 - c. List of Bills Submitted
 - d. Resolution No. 0324-3, approving application for Dry Creek Brew alcohol permit.
 - e. Resolution No. 0324-4 approving application for Epic Event Center.
- k. NEW BUSINESS
 - a. Resolution No. 0324-2, authorizing the transfer of funds from RBI Baseball/softball account to the Robins Park Budget.
 - b. Resolution No. 0324-5, approving the Final Plat of the Collins of Stamy First Addition.
- l. MOTION TO ADJOURN



To: City of Robins (Mayor and Council)

Date: February 27, 2024

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

CO #7 is on the agenda for tonight. It includes the installation of Sod and RipRap which has already been completed. This work was verbally authorized by Mike last fall.

Mike and Neal walked the project a few weeks ago to verify current conditions and found that everything is looking and operating as designed. We will be preparing a letter to be sent to all of the adjacent property owners outlining the expectations for this spring including watering, not pulling weeds, not spraying weeds, etc. to ensure the grass becomes fully established. The root system is required for the paver system to perform. Removal of the weeds or grass will loosen the topsoil and allow it to wash down the channel. This will cause erosion and settling of the pavers.

The contractor has requested payment for the Time & Materials (T&M) for removing and reinstalling the pavers. Through several conversations, S&A and Robins staff feel that the issues were caused by the contractor and they should not be paid. Specifically, a tile was not removed from beneath the paver causing the material to disappear and settle. Since the tile has been removed, there have been no additional issues. The 2nd area of settlement was caused by improper compaction of the base. Since that repair was made, there have been no additional issues.

Conversations have also been had concerning payment for watering of the seed and sod. The Contractor did not follow the contract documents which required the water to be metered and the meter readings to be submitted for payment. City staff witnessed the contractor using water that was then hauled out of town. Therefore, we have discussed only paying for the meter data that was provided as required.

We have yet to move forward on our request to declare the Contractor in default for not completing the punchlist and seeding as specified. We are waiting for guidance from City officials. The

seeding window reopened March 1st, so we will be visiting the project to determine the areas that will require reseeding and those that are established.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

We have requested the roadway funding to be moved to FY28. We have also requested the modification to the trail alignment from Stamy Road back to Main and extending to Tullymore.

We have submitted an application to the MPO for additional street funding (\$1,863,000) to bring the total funding to 80% of the project costs.

The total project cost for the roadway is estimated to be \$4,600,000. Robins has already been awarded \$1,587,000 in FY 27 for the road.

Robins has been awarded \$860,000 in funds for the trail for FY24. The trail portion of the project is estimated to be \$1,075,000.

DEVELOPMENTS

Robins Landing Phase I

Construction on-site has continued. A significant amount of sanitary sewer has been installed to date. The contract has 2 crews on-site working. We have been maintaining correspondence with the contractor regarding construction concerns. Specifically not following or meeting the specification requirements for compaction and moisture testing of the pipe trenches. Failure to meet the spec increases the likelihood of future pavement failures due to settling.

The off-site water main is installed and has passed testing. We have received a copy of the punchlist from CR water. Once the contractor addresses the items in the punchlist, we can move forward with accepting the off-site improvements.

Their current schedule is to have paving completed by the end of June 2024 with lots ready to sell by October 2024.

Hindu Temple

The project shut down for the winter.

The Owner has signed the letter acknowledging insufficient fire flow availability to the site.

MISCELLANEOUS

Booster Station

No Update.

We followed up with the City of CR to see if additional adjustments can be made to reduce the pump run times and pressures, while maintaining a satisfactory level of service. We have not heard back.

Tower Terrace Road

Another RAISE grant application was submitted in February requesting \$25M.

The total project cost is estimated to be \$47.6M, with Robins' estimated obligation for the project to be \$8,585,842. If all grants are awarded, Robins' estimated contribution is \$287,267.

Indian Creek and Dry Run Creek Sanitary Sewer

Segment 11 is currently bid 1-30-24 and has a project completion date of June 1, 2025.

Segment 11 total estimated costs are \$6.7M, of which Robins' portion is \$2,140,547 based on the current 28E.

As of September 29th, Segment 7 was reported as 37% complete with an expected completion date of September 15, 2024. Robins portion is \$2,995,608 for Segment 7.

No further updates on the 28E Amendment to allocate any excess capacity within the already constructed segments and to revise the flow requests from CR and allow other jurisdictions to review their flow requests and make modifications. At this time, we don't feel that any changes are necessary for the City of Robins.

Transportation Technical Advisory Committee (TTAC)

No Update.

Project funding applications are being accepted. We will look into W. Main Street to see if additional funding is available. There is also a significant influx of trail funds available which we will look into to see if there are any eligible projects in Robins.

REDI

No update.

Knollwood Basin

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

28-E Agreements

We postponed the February 27th meeting to March 12th to allow CR more time to prepare the requested documentation.

We met with CR on December 12th to further discuss the retail-to-wholesale model. CR is preparing some information for our use in determining future costs and rates for moving to wholesale. We will be having further discussions on the timeline to transition, but it is expected to be completed by 2028.

What does this mean for Robins?

The current retail setup means that CR Water operates the system and ensures that the water quality meets all DNR and EPA requirements for drinking water safety through regular testing. CR also maintains the hydraulic model of the system, reads water meters, prepares the billing, and sends the water bills to the water customers. The hydraulic model is used to determine the amount of flow and pressure to all areas of the system. We typically request hydraulic information regarding new developments and the fire flow capacities that will be available.

Upon the switch to wholesale, Robins will be responsible for all the services CR currently provides. While we don't have all the details, we anticipate this will require a dedicated staff member who is a certified operator through the Iowa DNR to ensure the system continues to meet DNR and EPA water quality standards. This staff could also be trained in the billing and accounting aspect, although that would likely be an additional task for the clerk or deputy clerk to perform.



| <i>ACCOUNT:</i> | <i>BALANCE 2/1/24</i> | <i>FEBRUARY RECEIPTS</i> | <i>FEBRUARY EXPENSES</i> | <i>BALANCE 2/29/24</i> | <i>PROPOSED BILLS</i> | <i>ANTICIPATED BALANCE</i> |
|------------------|---------------------------|------------------------------|------------------------------|----------------------------|---------------------------|--------------------------------|
| GENERAL FUND | \$1,817,900.44 | \$10,396.90 | \$101,591.00 | \$1,726,706.34 | \$59,933.60 | \$1,666,772.74 |
| ROAD USE | \$720,917.25 | \$34,530.34 | \$45,211.47 | \$710,236.12 | \$19,410.76 | \$690,825.36 |
| ROBINS BASEBALL | \$13,468.34 | \$0.00 | \$0.00 | \$13,468.34 | \$0.00 | \$13,468.34 |
| LOCAL OPTION TAX | \$2,319,528.57 | \$55,918.57 | \$10,888.38 | \$2,364,558.76 | \$1,408.00 | \$2,363,150.76 |
| TIF | \$369,411.01 | \$3,361.32 | \$0.00 | \$372,772.33 | \$0.00 | \$372,772.33 |
| DEBT SERVICE | \$111,667.77 | \$1,419.29 | \$0.00 | \$113,087.06 | \$0.00 | \$113,087.06 |
| CAPITAL PROJECTS | \$1,490,240.11 | \$0.00 | \$509,016.38 | \$981,223.73 | \$0.00 | \$981,223.73 |
| WATER UTILITY | \$212,783.02 | \$3,349.73 | \$922.95 | \$215,209.80 | \$882.48 | \$214,327.32 |
| SEWER UTILITY | \$761,442.76 | \$0.00 | \$27,080.46 | \$734,362.30 | \$19,335.27 | \$715,027.03 |
| TOTALS | \$7,817,359.27 | \$108,976.15 | \$694,710.64 | \$7,231,624.78 | \$100,970.11 | \$7,130,654.67 |

| <i>February 29th, 2024</i> | |
|----------------------------------|---------------------|
| Police Fines | \$422.00 |
| Vehicle Inspections | \$1,360.00 |
| Park Rental | \$0.00 |
| Golf Cart License | \$0.00 |
| Ball Diamond Usage | \$350.00 |
| City Hall Rental | \$600.00 |
| Building Permits | \$979.00 |
| Coseco Permits | \$0.00 |
| Interest | \$0.00 |
| Engineering Services Fee | \$0.00 |
| Platting Fees | \$0.00 |
| Misc. Receipts | \$55.00 |
| Farmers Market | \$0.00 |
| Property Taxes | \$6,630.90 |
| Alcohol Permits | \$0.00 |
| Road Use Receipts | \$34,530.34 |
| Local Option Tax Receipts | \$55,918.57 |
| TIF Receipts | \$3,361.32 |
| Debt Service Receipts | \$1,419.29 |
| Bond Proceeds | \$0.00 |
| Capital Projects Interest | \$0.00 |
| Cedar Rapids Water Reimbursement | \$0.00 |
| Water Main Fees/Interest | \$0.00 |
| Water Connection Fee | \$0.00 |
| Sewer User Fees | \$3,349.73 |
| Sewer Connections | |
| Total Receipts | \$108,976.15 |

| <u>Balance 2/29/24</u> | <u>Checking</u> | <u>Savings</u> | <u>CD's</u> | <u>Totals</u> |
|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| General Fund | \$328,300.56 | \$881,693.40 | \$516,712.38 | \$1,726,706.34 |
| Road Use | -\$51,295.83 | \$761,531.95 | \$0.00 | \$710,236.12 |
| Robins Baseball Inst. | \$212.67 | \$13,255.67 | \$0.00 | \$13,468.34 |
| Local Option Tax | \$843,576.21 | \$1,004,270.16 | \$516,712.39 | \$2,364,558.76 |
| TIF | \$376,985.02 | -\$4,212.69 | \$0.00 | \$372,772.33 |
| Debt Service | \$104,836.69 | \$8,250.37 | \$0.00 | \$113,087.06 |
| Capital Projects | \$72,275.53 | \$908,948.20 | \$0.00 | \$981,223.73 |
| Water Utility | \$4,847.37 | \$207,012.70 | \$0.00 | \$211,860.07 |
| Sewer Utility | \$63,443.18 | \$674,268.85 | \$0.00 | \$737,712.03 |
| Totals | \$1,743,181.40 | \$4,455,018.61 | \$1,033,424.77 | \$7,231,624.78 |



ROBINS CITY COUNCIL Minutes of the February 5th 2024 Meeting

Mayor Hinz called the meeting to order at 7:00 p.m. on Monday, February 5th, 2024. Following the Pledge of Allegiance to the Flag, roll call was called with Councilors Mike Foley, Cary Smith, Dave Franzman, and JD Smith present along with Police Captain Gary Manhart, Building Official/Superintendent of Public Works Mike Kortenkamp, Fire Chief Keith Feldkamp, Attorney Holly Corkery, Planning and Zoning Administrator Dean Helander, Deputy Clerk Lisa Goodin, and City Clerk/Treasurer Lori Pickart, along with one citizen. Absent was Leigh Cook. JD Smith moved to approve the Agenda, Franzman seconded and all voted aye.

COMMITTEE REPORTS

- * Mayor Hinz noted everyone has spent a lot of time on reports in preparation for the FY 25 budget.
- * Safety Coordinator Mike Foley noted January was a busy month. He added he has ridden with the police staff, noting the department had 120 calls during the month. He added he also attended the Fire Department monthly meeting, meeting several members.
- * Streets Coordinator Cary Smith talked with Kortenkamp relating to the status of Robins' streets and the anticipated needed repairs.
- * Parks Coordinator Dave Franzman noted the parks are closed with not much happening.
- * Public Works Coordinator JD Smith noted with the recent snowmelt, the detention basins are working well.
- * There was no Engineering Report.

CITIZEN COMMENTS

- * Resident Chris Thompson voiced his concerns relating to the speed limit on North Center Point Road. He noted it is 35 mph in Hiawatha, and then goes to 55 mph through Robins, then changes to 45 mph near County Home Road. He added drivers turning left at the Main Street intersection are pulling out without knowing if another vehicle is just over the hill, this creates a hazard. He added when the Hindu Temple is built, the traffic will only get worse. Mayor Hinz noted he would like to get data like speeds and crashes and take this into consideration.

CONSENT AGENDA

- * Franzman moved to approve the Consent Agenda which contained the Minutes of the January 2nd, 11th, 22nd and 29th meetings; the Financial Report; the List of Bills submitted for payment; Resolution No. 0224-2, approving the alcohol permit

request from Robins Bar and Grill; and Resolution No. 0224-4 authorizing the sale of the 2013 Police Ford Taurus. JD Smith seconded the motion and all voted aye.

NEW BUSINESS

- a. 5-year Capital Improvement Plan. Mayor Hinz explained the 5-year Capital Improvement Plan to the Council and how it works. JD Smith moved to give verbal acceptance of the plan, Foley seconded and all voted aye.
- b. Police Radios. Foley noted the current radios need to be recharged several times during shifts. He moved to authorize the purchase of three police radios immediately and noted funds need to be included in the FY'25 budget for the purchase of the additional three.
- c. Urban Renewal Report. Pickart explained the report to the Council which justifies the Tax Increment Financing expenses along by showing how many dollars were used on each project. Franzman moved to approve Resolution No. 0224-1 approving the Urban Renewal Report for FY '23, JD Smith seconded and all voted aye.

There was no Old Business. Pickart asked the Council if they would be available Monday the 12th to work on the Municipal Budget. The Council agreed to meet at 5:30 p.m.

JD Smith moved to adjourn at 7:37 p.m., Franzman seconded, all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ROBINS CITY COUNCIL
Minutes of the February 12th, 2024 Meeting

Mayor Hinz called the meeting to order at 5:07 p.m. on Monday, February 12th, 2024. Roll call was taken with Councilors Leigh Cook, JD Smith and Dave Franzman, Mike Foley, and Cary Smith present; along with Police Captain Gary Manhart, Police Chief Andy Humphrey, Fire Chief Keith Feldkamp, Deputy Clerk Lisa Goodin, Building Official/Superintendent of Public Works Mike Kortenkamp, and City Clerk/Treasurer Lori Pickart.

The Council reviewed the FY'29 Municipal Budget and adjourned at 6:16 pm.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



CITY COUNCIL
Minutes of the February 27th, 2024 Meeting

Mayor Hinz called the meeting to order at 5:03 p.m. in Robins City Hall on Tuesday, February 27th, 2024. Roll call was taken with Leigh Cook, JD Smith and Dave Franzman in attendance. Mike Foley attended via telephone. Absent was Cary Smith. Staff attendees were Fire Chief Keith Feldkamp, Police Chief Andy Humphrey, Police Captain Gary Manhart, Assistant Public Works Superintendent and Fire Code Official Neal Boeckmann, Deputy Clerk Lisa Goodin, and City Clerk/Treasurer Lori Pickart. JD Smith moved to approve the agenda, Franzman seconded, all voted aye.

The Council reviewed the proposed budget and adjourned at 6:55 p.m.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ROBINS CITY COUNCIL
Minutes of the February 28th, 2024 Meeting

Mayor Hinz called the meeting to order at 5:07 p.m. Roll call was taken with Councilors Leigh Cook, JD Smith and Dave Franzman present; along with Police Captain Gary Manhart, Police Chief Andy Humphrey, Fire Chief Keith Feldkamp, Deputy Clerk Lisa Goodin, Building Official/Superintendent of Public Works Mike Kortenkamp, and City Clerk/Treasurer Lori Pickart. The Council reviewed the FY'29 Municipal Budget and adjourned at 6:16 pm.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

| Vendor | Description | Parks 001-430 | Police 001-110 | Fire 001-150 | General - Other | P&A 001-620 | Road Use 110-210 | Sewer Utility - 610-815 | Water Utility 600-810 | Lost/Capital Projects | Total | Check # |
|-------------------------------|----------------------------|------------------|-------------------|-----------------|--------------------|----------------|---------------------|----------------------------|--------------------------|--------------------------|-----------|---------|
| Accel Group | Insurance | | 1,169.04 | 1,656.14 | | 2,630.34 | 2,240.66 | 2,045.82 | | | 9,742.00 | |
| Advance Professional | Parts | | | | | | 21.15 | | | | 21.15 | |
| Alliant Energy | Utilities | 254.21 | 212.60 | 212.60 | | 199.06 | 1,830.62 | 266.65 | 22.51 | | 2,998.25 | |
| Andy Humphrey | Cell Phone Stipend | | 54.90 | | | | | | | | 54.90 | |
| Banacom | FD Helmet Emblems | | | 36.00 | | | | | | | 36.00 | |
| CEC | Alarm Panel Repair | | 1,218.07 | 1,218.08 | | | | | | | 2,436.15 | |
| Clark's Pharmacy | Supplies | | | 6.58 | | | | | | | 6.58 | |
| CR Municipal Utilities | Sewer O&M | | | | | | | 16,335.35 | | | 16,335.35 | |
| CR Public Library | Quarterly Billing | | | | 6,136.00 | | | | | | 6,136.00 | |
| CR/ Linn County Solid Waste | Solid Waste Disposal | | | | 6.00 | | | | | | 6.00 | |
| Day Rettig Martin | Traffic Court Prosecutions | | | | | 262.50 | | | | | 262.50 | |
| Dinges Fire Company | 1"x50' Hose | | | 211.20 | | | | | | | 211.20 | |
| EMS Learning Resources Center | BLS Provider Cards | | | 212.00 | | | | | | | 212.00 | |
| Fire Service Training Bureau | Training | | | 333.82 | | | | | | | 333.82 | |
| Gary Manhart | Cell Phone Stipend | | 54.90 | | | | | | | | 54.90 | |
| Gazette Communications | Publications | | | | 23.17 | 265.00 | | | | | 288.17 | |
| Gworks | Add 50 FD Users | | | | | 308.00 | | | | | 308.00 | |
| Hawkeye Fire & Safety | Fire Ext./Supplies | | 54.45 | 322.20 | 36.75 | | 136.10 | | | | 549.50 | |
| Hwaawatha Public Library | Quarterly Billing | | | | 9,326.75 | | | | | | 9,326.75 | |
| Iowa Dept. Public Safety | Misc. State Charges | | 300.00 | | | | | | | | 300.00 | |
| Iowa One Call | Sewer Locates | | | | | | | 180.00 | | | 180.00 | |
| Jason Alt | Reimburse - Mileage | | | 123.41 | | | | | | | 123.41 | |
| Jeff VanErsvelde | Cell Phone Stipend | | | | | | 54.90 | | | | 54.90 | |
| Joey Welton | Cell Phone Stipend | | | | | | 54.90 | | | | 54.90 | |
| John Deere Financial | Streets Parts & Supplies | | | | | | 215.47 | | | | 215.47 | |
| Keith Feldkamp | Cell Phone Stipend | | | 54.90 | | | | | | | 54.90 | |
| Keltek | Camera Repair | | 240.00 | | | | | | | | 240.00 | |
| Linn Co-Op Oil | Diesel Fuel | | | | | | 3,103.79 | | | | 3,103.79 | |
| Linn County Auditor | Election Services | | | | | 2,197.84 | | | | | 2,197.84 | |
| Linn County REC | Utilities | | | | | | 1,746.50 | 414.83 | 859.97 | | 3,021.30 | |
| Linn County Sheriff | PD Vehicle Repair | | 189.83 | | | | | | | | 189.83 | |
| Lisa Goodin | Cell Phone Stipend | | | | | 54.90 | | | | | 54.90 | |

| Vendor | Description | Parks 001-430 | Police 001-110 | Fire 001-150 | General - Other | P & A 001-620 | Road Use 110-210 | Sewer Utility - 610-815 | Water Utility 600-810 | Lost/Capital Projects | Total | Check # |
|--------------------------|--------------------------|------------------|-------------------|-----------------|--------------------|------------------|---------------------|----------------------------|--------------------------|--------------------------|------------|---------------|
| Lori Pickart | Cell Phone Stipend | | | | | 54.90 | | | | | 54.90 | |
| Lynch Dallas | Legal Services | | | | | 1,459.50 | | | | | 1,459.50 | |
| Marion Public Library | Quarterly Billing | | | | 9,081.25 | | | | | | 9,081.25 | |
| Menards | Water Heater Repair | | 71.78 | | | | | 54.67 | | | 662.12 | |
| Mercy Cedar Rapids | Ian Babb - Immunizations | | | 268.00 | | 169.95 | | | | | 268.00 | |
| Metro Studios | Web Hosting | | | | | | | | | | 169.95 | |
| Mid American | Utilities | | 234.35 | 234.34 | | 128.54 | 291.38 | 37.95 | | | 926.56 | |
| Midway Outdoor Equipment | Parts | | | | | | 3.46 | | | | 3.46 | |
| Midwest Wheel | Repair Parts | | | | | | 68.04 | | | | 68.04 | |
| Neal Boeckmann | Cell Phone Stipend | | | | | | 54.90 | | | | 54.90 | |
| O'Reilly Auto Parts | Parts | | | | | | 25.57 | | | | 25.57 | |
| P&K Midwest | Parts | | | | | | 40.98 | | | | 40.98 | |
| Pewag | Tractor Chains | | | | | | 1,033.48 | | | | 1,033.48 | |
| Point Computer Services | On-site Service | | 35.00 | | | 160.00 | 240.00 | | | | 435.00 | |
| Sandry Fire Supply | Velcro Name Tag | | | 125.00 | | | | | | | 125.00 | |
| Snyder & Associates | Engineering | | | | 4,656.50 | 9,276.75 | 1,521.25 | | | 1,408.00 | 16,862.50 | |
| US Cellular | 4 Cell Phones | | 61.51 | | | 61.51 | 123.03 | | | | 246.05 | |
| Vector Solutions | Training | | | 2,805.17 | | | | | | | 2,805.17 | |
| Wendling Quarries | Road Stone | | | | | | 182.42 | | | | 182.42 | |
| Linn County Engineer | Street/Traffic Lights | | | | | | 5,426.30 | | | | 5,426.30 | |
| Wright Express | Fuel | | 627.68 | 84.59 | | 208.07 | 358.55 | | | | 1,278.89 | Pd 3/11 onlin |
| Walmart | Office Supplies | | | | | 69.76 | | | | | 69.76 | |
| USA Communications | Phone Lines | | 3.36 | 3.36 | | 71.49 | | | | | 78.21 | |
| Meine | Remove STP Beaver Dam | 400.00 | | | | | | | | | 400.00 | |
| RUD-Chain | Tire Chains | | | | | | 101.64 | | | | 101.64 | |
| Totals | | 654.21 | 4,527.47 | 7,907.39 | 29,266.42 | 17,578.11 | 19,410.76 | 19,335.27 | 882.48 | 1,408.00 | 100,970.11 | |
| | | | | | | | | | | | 100,970.11 | |

RESOLUTION No. 0324-3

RESOLUTION APPROVING APPLICATION FOR SPECIAL CLASS "C" LIQUOR LICENSE (BW) (BEER/WINE), INCLUDING OUTDOOR SERVICE AND INCLUDING SUNDAY SALES FOR DRY CREEK BREW.

WHEREAS, Brad and Debra Buntz, doing business as Dry Creek Brew at 100 Main, have applied to the City of Robins for a Special Class "C" Liquor License BW (Beer & Wine) including Outdoor Service and Sunday Sales, and

WHEREAS, requirements per the State of Iowa, and Chapter 120 of the Robins Municipal Code, regulating the sale of Liquor has been met.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robins, Iowa, that the Special Class "C" Liquor License BW (Beer & Wine), including Outdoor Service and Sunday Sales, for Brad and Debra Buntz doing business as Dry Creek Brew at 100 Main, is hereby approved.

PASSED AND APPROVED, this 4th day of March, 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 0324-4

RESOLUTION APPROVING APPLICATION FOR CLASS "C" RETAIL LIQUOR LICENSE, INCLUDING OUTDOOR SERVICE.

WHEREAS, Les and Tracy Arnold, doing business as Epic Event Center have applied to the City of Robins for a Class "C" Retail Liquor License, including Outdoor Service; and

WHEREAS, requirements per the State of Iowa, and Chapter 120 of the Robins Municipal Code, regulating the sale of Class "C" Retail Liquor License including Outdoor Service requirements have been met.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robins, Iowa, that the Class "C" Retail Liquor License, including Outdoor Service, for Les and Tracy Arnold doing business as Epic Event Center, is hereby approved.

PASSED AND APPROVED, this 4th day of March, 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 0324-2

A RESOLUTION TO TRANSFER FUNDS FROM
RBI BASEBALL/SOFTBALL (SPECIAL FUND) TO
THE ROBINS PARK BUDGET (GENERAL FUND)

Whereas, the City Clerk is hereby authorized to transfer the following funds from the Special Revenue Fund to the General Fund:

| From Fund | To Fund | Description | Amount |
|-----------|--------------------|---|----------|
| RBI - 115 | General Fund - 001 | Close RBI Baseball account (special fund), transfer to General Fund - Parks(general fund) | \$13,468 |

PASSED AND APPROVED this 15th day of March, 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 0324-5

APPROVING THE FINAL PLAT OF COLLINS OF STAMY FIRST ADDITION

WHEREAS, a plat of Collins on Stamy First Addition has been received from Raymond and Mary Collins dated 2/13/24; and

WHEREAS, the Collins' desire sell .54 acres of their property as depicted in the Final Plat prepared by a licensed land surveyor.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL of the City of Robins that the Final Plat of Collins of Stamy First Addition is hereby approved.

Passed and approved this March 4th, 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



February 14, 2024

Attn: Planning and Zoning Commission
City of Robins
265 South Second Street
Robins, IA 52328

RE: COLLINS ON STAMY FIRST ADDITION - FINAL PLAT REVIEW

Dear Planning and Zoning Commission:

The Final Plat for Collins on Stamy First Addition has been reviewed as requested. We find it to be in general conformance with the City requirements and therefore recommend approval.

Sincerely,

SNYDER & ASSOCIATES, INC.

Kelli Scott, P.E.
Project Manager

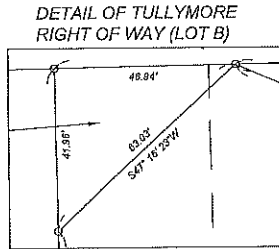
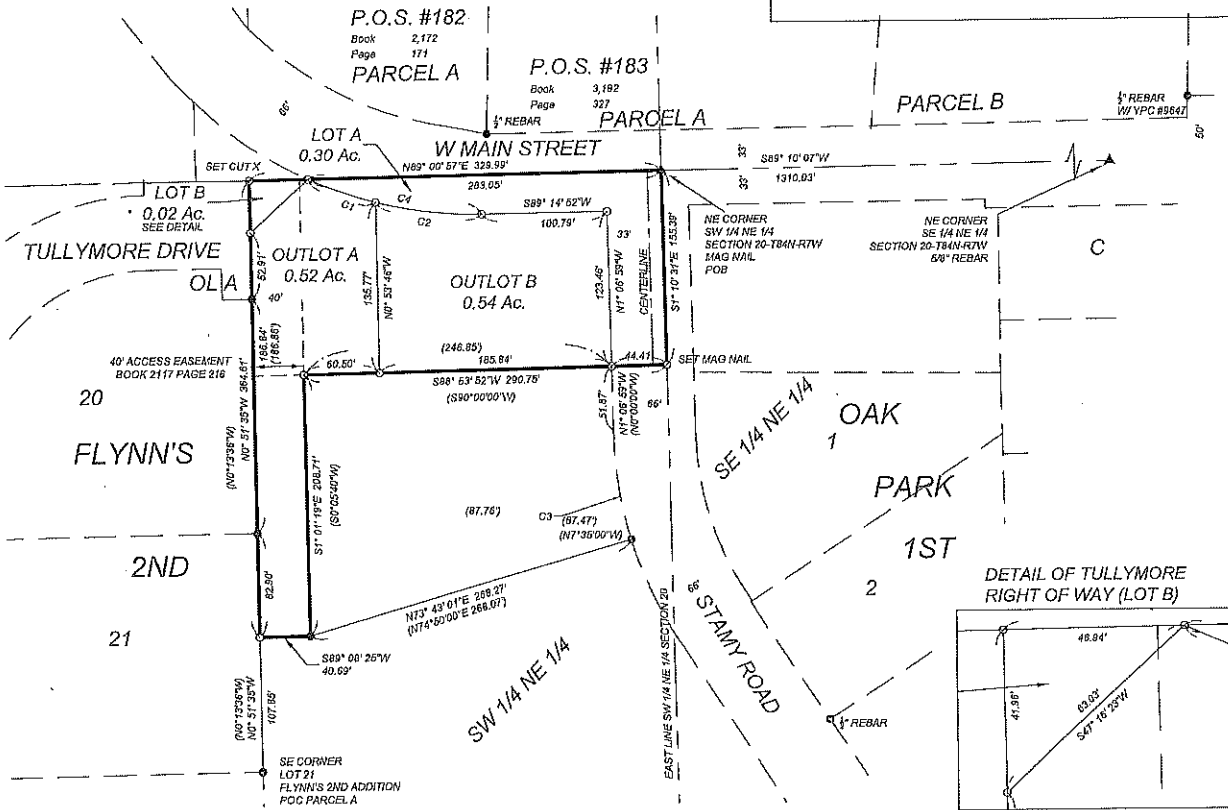
cc: Mike Brain, Brain Engineering, Inc.
Lori Pickart City Clerk
Ray & Mary Collins, Owner

FINAL PLAT

COLLINS ON STAMY FIRST ADDITION TO THE CITY OF ROBINS, LINN COUNTY, IOWA

Recorder's Stamp:

Index Legend
Location Description: A part of the E 5 Ac. of the N 1/2 SW 1/4 NE 1/4, Section 20-T84N-R7W, Linn County, Iowa
Requestor: Raymond L. Collins
Proprietor: Raymond L. Collins, Trustee of the Raymond L. Collins Trust Agreement dated November 17, 2016 and Mary A. Collins, Trustee of the Mary A. Collins Trust Agreement dated November 17, 2016
Surveyor: Kevin F. Bradshaw, L.S.
Surveyor Company: Brain Engineering, Inc.
Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA 52402 or mkr@brain-eng.com (319) 294-9424



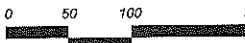
LEGAL DESCRIPTION

A part of the East 5 acres of the SW 1/4 NE 1/4 of Section 20, Township 84 North, Range 7 West of the 5th Principal Meridian, City of Robins, Linn County, Iowa described as follows:

Beginning at the NE corner of said SW 1/4 NE 1/4; thence S01°10'31"E along the east line of said N 1/2 SW 1/4 NE 1/4, 155.39 feet; thence S88°53'52"W, 290.75 feet; thence S01°01'19"E, 208.71 feet; thence S89°08'25"W, 40.69 feet to the east line of Flynn's Second Addition, Robins, Iowa; thence N00°51'35"W along said east line, 364.61 feet to the north line of said N 1/2 SW 1/4 NE 1/4; thence N89°00'57"E along said north line, 329.99 feet to the Point of Beginning, containing 1.38 acres which includes 0.32 acres of road right of way.

NOTE: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF. LOTS A AND B TO BE DEDICATED TO THE PUBLIC AS ROAD RIGHT OF WAY.

SURVEYOR: BRAIN ENGINEERING, INC.
 1540 MIDLAND COURT NE
 CEDAR RAPIDS, IA 52402
 319-294-9424



- ▲ FOUND SECTION CORNER
- FOUND 1/2" REBAR W/ YPC #8500 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #17543
- POB POINT OF BEGINNING
- ∅ RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UDE UTILITY & DRAINAGE EASEMENT
- YPC YELLOW PLASTIC CAP
- POC POINT OF COMMENCEMENT
- BORDER
- - - CENTERLINE
- PROPERTY LINE
- - - SECTION LINE
- - - ADJACENT PROPERTY/ROW

I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
 Signed: *Kevin F. Bradshaw* Date: 2-15-24
 Kevin F. Bradshaw, L.S.
 My License Renewal Date is December 31, 2024
 License Number 17543
 Pages or sheets covered by this seal: THIS PAGE

| Curve # | Length | Radius | Delta | Chord Direction | Chord Length |
|---------|--------|--------|-------|-----------------|--------------|
| C1 | 57.26 | 319.50 | 10.27 | N70° 24' 34"W | 57.18 |
| C2 | 85.60 | 319.50 | 15.35 | N83° 13' 05"W | 85.34 |
| C3 | 87.74 | 311.40 | 16.14 | N8° 54' 22"W | 87.45 |
| C4 | 85.60 | 319.50 | 15.35 | N83° 13' 05"W | 85.34 |

DATE OF SURVEY: 11/17/23

Title: **FINAL PLAT**
 COLLINS ON STAMY FIRST ADDITION

BRAIN ENGINEERING, INC.
 CIVIL • LAND DEVELOPMENT • SURVEYING • TRANSPORTATION

Drawn: DJB Book: DC
 11/21/23
 Checked: SWS Scale: 1" = 100'
 2/15/24

606933-10