

NOTICE OF MEETING

ROBINS PLANNING AND ZONING COMMISSION

TUESDAY, DECEMBER 19TH, 2023 6:00 P.M. @ ROBINS CITY HALL

AGENDA:

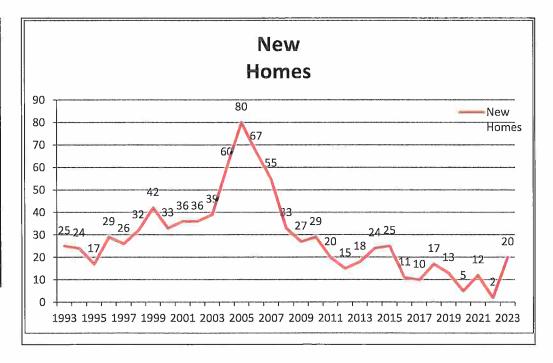
- 1. Call the Meeting to Order
- 2. Roll Call of Members
- 3. Chairperson and Planning and Zoning Administrator Reports
- 4. Approval of the Agenda
- 5. Minutes of the September 20th, 2023 Meeting.
- 6. Motion to approve Resolution No. 2023-9 approving a 38' x 50' (1,900 s/f) accessory building at 975 East Main Street as requested by Dave and Becky Olsem.
- 7. Resolution No. 2023-10 recommending approval of the Final Plat of Olmstead's Second Addition in Linn County to Robins City Council.
- 8. Resolution No. 2023-11, recommending approval of Plat of Survey #2775, to Robins City Council.
- 9. Resolution No. 2023-12, recommending approval of Plat of Survey #2798, to Robins City Council.
- 10. Motion to adjourn.

Robins Planning and Zoning Report

November 30, 2023

Permit			-		F	ullAddress			
Number	BeginDate	Comment	PermitType	PartyName	#	Street	City	State	Zip
B22-002	09/08/23	Permit Re-New	Building	Kimberly Jauga	3078	Windsor Dr.			
B23-001	03/30/23	New SFD Construction	Building	First Construction	3083	Arbury Ct.			
B23-001	04/07/23	New SFD Construction	Building	First Construction	3083	Arbury Ct			
B23-002	04/14/23	New SFD Construction	Building	Rosanne Donnelly	300	Dutch Dr.			
B23-003	04/20/23	New SFD Construction	Building	Tom Shey	1965	Kaylin Ct			
B23-005	05/08/23	New Duplex/Gargae	Building	Kenwood Homes, LLC	875	Miles St.			
B23-006	05/08/23	New Duplex/Gargae	Building	Kenwood Homes, LLC	901	Miles St.			
B23-007	06/07/23	New SFD Construction	Building	B. Hancock Construction	3084	Arbury Ct.			
B23-008	06/08/23	New SFD & Garage	Building	Matt Gangestad	3082	Arbury Ct			
B23-009	07/07/23	New SFD & Garage	Building	Will & Jenna Dible	3149	Windsor Dr.			
B23-010	08/08/23	New SFD & Garage	Building	Academy Homes	460	Dutch Dr.			
B23-011	08/08/23	New SFD & Garage	Building	le March & Katherine O'Br	3084	Brimley Pass			
B23-012		New SFD & Garage	Building	im Steinke & Kathy Norms	3067	Saxton Ln			
B23-013	09/22/23	New SFD & Garage	Building	Frey Homes	3089	Windsor Dr.			
B23-014	09/26/23	New SFD & Garage	Building	Tim Jacobs Homebuilders	3065	Saxton Ln			
B23-015	09/26/23	New SFD & Garage	Building	JP Homes	3081	Arbury Ln			
B23-016	10/09/23	New SFD	Building	Tom & Marilyn Cook	295	Northhaven Dr			
B23-017	10/17/23	New SFD & Garage	Building	McDaniel Construction	690	Kervin Ct			
BC23-001	03/03/23	ew Commercial Constructi-	Building	FC Land LLC	3230	N. Ctr Pt. Rd #500			
BC23-002	06/21/23	ew Commercial Constructi-	Commercial	Andy Eicher	3201	Eagle View Ct.			
BC23-003	09/06/23	New 50'x80' Outbuilding	Building	Midwest Janitorial Service	2822	N. Center Point Rd			

FY2023 Permi	ts Issued
January	22
February	12
March	30
April	28
May	39
June	34
July	30
August	37
September	38
October	34
November	22
December	
Total	326





ROBINS PLANNING AND ZONING COMMISSION MINUTES OF THE SEPTEMBER 20TH, 2023 MEETING

Chairperson Tim O'Hara called the meeting to order at 5:30 p.m. Roll call was taken with commission members AJ Hester, Dan Ries, Dennis Trachta, Ed Rathgeber, Jay Goodin, and Tim O'Hara present, along with Planning and Zoning Administrator Dean Helander, REDI Coordinator Greg Neumeyer, City Clerk/Treasurer Lori Pickart and around 4 guests. Absent was Todd Roberts.

Rathgeber moved to approve the agenda, Trachta seconded; all voted aye. Rathgeber moved to approve the minutes of the August 16th, 2023 meeting, Trachta seconded and all

voted aye.

The Commission reviewed the request from Tom & Marilyn Cook to construct a 34'x36' (1,224 sq. ft.) accessory building on their property located at 295 Northaven Drive. Mr. Cook noted they will also be building a home on the property in front of the proposed building area, he also said it would be the same color as their future home, but is hoping to get a variance for vertical siding on the building. He added no one will likely see the accessory building from the street. Goodin moved to approve Resolution No. 2023-7 approving the accessory building from the P&Z and recommending the same to the City Council. Trachta seconded the motion and all voted aye.

The Commission reviewed the Final Plat of The Village of Robins First Addition. The Commission asked if the cul-de-sacs would ever be extended, of which they could be. Mr. Ricklefs noted there are turn arounds in the last lot of the cul-de-sacs. The Commission verified the sewer comes between lots 42 and 43, and the water comes from Quass Road. It was pointed out the detention basin on Lot B was deeded to the homeowners association and the city streets were dedicated to the city. Rathgeber moved to approve Resolution No. 2023-8,

recommending approval to the City Council, Ries seconded and all voted aye.

Trachta moved to adjourn the meeting at 5:47 p.m. Ries seconded and all voted aye.

Tim O'Hara Chairperson

Dean Helander Planning and Zoning Administrator



PLANNING AND ZONING COMMISSION RESOLUTION No. 2023-9

Whereas, Dave and Becky Olsem have applied for a building permit to construct at 38' \times 50' (1, 900 s/f) accessory building at 975 East Main Street in Robins, Iowa.

WHEREAS, Chapter 165, Section 19.14.g; Residential Accessory Building Permit Requirements, requires review of and approval of any accessory building over 800 square feet or over twenty feet in mean-height by the Planning and Zoning Commission.

Whereas, the Robins Planning and Zoning Commission met on December 19th, 2023 to consider said request, and has reviewed said request in terms of the standards of review as set forth in Robins Zoning Ordinance.

Now, Therefore be it Resolved by the Robins Planning and Zoning Commission, as follows:

- 1. Dave and Becky Olsem are allowed to construct at 38' \times 50' (1,900 s/f) accessory building at 975 East Main Street in Robins, Iowa on behalf of the Planning and Zoning Commission.
- 2. Conditions:
 - A. The building will not be constructed on any easement on the property.
 - B. The building will be sided with the same color and type as the principle building.
 - C. The property owner is responsible to ensure the accessory building is in conformance with any restrictive covenants.
 - D. The applicant shall agree with the conditions specified above by signing below.

PASSED AND APPROVED, this 19thth day of December 2023.

	Tim O'Hara, Chairperson
Dean Helander, Zoning Administrator	
Agreed to this 19 th day of December, 2023.	Dave and/or Becky Olsem



38' x 50' = 1,9005/F



👪 up or down. Tax, labor, and delivery not includ

Design&Buy

MENARDS'

GARAGE

How to recall and purchase your design at home:



1. On Menards.com, enter "Design & Buy" in the search bar

2. Select the Garage Designer

3. Recall your design by entering Design ID: 302059683229

4. Follow the on-screen purchasing instructions

How to purchase your design at the store:

1. Enter Design ID: 302059683229 at the Design-It Center Kiosk in the **Building Materials Department**

2. Follow the on-screen purchasing instructions



Floor type (concrete, dirt, gravel) is NOT included in estimated price. The floor type is used in the calculation of materials needed. Labor, foundation, steel beams, paint, electrical, heating, plumbing, and delivery are also NOT included in estimated price. This is an estimate. It is only for general price information. This is not an offer and there can be no legally binding contract between the parties based on this estimate. The prices stated herein are subject to change depending upon the market conditions. The prices stated on this estimate are not firm for any time period unless specifically written otherwise on this form. The availability of materials is subject to inventory conditions.

MENARDS IS NOT RESPONSIBLE FOR ANY LOSS INCURRED BY THE GUEST WHO RELIES ON PRICES SET FORTH HEREIN OR ON THE AVAILABILITY OF ANY MATERIALS STATED HEREIN. All information on this form, other than price, has been provided by the guest and Menards is not responsible for any errors in the information on this estimate, including but not limited to quantity, dimension and quality. Please examine this estimate carefully.

MENARDS MAYES NO BEPRESENTATIONS, OPAL WRITTEN OR OTHERWISE THAT THE MATERIALS LISTED ARE SUITABLE FOR ANY PURPOSE BEING CONSIDERED BY THE GUEST. BECAUSE OF WIDE VARIATIONS IN CODES, THERE ARE NO REPRESENTATIONS THAT THE MATERIALS LISTED HEREIN MEET YOUR CODE REQUIREMENTS. THE PLANS AND/OR DESIGNS PROVIDED ARE NOT ENGINEERED. LOCAL CODE OR ZONING REGULATIONS MAY REQUIRE SUCH STRUCTURES TO BE PROFESSIONALLY ENGINEERED AND CERTIFIED PRIOR TO CONSTRUCTION.



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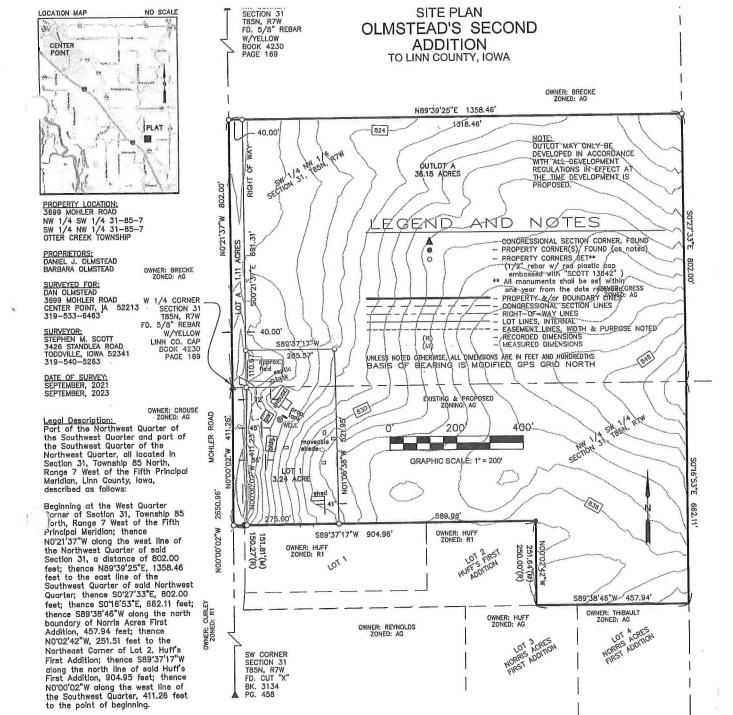
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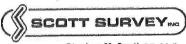
PASSED AND APPROVED, this 19thth day of December 2023.

	Tim O'Hara, Chairperson
Dean Helander, Zoning Administrator	
Agreed to this 19 th day of December, 2023.	Dave and/or Becky Olsem



N_k X





Said porcel contains 40.50 acres, subject to easements and restrictions of record.

Stephen M. Scott, P.E. & L.S. Civil Engineer & Land Surveyor

319-540-5263 www.scottsurvey.com email@scottsurvey.com P.O. Box 315, Center Point, IA 52213-0315 NOTE: LOT A IS DEDICATED TO LINN COUNTY FOR ROAD RIGHT OF WAY.

PROJECT NO. 23109101



PROPERTY LOCATION: 3699 MOHLER ROAD NW 1/4 SW 1/4 31-85-7 SW 1/4 NW 1/4 31-85-7 OTTER CREEK TOWNSHIP

<u>PROPRIETORS:</u> DANIEL J. OLMSTEAD BARBARA OLMSTEAD

SURVEYED FOR:
DAN OLMSTEAD
3699 MOHLER ROAD
SENTER POINT, IA 52213 W 1/4 CORNER SECTION 31 T85N, R7W FD. 5/8" REBAR CENTER POINT, IA 319-533-6463

SURVEYOR: STEPHEN M. SCOTT 3426 STANDLEA ROAD TODDVILLE, IOWA 52341 319-540-5263 BOOK 4230 PAGE 169

DATE OF SURVEY: SEPTEMBER, 2021 SEPTEMBER, 2023

Legal Description: Part of the Northwest Quarter of the Southwest Quarter and part of the Southwest Quarter of the Northwest Quarter, all located in Section 31, Township 85 North, Range 7 West of the Fifth Principal Meridian, Linn County, Iowa, escribed as follows:

Beginning at the West Quarter
Corner of Section 31, Township 85
North, Range 7 West of the Fifth
Principal Meridian; thence
N0'21'37"W along the west line of
the Northwest Quarter of said
Section 31, a distance of 802.00
feet; thence N89'39'25"E, 1358.46
feet to the east line of the
Southwest Quarter of said Northwest
Quarter; thence S0'27'33"E, 802.00
feet; thence S0'16'53"E, 662.11 feet;
thence S89'38'46"W along the north
boundary of Norris Acres First
Addition, 457.94 feet; thence
N0'02'42"W, 251.51 feet to the
Northeast Corner of Lot 2, Huff's
First Addition; thence S89'37'17"W
along the north line of said Huff's
First Addition, 904.95 feet; thence
N0'00'02"W along the west line of NO'00'02"W along the west line of the Southwest Quarter, 411.26 feet to the point of beginning.

Said parcel contains 40.50 acres, subject to easements and restrictions of record.

FINAL PLAT OLMSTEAD'S SECOND ADDITION TO LINN COUNTY, IOWA

N89°39'25"E 1358.46'

1318.46

54 1 4 NW 88 1 PR ₩AY OUTLOT A P 36.15 ACRES RIGHT

SECTION 31

PAGE 169

T85N, R7W FD. 5/8" REBAR W/YELLOW BOOK 4230

40.00'

802.00

NO'21'37"W

ROAD

MOHLER

W/YELLOW

691.31 ACRES

S00'21'37"E

FOT

NOTE: OUTLOT MAY ONLY BE DEVELOPED IN ACCORDANCE WITH ALL DEVELOPMENT REGULATIONS IN EFFECT AT THE TIME DEVELOPMENT IS PROPOSED.

S0"27"33"E

802.00

LEGEND AND NOTES

CONGRESSIONAL SECTION CORNER, FOUND PROPERTY CORNER(S), FOUND (as noted) PROPERTY CORNER(S), FOUND (as in PROPERTY CORNERS SET**
(1/2" rebar w/ red plastic cap embossed with "SCOTT 13842")
All monuments shall be set within one year from the date recorded. PROPERTY &/or BOUNDARY LINES CONGRESSIONAL SECTION LINES RICHT—OF—WAY LINES 0

KIGHT-OF-WAT LINES LOT LINES, INTERNAL EASEMENT LINES, WIDTH & PURPOSE NOTED RECORDED DIMENSIONS MEASURED DIMENSIONS

40.00 S89'37'17"W UNLESS NOTED OTHERWISE, ALL DIMENSIONS ARE IN FEET AND HUNDREDTHS BASIS OF BEARING IS MODIFIED GPS GRID NORTH 265.57 SECTION 21. TEEN PEN 400' 200 0' 521 NO-00-02"W NO1'06'38"W GRAPHIC SCALE: 1" = 2001 S016'53"E N00.00,0X,W LOT 1 3.24 ACRE 2650.96 662.11* 589.96 275.00 N00'00'02"W S89'37'17"W 904,96 251.51 LOT 1 S89'38'46"W 457.94'

SCOTT SURVEY...

Stephen M. Scott, P.E. & L.S. Civil Engineer & Land Surveyor

www.scottsurrey.com 319-540-5283 omal@scottsurvey.com P.O. Box 315, Center Point, IA 52213-0315

NOTE: LOT A IS DEDICATED TO LINN COUNTY FOR ROAD RIGHT OF WAY.

SW CORNER SECTION 31 T85N, R7W FD, CUT "X"

3134 PG. 458



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that an a duly licensed Professional Land Surveyor under the laws

STEPHEN

lowa Lic. No. 13842

al date is December 31, 2024

Pages or sheets covered by this seal:

THIS PAGE ONLY

PROJECT NO. 23109101

RESOLUTION #2023-10 APPROVING A FINAL PLAT LOCATED IN LINN COUNTY, IOWA

WHEREAS, A FINAL PLAT OF OLMSTEAD'S SECOND ADDITION TO LINN COUNTY, containing two (2) lots, numbered one and Outlot A has been filed with the City Planning and Zoning Commission, Robins, Iowa, and after consideration, the same is found to be in correct and in accordance with the provisions of the laws of the State of Iowa, and the approval of the City of Robins, Iowa.

NOW THEREFORE BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF THE CITY OF ROBINS, IOWA, that said plat and dedications of said Olmstead's Second Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City Planning and Zoning Commission, and this commission hereby recommends to the City Council, the acceptance of the same, and the chairperson and secretary are hereby authorized and directed to certify this resolution and approval and affix the same to said plat as by law provided.

Passed this 19 th day of December AD, 2023.	
	Tim O'Hara, Chairperson
STATE OF IOWA) SS LINN COUNTY) We, Tim O'Hara, Chairperson, and Dean Helander, Plar Iowa, do hereby certify that the above and foregoing res resolution passed by the City Planning & Zoning Comm December , AD, 2023.	solution Is a true and correct copy of the
December, AD, 2023.	Tim O'Hara, Chairperson
	Dean Helander, Planning & Zoning Administrator

PLANNING AND ZONING RESOLUTION NO. 2023-11

Approving Plat of Survey No. 2775

WHEREAS, Plat of Survey No. 2775 has been received from Randal and Kristal Zieser dated August 2023, relating to the Storm Basin Easement abutting the Village of Robins First Addition, and

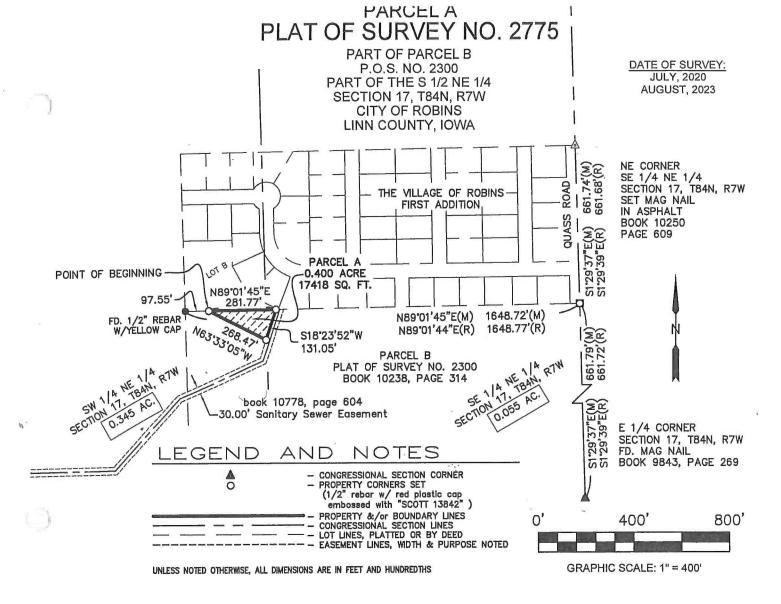
WHEREAS, the requester desires to divide said Storm Water Easement from the balance of the Zieser's property.

NOW THEREFORE BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF ROBINS, Plat of Survey No. 2775 is hereby accepted by the Planning and Zoning Commission and recommends approval to the Robins City Council.

Passed and Approved December 19th, 2023.

TT' 0.11	c1 '
Tim O'Hara	, Chairperson

Dean Helander, Planning & Zoning Administrator



<u>Legal Description -- Parcel A:</u>
Part of Parcel B, Plat of Survey No. 2300 in the South Half of the Northeast Quarter of Section 17,
Township 84 North, Range 7 West of the Fifth Principal Meridian, City of Robins, Linn County, Iowa.

Commencing at the Northwest Corner of Parcel B, Plat of Survey No. 2300 in the South Half of the Northeast Quarter of Section 17, Township 84 North, Range 7 West of the Fifth Principal Meridian; thence N89°01'45"E along the north line of said Parcel B, 97.55 feet to the point of beginning; thence continuing N89°01'45"E along said north line, 281.77 feet; thence S18°23'52"W along the westerly easement line of the Sanitary Sewer and Utility Easement found in book 10778, page 604, Office of the Recorder, Linn County, lowa, a distance of 131.05 feet; thence N63°33'05"W, 268.47 feet to the point of beginning.

Said parcel contains 0.400 acre, subject to easements and restrictions of record.



Stephen M. Scott, P.E. & L.S. Civil Engineer & Land Surveyor

319-540-5263 www.scottsurvey.com email@scottsurvey.com P.O, Box 315, Center Point, IA 52213-0315



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of lowa.

STEPHEN M. SCOTT T.L.S.

lowa Lic. No. 13842

My license renewandate is December 31, 2024

Pages or sheets covered by this seal:

THIS PAGE ONLY

PROJECT NO. 2387102

PLANNING AND ZONING RESOLUTION NO. 2023-12

Approving Plat of Survey No. 2798

WHEREAS, Plat of Survey No. 2798 has been received from Raymond and Mary Collins dated November 21st, 2023; and

WHEREAS, the requester desires to sever .55 acres from their 88.41 acre parcel as depicted in Plat of Survey No. 2798 to sell to the neighboring parcel.

NOW THEREFORE BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF ROBINS, Plat of Survey No. 2798 is hereby accepted by the Planning and Zoning Commission and recommends approval to the Robins City Council.

Passed and Approved December 19th, 2023.

Dean Helander, Planning & Zoning Administrator

