Robins

Community Family Friends

TENTATIVE AGENDA

ROBINS CITY COUNCIL
MONDAY, DECEMBER 4TH, 2023
7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

a. **CALL THE MEETING TO ORDER**

b. **PLEDGE OF ALLEGIANCE TO THE FLAG**

c. **ROLL CALL**

d. **APPROVAL OF THE AGENDA**

e. **MAYOR'S REPORT**

f. **COUNCIL REPORTS**

g. **ENGINEERS REPORT**

h. **CITIZEN COMMENTS** – Agenda Items (limited to 3 minutes each)

i. **CITIZEN COMMENTS** – Non-Agenda Items (limited to 3 minutes each)

j. **CONSENT AGENDA:**

   a. Minutes of the November 21st, 2023 Meeting.

   b. Financial Report

   c. List of Bills Submitted

k. **NEW BUSINESS**

   None

l. **OLD BUSINESS**

   a. Second and Final Consideration and Adoption of Ordinance No. 2303 Designating Revitalization Area.

14. **MOTION TO ADJOURN**

ACCOUNT:	*BALANCE 11/1/2023*	*NOVEMBER RECEIPTS*	*NOVEMBER EXPENSES*	*BALANCE 11/30/2023*	*PROPOSED BILLS*	*ANTICIPATED BALANCE*
GENERAL FUND	$2,250,936.87	$59,686.09	$138,492.46	**$2,172,130.50**	$55,777.22	$2,116,353.28
ROAD USE	$798,204.04	$37,114.69	$17,836.51	**$817,482.22**	$94,511.10	$722,971.12
ROBINS BASEBALL	$13,468.34	$0.00	$0.00	**$13,468.34**	$0.00	$13,468.34
LOCAL OPTION TAX	$2,048,526.83	$59,125.80	$31,411.93	**$2,076,240.70**	$15,750.00	$2,060,490.70
TIF	$334,004.96	$20,542.71	$0.00	**$354,547.67**	$24,790.00	$329,757.67
DEBT SERVICE	$123,745.55	$9,960.59	$24,790.00	**$108,916.14**	$0.00	$108,916.14
CAPITAL PROJECTS	$1,435,980.88	$846.19	$7,316.99	**$1,429,510.08**	$0.00	$1,429,510.08
WATER UTILITY	$206,898.61	$352.58	$2,047.61	**$205,203.58**	$1,082.95	$204,120.63
SEWER UTILITY	$729,141.30	$2,340.94	$27,961.81	**$703,520.43**	$30,135.94	$673,384.49
TOTALS	**$7,940,907.38**	**$189,969.59**	**$249,857.31**	**$7,881,019.66**	**$222,047.21**	**$7,658,972.45**

November Revenues		
	Police Fines	$615.00
	Vehicle Inspections	$360.00
	Park Rental	$0.00
	Golf Cart License	$0.00
	Ball Diamond Usage	$0.00
	City Hall Rental	$600.00
	Building Permits	$1,081.50
	Coseco Permits	$100.00
	Interest	$9,386.39
	Engineering Services Fee	$0.00
	Platting Fees	$0.00
	Misc. Receipts	$118.80
	Farmers Market	$300.00
	Property Taxes	$47,124.40
	Alcohol Permits	$0.00
	Road Use Receipts	$37,114.69
	Local Option Tax Receipts	$59,125.80
	TIF Receipts	$20,542.71
	Debt Service Receipts	$9,960.59
	Bond Proceeds	$0.00
	Capital Projects Interest	$846.19
	Cedar Rapids Water Reimbursement	$0.00
	Water Main Fees/Interest	$352.58
	Water Connection Fee	$0.00
	Sewer User Fees	$2,340.94
	Sewer Connections	$0.00
Total Receipts		**$189,969.59**

Cash and Investment Account Balance as of 10/31/23

	Checking	Savings	CD's	Totals
General Fund	$386,763.80	$1,268,654.32	$516,712.38	**$2,172,130.50**
Road Use	$115,950.27	$701,531.95		**$817,482.22**
Robins Baseball Inst.	$212.67	$13,255.67		**$13,468.34**
Local Option Tax	$58,671.21	$1,500,857.10	$516,712.39	**$2,076,240.70**
TIF	$331,260.36	$23,287.31		**$354,547.67**
Debt Service	$98,165.77	$10,750.37		**$108,916.14**
Capital Projects	-$5,783.29	$1,435,293.37		**$1,429,510.08**
Water Utility	$1,132.87	$204,070.71		**$205,203.58**
Sewer Utility	$33,028.23	$670,492.20		**$703,520.43**
Totals	**$1,019,401.89**	**$5,828,193.00**	**$1,033,424.77**	**$7,881,019.66**

November 2023 Fire Report

Total Calls:	**21**
Medical Calls:	16
Gas Leak:	1
Fire Alarm:	1
Smoke Alarm:	2
Hiawatha Mutual Aid:	1
Monroe Township Mutual Aid:	0

The 21 calls in November matched the most calls for November with years 2020 and 2022 and brings our yearly total to 235, which is 22 more than all of last year, setting a new annual record already with one month remaining.

Our Public Relations committee and the Robins Civic Club are busy planning for taking Santa to the tree lighting on Sunday, December 10 with a reception at the fire station. I'm sure that we will plan to drive Santa around town on an evening closer to Christmas as well.

Training

Fire training: Trained on use of the winch on UTV 364 and the winch on Brush Truck 369, reviewed the use of the Little Giant ladder and also ran a drill utilizing one of our thermal imaging cameras. 15 members attended.

Medical training: The topic was Cold Emergencies for our medical training in November with 13 members in attendance.

Fire Chief Keith Feldkamp

Robins
Community Family Friends

ROBINS CITY COUNCIL
Minutes of the November 21st, 2023

Mayor Hinz called the meeting to order at 5:30 p.m. in the Robins City Hall on Tuesday, November 21st, 2023. After the Pledge of Allegiance to the Flag, roll call was taken with Council Members Marilyn Cook, Dick Pilcher, Roger Overbeck, Dave Franzman and JD Smith present, along with Council Elects Leigh Cook, Mike Foley, and Cary Smith. Also in attendance were Police Chief Andy Humphrey, Fire Chief Keith Feldkamp, Attorney Holly Corkery and City Clerk/Treasurer Lori Pickart. Overbeck moved to approve the Agenda, Smith seconded, all voted aye.

CONSENT AGENDA

Pilcher moved to approve the Consent Agenda which included the Minutes of the November 6th, 2023 meeting, along with a bill to be paid. Smith seconded, all voted aye.

NEW BUSINESS

a. Contract for Legal Services. Mayor Hinz noted Lynch Dallas, PC will be adjusting their hourly rates effective July 1, 2024. Pilcher noted he is very satisfied with the service Lynch Dallas provides. Mayor Hinz noted they are always accessible and have attorneys who are widely versed to help with whatever we might need. Pilcher moved to approve Resolution No. 2311-3 approving a contract for Legal Services, Franzman seconded and all voted aye.
b. Adopting the Proposed Plan for the Robins Urban Revitalization Area. Mayor Hinz noted the 30 day wait period has passed noting there were no comments received against the proposed plan. Smith moved to approve the Resolution No. 2311-2, Franzman seconded and all voted aye.

OLD BUSINESS

a. Ordinance No. 2303. The Council reviewed Ordinance No. 2303. Designating an Area of Robins, Iowa as the Robins Urban Revitalization Area. Franzman moved to approve the First Reading of said Ordinance, Smith seconded and all voted aye.

Overbeck moved to adjourn at 5:42 p.m. Pilcher seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

To: City of Robins (Mayor and Council) **Date:** November 29, 2023

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

The Contractor has indicated that the punch list items have been completed. We disagree with his assessment and are working with the City Attorney to determine the next steps.

The Contractor still needs to return and reinstall the pavers that were pulled after settlement was found.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

No Update

The county has been contacted with regard to the lack of evidence for an existing ROW for Stamy Road. The county maintains that the ROW exists and won't remove it from the county maps without the City making a request to vacate. We don't have a desire to vacate a ROW if it does exist, as it has future benefits to the City.

Dave Stamy is not interested at this time in allowing an alternate trail route through his property.

We will move forward working with the MPO on modifying the trail alignment.

DEVELOPMENTS

Robins Landing Phase I

The significant amount of utilities has slowed progress significantly. Boomerang anticipates being done with the off-site water main by the week of December 10th.

We have not held a pre-con for the on-site work.

Hindu Temple

We have not approved the site plans as we are waiting for compliance with fire code requirements.

MISCELLANEOUS

Booster Station

No Update.

We followed up with the City of CR to see if additional adjustments can be made to reduce the pump run times and pressures, while maintaining a satisfactory level of service. We have not heard back.

Tower Terrace Road

No Update.

An application was submitted in August for the MPDG Rural Grant in the amount of $44.6M for the construction of TTR. There is no award schedule for this funding, so will provide an update when a response is received.

Indian Creek and Dry Run Creek Sanitary Sewer

No Update.

Segment 11 plans have been completed for review of the jurisdictions with a group meeting Friday, November 3rd to discuss. The project has not bid yet, but is expected to start construction in March 2024 and last 12 months. The current EOPC is $6.5M, of which Robins portion is $2M+ based on the current 28E.

As of September 29th, Segment 7 was reported as 37% complete with an expected completion date of September 15, 2024. Robins portion is $2,995,608 for Segment 7.

No further updates on the 28E Amendment to allocate any excess capacity within the already constructed segments and to revise the flow requests from CR and allow other jurisdictions to review their flow requests and make modifications. At this time, we don't feel that an changes are necessary for the City of Robins.

Transportation Technical Advisory Committee (TTAC)

No Update.

Project funding applications are being accepted. We will look into W. Main Street to see if additional funding is available. There is also a significant influx of trail funds available which we will look into to see if there are any eligible projects in Robins.

REDI

No update.

Knollwood Basin

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

28-E Agreements

No Update.

CR presented some cost data on the water system comparing the current retail system to a CR proposed wholesale system. A wholesale system would require Robins to operate the system on their own including meter reading, billing testing, maintenance and repairs. We will be looking at this information in more detail to weigh the pros and cons of each.

The next meeting is December 12th.

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total	
Accel Group	insurance		1,169.04	1,656.14		2,630.34	2,240.66	2,045.82			9,742.00	pd
Alliant Energy	electricity	255.61	215.16	215.16		180.30	1,792.00	221.22	21.80		2,901.25	
Alt, Jason	reimbursement			21.76							21.76	
Amazon	supplies			23.94		123.00					146.94	
Banacom Signs	supplies		25.00								25.00	
Batteries Plus	supplies			59.06			231.75				290.81	
Boeckmann, Neal	phone stipend						57.51				57.51	
C/R Economic Alliance	dues					3,500.00					3,500.00	
C/R Municipal Utilities	sewer O&M							16,335.35			16,335.35	
City of Marion	TT grant									2,420.40	2,420.40	
Clarks Pharmacy	supplies			6.58							6.58	
Cook Fence Co.	Kervin Ct. fence - 1/station							4,450.00			4,450.00	
Copyworks	service		16.75			100.43					117.18	
Custom Hose	supplies							28.80			28.80	
D&K Products	service				158.00						158.00	
Day Rettig Martin, PC	service					140.00					140.00	
Delaney Concrete	service						6,405.00				6,405.00	
Dingesfire	supplies			412.42							412.42	
Evergreen Landscaping	topsoil				60.00					40.00	100.00	
Feldkamp, Keith	phone stipend			57.51							57.51	
Fettkether, Mike	replace mailbox SE Trunk proj									123.94	123.94	
Fire Service Training Bureau	service			150.00							150.00	
Gazette	publications					17.38					17.38	
Goodin, Lisa	phone stipend					57.51					57.51	
Humphrey, Andy	phone stipend						57.51				57.51	
Ia Dept. Public Safety	service		300.00								300.00	
Iowa Firefighters Assn	membership			323.00							323.00	
Iowa One Call	locates							129.60			129.60	
John Deere (Theisen's)	supplies			39.16		20.98	916.06	7.18			983.38	
Kluesner Construction	crack sealing						74,917.39				74,917.39	
Krueger, tony	repair underground fence SE									145.00	145.00	
Linn Co. Recording	service					124.00					124.00	
Linn County REC	electricity						973.04	343.42	1,061.15		2,377.61	
Linn County Sheriff	auto service		97.55								97.55	
Linn County Treasurer	bridge inspections				760.00						760.00	
Limitless Landscapt	Leslie Ct.				3,877.22						3,877.22	
LL Pelling	supplies						318.25				318.25	
Manhart, Gary	phone stipend		57.51								57.51	
Menards	mulch - SE Trunk proj				84.15					26.64	110.79	
Metro Studios	webpage hosting					169.95					169.95	
Mid-American Energy	natural gas		38.25	38.26		44.74	22.38	37.44			181.07	
Miracle Receation	supplies	380.52									380.52	
Office Express	supplies					125.97					125.97	
O'Reilly	parts							78.85			78.85	

City of Robins | Bills Submitted | December 1, 2023

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total	
Payroll-Bartels, Brett	Police Officer		557.15								557.15	
Payroll-Boeckmann, Neal	Streets/Sewers/Fire	469.24		1,876.98	469.24		1,876.98				4,692.44	
Payroll-Cirkl, Adam	Police Officer		829.09								829.09	
Payroll-Dunn, Jim	Police Officer		552.53								552.53	
Payroll-Goodin, Lisa	Deputy Clerk				890.27			1,336.19			2,226.46	
Payroll-Helander, Dean	P&Z Administrator				1,021.93						1,021.93	
Payroll-Hinz, Chuck	Mayor					369.40					369.40	
Payroll-Hoppe, Phillip	Streets/Sewers	21.15		95.18		206.19		31.69			354.21	
Payroll-Humphrey, Gabe	Police Officer		947.65								947.65	
Payroll-Humphrey, Scott	Police Chief		2,838.80								2,838.80	
Payroll-Kortenkamp, Mike	Building/Public Works				2,421.22		1,210.60	1,210.60			4,842.42	
Payroll-Manhart, Gary	Police Officer		1,260.22								1,260.22	
Payroll-McGiverin, Greg	Police Officer		1,263.07								1,263.07	
Payroll-Payne, Tim	Police Officer		516.60								516.60	
Payroll-Pickart, Lori	City Clerk					4,996.84					4,996.84	
Payroll-Potts, Kenny	Streets/Sewers/Parks	388.88			204.16	97.26	957.65	14.63			1,662.58	
Payroll-Vanersveld, Jeff	Streets/Sewer/Parks	345.46					779.70	572.43			1,697.59	
Payroll-Welton, Joey	Streets/Sewer/Parks	328.38					985.38	1,104.34			2,418.10	
Pickart, Lori	phone stipend					57.51					57.51	
Point Computer	service	80.00				110.00	80.00				270.00	
Robins Economic Development	Service									15,750.00	15,750.00	pd
Sandry Fire	parts			105.00							105.00	
Snyder & Associates	engineering					9,681.97		1,655.50			11,337.47	
UMB Bank	interest									24,790.00	24,790.00	pd
US Bank	supplies (2 mos)		249.36	-299.60	77.25	725.81	155.01	441.50			1,349.33	pd
US Cellular	cell phones		91.76		57.51		115.04				264.31	
USA Communications	service		13.17	9.23		84.46					106.86	
VanErsvelde, Jeff	phone stipend						57.51				57.51	
Walmart	supplies				192.60	94.83					287.43	
Welton, Joey	phone stipend						57.51				57.51	
Wendling Quarries	supplies						43.84				43.84	
WEX	gasoline		661.68	254.63	74.83		260.33	91.38			1,342.85	pd
Total		2,269.24	11,700.34	5,044.41	10,348.38	23,658.87	94,511.10	30,135.94	1,082.95	43,295.98	222,047.21	
											222,047.21	

11/30/23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	Total	Budget	Balance
1. PUBLIC SAFETY															
Police Department															
Salaries	10,314	13,377	15,524	9,615	14,499	11,666							74,995	152,250	77,255
FICA, City Share	774	1,008	1,165	728	1,094	877							5,646	11,647	6,001
IPERS, City Share	960	1,245	1,445	895	1,350	1,086							6,981	14,174	7,193
Health Insurance	1,792	1,792	2,688	896	1,792	1,792							10,752	25,000	14,248
Training/Travel	2,919	8	250	0	188	0							3,365	5,000	1,635
Building Maintenance	113	122	188	31	1,216	0							1,670	6,000	4,330
Gas & Oil	523	665	674	689	626	661							3,838	10,000	6,162
Vehicle Repair	80	34	170	376	76	98							834	5,000	4,166
Utilities	299	412	453	372	49	267							1,852	6,000	4,148
Communications	146	159	265	0	262	207							1,039	2,000	961
Municipal Insurance	0	3,392	964	964	3,118	0							8,438	20,000	11,562
State/County Charges	0	500	0	0	0	300							800	1,200	400
Dispatch Fees	0	0	0	0	0	0							0	5,100	5,100
Personal Protective Eq.	0	0	0	0	0	25							25	12,500	12,475
Computer/Software	2,503	299	2,559	404	0	0							5,765	10,000	4,235
Misc. Supplies	125	1,490	105	285	0	17							2,022	12,000	9,978
Guns/Holsters/Lights	334	0	182	7,089	0	25							7,630	12,500	4,870
3 New Radios	0	0	0	0	0	0							0	21,600	21,600
Reserve Program Costs	0	525	2,444	0	0	0							2,969	3,500	531
New Car	0	46,879	0	0	13,475	0							60,354	0	-60,354
Police Total	**20,882**	**71,907**	**29,076**	**22,344**	**37,745**	**17,021**	**0**	**0**	**0**	**0**	**0**	**0**	**198,975**	**335,471**	**136,496**
Fire Department															
Salaries & Stipends	15,905	2,588	4,444	14,842	2,798	2,759							43,336	93,500	50,164
FICA	1,233	196	333	1,161	210	207							3,340	7,153	3,813
IPERS	717	123	419	727	264	260							2,510	8,705	6,195
Health Insurance	428	256	767	364	511	511							2,837	4,200	1,363
Dues/Memberships	0	0	0	0	0	323							323	600	277
Fire Training	0	0	0	0	0	150							150	3,000	2,850
Medical Training	0	0	1,273	139	716	0							2,128	6,000	3,872
Station Maintenance	2,874	264	1,736	1,060	1,467	133							7,534	14,500	6,966
Gas & Oil	108	124	110	195	258	255							1,050	2,200	1,150
Truck Repair	1,754	115	4,956	161	5,462	39							12,487	9,100	-3,387
Utilities	300	412	453	372	49	320							1,906	6,300	4,394
Communications	41	53	85	0	55	0							234	2,000	1,766
Municipal Insurance	0	4,805	2,029	2,029	3,313	0							12,176	28,000	15,824
Immunizations	280	302	658	356	0	0							1,596	5,000	3,404
Medical Supplies	7	199	7	0	151	28							392	2,000	1,608
Major Equipment	0	315	0	0	0	105							420	3,000	2,580
Attire	0	34	132	0	705	0							871	4,000	3,129
Fire Total	**23,647**	**9,786**	**17,402**	**21,406**	**15,959**	**5,090**	**0**	**0**	**0**	**0**	**0**	**0**	**93,290**	**199,258**	**105,968**
Animal Control	**0**	**0**											**0**	**2,500**	**2,500**
TOTAL PUBLIC SAFETY	**44,529**	**81,693**	**46,478**	**43,750**	**53,704**	**22,111**	**0**	**0**	**0**	**0**	**0**	**0**	**292,265**	**537,229**	**244,964**
2. PUBLIC WORKS															
Drainage Salaries	1,268	1,396	2,055	901	1,096	933							7,649	16,800	9,151
FICA-City Share	96	106	156	69	83	70							580	1,285	705

11/30/23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	Total	Budget	Balance
IPERS-City Share	120	132	194	85	103	88							722	1,586	864
Health Insurance	106	128	191	46	128	128							727	1,610	883
Mowing Costs	45	159	61	0	42	0							307	3,600	3,293
Purchase Mower	0	0	0	0	0	0							0	20,000	20,000
Bridge/Drainage	0	2,809	12,997	1,988	1,325	4,855							23,974	250,000	226,026
Tree Maintenance	0	0	0	0	0	0							0	2,500	2,500
NPDES Requirements	0	0	0	0	0	0							0	2,500	2,500
Streets Total	**1,635**	**4,730**	**15,654**	**3,089**	**2,777**	**6,074**	**0**	**0**	**0**	**0**	**0**	**0**	**33,959**	**299,881**	**265,922**
Traffic Signs	0	0	0	0	741									1,000	1,000
Solid Waste	0	0	0	0	5,625									27,000	27,000
TOTAL PUBLIC WORKS	**1,635**	**4,730**	**15,654**	**3,089**	**9,143**	**6,074**	**0**	**0**	**0**	**0**	**0**	**0**	**33,959**	**327,881**	**293,922**
4. CULTURE & RECREATION															
Library Service	**0**	**0**	**24,544**	**0**	**0**								**24,544**	**120,000**	**95,456**
Parks Department															
Salaries	2,813	4,096	3,943	1,680	4,522	2,108							19,162	33,600	14,438
FICA	214	312	300	128	345	160							1,459	2,570	1,111
IPERS	265	387	372	158	427	199							1,808	3,172	1,364
Health Insurance	106	128	192	46	128	128							728	1,725	997
Maintenance	5,001	9,635	1,236	5,202	5,768	461							27,303	30,000	2,697
Park Camera System	337	55	238	4,870	155	0							5,655	0	-5,655
Utilities	229	550	1,456	562	213	255							3,265	7,000	3,735
Pickleball/Skate Park	0	0	0	0	0	0							0	200,000	200,000
Park Planning	0	0	0	0	0	0							0	20,000	20,000
Total	**8,965**	**15,163**	**7,737**	**12,646**	**11,558**	**3,311**	**0**	**0**	**0**	**0**	**0**	**0**	**59,380**	**298,067**	**238,687**
Cemetary	99	0	0	0	0	0							99	2,500	2,401
Special Events	0	0	0	0	0	193							193	2,300	2,107
City Entrance Signs	0	0	0	0	0	0							0	500	500
TOTAL CULTURE & REC.	**9,064**	**15,163**	**7,737**	**12,646**	**11,558**	**3,504**	**0**	**0**	**0**	**0**	**0**	**0**	**59,672**	**303,367**	**243,695**
5. COMMUNITY & ECONOMIC DEVELOPMENT															
P&Z/Inspectors/Building															
Salaries	5,783	6,321	8,152	4,462	6,726	6,295							37,739	74,550	36,811
Meeting Fees	101	0	0	101	0	0							202	2,000	1,798
FICA	435	476	612	337	507	474							2,841	5,703	2,862
IPERS	546	597	770	421	635	594							3,563	7,038	3,475
Health Insurance	904	904	1,356	452	904	904							5,424	17,250	11,826
Mileage/Stipends	0	0	0	0	0	0							0	400	400
Communications	61	49	108	0	13	58							289	700	411
Training	0	0	4	0	0	77							81	5,000	4,919
Misc. Supplies	154	429	33	55	0	0							671	2,000	1,329
Vehicle	69	39	83	0	43	75							309	2,000	1,691
TOTAL COMM. & ECON. I	**8,053**	**8,815**	**11,118**	**5,828**	**8,828**	**8,477**	**0**	**0**	**0**	**0**	**0**	**0**	**51,119**	**116,641**	**65,522**
6. GENERAL GOVERNMENT															
Mayor/Council															
Salaries	1,900	400	400	2,091	400	400							5,591	19,800	14,209
FICA	108	31	31	119	31	31							351	1,515	1,164
IPERS	57	0	0	63	0								120	500	380
Gas Stipends	210	0	0	210	0								420	1,500	1,080
Total Mayor/Council	**2,275**	**431**	**431**	**2,483**	**431**	**431**	**0**	**0**	**0**	**0**	**0**	**0**	**6,482**	**23,315**	**16,833**
Policy & Admin.															

11/30/23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	Total	Budget	Balance
Salaries	6,968	7,138	10,707	3,569	7,138	7,138							42,658	90,300	47,642
FICA	516	529	793	264	529	529							3,160	6,908	3,748
IPERS	658	673	1,011	337	674	674							4,027	8,524	4,497
Health Insurance	2,031	2,045	3,046	1,015	2,031	2,021							12,189	31,500	19,311
Dues/Memberships	2,174	0	0	0	0	270							2,444	4,000	1,556
Training/Travel	0	0	0	456	1,552	0							2,008	1,000	-1,008
Strategic Planning	0	0	0	0	0	0							0	5,000	5,000
Clock Tower Maintenai	0	0	0	0	0	0							0	1,500	1,500
Communications	83	182	333	0	109	115							822	3,000	2,178
Publications	101	398	511	369	176	17							1,572	3,200	1,628
R/L Engineering	0	0	5,458	2,175	5,765	6,872							20,270	0	-20,270
Engineering	0	9,709	2,637	7,974	11,317	2,810							34,447	100,000	65,553
Municipal Insurance	0	7,632	60	0	5,554	0							13,246	45,000	31,754
Legal	0	4,382	912	2,166	4,293	264							12,017	50,000	37,983
Data Processing	1,576	186	40	246	13,399	189							15,636	25,000	9,364
Elections	0	0	0	0	0	0							0	3,500	3,500
Corridor MPO	0	2,722	0	0	0	3,500							6,222	4,000	-2,222
Office Supplies	472	244	1,327	1,104	1,308	535							4,990	7,000	2,010
Misc. Supplies	17	85	71	443	16	0							632	5,000	4,368
Postage	126	0	0	1,029	0	198							1,353	1,500	147
Farmers Market	0	0	0	755	0	0							755		
Office Contingencies	0	0	0	0	0	0							0	11,500	11,500
City Hall Phone System	0	0	0	0	0	0							0	10,000	10,000
City Hall Design	0	0	0	0	0	0							0	20,000	20,000
Total Policy & Admin	**14,722**	**35,925**	**26,906**	**21,902**	**53,861**	**25,132**	**0**	**0**	**0**	**0**	**0**	**0**	**178,448**	**437,432**	**258,984**
City Hall/Buildings															
Salaries-Cleaning	273	422	273	253	513	383						**0**	**2,117**	6,000	3,883
FICA	21	32	21	19	39	30							**162**	459	297
IPERS	26	40	26	24	49	36							**201**	566	365
Maintenance	992	122	228	94	157	105							**1,698**	25,000	23,302
Utilities	282	354	460	328	2	310							**1,736**	4,800	3,064
Church Planning/Desig	0	0	0	0	0	0							**0**	80,000	80,000
City Hall Total	**1,594**	**970**	**1,008**	**718**	**760**	**864**	**0**	**0**	**0**	**0**	**0**	**0**	**5,914**	**116,825**	**110,911**
TOTAL GENERAL GOVEF	**18,591**	**37,326**	**28,345**	**25,103**	**55,052**	**26,427**	**0**	**0**	**0**	**0**	**0**	**0**	**190,844**	**577,572**	**386,728**
TOTAL GENERAL FUND	**81,872**	**147,727**	**109,332**	**90,416**	**138,285**	**66,593**	**0**	**0**	**0**	**0**	**0**	**0**	**634,225**	**1,862,690**	**1,234,831**
Road Use															
Salaries	9,225	5,861	8,226	3,947	5,512	6,798							39,569	89,250	49,681
FICA, City Share	697	439	618	299	414	512							2,979	6,828	3,849
IPERS, City Share	870	553	777	372	520	642							3,734	8,425	4,691
Health Insurance	1,039	1,159	1,355	388	903	903							5,747	19,550	13,803
Building Repair/Maint	786	0	84	0	0	318							1,188	5,000	3,812
Street Lights	2,687	0	2,708	2,736	1,114	2,639							11,884	38,000	26,116
Gas/Oil/Maintenance	1,082	177	504	353	1,906	260							4,282	15,000	10,718
Equipment Repairs	476	0	120	1,710	478	599							3,383	20,000	16,617
Utilities	160	198	239	163	81	149							990	3,520	2,530
Communications	245	243	418	0	189	410							1,505	2,500	995
Insurance	0	6,501	2,918	2,658	3,410	0							15,487	38,600	23,113
Legal/Engineering	0	0	122	0	1,961	0							2,083	5,000	2,917
Street Maint/Construct	5,053	3,100	40,838	37,450	450	81,402							168,293	200,000	31,707

11/30/23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	Total	Budget	Balance
Traffic Signs (Church)	0	0	0	0	0	0							0	3,000	3,000
Parts & Repair	1,267	521	947	584	349	342							4,010	14,000	9,990
Major Equipment	0	0	0	0	27	0							27	1,000	973
Rock/Sand/Material	442	0	67	3,103	0	218							3,830	32,000	28,170
Capital Imp/Truck Res	0	0	0	0	0	0							0	195,207	195,207
Snow truck #2 Reserve	0	0	0	0	0	0							0	132,384	132,384
03 Utility Truck Reserv	0	0	0	0	0	0							0	26,875	26,875
Large Eq. Reserve	0	0	0	0	0	0							0	95,501	95,501
Replace Bobcat & Acce	0	0	0	0	0	0							0	9,225	9,225
19 Utility Truck Reser.	0	0	0	0	0	0							0	20,625	20,625
22 Utility Truck	0	0	0	0	0	0							0	8,125	8,125
Add to S. Building	0	0	0	0	0	0							0	20,000	20,000
STREETS TOTAL	**24,029**	**18,752**	**59,941**	**53,763**	**17,314**	**95,192**	**0**	**0**	**0**	**0**	**0**	**0**	**268,991**	**1,009,615**	**740,624**
Snow Removal Wages	270	276	495	165	330	1,258							2,794	15,750	12,956
FICA-Snow	20	21	37	12	25	96							211	1,205	994
IPERS, City Share	25	26	47	16	31	119							264	1,487	1,223
Health Insurance	50	60	90	22	60	60							342	1,265	923
Snow Removal Total	**365**	**383**	**669**	**215**	**446**	**1,533**	**0**	**0**	**0**	**0**	**0**	**0**	**3,611**	**19,707**	**16,096**
ROAD USE TOTAL	**24,394**	**19,135**	**60,610**	**53,978**	**17,760**	**96,725**	**0**	**0**	**0**	**0**	**0**	**0**	**272,602**	**1,029,322**	**756,720**
RBI Equipment		**0**											**0**		
LOCAL OPTION TAX															
SE Trunk Sewer Overag	21,033	5,737	2,234	153,574	15,662	336							198,576		-198,576
W. Main St. Trail		8,777		4,277	0	0							13,054		-13,054
Water to I-380		0	0	0	0	0								100,000	100,000
REDI		0	0	0	15,750	0							15,750	63,000	47,250
R. Landing Upsizing		0	0	0	0	0								270,000	270,000
R. Landing Parkland		0	0	0	0	0								400,000	400,000
TT CPF Match			0	0	0	2,420							2,420	208,816	206,396
Total LOST	**21,033**	**14,514**	**2,234**	**157,851**	**31,412**	**2,756**	**0**	**0**	**0**	**0**	**0**	**0**	**229,800**	**1,041,816**	**812,016**
7. DEBT SERVICE															
2016 Bond															
Principal													0	305,000	305,000
Interest				11,167									11,167	22,333	11,166
Total	**0**	**0**	**0**	**11,167**	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**11,167**	**327,333**	**316,166**
2020 Bond															
Principle													0	535,000	535,000
Interest				13,625									13,625	27,248	13,623
Total	**0**	**0**	**0**	**13,625**	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**13,625**	**562,248**	**548,623**
Bonding Fees	250												250	1,500	1,250
TOTAL DEBT SERVICE	**250**	**0**	**0**	**24,792**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**25,042**	**891,081**	**866,039**
8. CAPITAL PROJECTS															
CHR w/Linn County	370,742				7,317								378,059	325,000	-53,059
Tower Terrace Inter.	0				0								0	200,000	200,000
Indian Creek Sewer	0	31,256		59,012	0								90,268	1,000,000	909,732
Total Capital Projects	**370,742**	**31,256**	**0**	**59,012**	**7,317**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**468,327**	**1,525,000**	**1,056,673**
9. BUSINESS TYPE															
Water Utility															
Pump Station Electricit	908	834	806	699	967	1086							5,300	13,000	7,700
Quass Rd. Upsizing		0	0		1080	0							1,080	30,000	28,920

11/30/23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	Total	Budget	Balance
Misc. Items	23603	0	1217	1857	0	724							27,401	10,000	-17,401
Burd Water Main Upgrade		0	0		0	0							0	86,000	86,000
Booster Stn. Reserves		0	0		0	0							0	30,000	30,000
TOTAL WATER UTILI	**24,511**	**834**	**2,023**	**2,556**	**2,047**	**1,810**	**0**	**0**	**0**	**0**	**0**	**0**	**33,781**	**169,000**	**135,219**
Sewer Utility															
Salaries	3,579	4,661	5,368	3,365	5,294	6,069							28,336	50,000	21,664
FICA City Share	270	353	404	256	401	460							2,144	3,825	1,681
IPERS, City Share	338	440	508	318	500	573							2,677	4,720	2,043
Health Insurance	452	452	678	226	452	452							2,712	8,050	5,338
Equipment Repair	99	11,644	123	250	328	199							12,643	21,000	8,357
Utilities	545	471	469	501	301	609							2,896	8,000	5,104
Infiltration	0	0	0	0	0	0							0	50,000	50,000
Insurance	0	5,936	0	0	4,093	0							10,029	35,000	24,971
Legal/Engineering	0	0	0	362	0	0							362	5,000	4,638
Sales Tax	32	0	405	405	0	0							842	1,700	858
Village Upsizing	0	0	0	0	0	0							0	71,500	71,500
Administration	100	82	148	68	122	130							650	5,000	4,350
CR Hookup	15,394	16,335	16,335	16,335	16,335	16,335							97,069	196,025	98,956
Chemicals	0	0	0	0	0	0							0	500	500
Equipment	0	750	3,182	3,182	0	1,294							8,408	16,000	7,592
Office Supplies	0	0	0	0	0	0							0	0	0
Postage	344	9	0	255	0	306							914	3,000	2,086
Generators	0	0	0	0	0	4,450							4,450	59,132	54,682
Total Sewer Utility	**21,153**	**41,133**	**27,620**	**25,523**	**27,826**	**30,877**	**0**	**0**	**0**	**0**	**0**	**0**	**174,132**	**538,452**	**364,320**
TOTAL OF ALL EXPENSE	**543,955**	**254,599**	**226,363**	**414,128**	**224,647**	**198,761**	**0**	**0**	**0**	**0**	**0**	**0**	**1,862,453**	**7,177,361**	**5,321,274**
REVENUES															
General Fund															
Police															
Fines	357	1,081	1,012	670	615								3,735	1,000	-2,735
Vehicle Salvage	1,040	1,080	920	1,120	360								4,520	9,000	4,480
FEMA Refunds	0	0	0	0	0								0	750,000	750,000
Park Rental	700	800	575	0	0								2,075	5,000	2,925
Ball Diamond Usage	450	225	0	250	0								925	1,000	75

11/30/23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	Total	Budget	Balance
Golf Carts	0	30	0	0	0								30	60	30
City Hall Rent	550	575	550	550	600								2,825	4,500	1,675
Building Permits	19,160	5,773	3,958	4,537	1,082								34,510	50,000	15,490
Coseco Permits	200	300	0	400	100								1,000	1,000	0
Engineering Recovery	19,160	0	120,441	0									139,601	25,000	-114,601
Platting Fees	0	0	1,860	0									1,860	2,500	640
Interest (001-620-430	0	0	0	0	9,386								9,386	20,000	10,614
Misc. Receipts	8,298	1,622	5,121	1,815	119								16,975	5,000	-11,975
Farmers Markets			405	560	300										
Beer/Liquor/Cig Perm	0	0	0	0	0								0	1,500	1,500
Property Taxes	576	0	61,264	421,573	47,124								530,537	996,336	465,799
GENERAL TOTAL	**50,491**	**11,486**	**196,106**	**431,475**	**59,686**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**747,979**	**1,871,896**	**1,123,917**
ROAD USE															
Receipts	37,683	53,020	37,284	37,644	47,124								212,755	435,980	223,225
ROAD USE TOTAL	**37,683**	**53,020**	**37,284**	**37,644**	**47,124**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**212,755**	**435,980**	**223,225**
RBI RECEIPTS	**0**			**0**									0		**0**
LOCAL OPTION SALES TAX								**0**							
Receipts	39,849	0	47,217	39,038	50,668								176,772	338,100	161,328
Interest (121-950-430	0	0		0	8,457								8,457	4,000	-4,457
LOCAL OPTION TAX T	**39,849**	**0**	**47,217**	**39,038**	**59,125**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**185,229**	**342,100**	**156,871**
TIF															
TIF Receipts	218	0	38,646	264,663	20,543								324,070	670,188	346,118
TIF TOTAL	**218**	**0**	**38,646**	**264,663**	**20,543**	**0**	**0**		**0**	**0**	**0**	**0**	**324,070**	**670,188**	**346,118**
DEBT SERVICE															
Debt Service Receipts	111		13,270	92,172	9,966								115,519	220,893	105,374
TOTAL DEBT SERVICE	**111**	**0**	**13,270**	**92,172**	**9,966**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**115,519**	**220,893**	**105,374**
CAPITAL PROJECTS															
Interest (301-799-4300)				0	846									10,000	10,000
TOTAL CAPITAL PROJEC	**0**	**0**	**0**	**0**	**846**	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**10,000**	**10,000**
WATER UTILITY															
Interest (600-810-4300)	0			0	353								353	500	147
Main Charge	2,250	2,250		3,000	0								7,500	1,500	-6,000
CR Refund	25,082			0	0								25,082	5,000	-20,082
Pipe Charge	0			0	0								0	7,350	7,350
WATER UTILITY TOTAL	**27,332**	**2,250**	**0**	**3,000**	**353**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**32,935**	**14,350**	**-18,585**
SEWER UTILITY															
Interest (610-815-4300)		0		0	1,187								1,187	1,200	13
Sewer Fees	66,542	1,421	44,394	67,752	1,119								181,228	364,880	183,652
Late Fees	376	51	113	300	35								875	0	-875
Connection Fee	2,730	2,730	0	3,640	0								9,100	15,000	5,900
Sales Tax	107	0	223	154	0								484	0	-484
System Development F	0	0	0	0	0								0	0	0
SEWER UTILITY TOTAL	**69,755**	**4,202**	**44,730**	**71,846**	**2,341**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**192,874**	**381,080**	**188,206**
TOTAL RECEIPTS	**225,439**	**70,958**	**377,253**	**939,838**	**199,984**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,811,361**	**3,946,487**	**2,135,126**

MINUTES PROVIDING FOR SECOND AND FINAL CONSIDERATION AND ADOPTION OF AN ORDINANCE DESIGNATING REVITALIZATION AREA

439708-36

(Ord.–Second and Final Consideration and Adoption)

Robins, Iowa

December 4, 2023

The City Council of the City of Robins, Iowa, met on December 4th, 2023, at 7:00 p.m., at the Robins City Hall, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: ____

Absent: ______________________________.

The Mayor announced that, on November 20, 2023, the City Council had given its initial consideration to an ordinance entitled "Ordinance No. 2303. An Ordinance Designating an Area of Robins, Iowa, as the Robins Urban Revitalization Area."

It was moved by Council Member ____________________ and seconded by Council Member ____________________ that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: ____

Nays: ______________________________.

Whereupon, the Mayor declared the motion duly carried.

It was moved by Council Member ______________________ and seconded by Council Member ______________________ that the ordinance entitled "Ordinance No. _______. An Ordinance Designating an Area of Robins, Iowa, as the Robins Urban Revitalization Area," now be put upon its second and final passage and adoption. The Mayor put the question on the final passage and adoption of said ordinance and the roll being called, the following named Council Members voted:

Ayes: ____

Nays: ____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been duly adopted, as follows:

ORDINANCE NO. 2303

An Ordinance Designating an Area of Robins, Iowa, as the Robins Urban Revitalization Area

WHEREAS, pursuant to the provisions of Chapter 404, Code of Iowa (the "Act"), the governing body of a city may, by ordinance, designate an area of the city as a revitalization area upon the completion of procedures specified in the Act; and

WHEREAS, pursuant to the provisions of the Act, the City Council of the City of Robins, Iowa, (the "City") has by resolution determined, with respect to an area within the City, hereinafter described in Section 1 and known as the Robins Urban Revitalization Area, that:

(a) The Robins Urban Revitalization Area is an area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.

(b) The economic development, redevelopment and promotion of commercial or industrial development in the Robins Urban Revitalization Area are necessary in the interest of the public welfare of the residents of the City, and the Robins Urban Revitalization Area substantially meets the criteria set forth in Section 404.1 of the Act.

WHEREAS, pursuant to the provisions of the Act, the City prepared a proposed Urban Revitalization Plan (the "Plan') for the Robins Urban Revitalization Area and held a public hearing on the Plan for the Robins Urban Revitalization Area; and

WHEREAS, pursuant to the provisions of the Act, the City has adopted the Plan for the Robins Urban Revitalization Area;

NOW, THEREFORE, Be It Ordained by the City Council of the City of Robins, in Dallas County, Iowa, as follows:

Section 1. In accordance with the Act and in consideration of the recitations set out in the preamble hereof, such property lying within the City and being described as follows:

All real property situated within the corporate limits of the City of Robins, Linn County, State of Iowa as of September 1, 2023.

is hereby designated as the Robins Urban Revitalization Area.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. This ordinance shall be in effect after its final passage, approval and publication, as provided by law.

Passed and approved ____________________, 2023.

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Chuck Hinz, Mayor

Attest:

____

Lori Pickart, City Clerk

First consideration: November 20, 2023