



TENTATIVE AGENDA

ROBINS CITY COUNCIL

MONDAY, MAY 1, 2023

7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. CALL THE MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. MAYOR'S REPORT
6. COUNCIL REPORTS
7. ENGINEERS REPORT
8. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
9. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
10. CONSENT AGENDA:
 - a. Approval of the Financial Report
 - b. Approval of the List of Bills Submitted
11. NEW BUSINESS
 - a. Approve Resolution No. 0523-1 dividing 901 Miles Street into two equal parcels.
 - b. Approve Resolution No.0523-2 dividing 3164 Quass Road into two parcels.
 - c. Review request of Jennifer Roberts relating to a Memorial bench and possible motion.
12. OLD BUSINESS

NONE
13. MOTION TO ADJOURN

Memorandum

To: City of Robins (Mayor and Council)

Date: April 26, 2023

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

Rathje is starting to work on restoring the ditch and installing pavers from S Mentzer Rd to S Troy Rd. Work is planned to be completed by May 31, 2023. Rathje plans to begin installing new S Troy Rd box culvert in September.

Due to the extended time required to complete the project and the addition scope items included such as the RR ROW clean up and the new culvert installation at South Troy Road, S&A has prepared a contract amendment to continue with the construction services for the project.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

MPO has had a preliminary discussion on funding of the West Main Street project, but no decision has been made.

DEVELOPMENTS

The Village First Addition

Paving is under way after testing and approval of the site conditions. We don't have a current schedule regarding Final Plat submittal.

V:\Projects\2023\123.0010.08\Administration\MEMO_2023-05-01_EngReport.docx

Robins Landing Phase I

We have met with the developer to discuss the reduction in residential lots and a phasing plan for construction. They will be resubmitting plans within the next 6 weeks for our review and approval. The intent is to have Phase 1 (TBD) completed by October 1st and ready for building construction. We will be having additional conversations regarding assistance with marketing the commercial lots and the types of business the City has in mind to relocate there.

MISCELLANEOUS

Tower Terrace Road

No Update.

The next RAISE application was submitted at the end of February award announcements are expected in June.

Indian Creek and Dry Run Creek Sanitary Sewer

A 28E Amendment is in process at the City of Marion to allocate any excess capacity within the already constructed segments and to revise the flow requests from CR and allow other jurisdictions to review their flow requests and make modifications. At this time, we don't feel that an changes are necessary for the City of Robins.

Transportation Technical Advisory Committee (TTAC)

No update.

Funding applications are currently being discussed within TTAC to determine any design changes necessary.

REDI

No update.

Knollwood Basin

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

28-E Agreements

No Update.

We are waiting on CR to prepare some information for our next meeting. Next meeting is TBD.



ROBINS CITY COUNCIL MINUTES OF THE APRIL 10TH, 2023 MEETING

Mayor Hinz called the meeting to order at 5:30 p.m. in the Robins City Hall on Monday, April 10th, 2023. Following the Pledge of Allegiance to the Flag, roll call was taken with Councilors JD Smith, Dave Franzman, Marilyn Cook, Roger Overbeck and Dick Pilcher present along with Attorney Holli Corkery, Planning and Zoning Administrator Dean Helander, Police Captain Gary Manhart, Fire Chief Keith Feldman, Building Official/Public Works Superintendent Mike Kortenkamp, Deputy Clerk Lisa Goodin, City Clerk/Treasurer Lori Pickart and 7 guests. Overbeck moved to approve the Agenda, Pilcher seconded and all voted aye.

COMMITTEE REPORTS

- Mayor Hinz noted the April 24th Meeting will be the public hearing and approval of the FY'24 municipal budget.
- Streets Coordinator JD Smith reported they are currently sweeping the City streets.
- Parks Coordinator Dave Franzman noted the parks are open and ready for summer!
- Public Works Coordinator Roger Overbeck noted items are following on the Agenda.
- Public Safety Coordinator Dick Pilcher commended the Robins Civic Club for a GREAT Easter Egg hunt and thanked the Fire Department for delivering the Easter Bunny!
- Finance Coordinator Marilyn Cook noted there are 2 months of expenses left in the fiscal year, adding all seems to be going well. She commented perhaps a pickle ball court could be added to one of the parks this year. Franzman noted there is room for two at the East Knoll Park. She noted 70% of the receipts have been received for the year.
- There were no comments relating to the Engineers Report.

CITIZEN COMMENTS

- There were no comments relating to Agenda items.
- Under Non-Agenda items, Lindsey Gifford, 470 Beverly Street asked when the discussion and action on Urban Chickens would be on the Agenda. Mayor Hinz noted on the March 6th meeting he stated the council would research the metro cities along with other cities around the area near our size. Franzman noted there are a lot of similarities and some other items are different.
- Tyler Turner, 655 S. Troy Road asked for more police presence on South Troy Road as cars are going very fast. He also noted the construction in the area has been throwing gravel and rocks into his yard.
- Kevin Knapp, 2750 Robins Road asked if the Council would amend the Deer Regulations to include turkeys. The Mayor said we would check with the DNR.

CONSENT AGENDA

Franzman moved to approve the Consent Agenda, Smith seconded and all voted aye. Items approved were the Minutes of the March 6th and March 20th meetings; the Financial Report and the approval of the List of Bills Submitted and added to. On the vote, all voted aye.

OLD BUSINESS

- a. Mayor Hinz opened a public hearing relating to the Maximum General Fund Levy at 5:53 p.m. He noted the General Fund asking levy rate is 4.62%. There were no comments received the public hearing closed at 5:56.
- b. Cook moved to approve Resolution No. 0423-1 approving the Maximum Property Tax dollars for the FY 24 budget setting the Maximum Levy at 4.62%, Franzman seconded and all voted aye.
- c. Mayor Hinz opened a public hearing to hear comments and concerns relating to the Proposed Zoning Designation of R-2, Single-Family Residential for the recently annexed property at 3164 Quass Road belonging to Fred and Gloria Baker at 5:57 p.m. Pickart noted the Planning and Zoning Commission has reviewed the proposal and recommend approval to the City Council. There were no comments received, the public hearing closed at 5:59 p.m.
- d. Franzman moved to place and approve the First Reading of Ordinance No. 2301, Designating R-2 Zoning to the Fred and Gloria Baker property located at 3164 Quass Road. Overbeck seconded and all voted aye.

NEW BUSINESS

- a. Franzman moved to approve Resolution No. 0423-4, Change Order #5 to Rathje Construction in the amount of \$7,150.00 adding costs for additional railroad flagger days to the contract for the SE Trunk Sanitary Sewer Improvement. Overbeck seconded the motion and all voted aye.
- b. Smith moved to approve Resolution No. 0423-2 approving the quotation from Roto-Rooter to jet certain storm sewers in the amount of \$6,720.00. Overbeck seconded the motion and all voted aye.
- c. Pilcher moved to approve Resolution No. 0423-3 awarding quotation for sub-base and concrete replacement to intakes, curbs, and sidewalks around town to Corum Construction in the amount of \$72,787.50. Smith seconded the motion and all voted aye.
- d. Cook moved to approve Resolution No. 0423-1, setting April 24th at 5:30 p.m. to hear comments relating to the FY'24 budget and approval of said budget. Smith seconded the motion and all voted aye.

Overbeck moved to adjourn at 6:12 p.m., Franzman seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ROBINS CITY COUNCIL
MINUTES OF THE APRIL 10, 2023 WORK SESSION

Mayor Hinz called the Work Session to Order at 9:00 a.m. in the Council Chambers. Roll call was taken with all Council Members present along with Building Official/Superintendent of Public Works Mike Kortenkamp, Engineers Dax Suntken and Kelli Scott and City Clerk Lori Pickart. There were no guests present.

Pilcher moved to approve the Agenda, Overbeck seconded, all ayes. Engineer Scott and Engineer Suntken noted the sidewalk on the south side of West Main Street has been removed from the plans adding this will have less impact on existing trees. She noted they are now looking at drainage on Quass Road and the amount of water going through the area. She added MPO wants 11' lanes versus the standard 12' lanes, noting the smaller lanes the slower traffic will go. Scott added there would need to be more storm sewer inlets to keep the water from pooling. She noted there will be no bike trail on the road. Cook noted she feels it needs to be wider especially for the future growth of the city. Scott noted there will not be a need for retaining walls. Scott noted the residents along Stamy Road do not want a trail along Stamy Road even though this is an enhancement to their property. She added it will be a dead end for a time; however the plan is to get Wildflower Road, Chester Road, Stamy Road, and Tower Terrace trails connected with the Cedar Valley Nature Trail to create loop and to connect neighborhoods together.

Mayor Hinz noted a new page has been created on the City web page named "Planning and Projects" with all kinds of information of projects both City and Developers. Engineering provided an update set of plans, noting pages D-1 through E-7 are most informative. Franzman moved to adjourn at 10:32 a.m., Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



<i>ACCOUNT:</i>	<i>BALANCE 4/1/2023</i>	<i>APRIL RECEIPTS</i>	<i>APRIL EXPENSES</i>	<i>BALANCE 4/30/2023</i>	<i>PROPOSED BILLS</i>	<i>ANTICIPATED BALANCE</i>
GENERAL FUND	\$1,794,134.12	\$643,586.47	\$142,458.74	\$2,295,261.85	\$52,953.68	\$2,242,308.17
ROAD USE	\$736,532.43	\$37,560.73	\$12,779.92	\$761,313.24	\$15,019.63	\$746,293.61
ROBINS BASEBALL	\$13,468.34	\$0.00	\$0.00	\$13,468.34	\$0.00	\$13,468.34
LOCAL OPTION TAX	\$2,048,559.68	\$25,560.02	\$0.00	\$2,074,119.70	\$0.00	\$2,074,119.70
TIF	\$526,881.34	\$336,891.10	\$0.00	\$863,772.44	\$0.00	\$863,772.44
DEBT SERVICE	\$172,378.30	\$0.00	\$0.00	\$172,378.30	\$0.00	\$172,378.30
CAPITAL PROJECTS	\$1,872,760.68	\$0.00	\$0.00	\$1,872,760.68	\$0.00	\$1,872,760.68
WATER UTILITY	\$200,564.62	\$750.00	\$1,193.35	\$200,121.27	\$1,238.12	\$198,883.15
SEWER UTILITY	\$629,252.23	\$60,290.45	\$26,001.03	\$663,541.65	\$36,302.03	\$627,239.62
TOTALS	\$7,994,531.74	\$1,104,638.77	\$182,433.04	\$8,916,737.47	\$105,513.46	\$8,811,224.01

April Revenues

Police Fines	\$0.00
Vehicle Inspections	\$760.00
American Relief Plan	\$0.00
Park Rental	\$100.00
Golf Cart License	\$0.00
Ball Diamond Usage	\$0.00
City Hall Rental	\$200.00
Building Permits	\$2,218.00
Coseco Permits	\$100.00
Engineering Services Fee	\$0.00
Platting Fees	\$0.00
Misc. Receipts	\$238.15
Property Taxes	\$638,572.82
Alcohol Permits	\$1,397.50
Road Use Receipts	\$37,560.73
Local Option Tax Receipts	\$25,560.02
TIF Receipts	\$336,891.10
Debt Service Receipts	\$0.00
Bond Proceeds	\$0.00
Capital Projects Reimbursements	\$0.00
Cedar Rapids Water Reimbursement	\$0.00
Water Main Fees	\$750.00
Water Connection Fee	\$0.00
Sewer User Fees	\$60,290.45
System Development Fees	\$0.00

*Total Receipts***\$1,104,638.77***Cash and Investment Account Balance as of 3/31/23*

	Checking	Savings	CD's	Totals
General Fund	\$501,969.02	\$1,293,292.83	\$500,000.00	\$2,295,261.85
Road Use	\$48,781.29	\$712,531.95		\$761,313.24
Robins Baseball Inst.	\$212.67	\$13,255.67		\$13,468.34
Local Option Tax	\$94,746.91	\$1,479,372.79	\$500,000.00	\$2,074,119.70
TIF	\$375,485.13	\$488,287.31		\$863,772.44
Debt Service	\$8,627.93	\$163,750.37		\$172,378.30
Capital Projects	\$543.61	\$1,872,217.07		\$1,872,760.68
Water Utility	-\$251.03	\$200,372.30		\$200,121.27
Sewer Utility	\$79,020.45	\$584,521.20		\$663,541.65
Totals	\$1,109,135.98	\$6,807,601.49	\$1,000,000.00	\$8,916,737.47

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total
Alex Air Apparatus	service			1,865.50							1,865.50
Alliant Energy	electricity	219.79	196.51	196.52	1,570.19	183.53	133.86	164.50	20.40		2,685.30
Avon Enterprise	Taser Training		495.00								495.00
Baker Paper Co	toilet tissue	80.18					55.39				80.18
Boeckmann, Neal	phone stipend										55.39
Cedar Rapids Municipal Utility	sewer service							15,394.00			15,394.00
Chad's Electric	Generator - Maple St							15,287.50			15,287.50
Clark Pharmacy	supplies			6.58							6.58
Day, Rettig, Martin PC	service				659.75						659.75
EMC Insurance	Municipal Insurance		1,500.00	1,700.00		807.46	2,500.00	2,000.00			8,507.46
Emergency Medical Products	medical supplies			223.08							223.08
EMS Learning Resources	training			68.00							68.00
Evergreen Landscape	Mulch					120.00					120.00
Feldkamp, Keith	phone stipend			55.39							55.39
Gazette	publications					222.94					222.94
Goodin, Lisa	phone stipend					55.39					55.39
Home Depot	supplies	119.76									119.76
Humphrey, Andy	phone stipend		55.39								55.39
Iowa Law Enforcement Academy	training		150.00								150.00
Iowa One Call	locates							47.70			47.70
Iowa Public Safety	Terminal Fee		100.00								100.00
John Deere Financial	Theisens supplies					32.51	224.54				257.05
Kiesler Police Supply	supplies		1,064.70				5,219.50				1,064.70
Kluesner Construction	street sweeping										5,219.50
Koch Office	Copier					447.66					447.66
Linn Co. Sheriff	auto service		136.44								136.44
Linn Co-op Lawn Care	service	810.00				365.00					1,175.00
Linn County REC	electricity				1,052.85			345.55	1,217.72		2,616.12
Lynch-Dallas	service				1,901.18						1,901.18
Manhart, Gary	phone stipend		55.39								55.39
Menards	supplies						595.67				595.67
Mercy Hospital	Physicals			2,309.76							2,309.76
Metro Studios	website hosting & maintenance					169.95					169.95
Mid-American	natural gas		132.08	132.09		83.26	132.07	7.84			487.34
Midway Outdoor	mower blades				60.00						60.00
Modern Marketing	supplies		931.38								931.38
Office Express	janitorial supplies					12.05					12.05
Omni-Site	service							537.10			537.10
Payroll-Bartels, Brett	Police Officer		252.66								252.66
Payroll-Boeckmann, Neal	Streets/Sewers/Fire		376.78	376.78	753.56		2,260.64				3,767.76
Payroll-Dunn, Jim	Police Officer		481.54								481.54
Payroll-Goodin, Lisa	Deputy Clerk				705.15			1,057.72			1,762.87

Vendor	Description	Parks 001-430	Police 001-110	Fire 001-150	General - Other	P&A 001-620	Road Use 110-210	Sewer Utility - 610-815	Water Utility 600-810	Lost/Capital Projects	Total
Payroll-Helander, Dean	P&Z Administrator				972.19						972.19
Payroll-Hinz, Chuck	Mayor					369.40					369.40
Payroll-Hoppe, Phillip	Streets/Sewers		184.57	148.63				41.00			374.20
Payroll-Humphrey, Scott	Police Chief		2,851.10								2,851.10
Payroll-Kortenkamp, Mike	Building/Public Works				2,325.92		1,162.96				4,651.84
Payroll-Manhart, Gary	Police Officer		1,473.65								1,473.65
Payroll-McGiverin, Greg	Police Officer		1,729.07								1,729.07
Payroll-Oshel, Deric	Police Officer		1,097.78								1,097.78
Payroll-Payne, Tim	Police Officer		471.51								471.51
Payroll-Pickart, Lori	City Clerk					4,770.58					4,770.58
Payroll-Potts, Kenny	Streets/Sewers/Parks		239.97		286.15	249.06	1,042.79				1,817.97
Payroll-Vanersveld, Jeff	Streets/Sewer/Parks		420.82			21.03					441.85
Payroll-Welton, Joey	Streets/Sewer/Parks		256.00			91.44	1,124.94	256.16			1,728.54
Pickart, Lori	phone stipend					55.39					55.39
Point Computer	service	200.00	155.00	315.00		1,439.83					2,109.83
Racom	lighting		2,838.00								2,838.00
Roto-Rooter	service					90.00					90.00
Snyder & Associates	W. Main St. Design				5,658.29						5,658.29
US Cellular	cell phones		77.00		55.39		110.78				243.17
Vanersvelde, Jeff	phone stipend						55.39				55.39
Welton, Joey	phone stipend						55.39				55.39
WEX Fleet	gasoline		470.30	132.16	82.43		345.71				1,030.60
Witmer Public Safety	supplies			132.29							132.29
Total		1,429.73	18,192.64	7,661.78	16,083.05	9,586.48	15,019.63	36,302.03	1,238.12	0.00	105,513.46

4/27/23	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
1. PUBLIC SAFETY															
Police Department															
Salaries	11,164	9,675	9,515	15,225	15,837	16,403	10,488	12,728	11,289	11,525	10,984		134,833	145,000	10,167
FICA, City Share	841	726	714	1,151	1,198	1,241	788	960	850	868	826		10,163	11,093	930
IPERS, City Share	835	628	696	1,174	1,320	1,271	739	831	1,051	1,073	1,023		10,641	13,500	2,859
Health Insurance	1,512	1,641	1,641	1,641	1,641	1,641	1,641	1,641	1,641	1,641	1,641		17,922	25,000	7,078
Training/Travel	0	70	0	0	0	0	30	550	166	0	645		1,461	5,000	3,539
Building Maintenance	252	149	74	0	126	2,598	65	155	0	137	0		3,556	5,000	1,444
Gas & Oil	945	810	549	413	364	497	381	329	542	412	471		5,713	6,000	287
Vehicle Repair	42	38	59	0	332	58	0	1,487	0	2,116	2,974		7,106	5,000	-2,106
Utilities	406	452	445	422	305	304	443	718	583	458	329		4,865	6,000	1,135
Communications	148	128	158	99	149	93	116	114	293	229	132		1,659	2,000	341
Municipal Insurance	0	0	2,447	3,750	0	0	0	3,000	1,500	0	1,500		12,197	15,000	2,803
State/County Charges	0	0	0	0	0	0	300	300	0	0	100		700	2,500	1,800
Dispatch Fees	0	0	0	0	0	0	0	5,098	0	0	0		5,098	5,100	2
Computer/Software	675	355	1,276	1,373	35	948	140	586	115	335	155		5,993	7,500	1,507
Misc. Supplies	1,697	320	1,901	807	205	731	315	16	59	1,103	1,996		9,150	12,000	2,850
Guns/Holsters/Lights	0	0	748	0	2,573	787	965	0	0	0	0		5,073	4,200	-873
Signs/Cameras	0	0	0	0	0	0	330	0	0	0	0		330	15,000	14,670
Reserve Program Costs	0	0	0	168	0	0	0	204	327	716	0		1,415	3,000	1,585
New Car	0	0	0	0	0	0	0	0	0	0	0		0	52,000	52,000
Police Total	18,517	14,992	20,223	26,223	24,085	26,572	16,741	28,717	18,416	20,613	22,776	0	237,875	339,893	102,018
Fire Department															
Salaries & Stipends	13,290	1,194	1,373	12,533	1,596	1,213	13,922	1,114	1,225	15,002	1,882		64,344	70,000	5,656
FICA	1,014	89	103	956	120	91	1,062	83	92	1,167	147		4,924	5,355	431
IPERS	221	111	128	221	191	114	904	105	116	740	177		3,028	2,000	-1,028
Health Insurance	347	235	235	368	235	235	364	235	235	414	235		3,138	3,600	462
Dues/Memberships	0	0	0	0	0	200	0	180	0	50	0		430	600	170
Fire Training	0	0	0	0	633	50	0	708	1,126	0	68		2,585	2,900	315
Medical Training	0	0	50	0	633	0	663	2,237	0	0	0		3,583	4,400	817
Station Maintenance	957	149	8,030	261	1,260	1,340	1,485	1,014	238	2,611	2,313		19,658	11,541	-8,117
Gas & Oil	74	273	93	259	312	188	132	148	118	95	132		1,824	1,800	-24
Truck Repair	207	225	87	1,669	0	304	0	525	0	0	0		3,017	9,100	6,083
Utilities	406	453	445	419	305	304	443	734	583	460	329		4,881	6,000	1,119
Communications	49	64	79	50	74	166	57	42	167	34	55		837	850	13
Municipal Insurance	0	65	2,447	5,000	0	1,608	0	3,400	1,700	0	1,700		15,920	20,000	4,080
Immunizations	177	0	0	0	0	0	0	502	1,243	1,350	2,310		5,582	6,000	418
Medical Supplies	0	130	0	0	178	0	34	49	272	0	230		893	2,000	1,107
Major Equipment	344	0	0	0	0	0	0	0	0	13	0		357	500	143
Attire	0	0	0	0	0	0	0	0	1,965	468	0		2,433	6,000	3,567
Fire Total	17,086	2,988	13,070	21,736	5,537	5,813	19,066	11,076	9,080	22,404	9,578	0	137,434	152,646	15,212
Animal Control	205	0	0	130	410	260	0	0	0	375	0	0	1,380	2,500	1,120
TOTAL PUBLIC SAFETY	35,808	17,980	33,293	48,089	30,032	32,645	35,807	39,793	27,496	43,392	32,354	0	376,689	495,039	118,351
2. PUBLIC WORKS															
Drainage Salaries	1,419	1,144	1,403	1,527	526	588	526	680	526	526	909		9,774	16,000	6,226
FICA-City Share	108	86	106	116	39	44	39	51	39	39	69		736	1,224	488
IPERS-City Share	134	107	132	144	50	55	50	64	50	50	86		922	1,510	588

4/27/23	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Health Insurance	92	118	117	101	128	118	101	118	118	95	118		1,224	1,400	176
Mowing Costs	11	36	60	28	0	4	22	161	0	0	60		382	3,600	3,218
Bridge/Drainage	1,250	1,841	107	291	9,458	531	0	0	0	66	0		13,544	60,000	46,456
Tree Maintenance	0	0	0	0	0	0	0	0	0	0	0		0	2,500	2,500
NPDES Requirements	0	0	0	0	0	0	0	0	245	0	0		245	2,500	2,255
SE Trunk Sewer (Amet)	0	6,711	3,932	126,401	207,199	19,921	10,919	80,618	175	52,775	0		508,651	528,862	20,211
W. Main St. Trail	0	0	0	10,570	12,700	0	10,687	0	18,228	9,219	5,658		67,062	0	-67,062
Streets Total	3,014	10,043	5,857	139,178	230,100	21,261	22,344	81,692	19,381	62,770	6,900	0	602,540	617,596	15,056
Street Lighting	2,485	2,476	2,694	2,571	2,217	2,591	2,863	3,254	2,694	2,694	2,623		29,162	35,000	5,838
Traffic Signs	66	0	343	536	0	92	0	0	15,261	200	0		16,498	28,000	11,502
Solid Waste	0	62	0	20	0	15,544	0	0	0	67	0		15,693	27,000	11,307
TOTAL PUBLIC WORKS	5,565	12,581	8,894	142,305	232,317	39,488	25,207	84,946	37,336	65,731	9,523	0	663,893	707,596	43,703
4. CULTURE & RECREATION															
Library Service	0	0	26,634	0	0	0	53,268	0	0	0	0		79,902	120,000	40,098
Parks Department															
Salaries	3,267	2,522	3,449	2,640	1,935	1,317	823	1,144	786	891	1,910		20,684	32,000	11,316
FICA	249	192	263	201	147	100	62	86	59	67	145		1,571	2,448	877
IPERS	308	237	325	249	183	124	78	108	74	84	180		1,950	3,021	1,071
Health Insurance	92	118	118	101	117	118	101	117	118	95	118		1,213	1,500	287
Maintenance	274	1,346	14	442	6,862	1,283	0	448	1,418	649	1,210		13,946	30,000	16,054
Park Camera System	0	0	0	0	0	0	0	0	0	0	0		0	3,000	3,000
Utilities	307	694	477	430	516	528	228	246	379	215	220		4,240	4,500	260
Multi-Gen/Pickleball	0	0	0	0	0	0	0	0	0	0	0		0	50,000	50,000
Total	4,497	5,109	4,646	4,063	9,760	3,470	1,292	2,149	2,834	2,001	3,783	0	43,604	126,469	82,865
Cemetery	0	0	0	0	0	0	0	0	0	0	0		0	2,500	2,500
Special Events	0	0	0	0	150	133	170	0	750	818	0		2,021	1,700	-321
City Entrance Signs	0	0	47	0	0	0	0	0	0	0	0		47	500	453
TOTAL CULTURE & REC.	4,497	5,109	4,693	4,063	9,910	3,603	1,462	2,149	3,584	2,819	3,783	0	45,672	131,169	85,497
5. COMMUNITY & ECONOMIC DEVELOPMENT															
P&Z/Inspectors/Building															
Salaries	5,621	5,750	5,651	5,755	5,688	5,634	5,697	5,764	5,755	5,525	7,172		64,012	71,000	6,988
Meeting Fees	862	0	0	101	0	0	483	0	0	101	0		1,547	2,000	453
FICA	423	433	425	433	428	424	429	434	433	416	542		4,820	5,432	612
IPERS	531	543	533	543	537	532	538	544	543	522	677		6,043	6,702	659
Health Insurance	767	830	830	830	830	830	830	830	830	830	830		9,067	15,000	5,933
Mileage/Stipends	0	0	0	0	0	0	0	0	0	0	0		0	400	400
Communications	49	49	50	50	72	106	46	42	47	41	55		607	500	-107
Training	0	0	0	0	0	85	295	0	200	0	0		580	5,000	4,420
Misc. Supplies	0	583	249	134	0	0	287	30	94	117	0		1,494	2,500	1,006
Vehicle	0	62	96	44	43	41	37	0	36	34	83		476	2,000	1,524
TOTAL COMM. & ECON. I	8,253	8,250	7,834	7,890	7,598	7,652	8,642	7,644	7,938	7,586	9,359	0	88,646	110,534	21,888
6. GENERAL GOVERNMENT															
Mayor/Council															
Salaries	1,900	400	400	1,540	400	400	1,540	400	400	3,040	40,031		50,451	19,800	-30,651
FICA	127	31	31	103	31	31	103	31	31	170	0		689	1,515	826
IPERS	28	0	0	23	0	0	45	0	0	96	0		192	500	308
Gas Stipends	307	0	0	210	0	0	310	0	0	210	0		1,037	2,000	963
Total Mayor/Council	2,362	431	431	1,876	431	431	1,998	431	431	3,516	40,031	0	52,369	23,815	-28,554
Policy & Admin.															

4/27/23	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Salaries	6,667	6,798	6,798	6,798	6,798	6,798	6,798	6,798	6,798	6,798	6,798		74,647	86,000	11,353
FICA	495	504	504	504	504	721	504	504	503	504	504		5,751	6,579	828
IPERS	629	642	642	642	642	642	642	642	642	642	642		7,049	8,118	1,069
Health Insurance	1,771	1,922	1,922	1,922	1,922	1,922	1,922	1,922	5,630	1,922	1,922		24,699	31,500	6,801
Dues/Memberships	2,080	0	0	0	0	0	0	0	0	600	0		2,680	4,000	1,320
Training/Travel	0	0	0	0	0	0	0	0	0	0	0		0	1,000	1,000
Strategic Planning	0	0	0	0	0	0	0	0	0	0	0		0	20,000	20,000
Clock Tower Maintenance	0	0	0	0	0	0	0	1,232	1,140	0	0		2,372	1,500	-872
Communications	99	129	158	676	149	217	116	284	95	192	166		2,281	2,700	419
Publications	129	435	331	113	344	109	109	136	239	122	1,459		3,417	3,000	-417
R/L Engineering	0	3,973	3,314	1,740	0	2,631	2,951	0	0	305	0		14,914	10,000	-4,914
Engineering	0	28,709	11,241	13,636	17,883	4,909	6,947	4,984	4,279	1,388	124		94,100	30,000	-64,100
Municipal Insurance	0	0	2,447	2,294	0	845	0	1,730	807	0	807		8,930	40,000	31,070
Legal	1,480	2,523	1,719	891	2,625	938	891	1,077	1,332	0	2,561		16,037	50,000	33,963
Data Processing	280	400	1,089	105	0	8,387	315	275	420	2,225	80		13,576	12,000	-1,576
Corridor MPO	0	0	0	0	2,617	0	0	0	3,500	0	0		6,117	4,000	-2,117
Office Supplies	4	426	231	412	1,547	562	238	801	715	283	617		5,836	7,000	1,164
Misc. Supplies	1,337	0	807	9	0	0	0	682	0	266	0		3,101	3,000	-101
Postage	0	205	0	188	126	63	0	0	0	0	0		582	800	218
Office Contingencies	3,225	3,225	0	0	0	3,225	1,072	0	0	2,397	0		13,144	11,500	-1,644
Digitalize Files	0	0	0	0	0	0	0	0	0	0	0		0	3,000	3,000
Total Policy & Admin	18,196	49,891	31,203	29,930	35,157	31,969	23,078	20,385	26,100	17,644	15,680	0	299,233	335,697	36,464
City Hall/Buildings															
Salary - Cleaning	1,587	222	173	191	569	334	649	309	414	791	674		5,913	4,500	-1,413
FICA	121	17	13	15	43	26	50	24	32	61	52		454	344	-110
IPERS	150	21	16	18	54	32	61	29	39	75	64		559	425	-134
Maintenance	528	224	62	0	0	339	127	7	650	2,546	619		5,102	10,000	4,898
Utilities	251	341	306	335	121	326	323	516	448	382	266		3,615	4,500	885
Church Planning/Design	0	0	0	0	235	0	0	0	0	0	0		235	80,000	79,765
City Hall Total	2,637	825	570	559	1,022	1,057	1,210	885	1,583	3,855	1,675	0	15,878	99,769	83,891
TOTAL GENERAL GOVERNMENT	23,195	51,147	32,204	32,365	36,610	33,457	26,286	21,701	28,114	25,015	57,386	0	367,480	459,281	91,801
TOTAL GENERAL FUND	77,318	95,067	86,918	234,712	316,467	116,845	97,404	156,233	104,468	144,543	112,405	0	1,542,380	1,903,619	361,240
Road Use															
Salaries	7,268	7,813	7,918	5,854	8,678	8,425	6,299	5,761	5,390	7,096	7,306		77,808	85,000	7,192
FICA, City Share	548	589	597	440	655	853	474	432	403	535	550		6,076	6,503	427
IPERS, City Share	684	734	736	552	819	796	594	544	509	669	690		7,327	8,024	697
Health Insurance	894	1,065	1,065	973	1,065	1,065	976	1,065	1,065	941	1,065		11,239	17,000	5,761
Building Repair/Maintenance	656	36	76	0	34	0	0	0	449	314	532		2,097	33,000	30,903
Gas/Oil/Maintenance	606	609	1,781	434	301	1,705	261	3,658	923	267	346		10,891	7,000	-3,891
Equipment Repairs	198	205	432	202	217	3,900	200	1,884	425	58	0		7,519	20,000	12,481
Utilities	173	235	202	243	21	225	258	697	593	451	266		3,364	3,200	-164
Communications	197	262	278	248	367	353	244	221	237	414	277		3,098	2,500	-598
Insurance	0	0	2,447	7,500	0	2,411	0	5,000	2,500	0	2,500		22,358	30,000	7,642
Legal/Engineering	0	1,119	261	920	1,035	0	78	0	163	548	0		4,124	5,000	876
Street Maint/Construction	0	16,784	17,157	4,688	0	23,397	0	0	0	0	5,220		67,246	200,000	132,754
Traffic Signs	0	0	0	0	0	0	0	0	0	0	0		0	3,000	3,000
Parts & Repair	880	2,849	1,292	272	578	693	249	560	474	536	288		8,671	12,000	3,329
Major Equipment	0	0	0	0	26	0	0	0	99	0	0		125	1,000	875
Rock/Sand/Material	123	0	2,188	591	636	0	7,694	5,088	8,687	136	0		25,143	31,000	5,857

4/27/23	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Contracted Services	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	5,000
Capital Imp/Truck Res	0	0	0	0	0	0	0	0	0	0	0	0	0	157,082	157,082
Snow truck #2 Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	94,259	94,259
03 Utility Truck Reserve	0	0	0	0	38,136	26,188	0	650	0	0	0	0	64,974	75,000	10,026
Large Eg. Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	40,501	40,501
Replace Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0	7,100	7,100
Salt Shed	0	6,035	0	615	79,011	29,834	9,702	5,754	0	0	0	0	130,951	150,000	19,049
NEPA Engineering	0	0	0	0	0	0	0	0	0	0	0	0	0	25,000	25,000
18 Utility Truck Reser.	0	0	0	0	0	0	0	0	0	0	0	0	0	18,750	18,750
STREET'S TOTAL	12,227	38,335	36,430	23,330	131,579	99,845	27,029	31,314	21,917	11,965	19,040	0	453,011	1,036,919	328,017
Snow Removal Wages	258	263	263	263	263	337	2,055	3,470	1,882	658	448	0	10,160	15,000	4,840
FICA-Snow	19	20	20	20	20	25	157	265	143	50	34	0	773	1,148	375
IPERS, City Share	24	24	24	25	25	32	194	328	178	62	42	0	958	1,416	458
Health Insurance	43	55	55	47	55	55	48	55	55	45	55	0	568	1,100	532
Snow Removal Total	344	362	362	355	363	449	2,454	4,118	2,258	815	579	0	12,459	18,664	6,205
ROAD USE TOTAL	12,571	38,697	36,792	23,685	131,942	100,294	29,483	35,432	24,175	12,780	19,619	0	465,470	1,055,583	334,222
RBI Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000
LOCAL OPTION TAX															
SE Trunk Sewer Overage		0			0	0	0	0	0		0		0	172,000	172,000
W. Main St. Trail	68,759	21,288	3,618		93,664	14,328		13,465			0		215,122	270,000	54,878
Kings Way Water			5,323		828	0	0	0			0		6,151	0	-6,151
Robins Park Land		0			0	0	0	0			0		0	400,000	400,000
	68,759	21,288	8,941	0	94,492	14,328	0	13,465	0	0	0	0	221,273	842,000	620,727
7. DEBT SERVICE															
2016 Bond															
Principal					0								0	300,000	300,000
Interest					13,341								13,341	0	-13,341
Total	0	0	0	0	13,341	0		0	0	0	0	0	13,341	300,000	286,659
2020 Bond															
Principal													0	790,000	790,000
Interest					17,574								0	35,148	35,148
Total	0	0	0	0	17,574	0		0	0	0	0	0	0	825,148	825,148
Rebate - Maine					0								1,100	1,200	100
Bonding Fees	250	0			0	850									
TOTAL DEBT SERVICE	0	0	0	0	30,915	850	0	0	0	0	0	0	14,441	1,126,348	1,111,907
8. CAPITAL PROJECTS															
CHRR w/Linn County			728	16,016	0	0							16,744	325,000	308,256
Tower Terrace Inter.	0	0			0	0							0	200,000	200,000
Indian Creek Sewer	0				0	0		750,000					750,000	1,750,000	1,000,000
Total Capital Projects	0	0	728	16,016	0	0	0	750,000	0	0	0	0	766,744	2,275,000	1,508,256
9. BUSINESS TYPE															
Water Utility															
Pump Station Electricit	882	812	778	646	840	847	931	1196	1206	1117	1238		10,493	13,000	2,507
Misc. Items	0	498	282	79	522	256	0	0	665	76			2,378	15,000	12,622
Burd Water Main Upgr.	0	0	0	0	0	0	0	0	0	0			0	86,000	86,000
Booster Stn. Reserves	0	0	0	0	0	0	0	0					0	20,000	20,000
TOTAL WATER UTILI	882	1,310	1,060	725	1,362	1,103	931	1,196	1,871	1,193	1,238	0	12,871	134,000	121,129
Sewer Utility															
Salaries	4,147	3,650	4,619	5,227	4,150	4,107	3,762	3,412	3,657	3,338	3,678		43,747	46,000	2,253

The City of Robins

Budget Tracking

4/27/23	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
FICA City Share	314	276	350	396	314	311	284	258	276	252	278		3,309	3,519	210
IPERS, City Share	391	345	436	493	392	388	355	322	345	315	347		4,129	4,342	213
Health Insurance	383	415	415	415	415	415	415	415	415	415	415		4,533	7,000	2,467
Equipment Repair	1,692	480	780	278	181	4,655	1,160	3,018	150	5,098	537		18,029	21,000	2,971
Utilities	1,021	652	583	554	370	451	839	570	504	479	518		6,541	6,000	-541
Infiltration	0	0	0	0	34,144	0	0	0	0	0	0		34,144	50,000	15,856
Insurance	6,829	0	2,447	6,250	0	2,010	0	4,000	2,000	0	2,000		25,536	25,000	-536
Legal/Engineering	0	261	0	0	331	348	261	0	0	91	0		1,292	10,000	8,708
Sales Tax	0	0	410	0	0	0	0	0	0	0	0		410	1,000	590
Village Upsizing	0	0	0	0	0	372	0	0	0	0	0		372	41,500	41,128
Administration	270	51	92	0	168	2,606	216	42	0	621	48		4,114	4,500	386
CR Hookup	15,240	15,394	15,394	15,394	15,394	15,394	15,394	15,394	15,394	15,394	15,394		169,180	184,728	15,548
Chemicals	0	0	0	0	0	0	0	0	0	0	0		0	500	500
Equipment	519	0	0	0	0	0	0	0	0	0	0		519	16,000	15,481
Office Supplies	0	0	0	0	0	0	0	0	0	0	0		0	3,000	3,000
Postage	320	8	0	572	8	396	0	0	0	0	0		1,304	2,500	1,196
Generators	0	0	0	717	26,841	0	0	0	0	0	15,288		42,846	36,932	-5,914
Total Sewer Utility	31,126	21,532	25,526	30,296	82,708	31,453	22,686	27,431	22,741	26,003	38,503	0	360,005	463,521	103,516
TOTAL OF ALL EXPENSE	190,656	177,894	186,599	305,434	657,886	264,873	203,772	983,757	153,255	184,519	171,765	0	3,463,086	7,930,071	4,201,095
REVENUES															
General Fund															
Police															
Fines	5	128	24	0	208	124		255	255				999	1,000	1
Vehicle Salvage	680	1,080	360	840	440	400	440	320	960	760			6,280	6,000	-280
American Relief Fund	0	0	0	0	0	0	0	0	0	0			0	0	0
FEMA Refunds	0	0	0	0	0	0	0	0	0	100			2,400	750,000	750,000
Park Rental	550	1,000	600	150	0	0	0	0	88				2,863	3,500	1,100
Ball Diamond Usage	0	150	25	0	0	0	1,400	1,200					0	2,000	-863
Park Donation	0	0	0	0	0	0	0	0	0	0			0	0	0
Golf Carts	0	0	0	0	0	0	0	0	0				0	60	60
City Hall Rent	0	450	250	400	400	600	400	450	600	200			3,750	4,000	250
Building Permits	275	5,846	5,203	3,781	3,052	542	1,764	1,552	2,912	2,218			27,145	50,000	22,855
Coseco Permits	150	0	0	100	0	0	0	0	0	100			350	1,000	650

The City of Robins

Budget Tracking

4/27/23	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Engineering Recovery	6,500	0	0	0	85,461	1,500	0	0	0				93,461	25,000	-68,461
Plating Fees	0	0	0	0	0	0	0	0	0				0	2,500	2,500
Interest (001-620-4300)	1,157	2,546	2,386	2,489	4,480	5,255	5,041	0	0				23,354	10,000	-13,354
Misc. Receipts	5	85	920	206	55	70	1,162	2,468	420	238			5,629	10,000	4,371
Beer/Liquor/Cig Permi	0	0	0	0	1,235	0	0	0	300	1,398			2,933	750	-2,183
RBI Receipts	0	0	0	0	0	0	0	0	0				0	0	0
Property Taxes	2,675	0	138,245	524,022	32,344	30,561	14,423	7,932	50,375	638,573			1,439,150	1,359,224	-79,926
GENERAL TOTAL	11,997	11,285	148,013	531,988	127,675	39,052	24,630	14,177	55,910	643,587	0	0	1,608,314	2,225,034	616,720
ROAD USE															
Receipts	35,480	34,209	52,584	38,621	36,469	39,315	33,208	38,338	22,244	37,561			368,029	454,155	86,126
ROAD USE TOTAL	35,480	34,209	52,584	38,621	36,469	39,315	33,208	38,338	22,244	37,561	0	0	368,029	454,155	86,126
RBI RECEIPTS	0			0									0		0
LOCAL OPTION SALES TAX								0							
Receipts	43,156	38,096	54,234	23,118	52,619	39,815	40,559	49,195	45,666	25,560			412,018	480,000	67,982
Interest (121-950-4300)	691	1,599	1,592	1,639	2,385	2,761	2,863			0			13,530	7,500	-6,030
LOCAL OPTION TAX T	43,847	39,695	55,826	24,757	55,004	42,576	43,422	49,195	45,666	25,560	0	0	425,548	487,500	61,952
TIF															
TIF Receipts	1,016	0	84,860	325,818	15,105	20,082	8,084	4,259	28,700	366,891			854,815	874,096	19,281
TIF TOTAL	1,016	0	84,860	325,818	15,105	20,082	8,084	4,259	28,700	366,891	0	0	854,815	874,096	19,281
DEBT SERVICE															
Debt Service Receipts	485	0	28,308	106,827	6,415	6,330	2,884	1,601	10,231	0			163,081	278,935	115,854
TOTAL DEBT SERVICE	485	0	28,308	106,827	6,415	6,330	2,884	1,601	10,231	0	0	0	163,081	278,935	115,854
CAPITAL PROJECTS															
Interest (301-799-4300)	368	841	4,790	841	1,143	7,939	1,328	0	0	0			12,000	12,000	12,000
TOTAL CAPITAL PROJEC	368	841	4,790	841	1,143	7,939	1,328	17,250	0	0	0	0	0	12,000	12,000
WATER UTILITY															
Interest (600-810-4300)	85	194	188	191	270	204	311	0					1,443	1,500	57
Main Charge	0	0	2,700	750	0	0	0	0	0	750			4,200	7,500	3,300
CR Refund	0	0	0	0	0	0	0	0	0	0			0	12,000	12,000
Pipe Charge	0	0	1,200	0	0	0	0	0	0	0			1,200	1,500	300
WATER UTILITY TOTAL	85	194	4,088	941	270	204	311	0	0	750	0	0	6,843	22,500	15,657
SEWER UTILITY															
Interest (610-815-4300)	388	554	518	534	738	834	840	0	21				4,426	3,000	-1,426
Sewer Fees	34,668	2,892	68,463	29,834	2,228	41,821	53,820	3,119	61,410	58,558			356,813	450,000	93,187
Late Fees	267	118	128	319	68	62	193	97	441	508			2,201	0	-2,201
Connection Fee	0	0	0	910	0	0	0	0	0	910			1,820	9,100	7,280
Sales Tax	43	80	296	66	0	62	100	0	135	315			1,097	0	-1,097
System Development F	0	0	0	0	0	0	0	0	0	0			0	0	0
SEWER UTILITY TOTAL	35,366	3,644	69,405	31,663	3,034	42,779	54,953	3,216	62,007	60,291	0	0	366,357	462,100	95,743
TOTAL RECEIPTS	128,644	89,868	447,874	1,061,456	245,115	198,277	168,820	128,036	224,758	1,134,640	0	0	3,792,988	4,816,320	1,023,332

RESOLUTION NO. 0523-2

APPROVING PLAT OF SURVEY # 2671

WHEREAS, Plat of Survey No. 2371 has been received from Fred and Gloria Baker dated March 24, 2023, splitting 3164 Quass Road in Robins, IA, and

WHEREAS, the requester desires to divide 2371 Miles Street into two parcels Parcel A consists of 3.0 acres and Parcel B consists 7.70 acres, and is in compliance with regulations of R-2, Medium Density Two-Family Residential requirements.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL of the City of Robins that Plat of Survey No. 2671 is hereby approved.

Passed and approved this May 1, 2023.

Chuck Hinz, Mayor

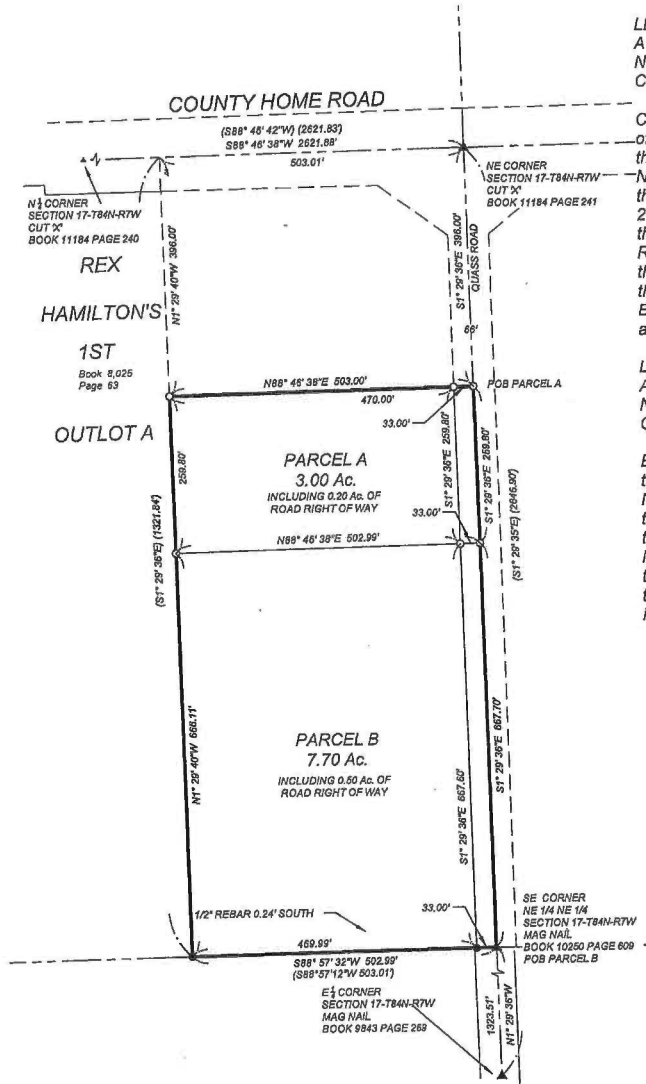
ATTEST:

Lori Pickart, City Clerk/Treasurer

PLAT OF SURVEY No. 2671 PARCEL A

Recorder's Stamp:

Index Legend
Location Description: A part of the NE 1/4 NE 1/4, Section 17-T84N-R7W, Linn County, Iowa
Requestor: Pate Real Estate Group
Proprietor: Fred W. Baker and Gloria A. Baker
Surveyor: Stephen M. Brain, PE, LS
Surveyor Company: Brain Engineering, Inc.
Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA 52402 or mikab@brain-eng.com (319) 294-9424



LEGAL DESCRIPTION - PARCEL A
A part of the NE 1/4 NE 1/4 of Section 17, Township 84 North, Range 7 West of the 5th Principal Meridian, Linn County, Iowa described as follows:

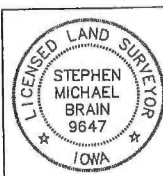
Commencing as a point of reference at the NE Corner of said Section 17;
thence S01°29'36"E along the east line of said NE 1/4 NE 1/4, 396.00 feet to the Point of Beginning;
thence continuing S01°29'36"E along said east line, 259.80 feet;
thence S88°46'38"W, 502.99 feet to the east line of Rex Hamilton's First Addition to Linn County, Iowa;
thence N01°29'40"W along said east line, 259.80 feet;
thence N88°46'38"E, 503.00 feet to the Point of Beginning, containing 3.00 acres which includes 0.20 acres of road right of way.

LEGAL DESCRIPTION - PARCEL B
A part of the NE 1/4 NE 1/4 of Section 17, Township 84 North, Range 7 West of the 5th Principal Meridian, Linn County, Iowa described as follows:

Beginning at the SE Corner of said NE 1/4 NE 1/4;
thence S88°57'32"W along the south line of said NE 1/4 NE 1/4, 502.99 feet;
thence N01°29'40"W, 666.11 feet;
thence N88°46'38"E, 502.99 feet to the east line of said NE 1/4 NE 1/4;
thence S01°29'36"E along said east line, 667.70 feet to the Point of Beginning, containing 7.70 acres which includes 0.50 acres of road right of way.



SURVEYOR: BRAIN ENGINEERING, INC.
1540 MIDLAND COURT NE
CEDAR RAPIDS, IA 52402
319-294-9424



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
Signed _____ Date _____

Stephen Michael Brain, L.S.
My License Renewal Date is December 31, 2024
License Number 9647
Pages or sheets covered by this seal: THIS PAGE



- ▲ FOUND SECTION CORNER
- FOUND 5/8" REBAR W/ OPC #13480 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #9647
- POB POINT OF BEGINNING
- RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UDE UTILITY & DRAINAGE EASEMENT
- YPC YELLOW PLASTIC CAP
- OPC ORANGE PLASTIC CAP
- BORDER
- - - CENTERLINE
- PROPERTY LINE
- - - SECTION LINE
- - - ADJACENT PROPERTY/ROW

NOTE: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.

DATE OF SURVEY: 9/25/22

Project No:
526222-10

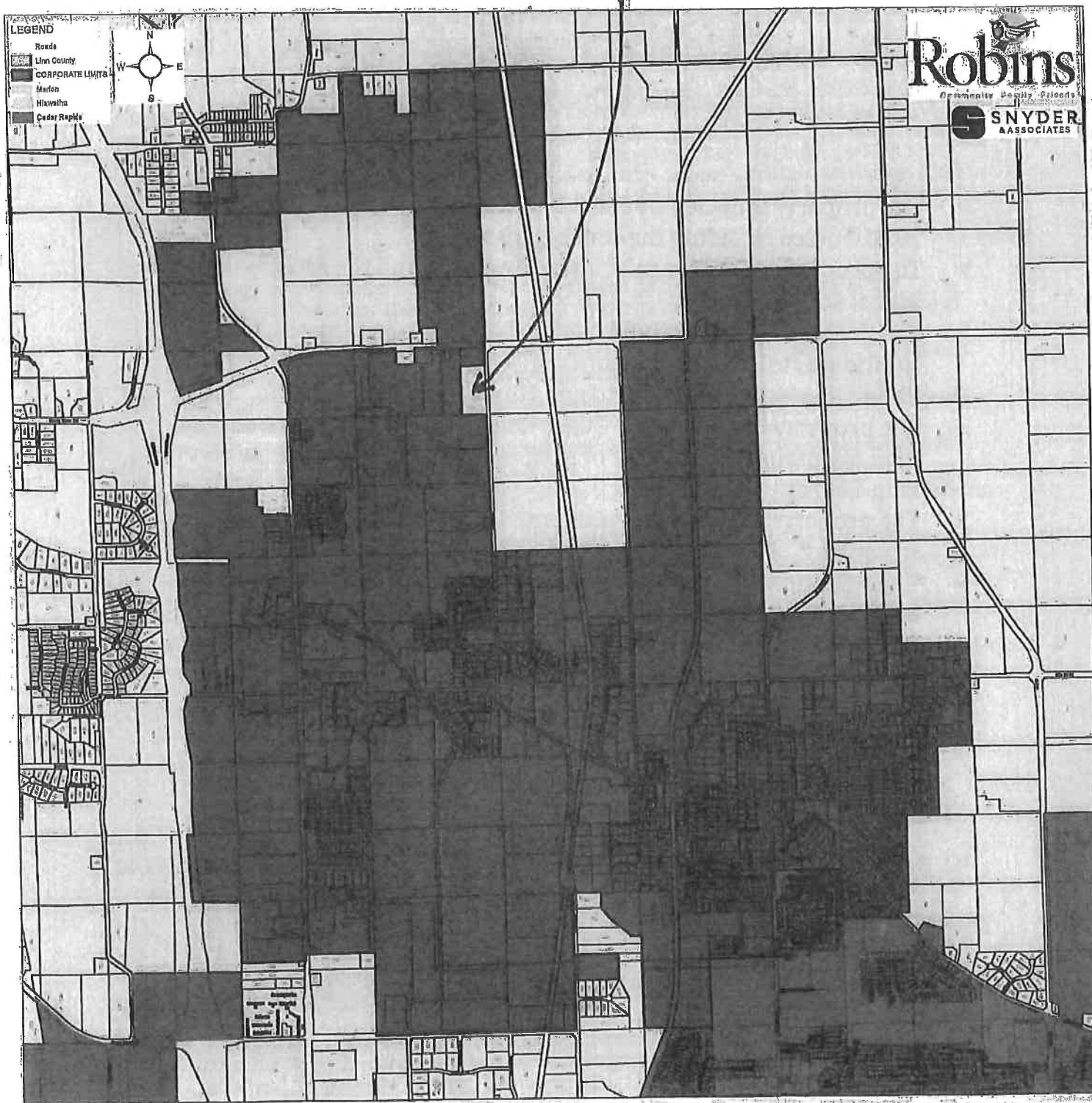
PLAT OF SURVEY No. 2671

PARCEL A



Drawn: DJB	Book: 381
9/26/22	Scale: 1" = 100'
Checked: SM	
3/27/23	

3164 QUASS ROAD



RESOLUTION NO. 0523-1

APPROVING PLAT OF SURVEY # 2728

WHEREAS, Plat of Survey No. 2728 has been received from DCW Properties dated March 27, 2023, splitting Lot 19 of the Woods Edge at Dry Creek 2nd Addition and currently addressed as 901 Miles Street in Robins, IA, and

WHEREAS, the requester is desiring to divide 901 Miles Street into two equal parcels and is in compliance with regulations of R-3, Medium Density Two-Family Residential requirements, and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL of the City of Robins that Plat of Survey No. 2728 is hereby approved

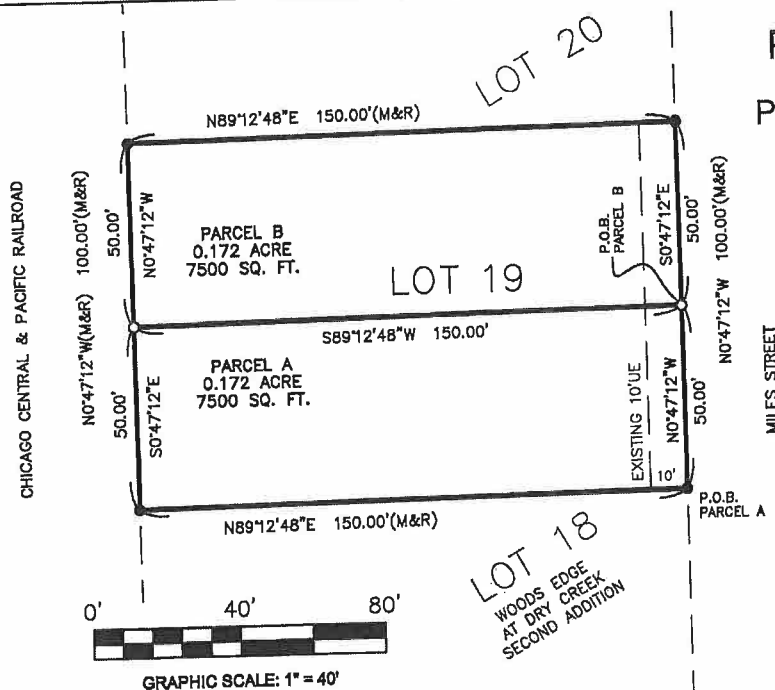
Passed and approved this May 1, 2023.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

Index Legend	
Location:	Woods Edge at Dry Creek Second Addition Lot 19
Requestor:	Kenwood Homes LLC
Proprietor:	DCW Properties, L.C.
Surveyor:	Stephen M. Scott, P.L.S.
Company:	Scott Survey, Inc.
Return To:	P.O. Box 315 Center Point, Iowa 52213 email@scottsurvey.com (319) 540-5263



PLAT OF SURVEY No. 2728 PARCEL A & PARCEL B

LOT 19
WOODS EDGE AT DRY CREEK
SECOND ADDITION
TO THE CITY OF ROBINS
LINN COUNTY, IOWA
DATE OF SURVEY:
MARCH 2023

SURVEY LEGEND

- - PROPERTY CORNERS, FOUND (or as noted)
(1/2" rebar w/ red plastic cap
embossed with "SCOTT 13842")
- - PROPERTY CORNERS SET
(1/2" rebar w/ red plastic cap
embossed with "SCOTT 13842")
- UE - UTILITY EASEMENT
- - PROPERTY &/or BOUNDARY LINES
- LOT LINES, PLATTED OR BY DEED
- - - EASEMENT (AS NOTED)
- (R) - RECORDED DIMENSIONS
- (M) - MEASURED DIMENSIONS

UNLESS NOTED OTHERWISE, ALL DIMENSIONS ARE IN FEET AND HUNDREDTHS

Legal Description - Parcel A:

Part of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa, described as follows:

Beginning at the Southeast Corner of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa; thence N0°47'12"W along the east line of said Lot 19, a distance of 50.00 feet; thence S89°12'48"W, 150.00 feet to the west line of said Lot 19; thence S0°47'12"E along said west line, 50.00 feet to the Southwest Corner of said Lot 19; thence N89°12'48"E, 150.00 feet to the point of beginning.

Said Parcel A contains 0.17 acre, subject to easements and restrictions of record.

Legal Description - Parcel B:

Part of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa, described as follows:

Commencing at the Southeast Corner of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa; thence N0°47'12"W along the east line of said Lot 19, a distance of 50.00 feet to the point of beginning; thence S89°12'48"W, 150.00 feet to the west line of said Lot 19; thence N0°47'12"W along said west line, 50.00 feet to the Northwest Corner of said Lot 19; thence N89°12'48"E, 150.00 feet to the Northeast Corner of said Lot 19; thence S0°47'12"E, 50.00 feet to the point of beginning.

Said Parcel B contains 0.17 acre, subject to easements and restrictions of record.



Stephen M. Scott, P.E. & L.S.
Civil Engineer & Land Surveyor

319-540-5263
email@scottsurvey.com
P.O. Box 315, Center Point, IA 52213-0315

www.scottsurvey.com



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

STEPHEN M. SCOTT, P.L.S.

Iowa Lic. No. 13842

My license renewal date is December 31, 2024

Pages or sheets covered by this seal:

THIS PAGE ONLY

PROJECT NO. 2290407

An aerial photograph of a coastal area, likely a beach or dune region. The image is grainy and has a high-contrast, black-and-white appearance. A rectangular area in the lower right is marked with diagonal hatching. A label with the text "PROJECT LOCATION" is positioned to the right of this hatched area. The surrounding terrain shows various textures, possibly representing sand, vegetation, or water.



WOODS EDGE AT DRY CREEK 2ND
LOT EXHIBIT

WOODS EDGE AT DRY CREEK

2ND ADDITION
ROBINS, IOWA

2135 BLAKE BLVD SE
JACKSON RAPIDS, IOWA 52403
319-854-4911
THEARWELLEN.COM

CLEARVELL

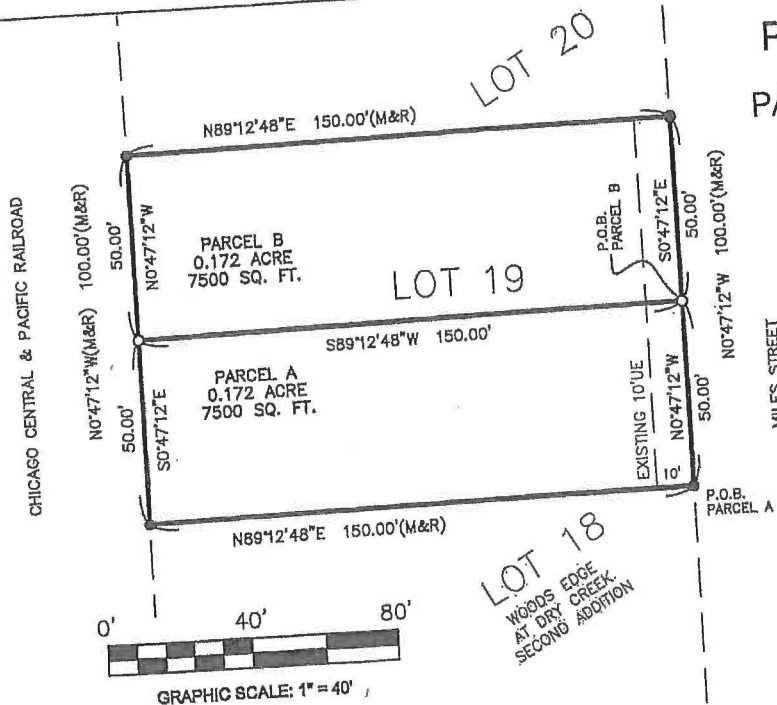
[illegible]

Approved by: JWM

DRAWN BY: MMB
DATE: March 25, 3:57 pm

March 25, 3:37 pm

Index Legend	
Location:	Woods Edge at Dry Creek Second Addition Lot 19
Requestor:	Kenwood Homes LLC
Proprietor:	DCW Properties, L.C.
Surveyor:	Stephen M. Scott, P.L.S.
Company:	Scott Survey, Inc.
Return To:	P.O. Box 315 Center Point, Iowa 52213 email@scottsurvey.com (319) 540-5263



PLAT OF SURVEY No. 2728 PARCEL A & PARCEL B

LOT 19
WOODS EDGE AT DRY CREEK
SECOND ADDITION
TO THE CITY OF ROBINS
LINN COUNTY, IOWA
DATE OF SURVEY:
MARCH 2023

SURVEY LEGEND

- - PROPERTY CORNERS, FOUND (or as noted)
(1/2" rebar w/ red plastic cap embossed with "SCOTT 13842")
 - - PROPERTY CORNERS SET
(1/2" rebar w/ red plastic cap embossed with "SCOTT 13842")
 - UE - UTILITY EASEMENT
 - - PROPERTY &/or BOUNDARY LINES
 - - LOT LINES, PLATTED OR BY DEED
 - - EASEMENT (AS NOTED)
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 - (M) - MEASURED DIMENSIONS
- UNLESS NOTED OTHERWISE, ALL DIMENSIONS ARE IN FEET AND HUNDREDTHS

Legal Description - Parcel A:
Part of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa, described as follows:

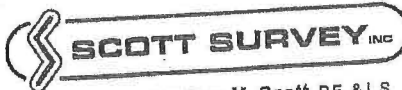
Beginning at the Southeast Corner of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa; thence N0°47'12"W along the east line of said Lot 19, a distance of 50.00 feet; thence S89°12'48"W, 150.00 feet to the west line of said Lot 19; thence S0°47'12"E along said west line, 50.00 feet to the Southwest Corner of said Lot 19; thence N89°12'48"E, 150.00 feet to the point of beginning.

Said Parcel A contains 0.17 acre, subject to easements and restrictions of record.

Legal Description - Parcel B:
Part of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa, described as follows:

Commencing at the Southeast Corner of Lot 19, Woods Edge at Dry Creek Second Addition to Robins, Linn County, Iowa; thence N0°47'12"W along the east line of said Lot 19, a distance of 50.00 feet to the point of beginning; thence S89°12'48"W, 150.00 feet to the west line of said Lot 19; thence N0°47'12"W along said west line, 50.00 feet to the Northwest Corner of said Lot 19; thence N89°12'48"E, 150.00 feet to the Northeast Corner of said Lot 19; thence S0°47'12"E, 50.00 feet to the point of beginning.

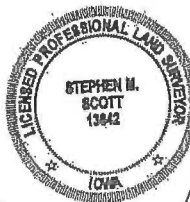
Said Parcel B contains 0.17 acre, subject to easements and restrictions of record.



Stephen M. Scott, P.E. & L.S.
Civil Engineer & Land Surveyor

319-540-5263
email@scottsurvey.com
P.O. Box 315, Center Point, IA 52213-0315

www.scottsurvey.com



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

STEPHEN M. SCOTT, P.L.S.

Iowa Lic. No. 13842

My license renewal date is December 31, 2024

Pages or sheets covered by this seal:

THIS PAGE ONLY

PROJECT NO. 2290407

Lori Pickart

From: Roberts, Jennifer <JenniferDR@VeridianCU.org>
Sent: Thursday, April 27, 2023 3:25 PM
To: 'lori.pickart@cityofrobins.org'
Subject: Memorial bench for Keith Hartley

Hi Lori,

I would like to get permission from the Robins City Council to place a memorial bench along the trail that connects S Troy Park to the Cedar Valley Nature Trail. The bench would be very similar to the existing memorial bench along the trail.

The memorial bench is for Keith Hartley. Keith graduated from Linn-Mar High School in 1990 and was very connected within the community. Keith was diagnosed with leukemia in April 2022 and lost his battle in September 2022. Keith worked at Veridian Credit Union as a mortgage loan officer for 20 years where he truly enjoyed helping thousands of people make homeownership a reality.

Keith loved biking with his wife Kris and their two boys, Kole and Karsen. They frequently rode many area trails in Linn County. One of their favorite trails was the Cedar Valley Nature Trail where they would start at S Tory Park and head north to Center Point. His Veridian family would like to honor Keith by providing a place for his wife and kids to visit and remember their many wonderful rides as a family.

The funds have already been obtained to cover all expenses to purchase and set a bench. We would provide a photo of the bench, along with specifications for approval and work with the City on the requirements of a concrete slab and securing the bench.

Would you please consider making this a reality?

Please don't hesitate to let me know if there is more information I can provide.

Thank you for your time.

Jennifer Roberts
Cell 319-213-1336
Robins resident since 2005

Jennifer Roberts (She/Her/Hers)

Public Relations Team Lead

Direct Phone: 319.743.6468

Toll-Free Phone: 800.235.3228 ext. 6468

JenniferDR@veridiancu.org • veridiancu.org

Responsibility | Achiever | Arranger | Positivity | Strategic



*APY = Annual Percentage Yield. APY is accurate as of 3/10/2023 and is subject to change. Interest on CDs is compounded quarterly. APY is subject to change after account is opened. Interest rate locked when account is opened except for bump-up CDs, which can be converted to a higher rate once during their terms.