



TENTATIVE AGENDA

ROBINS CITY COUNCIL

TUESDAY, JANUARY 2ND, 2024

7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

- a. CALL THE MEETING TO ORDER
 - b. PLEDGE OF ALLEGIANCE TO THE FLAG
 - c. ROLL CALL
 - d. APPROVAL OF THE AGENDA
 - e. MAYOR'S REPORT
 - f. COUNCIL REPORTS
 - g. ENGINEERS REPORT
 - h. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
 - i. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
 - j. CONSENT AGENDA:
 - a. Minutes of the December 18th, 2023 meeting.
 - b. Financial Report
 - c. List of Bills Submitted
 - d. Resolution No. 0124-1, Restricting Vehicle Weight on Streets
 - e. Resolution No. 0124-2, Exemptions allowed under the Slough Bill
 - f. Resolution No. 0124-3, Approving Alcohol Permit Application for Otter Creek Country Stores.
 - k. NEW BUSINESS
 - a. Resolution No. 0124-4, approving Quotation #168048, Rev. #87 received from Henderson Products in the amount of \$129,611.00 for truck box and accessories.
 - b. Resolution No. 0124-5, approving Plat of Survey No. 2775 received from Randal and Kristal Zieser.
 - l. OLD BUSINESS
 - a. None
14. MOTION TO ADJOURN

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To: City of Robins (Mayor and Council)

Date: December 27, 2023

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

We are waiting for a final pay application request from the Contractor. We are still waiting for the attorney's review of our request to declare the Contractor in default for not completing the punchlist and seeding as specified.

The Contractor has reinstalled the pavers that were pulled after settlement was found.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

No Update

We have submitted an application to the MPO for additional street funding to bring the total funding to 8-% of the project costs.

We will move forward working with the MPO on modifying the trail alignment.

DEVELOPMENTS

Robins Landing Phase I

The off-site water main is installed and has passed testing.

Construction has started on the on-site improvements. Their current schedule is to having paving completed by the end of June 2024 with lots ready to sell by October 2024.

Hindu Temple

Plans have been approved for construction. The City water system cannot meet the minimum fire code requirements, therefore we have notified the owner and will have them sign a letter acknowledging such.

MISCELLANEOUS

Booster Station

No Update.

We followed up with the City of CR to see if additional adjustments can be made to reduce the pump run times and pressures, while maintaining a satisfactory level of service. We have not heard back.

Tower Terrace Road

TTR did not receive the MPDG Rural Grant.

Indian Creek and Dry Run Creek Sanitary Sewer

Segment 11 is currently out for bid with a project completion date of March 2025.

Segment 11 current EOPC is \$6.5M, of which Robins portion is \$2M+ based on the current 28E.

As of September 29th, Segment 7 was reported as 37% complete with an expected completion date of September 15, 2024. Robins portion is \$2,995,608 for Segment 7.

No further updates on the 28E Amendment to allocate any excess capacity within the already constructed segments and to revise the flow requests from CR and allow other jurisdictions to review their flow requests and make modifications. At this time, we don't feel that any changes are necessary for the City of Robins.

Transportation Technical Advisory Committee (TTAC)

No Update.

Project funding applications are being accepted. We will look into W. Main Street to see if additional funding is available. There is also a significant influx of trail funds available which we will look into to see if there are any eligible projects in Robins.

REDI

No update.

Knollwood Basin

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

28-E Agreements

We met with CR on December 12th to further discuss the retail-to-wholesale model. CR is preparing some information for our use in determining future costs and rates for moving to wholesale. We will be having further discussions on the timeline to transition, but it is expected to be completed by 2028.

The next meeting is February 27th.

Robins Police Department

225 South 2nd Street Robins, Iowa 52328 Non Emergency 366-5055
Scott A. Humphrey Chief of Police

Monthly Statistics 2023

	December	Year to Date
Officer initiated	67	1018
Dispatched trips	40	446
Traffic stops	15	320
Warnings	16	261
Citations	06	147
Agency assist	11	117
Speed checks Radar	20	106
Disturbance calls	17	87
Reports	04	55
Suspicious Activity	03	96
Medicals/Fire calls	08	104
Alarms	03	33
Accidents	02	21
Animal	02	11
House checks	15	started keeping track this month

Robins Police Department

225 South 2nd Street Robins, Iowa 52328 Non Emergency 366-5055
Scott A. Humphrey Chief of Police

The Police Department has had another busy year.

Detective McGivern has worked multiple felony cases which has led to several arrests.

Chief Humphrey had 301 car salvage titles

We have assisted several agencies with calls for service that range from domestic, disturbance's, shooting's, accidents and miscellaneous calls.

2 new officers Jason Nusbaum and Adam Cirkl after 2 left

A new 2023 Police vehicle. We have had multiple compliments by citizens of Robins on the new car color.

Reserve Officers put in hours to assist in Robins Roundup and patrol to assist patrol officers

We would like to thank all the city employee's for assisting us in our mission, the Mayor and City Council for supporting us financially so we can continue to keep The City of Robins a safe place to live and visit.



Chief Andy Humphrey #824



ROBINS CITY COUNCIL MINUTES OF THE DECEMBER 18TH, 2023 MEETING

Mayor Hinz called the meeting to order at 5:30 p.m. in Robins City Hall on Monday, December 18th, 2023. After the Pledge of Allegiance to the Flag, roll call was taken with Council Members Marilyn Cook, Dick Pilcher, Roger Overbeck, Dave Franzman, and JD Smith in attendance, along with Attorney Amy Reisner, Engineer Dax Suntken, Planning and Zoning Administrator Dean Helander, Police Chief Andy Humphrey, Deputy Clerk Lisa Goodin, Fire Chief Keith Feldkamp, Building Official/Superintendent of Public Works Mike Kortenkamp, REDI Coordinator Greg Neumeyer, Council Member elects Cary Smith, Mike Foley, and Leigh Cook, and City Clerk/Treasurer Lori Pickart.

Smith moved to approve the Agenda, Overbeck seconded and all voted aye. Franzman moved to approve the Consent Agenda which included the Minutes of the December 4th 2023 meeting; Resolution No. 1223-5 approving an application received from Casey's General Store for a Class "E" Liquor License including Sunday sales; Resolution No. 1223-8 approving the Olmstead's Second Addition to Linn County, Iowa. The Council set January 2nd, 2024 at 7:00 p.m. as the date of the January Council Meeting.

BUSINESS ITEMS

- a. Plow Truck Replacement. Kortenkamp reported he has received three quotations to replace the 2013 International plow truck. He noted the replacement date was in 2021, adding after the upcoming winter, he feels it is time to replace the unit. He explained there is money allocated in the reserves in the FY '23 budget, but the truck will not arrive until FY '24. At that time there will be \$195,207 in the reserves for the truck replacement. He recommended the City award the quotation to Truck Country for a Western Star X47 chassis in the amount of \$135,094.00. He noted the Kenworth is not available to build until 2025 and was told to add \$12,000 to \$14,000 to the cost. He was also told a Freightliner replacement is available to be built in 2026. Pilcher moved to approve Resolution No. 1223-9 approving quotation from Truck Country approving the Western Star X47 chassis, Smith seconded and all voted aye.
- b. Resolution 1223-6, a Resolution of Support for Non-trail projects. Mayor Hinz noted with the delay in the Stamy Road Trail, the Council needs to amend the request to the MPO for additional funding to reconstruct West Main Street farther west which will be available in FY 28. Overbeck asked when the \$1.5M needs to be used. Suntken noted the funds would not be available until October of FY 26. Suntken noted this is an 80/20 grant, with the MPO paying 80% and the City paying 20%. Cook moved to approve Resolution No. 1223-6, Franzman seconded and all voted ayes.
- c. Recognition of out-going Council Members. Mayor Hinz noted Marilyn Cook was City Clerk for 26 years. Following retirement she became a Council Member and has

been involved with the City of Robins for 50 years; from 1974 through 2023. He thanked her for her dedication to the City adding she will be greatly missed. Mayor Hinz then thanked Dick Pilcher for his 8 years of service as Public Safety Coordinator adding he has seen several changes within Public Safety, especially in 2020 with the derecho. He noted Dick has been very instrumental in the hiring of a full time Police Chief and a Fire Code Official. He then thanked Roger Overbeck for his 16 years as Public Works Coordinator. He thanked him for his eagle eye when reviewing several contracts, and being very diligent in City business. Mayor Hinz thanked the three for their cooperation and collective history.

- d. Oath of Office. Mayor Hinz performed the Oath of Office with council elects Leigh Cook, Mike Foley and Cary Smith and welcomed them to the City of Robins City Council.

Pilcher moved to adjourn at 5:57 p.m., Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ACCOUNT:	BALANCE 12/1/2023	DECEMBER RECEIPTS	DECEMBER EXPENSES	BALANCE 12/31/23	PROPOSED BILLS	ANTICIPATED BALANCE
GENERAL FUND	\$2,172,750.67	\$22,469.91	\$81,269.70	\$2,113,950.88	\$142,430.20	\$1,971,520.68
ROAD USE	\$817,482.22	\$40,384.64	\$97,534.60	\$760,332.26	\$15,292.75	\$745,039.51
ROBINS BASEBALL	\$13,468.34	\$0.00	\$0.00	\$13,468.34	\$0.00	\$13,468.34
LOCAL OPTION TAX	\$2,076,240.70	\$50,668.40	\$2,755.98	\$2,124,153.12	\$16,600.00	\$2,107,553.12
TIF	\$354,547.67	\$12,306.08	\$0.00	\$366,853.75	\$0.00	\$366,853.75
DEBT SERVICE	\$108,916.14	\$4,269.80	\$0.00	\$113,185.94	\$0.00	\$113,185.94
CAPITAL PROJECTS	\$1,429,510.08	\$0.00	\$0.00	\$1,429,510.08	\$0.00	\$1,429,510.08
WATER UTILITY	\$205,203.58	\$750.00	\$1,806.95	\$204,146.63	\$908.48	\$203,238.15
SEWER UTILITY	\$703,540.43	\$35,726.12	\$31,279.38	\$707,987.17	\$21,994.27	\$685,992.90
TOTALS	\$7,881,659.83	\$166,574.95	\$214,646.61	\$7,833,588.17	\$197,225.70	\$7,636,362.47

<i>December Revenues</i>	Police Fines	\$568.00
	Vehicle Inspections	\$680.00
	Park Rental	\$0.00
	Golf Cart License	\$0.00
	Ball Diamond Usage	\$0.00
	City Hall Rental	\$300.00
	Building Permits	\$1,321.00
	Coseco Permits	\$100.00
	Interest	\$0.00
	Engineering Services Fee	\$0.00
	Platting Fees	\$0.00
	Misc. Receipts	\$230.00
	Farmers Market	\$40.00
	Property Taxes	\$19,230.91
	Alcohol Permits	\$0.00
	Road Use Receipts	\$40,384.64
	Local Option Tax Receipts	\$50,668.40
	TIF Receipts	\$12,306.08
	Debt Service Receipts	\$4,269.80
	Bond Proceeds	\$0.00
	Capital Projects Interest	\$0.00
	Cedar Rapids Water Reimbursement	\$0.00
	Water Main Fees/Interest	\$750.00
	Water Connection Fee	\$0.00
	Sewer User Fees	\$34,816.12
	Sewer Connections	\$910.00
<i>Total Receipts</i>		\$166,574.95

Cash and Investment Account Balance as of 12/31/23

	Checking	Savings	CD's	Totals
General Fund	\$628,584.18	\$968,654.32	\$516,712.38	\$2,113,950.88
Road Use	\$58,800.31	\$701,531.95		\$760,332.26
Robins Baseball Inst.	\$212.67	\$13,255.67		\$13,468.34
Local Option Tax	\$106,583.63	\$1,500,857.10	\$516,712.39	\$2,124,153.12
TIF	\$0.00	\$366,853.75		\$366,853.75
Debt Service	\$0.00	\$113,185.94		\$113,185.94
Capital Projects	\$9,216.71	\$1,420,293.37		\$1,429,510.08
Water Utility	\$2,075.92	\$202,070.71		\$204,146.63
Sewer Utility	\$37,494.97	\$670,492.20		\$707,987.17
Totals	\$842,968.39	\$5,957,195.01	\$1,033,424.77	\$7,833,588.17

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total
Accel Group	insurance		1,169.04	1,656.14		2,630.34	2,240.66	2,045.82			9,742.00
Alliant Energy	electricity	239.74	209.19	209.19		184.20	1,524.89	236.77	20.40		2,624.38
Amazon	supplies					75.96	78.24				154.20
Banacom Signs	supplies					25.00					25.00
Batteries Plus	supplies			55.72							55.72
Boeckmann, Neal	phone stipend						57.52				57.52
Cedar Rapids Public Library	service					6,136.00					6,136.00
City Cedar Rapids	service							16,335.35			16,335.35
Clark's Pharmacy	supplies			32.92							32.92
Cook, Marilyn	gasoline stipend					30.00					30.00
Copyworks	service				31,500.00	148.98	4,350.00				148.98
Corum Construction	service										35,850.00
Dinges Fire	supplies			495.00							495.00
Emergency Medical Products	supplies			264.99							264.99
Feldkamp, Keith	phone stipend			57.52							57.52
Franzman, Dave	phone stipend					30.00					30.00
Gazette	publications					145.54	697.50				145.54
Goldstar Products	supplies										697.50
Goodin, Lisa	phone stipend				100.50	57.52		49.78			107.30
Helander, Dean	phone stipend										100.50
Henderson Products	supplies						81.93				81.93
Hiawatha Public Library	service				9,326.75						9,326.75
Hinz, Chuck	gasoline stipend					60.00					60.00
Humphrey, Andy	phone stipend		57.52								57.52
L&L Creative	reimbursement					20.00					20.00
Limitless Landscape	service				7,000.00						7,000.00
Linn Co-op Lawn Care	service	660.00			214.00						874.00
Linn County REC	electricity						1,528.76	387.18	888.08		2,804.02
Lynch-Dallas	service					471.00					471.00
Manhart, Gary	phone stipend		57.52								57.52
Marion Janitorial	supplies			124.34							124.34
Marion Public Library	service				9,081.25						9,081.25
Menards	supplies	79.98		49.00		346.56	48.92				524.46
Mercy Hospital	supplies			19.00							19.00
Metro Studios	service					169.95					169.95
Mid-American Energy	natural gas		117.35	117.34		83.36	105.79	38.56			462.40
Midwest Breathing	service			183.00							183.00
Office Express	supplies		52.20	52.20		61.79					166.19
Office of Auditor	service					17,986.15					17,986.15
O'Reilly Auto	parts				11.97		7.93				19.90
Overbeck, Roger	phone stipend					30.00					30.00
Payroll-Alt, Connor	Firefighter			284.01							284.01

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total
Payroll-Alt, Jason	Firefighter			386.00							386.00
Payroll-Babb, Ian	Firefighter			468.47							468.47
Payroll-Bartels, Brett	Police Officer		570.42								570.42
Payroll-Bell, Eddie	Firefighter			382.11							382.11
Payroll-Boeckmann, Neal	Streets/Sewers/Firefighter	469.40		2,996.22	469.74		1,878.26				5,813.62
Payroll-Boots, Brian	Firefighter			2.26							2.26
Payroll-Circl, Adam	Police Officer		756.14								756.14
Payroll-Cook, Marilyn	Councilor					332.14					332.14
Payroll-Draker, David	Firefighter			802.01							802.01
Payroll-Dunn, Jim	Police Officer		535.13								535.13
Payroll-Fee, Robert	Firefighter			306.54							306.54
Payroll-Feldkamp, Keith	Fire Chief			1,622.84							1,622.84
Payroll-Franzman, Dave	Councilor					332.46					332.46
Payroll-Goodin, Lisa	Deputy Clerk				893.26			1,339.88			2,233.14
Payroll-Graham, Nathaniel	Firefighter			9,346.00							9,346.00
Payroll-Helander, Harold	Zoning Administrator				1,036.23						1,036.23
Payroll-Hinz, Chuck	Mayor					369.40					369.40
Payroll-Holland, Joshua	Firefighter			1,286.68							1,286.68
Payroll-Homburg, Stephen	Firefighter			171.87							171.87
Payroll-Hoppe, Phillip	Streets/Sewers/Parks/C. Hall	31.79		116.59		169.57		53.01			370.96
Payroll-Humphrey, Andy	Police Chief		2,859.76								2,859.76
Payroll-Humphrey, Gabe	Police Officer		939.87								939.87
Payroll-Jellison, Loren	Firefighter			389.87							389.87
Payroll-Kortenkamp, Mike	Building/Streets/Sewer				2,442.32		1,221.16	1,221.14			4,884.62
Payroll-Kramer, Alindsey	Firefighter			547.07							547.07
Payroll-Manhart, Gary	Police Officer		1,210.54								1,210.54
Payroll-McGiveren, Greg	Police Officer		1,772.79								1,772.79
Payroll-Overbeck, Roger	Councilor					332.46					332.46
Payroll-Payne, Tim	Police Officer		522.85								522.85
Payroll-Pickart, Lori	City Clerk/Treasurer					5,021.20					5,021.20
Payroll-Pilcher, Richard	Councilor					332.46					332.46
Payroll-Potts, Kenneth	Streets/Sewer/Parks	28.53			323.12	28.54	304.10				684.29
Payroll-Skaggs, Brandon	Firefighter			854.94							854.94
Payroll-Smith, JD	Councilor					252.14					252.14
Payroll-Teahen, Janet	Firefighter			333.34							333.34
Payroll-Teahen, Peter	Firefighter			1,030.14							1,030.14
Payroll-Vandersee, Anthony	Firefighter			414.40							414.40
Payroll-Vanersvelde, Jeff	Streets					425.04	152.53				577.57
Payroll-Webber, Jacob	Firefighter			507.87							507.87
Payroll-Welton, Joey	Streets/Sewer/Parks	28.98				829.66	549.75	192.97			1,601.36
Payroll-Wood, Kevin	Firefighter			1,015.74							1,015.74
Pickart, Lori	phone stipend					57.52					57.52

RESOLUTION No. 0124-1

RESTRICTING VEHICLE WEIGHT ON STREETS

WHEREAS, Section 321.471 of the Iowa Code authorizes that cities may by resolution prohibit the operation of vehicles upon any such highway or may impose restrictions as to the weight of vehicles to be operated upon any such highway, except farm tractors as defined in Section 321.1, subsection 24 for a total period not to exceed ninety (90) days in any one calendar year, whenever any said highway by reason of deterioration, rain, snow, or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights thereof reduced.

NOW THEREFORE BE IT RESOLVED THE City Council of the City of Robins, Iowa finds it necessary to prohibit heavy vehicles on certain streets within the city limits because of their deterioration due to frost and rain. Weight restrictions of more than ten (10) tons will be in effect at the time as signs designating thus are erected on those streets.

PASSED AND APPROVED this 2nd day of January 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 0124-2

A Resolution relating to exemptions allowed by the Code of Iowa under the Slough Bill and Open Prairies/Forest Cover.

WHEREAS, Section 437.1(f) of the Code of Iowa, under the Slough Bill, allows open prairie/forest cover property tax exemptions, and

WHEREAS, the Linn County Board of Supervisors denied Slough Bill exemptions for properties located within the city limits of all cities in Linn County unless prior approval is granted by the respected city for this exemption, and

WHEREAS, Donald and Constance Wood Trusts of 600 Woodland Drive, Robins, Iowa were previously allowed the above exemption without the approval of the City, and as now required, have applied for the exemption from the City of Robins.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa, that Donald and Constance Wood Trusts are hereby granted exemption of three (3) acres of open prairie/forest cover as allowed under Section 427.1(f) of the Code of Iowa.

BE IT FURTHER RESOLVED that if this property should change owners, this exemption is null and void.

Passed and approved this 2nd day of January, 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk /Treasurer

This application must be filed or postmarked to your local soil and water conservation district by February 1 of each year. Iowa conservation district addresses can be found at the Conservation Districts of Iowa website: (cdiowa.org).

Property Information – Please Print

Parcel Number: 11212-26001-00000

Owner: WOOD DONALD & CONSTANCE TRUSTS

Property location address: 600 WOODLAND DR

City: ROBINS State: IA ZIP: 52328-9508

Property owner mailing address: 600 WOODLAND DR

City: ROBINS State: IA ZIP: 52328-9508

County: Linn County Number of acres: 2.47

Phone: _____ Email: _____

Applicant if other than owner – Please Print

Name: _____

Applicant mailing address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Relationship to owner: _____

Property type: FOREST COVER

Recreational lakes ☐ Rivers and streams ☐ Forest covers ☐
Open prairies ☐ River and stream banks ☐ Section 427.1(22)(g) property ☐

An aerial photo of the property on which the property to be exempted is outlined:

Is included: ☐ On file: ☒

If the property is a gully area susceptible to erosion, an erosion control map approved by the soil and conservation district commissioners: Is included ☐ On file ☐

I MARK A. WOOD swear or affirm that the above property will not be used for economic gain of any kind during the assessment year.

Applicant Signature: [Signature] Date: 12-21-2023

OFFICE USE ONLY

I hereby certify that the property described above is eligible to receive the exemption claimed.

Signed: _____ Date: _____

Chairman, _____ County Soil and Water Conservation District

This open prairie property has been inspected and certified as having adequate ground cover consisting of native species, and that all primary and secondary noxious weeds present are being controlled to prevent the spread of seeds by either wind or water.

Signed: _____ Date: _____

Chairman, _____ County Board of Supervisors

RESOLUTION No. 0124-3

RESOLUTION APPROVING APPLICATION FOR CLASS B WINE PERMIT, CLASS C BEER PERMIT (CARRYOUT BEER), CLASS E LIQUOR LICENSE, INCLUDING SUNDAY SALES

WHEREAS, Donald Burd and Joseph Burd, owners of Otter Creek Country Stores, Inc., have applied to the City of Robins for a Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License, including Sunday Sales, and

WHEREAS, requirements per the State of Iowa, and Chapter 120 of the Robins Municipal Code, regulating the sale of beer, liquor, and wine, have been met.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robins, Iowa, that Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License, including Sunday Sales, for Otter Creek Country Stores, Inc., doing business as Otter Creek Country Store, is hereby approved.

PASSED AND APPROVED, this 2nd day of January 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

(App-190840)

License Application (LE0002665)

▪ **Applicant**

Name of Legal Entity : Otter Creek Country Stores, Inc.

Name of Business(DBA) : Otter Creek Country Store

Address of Premises : 3445 County Home Road

Premises Suite/Apt Number :

City : Robins

County : Linn

Zip : 52328

Business : (319) 536-0852

Mailing Address: PO BOX 187

City : Hiawatha

State : Iowa

Zip : 52233

▪ **Contact Person**

Name : Donald Burd

Phone : (319) 533-1825

Email : don@burdproperty.com

▪ **License Information**

License Number : LE0002665

License/Permit Type : Class E Retail Alcohol License

Term : 12 Month

Status : Submitted to Local Authority

Tentative Effective Date : 2024-01-01

Tentative Expiration Date : 2024-12-31

Sub-Permits : Class E Retail Alcohol License

Privileges :

Last Day of Business :

▪ **Status of Business**

Business Type : Corporation

■ Ownership

Donald Burd

City : Hiawatha

State : Iowa

Zip : 52233

Position : Vice President/Secretary

% of ownership : 50%

U.S. Citizen : Yes

Joseph Burd

City : Central City

State : Iowa

Zip : 52214

Position : President/ Treasurer

% of ownership : 50%

U.S. Citizen : Yes

RESOLUTION NO. 0124-4

RESOLUTION APPROVING QUOTATION RELATING TO SNOW PLOW TRUCK BOX

WHEREAS, quotations to purchase a snow plow replacement truck (Western Star 47X, Chassis only) has previously been awarded to Truck Country in the amount of \$135,094.00, and

WHEREAS, a quotation has be received from Henderson Products for the truck box and accessories in the amount of \$129,611.00 which includes the Sourcewell 10% discount.

NOW, THEREFORE, IT IS RESOLVED by the City Council, City of Robins, Iowa, that said quotation received from Henderson Products is hereby approved by the City, and the Mayor and City Clerk are hereby authorized and directed to execute said quotation on behalf of the City.

Passed and approved, this 2nd, day of January 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



HENDERSON

PRODUCTS, INC.

916 S 10TH ST
MANCHESTER, IA 52057
PHONE: 563-927-7000
FAX: 563-927-7001

CUSTOMER QUOTE

Page 1
Quote #168048
Rev #87

To: CITY OF ROBINS, IA
Attn: NEAL
Quote Date: 12/21/2023
Valid Until: 2/19/2024
Sourcewell Contract# 080818-HPI
Sourcewell #: 95449

Quoted By: Terry Solomon
Phone: 563-927-2828
Cell: 563-608-5995
Fax: 563-927-2521
Email: tsolomon@hendersonproducts.com

Quoted:

ROBINS S/A 11'/12' MKE 11' RSP 9' PWNG TGS QUOTE

Henderson Products is pleased to present the following quote. Please contact us if you have any questions.

HPI MarkE

COUNTRY/LANGUAGE: USA/ENGLISH
FAMILY: MARK E, CLASSIC
FLOOR LENGTH: 11' FLOOR LENGTH
SIDE HEIGHT: 24" SIDE HEIGHT
BODY MATERIAL (SIDES/HEADSHEET): 10GA GR50 SIDES/HEADSHEET
SIDE BRACES: (1) 10 GA G50 WELD ON SIDE BRACE
TOP RAIL/RUB RAIL MATERIAL: 10GA GR50 TOP & RUB RAILS
REAR BOLSTER HEIGHT: 8" BOLSTER, 2-1/8" POCKETS
REAR BOLSTER MATERIAL: 7GA 201SS REAR BOLSTERS
FLOOR MATERIAL: 3/16" AR400 FLOOR
HOIST TYPE: TRN MT HOIST, EXT DH, SUBFRM, DA
CYLINDER MODEL: CS/G4, DBL ACT, 2YR SALT WTY*
HOIST MOUNT TYPE: FULL WIDTH CRADLE (SUBFRAME)
LONGSILLS: 5" I-BEAM LONGSILLS, SKIP WELD
BODY HINGE MAINTENANCE: GREASELESS BUSHINGS
TAILGATE STYLE: CONFIGURABLE STANDARD TAILGATE
TAILGATE SHEET MATERIAL: 10GA GR50 TAILGATE SHEET
TAILGATE BRACE: 1 HORIZONTAL TAILGATE BRACE
TAILGATE LIFT STYLE/LOCATION: FORMED LIFT LOOP, TOP BRACE
TAILGATE RELEASE & CONTROL: AIR TRIP, SS BUSHING, TG RELEASE
TAILGATE HINGE: STD, 1-1/4" PIN, 1" PLT
TAILGATE CHAINS: SS TAILGATE CHAINS
BOLSTER CHAIN HOOKS: BANJO CHAIN HOOKS INSTALLED
LUBRICATION: GREASELESS PINS, JAWS, & SHAFT
SIDE LADDER LOCATION: LADDER/GRBHND, CS REAR, SL
SIDE LADDER TYPE: LADDER, FOLD DOWN, 201SS
REAR BOLSTER MARKER LIGHTING: 2.5" RED REAR BLSTR LIGHT
REAR FACING REAR BOLSTER LIGHT: 2 OBOURND LIGHT
VIBRATOR LOCATION: VIBRATOR PAD BETWEEN LONGSILLS
TGS/ASPHALT LIP MOUNT HOLES: MOUNT HOLES IN BOLSTER
FINISH PREP: NO FINISH PREP (RAW MATERIAL)
NOTE 1:: ADDITIONAL CUSTOM OPTION
CUSTOM OFFERING: #156007 22X78 STATIONARY C/S (2 LIGHT HOLES FACING FWD ONLY)



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CUSTOMER QUOTE

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Reversible snow plow

Plow Length: 11' length
Moldboard Trip: Full trip with 2 external compression springs
Pushframe Type: Standard Circle Frame with Top Mount Cylinders
Moldboard Height: 36" height
Moldboard Shield: Integral shield
Moldboard Sheet Material: 10 GA GR50 steel (standard)
Mailbox Cut/Mouse Ear: Mailbox cutout on right side of moldboard
Adjustable Trip Spring: Five position adjustable trip spring preload
Hydraulic Cylinders: 3" x 2" x 10" reversing nitrided cylinders
Paint: Henderson Orange
12" Rubber Deflector: Yes, w/ SS Backer
Install Rubber Deflector: Yes
Cutting Edge: 3/4" x 6" Carbide cutting edge with cover blade
Curb Guard, Installed: Double Wrap around curb guards
Hitch, Plow Portion: Pin and loop oscillating hitch
Plow Portion Installed on Plow: Yes
Custom Option Fields: Note Custom Details Below
Option 1 Description: NON-OSCILLATING LOOP
Option 2 Description: ATTACK ANGLE TO BE 90 DEGREE FROM ROAD SURFACE WHEN
ADJUSTED
Option 3 Description: TO THE MIDDLE ATATCK ANGLE ADJUSTMENT

Snow Plow Hitch

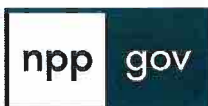
Reversing Cylinder Style: None or Top mount reversing cylinders
Plow Portion Hitch: Plow portion picked under plow
Hitch, Truck Portion: Pin & loop hitch, low profile
Hydraulic Lift Cylinder: 3" x 2" x 10" Double Acting Nitrided Lift Cylinder, std
Custom Options: No Custom Options Required

TGS salt / sand spreader

TROUGH MATERIAL: 201SS
AUGER SIZE AND TYPE: 6" dia. auger, direct drive
MOUNTING BRACKETS: Standard Mount Kit 96" Width
ADJUSTABLE BAFFLE: Adjustable baffle to direct spread

Henderson Wing System

WING CONFIGURATION TYPE: HEAVY DUTY
WING SYSTEM: FRONT OF CAB SYSTEM
REAR BRACE LOCATION: REAR BRACE AHEAD OF REAR AXLES
WING SIDE LOCATION: RIGHT HAND SIDE
TRIP TYPE: NON-TRIP MOLDBOARD



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WING BRACES: 1 SHOCK BRACE
CUTTING EDGE LENGTH: 10' CUTTING EDGE
CUTTING EDGE MATERIAL: 3/4 X 6 CARBIDE CUTTING EDGE
MOLDBOARD MATERIAL: 10GA GR50 CURVED MOLDBOARD
MOLDBOARD HEIGHT AND SHAPE: 32" STRAIGHT MOLDBOARD
MOLDBOARD DISCHARGE: 6" FLARE ON DISCHARGE W/BEAD
MOLDBOARD BOTTOM ANGLE: 4 X 4 X .75 BOTTOM ANGLE
MOLDBOARD TOP FLANGE: MOLDBOARD BOXED-IN TOP FLANGE
MOLDBOARD ADD ONS: MOLDBOARD CENTER LIFT EYE
FRONT MAST TYPE: 18" LIFT/21" CYL HYD FRNT MAST
FRONT MAST MOUNT: FRONT CROSSTUBE & CHEEKPLATES
REAR SUPPORT AND MAST: CRADLE TO FRAME REAR SUPT
MOLDBOARD HEEL LIFT: FRONT MLDBRD HEEL LIFT, 4" CYL
PAINT: MB STD ORANGE, ALL ELSE BLACK
CURB GUARD, INSTALLED: CURB GUARD, INSTALLED
Option 1 Description: 9ft. MOLDBOARD INSTEAD OF 10ft.

Underbody scraper

Moldboard Angling: Fixed Angle moldboard-No reversing table
Scraper Length / Height: 10' length / 20" height 1/2" thick moldboard
Moldboard Thickness: Standard 1/2"
Relief Valve for Scraper Down Pressure: Yes
Cutting Edge: 3/4" x 6" carbide cutting edge
Option 1 Description: PAINT MOLDBOARD ORANGE

Installation Workup

Facility: IDC-IA
Chassis Delivery To Henderson: Truck Dealer/Customer Delivers
Completed Truck Delivery Method: Henderson Delivers (100 miles or less)
Useable CA/CT: 112 INCH CAB TO AXLE (SAME AS 2016 TRUCK)
Chassis Options 1: CHASSIS MUST HAVE FRONT CRANKSHAFT PUMP PROVISION

Hitch Type: Low Profile or Manual Tilt Type Hitch
Mount Type: Cheek Plate Mount Kit (Select type below)
Mount Kit Model (Req'd): Low Pro/MT Ck Plt Kit (With Wng, 42"w Full Frame)
Front Bumper: Fabricated Channel Bumper (2pc design) (MFG Material)
Front Tow Hooks: Tow hooks Installed, Pair (supplied with chassis)
Hitch Options 1: MOUNT HITCH HIGHEST RECOMMENDED FOR GROUND CLERANCE

Front Plow Type: Standard Henderson Plow
Rubber Deflector Install: Supplied/Installed @ Factory, sales to order w/ unit
Front Plow Curb Guards: Supplied/Installed @ Factory (Sales to order with unit)
Plow Options 1: NO JACK ON PLOW

Wing Type: Install HWS Patrol Wing (non-extendable)



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Wing Stop: Yes (factory supplied)
Load Booster/Airbag: Timbren Load Booster for RH Front Axle
Trav Positioner/Marker: Travel Marker Installed

Scraper Type: Fixed Angle Underbody Scraper Installation
Scraper Options 1: PROX SWITCH ON BLADE WITH WARNING LGHT/BUZZER WHEN
Scraper Options 2: IN DOWN POSIITON AND WHEN TRUCK IN REVERSE ONLY(SEE PIC

Dump Body Type: Mark E Single Axle
Floor Length: (11') floor length
Hoist Type: Tele Trun Hoist with Subframe, Ext Dhouse, add's 1' overall
Cylinder Type: Double Acting
Body Material (Sides/ends): Painted Steel Type Body Material
Tailgate Release Type: IDC supplied Electric over air valve
Pressure Protection Valve: Direct to air tank valve (All except Int, Mack & Volvo)

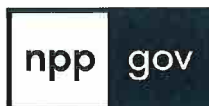
Cabshield Install: Supl'd by fact, Stationary mnt @ IDC (sales to order w/unit)
Ladder(s): Supplied by factory, Install @ IDC (sales to order w/ unit)
Ladder Install QTY (Dump): (1) LADDER INSTALLED @ IDC (LABOR ONLY)
Ladder Install Style (Dump) 1: Fold Down Side Ladder
Ladder Install Loc 1 (Dump): Passenger Side Rear
Shovel Holder: (1) IDC Supl'd Spring Loaded SS Shovel Holder w/ SS brckt
Shovel Holder Loc (1): Driver side body
Vibrator: Buyers Vibr, 3500 lb (TA) (order vib pad on unit)
Tarp Brand: US Tarp (order 86" c/s if using integral shield)
Tarp System: Electric Tarp, Bullet Proof Arms, w/ Wind Deflector
Tarp Material: Black Vinyl (Asphalt rated)
Tarp Length: 13' Body Length or Shorter (BV, US)
Body Install Options 1: SHOVEL HOLDER UNDER BOX DS (SEE 2016 PICS)
Body Install Options 2: TARP MOUNTED ON TOP OF HEAD SHEET SAME AS 2016

Body Spec Notes:

TARP MATERIAL MUST ROLL OVER TOP SIDE OF BAR TO PREVENT MATERIAL BUILD UP.

Spreader Type: TGS
TGS Drive Type: Hydraulic Drive
TGS Spinner Configuration: Single Spinner Install
TGS Body Type: Standard straight gate body install
TGS mounting type: STD TGS brackets (supplied with unit)
TGS Tailgate Props: Tailgate prop, Stainless
HYD QD Mount Brackets: Stainless Steel QD Mount in front of dump body bolster
Spreader Options 1: COUPLER BRACKET TO BE OPEN ON BOTTOM SIDE!!
Spreader Options 2: TAILGATE PROP MUST PROP TAILGATE WITHIN 1-2 INCHES OF TG

Chassis Accessories: Yes (SELECT RELATED OPTIONS BELOW)
Mudflaps (Rear): Swinging w/Logo
Mudflap Type (Rear): 36" Swinging, SS (with LOGO)
Fenders: Front Quarter Fenders, Poly (standard)



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Pintle Plate: Yes (select from options below)
Pintle Plate Configuration: 3/4" Plate, 2" Recvr Tube, SA w/SubFrm (w/3LTC)
Pintle Plate D-Rings: Qty (2) 3/4" D-rings
Trailer Plug (1): 7 Pin Trailer Plug, Truck end 7-Way RV,new style (municipal)
Tool Box: Qty 1 Toolbox (Select type below)
Toolbox (1) Type: 18"x18"x24" SS Tbox, Mild Brkts
Tool Box Location 1: Passenger side
Auto Tire Chains: OnSpot Chains
Truck Wash: Complete Truck Wash/Clean/Vac 1
Warranty: Standard 1 Year Warranty
Inspection: Walk-around meeting only
Training: Yes, Training Required
Chassis Install Options 1: TWO #160204 S/TT/B-U LIGHTS IN PINTLE PLATE (SAME AS 2016)

Electrical: Yes (SELECT RELATED OPTIONS BELOW)
Power Distribution Panel: Power Distribution Panel
Plow Lights: Plow Lts, ABL, Heated
Plow Light Brackets: Plow Lt Brckts, SS, FRTLNR/Western Star/Other, Pair
Worklight(s) QTY: (QTY 4) Work Lights (Select type below)
Worklight (1) Type: LED, Worklight, 4in Round (Optilux)
Worklight (1) Gen Location: Rear of Wing
Worklight (2) Type: LED, Worklight, 4in Round (Optilux)
Worklight (2) Gen Location: Rear Spinner
Worklight (3) Type: LED, Worklight, 4in Round (Optilux)
Worklight (3) Gen Location: Rear Spinner
Worklight (4) Type: LED, Worklight, 4in Round (Optilux)
Worklight (4) Gen Location: Rear Spinner
Rear Dump Bolster (S/T/T): LED S/T/T/BU, MK3, Grote harness light kit
Back up alarm: Relocate chassis supplied b/u alarm (verify if incl w/ OEM)
Brake controller: Brake Controller, Voyager Brake Controller
License Plate Bracket: Tailgate Mount License Plate Bracket, Installed
Backbone & Wire Standoffs: 10' Backbone (For SA)
Camera: Optimo
Camera Kit: Camera Sys, 7" LCD 2 Camera, HD
Electrical Install Opt 1: QTY: 8, #186942/77260G, WHELEN 5V1A AMBER FLASHERS
Electrical Install Opt 2: QTY: 2, #187374/77260G, WHELEN 5V1A BLUE FLASHERS
Electrical Install Opt 3: QTY: 2, #180184.201,SS 2-LIGHT OVAL LIGHT BOX MOUNTED TO C/S
Electrical Install Opt 4: PART# SA-BBS-107 WHITE NOISE BACK-UP ALARM
Electrical Install Opt 5: WING LIGHT ON PS SIDE MIRROR BRACKET IF POSSIBLE

Electrical Spec Notes:



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CHASSIS MUST HAVE SWITCHES IN DASH FOR LIGHTS, ETC

LIGHTING TO BE AS FOLLOWS:

- TWO AMBER WHELEN 5VIA LIGHTS FACE FORWARD IN CAB SHIELD.
- TWO AMBER WHELEN 5VIA LIGHTS IN REAR BOLSTER.
- TWO AMBER WHELEN 5VIA LIGHTS INSTALLED ON GRILL (SEE PICS)
- TWO LIGHT SS LIGHT BOX INSTALLED/EXTENDED FROM CAB SHIELD TO BE WIDER THAN BODY FOR REAR VISIBILITY. ONE WHELEN 5VIA AMBER EACH SIDE, AND ONE WHELEN 5VIB BLUE FLASHER EACH SIDE. BLUE FLASHERS SWITCHED SEPARATELY.

CAMERA LOCATIONS: 1. SAME AS 2016, PASSENGER SIDE TOP OF CHASSIS MIRROR BRACKET IF POSSIBLE, 2. INSIDE OF CAB LOOKING REARWARD THRU WINDOW AT SPINNER SO THEY CAN SEE MATERIAL FALLING ON SPINNER WHEN BODY IS IN UP POSITION.

**NFPA FLASH PATTERN (CONTACT NEAL AT CITY OF ROBINS WITH ??)

THREE WORK LIGHTS TO BE MOUNTED ON END PLATES OF TGS SPREADER. 1 TO BE SWITCHED FOR ON/OFF LOCATED ON DS. TWO LIGHTS TIED INTO BACK-UP LIGHTS (ONE EACH SIDE) (SEE PICS)

Hydraulics: Full Hydraulic Package

Hyd Supplier: **Force America (Select Pkg Below)**

Hyd Supplier (Spec): **FORCE QUOTE #1334787-1**

Controls Type: **Cable Controls**

Cable Qty: **5 Functions**

Reservoir Type: **30 Gal Cradle Mount, Mild Steel**

Valve Enclosure Type: **9 Sctn, AAF, BTC Valve Enclosure, Mild**

Low Oil Shut Down: **Yes, included in Hyd Pkg**

High Temp Oil Shut Down: **Yes, included in Hyd Pkg**

Quick Coupler Upgrade: **Standard Quick Couplers**

Hyd Options 1: **FRONT CRANKSHAFT DRIVEN PUMP**

Hyd Options 5: **..**

Hydraulics Notes:

FORCE HYDRAULICS/CONTROLS:

- 6.0 CIR LOAD SENSE FRONT CRANKSHAFT DRIVEN PUMP
- LOW OIL AUTO SHUT DOWN WITH MANUAL OVERRIDE IN CAB
- VALVE STACK FOR D/A HOIST, D/A PLOW LIFT WITH FLOAT, D/A WING HEEL AND TOE, SPINNER AND AUGER
- CABLE CONTROLS FOR HOIST, DUAL AXIS FOR PLOW, SINGLE LEVER FOR SCRAPER, AND TWO LEVERS FOR WING
- 5100EX SPREADER CONTROL (OPEN LOOP)

Disclaimer: **Paint not guaranteed to match OEM chassis color**



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IDC Paint Location: IDC-IA

Body Paint Type: Powder Paint

Powdercoat Paint (Body): 12' MKE/3, All from charts non-metal, Blast, Prim, Paint

Powder Paint Stationary CS: Paint Stationary Cabshield (IA)

Paint Code & Color (from color charts): ONE COLOR NON-METALLIC (YELLOW CLOSE TO CAB COLOR)

Total package price: \$143,822.00

Total package w/applicable 10% Sourcewell discount: \$129,440.00

Freight: \$171.00

Single package total: \$129,611.00

Package(s) : 1

Total: \$129,611.00

**10% Sourcewell discount applies to all equipment and installation only.

Due to the volatility in material costs and chassis delays, pricing is subject to change at time of manufacturing and/or upfit.

Signed: _____ Date: _____

Quote notes:

*** 112" CAB TO AXLE RECOMMENDED, SAME AS 2016 C-A ***

LEAD-TIME = 45-90 DAYS AFTER CHASSIS ASSUMING CHASSIS IS 6-7 MONTHS AFTER ORDER.

PAYMENT TERMS = 30 DAYS AFTER CHASSIS.



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RESOLUTION NO. 0124-5

APPROVING PLAT OF SURVEY # 2775

WHEREAS, Plat of Survey No. 2775 has been received from Randal and Kristal Zieser dated August 2023; and

WHEREAS, the Zieser's desire to separate the Storm Basin Easement abutting the Village of Robins First Addition to Robins, Iowa from the balance of their property to allow sale of said easement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL of the City of Robins that Plat of Survey No. 2775 is hereby approved.

Passed and approved this 2nd Day of January 2024.

Chuck Hinz, Mayor

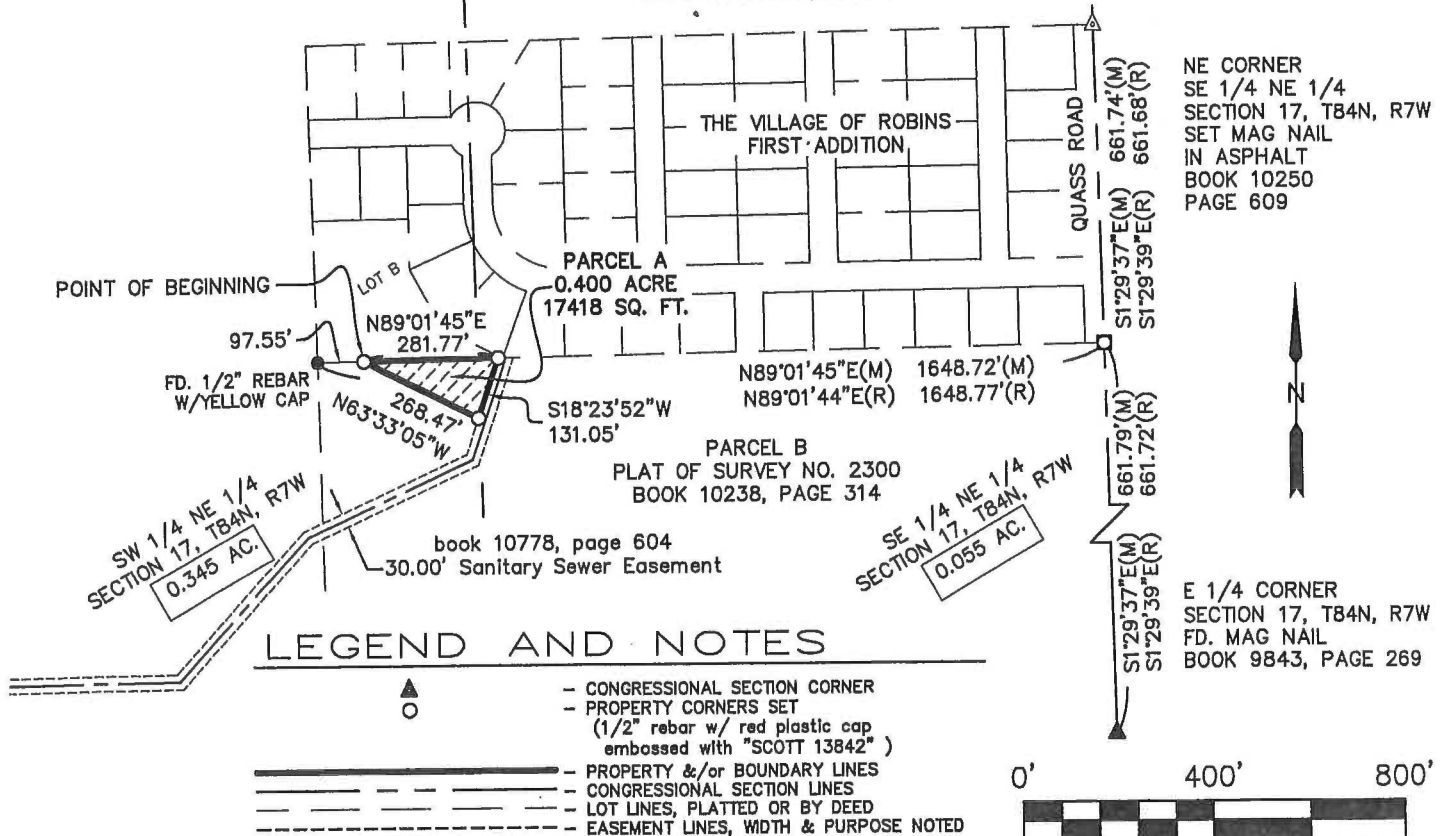
ATTEST:

Lori Pickart, City Clerk/Treasurer

PARCEL A PLAT OF SURVEY NO. 2775

PART OF PARCEL B
P.O.S. NO. 2300
PART OF THE S 1/2 NE 1/4
SECTION 17, T84N, R7W
CITY OF ROBINS
LINN COUNTY, IOWA

DATE OF SURVEY:
JULY, 2020
AUGUST, 2023



LEGEND AND NOTES

- CONGRESSIONAL SECTION CORNER
- PROPERTY CORNERS SET
(1/2" rebar w/ red plastic cap
embossed with "SCOTT 13842")
- PROPERTY &/or BOUNDARY LINES
- CONGRESSIONAL SECTION LINES
- LOT LINES, PLATTED OR BY DEED
- EASEMENT LINES, WIDTH & PURPOSE NOTED

UNLESS NOTED OTHERWISE, ALL DIMENSIONS ARE IN FEET AND HUNDREDTHS



GRAPHIC SCALE: 1" = 400'

Legal Description — Parcel A:

Part of Parcel B, Plat of Survey No. 2300 in the South Half of the Northeast Quarter of Section 17, Township 84 North, Range 7 West of the Fifth Principal Meridian, City of Robins, Linn County, Iowa.

Commencing at the Northwest Corner of Parcel B, Plat of Survey No. 2300 in the South Half of the Northeast Quarter of Section 17, Township 84 North, Range 7 West of the Fifth Principal Meridian; thence N89°01'45"E along the north line of said Parcel B, 97.55 feet to the point of beginning; thence continuing N89°01'45"E along said north line, 281.77 feet; thence S18°23'52"W along the westerly easement line of the Sanitary Sewer and Utility Easement found in book 10778, page 604, Office of the Recorder, Linn County, Iowa, a distance of 131.05 feet; thence N63°33'05"W, 268.47 feet to the point of beginning.

Said parcel contains 0.400 acre, subject to easements and restrictions of record.



Stephen M. Scott, P.E. & L.S.
Civil Engineer & Land Surveyor

319-540-5263
email@scottsurvey.com
www.scottsurvey.com
P.O. Box 315, Center Point, IA 52213-0315



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

STEPHEN M. SCOTT, P.E. & L.S. Iowa Lic. No. 13842

My license renewal date is December 31, 2024

Pages or sheets covered by this seal:

THIS PAGE ONLY

PROJECT NO. 2387102

Said parcel contains 0.400 acre, subject to ea