



TENTATIVE AGENDA

ROBINS CITY COUNCIL

TUESDAY, JANUARY 3RD, 2023

7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. CALL THE MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. MAYOR'S REPORT
6. COUNCIL REPORTS
7. ENGINEERS REPORT
8. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
9. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
10. CONSENT AGENDA:
 - a. Minutes of the December 5th, 2022 Meeting
 - b. Financial Report
 - c. List of Bills Submitted
 - d. Resolution No. 0123-3, Slough Bill exemption.
11. OLD BUSINESS
 - a. None
12. NEW BUSINESS
 - a. Develop Agreement 2022-4 between Robins and Epic Event Center.
 - b. Resolution No. 0123-1, Final Plat, Epic Event Center First Addition.
 - c. Resolution No. 0123-2, Plat of Survey No. 2695. (Fossum/Warder)
 - d. Resolution 0123-4, Woods Edge at Dry Creek Second Addition.
 - e. Resolution No. 0123-5, Eagle View Final Plat
 - f. Set date for possible 5-year CIP/Budget Meeting.
13. MOTION TO ADJOURN



<i>ACCOUNT:</i>	<i>BALANCE 12/1/22</i>	<i>DECEMBER RECEIPTS</i>	<i>DECEMBER EXPENSES</i>	<i>BALANCE 12/31/22</i>	<i>PROPOSED BILLS</i>	<i>ANTICIPATED BALANCE</i>
GENERAL FUND	\$2,188,259.99	\$33,796.75	\$117,543.30	\$2,104,513.44	\$130,988.18	\$1,973,525.26
ROAD USE	\$770,547.33	\$39,314.80	\$100,338.30	\$709,523.83	\$26,893.31	\$682,630.52
ROBINS BASEBALL	\$13,468.34	\$0.00	\$0.00	\$13,468.34	\$0.00	\$13,468.34
LOCAL OPTION TAX	\$1,890,636.59	\$0.00	\$14,328.38	\$1,876,308.21	\$0.00	\$1,876,308.21
TIF	\$489,164.35	\$20,081.49	\$0.00	\$509,245.84	\$850.00	\$508,395.84
DEBT SERVICE	\$128,776.20	\$6,330.06	\$850.00	\$134,256.26	\$0.00	\$134,256.26
CAPITAL PROJECTS	\$2,613,494.29	\$0.00	\$0.00	\$2,613,494.29	\$0.00	\$2,613,494.29
WATER UTILITY	\$205,150.92	\$0.00	\$1,103.10	\$204,047.82	\$930.93	\$203,116.89
SEWER UTILITY	\$566,029.78	\$41,945.01	\$31,450.95	\$576,523.84	\$22,687.79	\$553,836.05
TOTALS	\$8,865,527.79	\$141,468.11	\$265,614.03	\$8,741,381.87	\$182,350.21	\$8,559,031.66

<i>December Receipts</i>	Police Fines	\$124.00
	Vehicle Inspections	\$400.00
	American Relief Plan	\$0.00
	Park Rental	\$0.00
	Golf Cart License	\$0.00
	Ball Diamond Usage	\$0.00
	City Hall Rental	\$600.00
	Building Permits	\$542.00
	Coseco Permits	\$0.00
	Engineering Services Fee	\$1,500.00
	Platting Fees	\$0.00
	Misc. Receipts	\$69.59
	Property Taxes	\$30,561.16
	Alcohol Permits	\$0.00
	Road Use Receipts	\$39,314.80
	Local Option Tax Receipts	\$0.00
	TIF Receipts	\$20,081.49
	Debt Service Receipts	\$6,330.06
	Bond Proceeds	\$0.00
	Capital Projects Reimbursements	\$0.00
	Cedar Rapids Water Reimbursement	\$0.00
	Water Main Fees	\$0.00
	Water Connection Fee	\$0.00
	Sewer User Fees	\$41,945.01
	System Development Fees	\$0.00
<i>Total Receipts</i>		\$141,468.11

Cash and Investment Account Balance as of 12/31/22

	Checking	Savings	CD's	Totals
General Fund	\$31,497.13	\$2,073,016.31		\$2,104,513.44
Road Use	\$36,991.88	\$672,531.95		\$709,523.83
Robins Baseball Inst.	\$212.67	\$13,255.67		\$13,468.34
Local Option Tax	\$61,559.64	\$1,814,748.57		\$1,876,308.21
TIF	\$20,958.53	\$488,287.31		\$509,245.84
Debt Service	\$5,505.89	\$128,750.37		\$134,256.26
Capital Projects	\$543.61	\$2,612,950.68		\$2,613,494.29
Water Utility	-\$809.01	\$204,856.83		\$204,047.82
Sewer Utility	\$28,676.52	\$547,847.32		\$576,523.84
Totals	\$185,136.86	\$8,556,245.01	\$0.00	\$8,741,381.87

Vendor	Description	Parks	Police	Fire	General - Other	P&A	Road Use	Sewer Utility	Water Utility	Lost/Capital Projects	Total
Advance Auto	parts						8.58				8.58
A-I Sharpening	brush hog blades						100.00				100.00
Alliant Energy	electricity	228.37	225.83	225.84	1,820.37	195.52	48.23	479.16	19.69		3,243.01
Baker Paper	supplies		28.07	28.08		95.67					151.82
Boeckmann, Neal	phone stipend						46.50				46.50
Cedar Rapids Library	user fees				13,189.26						13,189.26
Cedar Rapids Utilities	sewer service							15,394.00			15,394.00
Cook Fence	fence replacement										1,550.00
Cook, Marilyn	gas stipend				1,550.00						30.00
Copyworks	forms			33.75		30.00					33.75
CR/LC Solid Waster	service						95.76				95.76
EMC Insurance	payment		1,205.70	1,607.60		803.79	2,411.39	2,009.49			8,037.97
EMS/Uof Iowa	provider cards			42.00							42.00
Evident	supplies		9.95								9.95
Feldkamp, Keith	phone stipend			46.50							46.50
Franzman, Dave	gas stipend					30.00					30.00
Gazette	publications					89.03					89.03
Goodin, Jay	P&Z stipend				74.26						74.26
Goodin, Lisa	phone stipend					46.50					46.50
Greenfield	final-salt shed						9,148.40				9,148.40
Hawkeye Fire	service		48.40								48.40
Helander, Dean	gas stipend					100.50					100.50
Hiawatha Library	user fees				20,098.16						20,098.16
Hinz, Chuck	gas stipend					60.00					60.00
Humphrey, Andy	phone stipend		76.50								76.50
Ia Dept Public Safety	On-line Warrants		300.00								300.00
Ia. St. Reserve Officers Ass	Dues		80.00								80.00
IMS Branded Solutions	attire				212.00	229.50		154.00			595.50
Iowa One Call	locates							62.10			62.10
Iowa Builders	dues				75.00						75.00
Iowa Law Enforcement	dues		250.00								250.00
John Deere Financial	Theisens supplies						100.43				100.43
Kiesler	ammo		754.80								754.80
Linn County REC	electricity				1,042.77			359.40	911.24		2,313.41
Lowe's	supplies						128.84				128.84
Lynch Dallas PC	services					891.00					891.00

Vendor	Description	Parks	Police	Fire	General - Other	P&A	Road Use	Sewer Utility	Water Utility	Lost/Capital Projects	Total
Payroll-Oshel, Deric	Police Officer		406.00								406.00
Payroll-Overbeck, Roger	Councilor					166.23					166.23
Payroll-Payne, Tim	Police Officer		464.00								464.00
Payroll-Pickart, Lori	City Clerk/Treasurer					4,724.54					4,724.54
Payroll-Pilcher, Richard	Councilor					221.64					221.64
Payroll-Potts, Kenneth	Streets/Sewer/Parks	265.66			46.00	17.14	489.54				818.34
Payroll-Sedlacek, Michael	Firefighter			240.93							240.93
Payroll-Skaggs, Brandon	Firefighter			483.10							483.10
Payroll-Smith, JD	Councilor					126.54					126.54
Payroll-Teahen, Janet	Firefighter			368.55							368.55
Payroll-Teahen, Peter	Firefighter			648.33							648.33
Payroll-Vandersee, Antho	Firefighter			189.87							189.87
Payroll-Vanersvelde, Jeff	Streets	17.18	38.00			134.03	717.80				907.01
Payroll-Webber, Jacob	Firefighter			253.37							253.37
Payroll-Welton, Joey	Streets/Sewer/Parks	26.52				194.60	1,348.24	424.49			1,993.85
Payroll-Wood, Kevin	Firefighter										0.00
Pickart, Lori	phone stipend					46.50					46.50
Pilcher, Dick	gas stipend					30.00					30.00
Point Computer	service		140.00	300.00		315.00					755.00
Rathgeber, Ed	P&Z Stipend				74.26						74.26
Roberts, Todd	P&Z Stipend				111.39						111.39
Secretary of State	Humphrey renewal		30.00								30.00
Smith, JD	gas stipend					30.00					30.00
Snyder & Associates	engineering				20,056.13	9,807.63	78.50	261.00			30,203.26
Superbright lights	salt shed						448.39				448.39
Trachta, Dennis	P&Z Stipend				111.39						111.39
U.S. Cellular	cell phones				46.50		93.01				139.51
UMB Bank	bonding fees								850.00		850.00
USA Communications	phone lines		22.96	11.49		22.96	11.48				68.89
VanErstvelde, Jeff	phone stipend						46.50				46.50
Welton, Joey	phone stipend						46.50				46.50
Wendling Quarries	sand						957.01				957.01
Wood, Mark	Mailbox			894.71							894.71
Wright Express	gasoline	928.69	11,780.56	14,345.87	83,069.10	20,863.96	26,893.31	22,687.79	930.93	850.00	182,350.21

	12/29/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
1. PUBLIC SAFETY																
Police Department																
Salaries	11,164	9,675	9,515	15,225	15,837	15,837	16,403	10,488						88,307	145,000	56,693
FICA, City Share	841	726	714	1,151	1,198	1,198	1,241	788						6,659	11,093	4,434
IPERS, City Share	835	628	696	1,174	1,320	1,320	1,271	739						6,663	13,500	6,837
Health Insurance	1,512	1,641	1,641	1,641	1,641	1,641	1,641	1,641						11,358	25,000	13,642
Training/Travel	0	70	0	0	0	0	0	30						100	5,000	4,900
Building Maintenance	252	149	74	0	0	126	2,598	65						3,264	5,000	1,736
Gas & Oil	945	810	549	413	364	364	497	381						3,959	6,000	2,041
Vehicle Repair	42	38	59	0	332	332	58	0						529	5,000	4,471
Utilities	406	452	445	422	305	305	304	443						2,777	6,000	3,223
Communications	148	128	158	99	149	149	93	116						891	2,000	1,109
Municipal Insurance	0	0	2,447	3,750	0	0	0	0						6,197	15,000	8,803
State/Country Charges	0	0	0	0	0	0	0	300						300	2,500	2,200
Dispatch Fees	0	0	0	0	0	0	0	0						0	5,100	5,100
Computer/Software	675	355	1,276	1,373	35	35	948	140						4,802	7,500	2,698
Misc. Supplies	1,697	320	1,901	807	205	205	731	40						5,701	12,000	6,299
Guns/Holsters/Lights	0	0	748	0	2,573	2,573	787	755						4,863	4,200	-663
Signs/Cameras							0	330						330	15,000	14,670
Reserve Program Costs	0	0	0	168	0	0	0	0						168	3,000	2,832
New Car	0	0	0	0	0	0	0	0						0	52,000	52,000
Police Total	18,517	14,992	20,223	26,223	24,085	24,085	26,572	16,256	0	0	0	0	0	146,868	339,893	193,025
Fire Department																
Salaries & Stipends	13,290	1,194	1,373	12,533	1,596	1,596	1,213	13,922						45,121	70,000	24,879
FICA	1,014	89	103	956	120	120	91	1,062						3,435	5,355	1,920
IPERS	221	111	128	221	191	191	114	904						1,890	2,000	110
Health Insurance	347	235	235	368	235	235	235	364						2,019	3,600	1,581
Dues/Memberships	0	0	0	0	0	0	200	0						200	600	400
Fire Training	0	0	0	0	633	633	50	0						683	2,900	2,217
Medical Training	0	0	50	0	633	633	0	42						725	4,400	3,675
Station Maintenance	957	149	8,030	261	1,260	1,260	1,340	1,485						13,482	11,541	-1,941
Gas & Oil	74	273	93	259	312	312	188	132						1,331	1,800	469
Truck Repair	207	225	87	1,669	0	304	304	0						2,492	9,100	6,608
Utilities	406	453	445	419	305	305	304	443						2,775	6,000	3,225
Communications	49	64	79	50	74	74	166	57						539	850	311
Municipal Insurance	0	65	2,447	5,000	0	0	1,608	0						9,120	20,000	10,880
Immunications	177	0	0	0	0	0	0	0						177	6,000	5,823
Medical Supplies	0	130	0	0	178	178	0	34						342	2,000	1,658
Major Equipment	344	0	0	0	0	0	0	0						344	500	156
Attire	0	0	0	0	0	0	0	0						0	6,000	6,000
Fire Total	17,086	2,988	13,070	21,736	5,537	5,537	5,813	18,445	0	0	0	0	0	84,675	152,646	67,971
Animal Control	205	0	0	130	410	410	260	0						1,005	2,500	1,495
TOTAL PUBLIC SAFETY	35,808	17,980	33,293	48,089	30,032	30,032	32,645	34,701	0	0	0	0	0	232,548	495,039	262,491
2. PUBLIC WORKS																
Drainage Salaries	1,419	1,144	1,403	1,527	526	526	588	526						7,133	16,000	8,867
FICA-City Share	108	86	106	116	39	39	44	39						538	1,224	686
IPERS-City Share	134	107	132	144	50	50	55	50						672	1,510	838

12/29/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Health Insurance	92	118	117	101	128	118	101						775	1,400	625
Mowing Costs	11	36	60	28	0	4	22						161	3,600	3,439
Bridge/Drainage	1,250	1,841	107	291	9,458	531	0						13,478	60,000	46,522
Tree Maintenance	0	0	0	0	0	0	0						0	2,500	2,500
NPDES Requirements	0	0	0	0	0	0	0						0	2,500	2,500
SE Trunk Sewer (Amer)	0	6,711	3,932	126,401	207,199	19,921	10,919						375,083	528,862	153,779
W. Main St. Trail	0	0	0	10,570	12,700	0	10,687						33,957	0	-33,957
Streets Total	3,014	10,043	5,857	139,178	230,100	21,261	22,344	0	0	0	0	0	431,797	617,596	185,799
Street Lighting	2,485	2,476	2,694	2,571	2,217	2,591	2,863						17,897	35,000	17,103
Traffic Signs	66	0	343	536	0	92	0						1,037	13,000	11,963
Solid Waste	0	62	0	20	0	15,544	0						15,626	27,000	11,374
TOTAL PUBLIC WORKS	5,565	12,581	8,894	142,305	232,317	39,488	25,207	0	0	0	0	0	466,357	692,596	226,239
4. CULTURE & RECREATION															
Library Service	0	0	26,634	0	0	0	53,268						79,902	120,000	40,098
Parks Department															
Salaries	3,267	2,522	3,449	2,640	1,935	1,317	823						15,953	32,000	16,047
FICA	249	192	263	201	147	100	62						1,214	2,448	1,234
IPERS	308	237	325	249	183	124	78						1,504	3,021	1,517
Health Insurance	92	118	118	101	117	118	101						765	1,500	735
Maintenance	274	1,346	14	442	6,862	1,283	0						10,221	30,000	19,779
Park Camera System	0	0	0	0	0	0	0						0	3,000	3,000
Utilities	307	694	477	430	516	528	228						3,180	4,500	1,320
Multi-Gen/Pickleball	0	0	0	0	0	0	0						0	50,000	50,000
Total	4,497	5,109	4,646	4,063	9,760	3,470	1,292	0	0	0	0	0	32,837	126,469	93,632
Cemetery	0	0	0	0	0	0	0						0	2,500	2,500
Special Events	0	0	0	0	150	133	0						283	1,700	1,417
City Entrance Signs	0	0	47	0	0	0	0						47	500	453
TOTAL CULTURE & REC.	4,497	5,109	4,693	4,063	9,910	3,603	1,292	0	0	0	0	0	33,167	131,169	98,002
5. COMMUNITY & ECONOMIC DEVELOPMENT															
P&Z/Inspectors/Building															
Salaries	5,621	5,750	5,651	5,755	5,688	5,634	5,697						39,796	71,000	31,204
Meeting Fees	862	0	0	101	0	0	483						1,446	2,000	554
FICA	423	433	425	433	428	424	429						2,995	5,432	2,437
IPERS	531	543	533	543	537	532	538						3,757	6,702	2,945
Health Insurance	767	830	830	830	830	830	830						5,747	15,000	9,253
Mileage/Stipends	0	0	0	0	0	0	0						0	400	400
Communications	49	49	50	50	72	106	46						422	500	78
Training	0	0	0	0	0	85	0						85	5,000	4,915
Misc. Supplies	0	583	249	134	0	0	287						1,253	2,500	1,247
Vehicle	0	62	96	44	43	41	37						323	2,000	1,677
TOTAL COMM. & ECON. I	8,253	8,250	7,834	7,890	7,598	7,652	8,347	0	0	0	0	0	55,824	110,534	54,710
6. GENERAL GOVERNMENT															
Mayor/Council															
Salaries	1,900	400	400	1,540	400	400	1,540						6,580	19,800	13,220
FICA	127	31	31	103	31	31	103						457	1,515	1,058
IPERS	28	0	0	23	0	0	45						96	500	404
Gas Stipends	307	0	0	210	0	0	310						827	2,000	1,173
Total Mayor/Council	2,362	431	431	1,876	431	431	1,998	0	0	0	0	0	7,960	23,815	15,855
Policy & Admin.															

12/29/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Salaries	6,667	6,798	6,798	6,798	6,798	6,798	6,798						47,455	86,000	38,545
FICA	495	504	504	504	504	721	504						3,736	6,579	2,843
IPERS	629	642	642	642	642	642	642						4,481	8,118	3,637
Health Insurance	1,771	1,922	1,922	1,922	1,922	1,922	1,922						13,303	31,500	18,197
Dues/Memberships	2,080	0	0	0	0	0	0						2,080	4,000	1,920
Training/Travel	0	0	0	0	0	0	0						0	1,000	1,000
Strategic Planning	0	0	0	0	0	0	0						0	20,000	20,000
Clock Tower Maintenance	0	0	0	0	0	0	0						0	1,500	1,500
Communications	99	129	158	676	149	217	116						1,544	2,700	1,156
Publications	129	435	331	113	344	109	0						1,461	3,000	1,539
R/L Engineering	0	3,973	3,314	1,740	0	2,631	2,951						14,609	10,000	-4,609
Engineering	0	28,709	11,241	13,636	17,883	4,909	6,947						83,325	30,000	-53,325
Municipal Insurance	0	0	2,447	2,294	0	845	0						5,586	40,000	34,414
Legal	1,480	2,523	1,719	891	2,625	938	891						11,067	50,000	38,933
Data Processing	280	400	1,089	105	0	8,387	315						10,576	12,000	1,424
Corridor MPO	0	0	0	0	2,617	0	0						2,617	4,000	1,383
Office Supplies	4	426	231	412	1,547	562	238						3,420	7,000	3,580
Misc. Supplies	1,337	0	807	9	0	0	230						2,383	3,000	617
Postage	0	205	0	188	126	63	0						582	800	218
Office Contingencies	3,225	3,225	0	0	0	3,225	1,075						10,750	11,500	750
Digitalize Files	0	0	0	0	0	0	0						0	3,000	3,000
Total Policy & Admin	18,196	49,891	31,203	29,930	35,157	31,969	22,629	0	0	0	0	0	218,975	335,697	116,722
City Hall/Buildings															
Salary - Cleaning	1,587	222	173	191	569	334	649						3,725	4,500	775
FICA	121	17	13	15	43	26	50						285	344	59
IPERS	150	21	16	18	54	32	61						352	425	73
Maintenance	528	224	62	0	0	339	127						1,280	10,000	8,720
Utilities	251	341	306	335	121	326	323						2,003	4,500	2,497
Church Planning/Design	0	0	0	0	235	0	0						235	80,000	79,765
City Hall Total	2,637	825	570	559	1,022	1,057	1,210	0	0	0	0	0	7,880	99,769	91,889
TOTAL GENERAL GOVERN	23,195	51,147	32,204	32,365	36,610	33,457	25,837	0	0	0	0	0	234,815	459,281	224,466
TOTAL GENERAL FUND	77,318	95,067	86,918	234,712	316,467	116,845	95,384	0	0	0	0	0	1,022,711	1,888,619	865,908
Road Use															
Salaries	7,268	7,813	7,918	5,854	8,678	8,425	6,299						52,255	85,000	32,745
FICA, City Share	548	589	597	440	655	853	474						4,156	6,503	2,347
IPERS, City Share	684	734	736	552	819	796	594						4,915	8,024	3,109
Health Insurance	894	1,065	1,065	973	1,065	1,065	976						7,103	17,000	9,897
Building Repair/Maintenance	656	36	76	0	34	0	0						802	33,000	32,198
Gas/Oil/Maintenance	606	609	1,781	434	301	1,705	261						5,697	7,000	1,303
Equipment Repairs	198	205	432	0	217	3,900	200						5,152	20,000	14,848
Utilities	173	235	202	243	21	225	258						1,357	3,200	1,843
Communications	197	262	278	248	367	353	244						1,949	2,500	551
Insurance	0	0	2,447	7,500	0	2,411	0						12,358	30,000	17,642
Legal/Engineering	0	1,119	261	920	1,035	0	78						3,413	5,000	1,587
Street Maint/Construction	0	16,784	17,157	4,688	0	23,397	0						62,026	200,000	137,974
Traffic Signs	0	0	0	0	0	0	0						0	3,000	3,000
Parts & Repair	880	2,849	1,292	272	578	693	124						6,688	12,000	5,312
Major Equipment	0	0	0	0	26	0	0						26	1,000	974
Rock/Sand/Material	123	0	2,188	591	636	0	7,694						11,232	31,000	19,768

12/29/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Contracted Services	0	0	0	0	0	0	0						0	5,000	5,000
Capital Imp/Truck Res	0	0	0	0	0	0	0						0	157,082	157,082
Snow truck #2 Reserve	0	0	0	0	0	0	0						0	94,259	94,259
03 Utility Truck Reserve	0	0	0	0	0	0	0						0	75,000	75,000
Large Eq. Reserve	0	0	0	0	0	0	0						0	40,501	40,501
Replace Bobcat	0	0	0	0	0	0	0						0	7,100	7,100
Salt Shed	0	6,035	0	615	79,011	29,834	9,702						125,197	150,000	24,803
NEPA Engineering	0	0	0	0	0	0	0						0	25,000	25,000
18 Utility Truck Reser.	0	0	0	0	38,136	26,188	0						64,324	18,750	-45,574
STREETS TOTAL	12,227	38,335	36,430	23,330	131,579	99,845	26,904	0	0	0	0	0	368,650	1,036,919	668,269
Snow Removal Wages	258	263	263	263	263	337	2,055						3,702	15,000	11,298
FICA-Snow	19	20	20	20	20	25	157						281	1,148	867
IPERS, City Share	24	24	24	25	25	32	194						348	1,416	1,068
Health Insurance	43	55	55	47	55	55	48						358	1,100	742
Snow Removal Total	344	362	362	355	363	449	2,454	0	0	0	0	0	4,689	18,664	13,975
ROAD USE TOTAL	12,571	38,697	36,792	23,685	131,942	100,294	29,358	0	0	0	0	0	373,339	1,055,583	682,244
RBI Equipment	0	0		0	0	0	0						0	10,000	
LOCAL OPTION TAX															
SE Trunk Sewer Overage		0			0	0	0						0	172,000	172,000
W. Main St. Trail	68,759	21,288	3,618		93,664	14,328	0						201,657	270,000	68,343
Kings Way Water			5,323		828	0	0						6,151	0	-6,151
Robins Park Land		0			0	0	0						0	400,000	400,000
7. DEBT SERVICE	68,759	21,288	8,941	0	94,492	14,328	0	0	0	0	0	0	207,808	842,000	634,192
2016 Bond															
Principal					0								0	300,000	300,000
Interest					13,341								13,341	0	-13,341
Total	0	0	0	0	13,341	0		0	0	0	0	0	13,341	300,000	286,659
2020 Bond															
Principle					17,574								0	790,000	790,000
Interest					17,574	0							0	35,148	35,148
Total	0	0	0	0	17,574	0		0	0	0	0	0	0	825,148	825,148
Rebate - Maine					0										0
Bonding Fees	250	0			0	850							1,100	1,200	100
TOTAL DEBT SERVICE	0	0	0	0	30,915	850	0	0	0	0	0	0	14,441	1,126,348	1,111,907
8. CAPITAL PROJECTS															
CHR w/Linn County			728	16,016	0	0	0				0		16,744	325,000	308,256
Tower Terrace Inter.	0	0			0	0	0				0		0	200,000	200,000
Indian Creek Sewer	0				0	0	0				0		0	1,750,000	1,750,000
Total Capital Projects	0	0	728	16,016	0	0	0	0	0	0	0	0	16,744	2,275,000	2,258,256
9. BUSINESS TYPE															
Water Utility															
Pump Station Electricit	882	812	778	646	840	847	931						5,736	13,000	7,264
Misc. Items	0	498	282	79	522	256	0						1,637	15,000	13,363
Burd Water Main Upgr	0	0			0	0	0						0	86,000	86,000
Booster Sm. Reserves	0	0			0	0	0						0	20,000	20,000
TOTAL WATER UTILI	882	1,310	1,060	725	1,362	1,103	931	0	0	0	0	0	7,373	134,000	126,627
Sewer Utility															
Salaries	4,147	3,650	4,619	5,227	4,150	4,107	3,762						29,662	46,000	16,338

12/29/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
FICA City Share	314	276	350	396	314	311	284						2,245	3,519	1,274
IPERS, City Share	391	345	436	493	392	388	355						2,800	4,342	1,542
Health Insurance	383	415	415	415	415	415	415						2,873	7,000	4,127
Equipment Repair	1,692	480	780	278	181	4,655	1,160						9,226	21,000	11,774
Utilities	1,021	652	583	554	370	451	839						4,470	6,000	1,530
Infiltration	0	0	0	0	34,144	0	0						34,144	50,000	15,856
Insurance	6,829	0	2,447	6,250	0	2,010	0						17,536	25,000	7,464
Legal/Engineering	0	261	0	0	331	348	261						1,201	10,000	8,799
Sales Tax	0	0	410	0	0	0	0						410	1,000	590
Village Upsizing	0	0	0	0	0	372	0						372	41,500	41,128
Administration	270	51	92	0	168	2,606	216						3,403	4,500	1,097
CR Hookup	15,240	15,394	15,394	15,394	15,394	15,394	15,394						107,604	184,728	77,124
Chemicals	0	0	0	0	0	0	0						0	500	500
Equipment	519	0	0	0	0	0	0						519	16,000	15,481
Office Supplies	0	0	0	0	0	0	0						0	3,000	3,000
Postage	320	8	0	572	8	396	0						1,304	2,500	1,196
Generators	0	0	0	717	26,841	0	0						27,558	36,932	9,374
Total Sewer Utility	31,126	21,532	25,526	30,296	82,708	31,453	22,686	0	0	0	0	0	245,327	463,521	218,194
TOTAL OF ALL EXPENSE	190,656	177,894	186,599	305,434	657,886	264,873	201,627	0	0	0	0	0	1,967,645	7,915,071	5,937,426
REVENUES															
General Fund															
Police															
Fines	5	128	24	0	208		124						489	1,000	511
Vehicle Salvage	680	1,080	360	840	440		400						3,800	6,000	2,200
American Relief Fund	0	0	0	0	0		0						0	0	0
FEMA Refunds	0	0	0	0	0		0						0	750,000	750,000
Park Rental	550	1,000	600	150	0		0						2,300	3,500	1,200
Ball Diamond Usage	0	150	25	0	0		0						175	2,000	1,825
Park Donation	0	0	0	0	0		0						0	0	0
Golf Carts	0	0	0	0	0		0						0	60	60
City Hall Rent	0	450	250	400	400		600						2,100	4,000	1,900
Building Permits	275	5,846	5,203	3,781	3,052		542						18,699	50,000	31,301
Coseco Permits	150	0	0	100	0		0						250	1,000	750

12/29/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Engineering Recovery	6,500	0	0	0	85,461		1,500						93,461	25,000	-68,461
Platting Fees	0	0	0	0	0		0						0	2,500	2,500
Interest (001-620-4300)	1,157	2,546	2,386	2,489	4,480								13,058	10,000	-3,058
Misc. Receipts	5	85	920	206	55		70						1,341	10,000	8,659
Beer/Liquor/Cig Permi	0	0	0	0	1,235		0						1,235	750	-485
RBI Receipts	0	0	0	0	0		0						0	0	0
Property Taxes	2,675	0	138,245	524,022	32,344		30,561						727,847	1,359,224	631,377
GENERAL TOTAL	11,997	11,285	148,013	531,988	127,675	0	33,797	0	0	0	0	0	864,755	2,225,034	1,360,279
ROAD USE															
Receipts	35,480	34,209	52,584	38,621	36,469		39,315							454,155	454,155
ROAD USE TOTAL	35,480	34,209	52,584	38,621	36,469	0	39,315	0	0	0	0	0	0	454,155	454,155
RBI RECEIPTS															
	0			0									0		0
LOCAL OPTION SALES TAX															
Receipts	43,156	38,096	54,234	23,118	52,619								211,223	480,000	268,777
Interest (121-950-4300)	691	1,599	1,592	1,639	2,385								7,906	7,500	-406
LOCAL OPTION TAX T	43,847	39,695	55,826	24,757	55,004	0	0	0	0	0	0	0	219,129	487,500	268,371
TIF															
TIF Receipts	1,016	0	84,860	325,818	15,105		20,082						446,881	874,096	427,215
TIF TOTAL	1,016	0	84,860	325,818	15,105	0	20,082	0	0	0	0	0	446,881	874,096	427,215
DEBT SERVICE															
Debt Service Receipts	485	0	28,308	106,827	6,415		6,330						148,365	278,935	130,570
TOTAL DEBT SERVICE	485	0	28,308	106,827	6,415	0	6,330	0	0	0	0	0	148,365	278,935	130,570
CAPITAL PROJECTS															
Interest (301-799-4300)	368	841	4,790	841	1,143									12,000	12,000
TOTAL CAPITAL PROJEC	368	841	4,790	841	1,143	0	0	0	0	0	0	0	0	12,000	12,000
WATER UTILITY															
Interest (600-810-4300)	85	194	188	191	270								928	1,500	572
Main Charge	0	0	2,700	750	0		0						3,450	7,500	4,050
CR Refund	0	0	0	0	0		0						0	12,000	12,000
Pipe Charge	0	0	1,200	0	0		0						1,200	1,500	300
WATER UTILITY TOTAL	85	194	4,088	941	270	0	0	0	0	0	0	0	5,578	22,500	16,922
SEWER UTILITY															
Interest (610-815-4300)	388	554	518	534	738								2,732	3,000	268
Sewer Fees	34,668	2,892	68,463	29,834	2,228		41,821						179,906	450,000	270,094
Late Fees	267	118	128	319	68		62						962	0	-962
Connection Fee	0	0	0	910	0		0						910	9,100	8,190
Sales Tax	43	80	296	66	0		62						547	0	-547
System Development F	0	0	0	0	0		0						0	0	0
SEWER UTILITY TOTAL	35,366	3,644	69,405	31,663	3,034	0	41,945	0	0	0	0	0	185,057	462,100	277,043
TOTAL RECEIPTS	128,644	89,868	447,874	1,061,456	245,115	0	141,469	0	0	0	0	0	1,869,765	4,816,320	2,946,555



ROBINS CITY COUNCIL
MINUTES OF THE DECEMBER 5TH, 2022 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday December 5th, 2022. After Pledging the Allegiance to the Flag, roll call was taken with Council Members JD Smith, Dave Franzman, Marilyn Cook, Dick Pilcher and Roger Overbeck present along with Attorney Eric Martin, Planning and Zoning Administrator Dean Helander, Engineer Kelli Scott, REDI Coordinator Greg Neumeyer, Fire Chief Keith Feldkamp, Police Captain Gary Manhart, Deputy Clerk Lisa Goodin, City Clerk/Treasurer Lori Pickart and around four guests. Cook moved to approve the Agenda, Smith seconded and all voted aye.

COMMITTEE REPORTS

- ~ Mayor Hinz noted budget season is quickly approaching. He added he has been gathering data for the 5-year Capital Improvement Plan.
- ~ Streets Coordinator JD Smith noted the new Ford F550 has been received adding it is currently getting the lighting installed.
- ~ Parks Coordinator Dave Franzman noted the parks are closed and had no report.
- ~ Public Works Coordinator Roger Overbeck reported the 2022 leaf pickup is now complete. He stated most everything else is either on the agenda or in the Engineers Report.
- ~ Public Safety Coordinator Dick Pilcher provided information to the Council relating to the Linn County siren system. He noted the Duane Arnold Energy Center has previously managed and paid for the siren system which will now be handled by Linn County Emergency Management.
- ~ Finance Coordinator Marilyn Cook noted this fiscal year is ½ over. She reminded department heads to be getting their budgets put together.
- ~ Engineer Kelli Scott noted she has no additions to the Engineers Report. She reported the culverts on South Troy Road are in need of replacement.

CITIZEN COMMENTS

- ~ There were no citizen comments.

CONSENT AGENDA

- ~ Pilcher moved to approve the Consent Agenda which contained the Minutes of the November 7th, 2022 meeting; the Financial Report; the List of Bills Submitted; and Resolution No. 1222-4 approving the Class E Liquor License including Sunday Sales for Casey's General Store. Overbeck seconded the motion and all voted aye.

OLD BUSINESS

- ~ None

NEW BUSINESS

- a. Unite Private Network (UPN). Kortenkamp noted UPN has requested a right-of-way permit to install a fiber-optic line along Tower Terrace Road heading north along Robins Road to the US Cellular Tower on North Troy Road. He noted with the construction of Robins Landing and Tower Terrace Road he would like record the contractor is aware of a future waterline installation and UPN's responsibility to relocate the fiber-optic line and all costs associated with such. After review, the Council desired the word "relocate" added to item #4. Franzman moved to approve the said agreement as amended, Smith seconded and all voted aye.
- b. Kellogg Acres Final Plat to Linn County. The Council reviewed the plat which is within two miles of the Robins City Limits. Owners Nathan and Carrie Kellogg wish to sub-divide their 12.73 parcel

into three smaller parcels. Cook moved to approve Resolution No. 1222-1, approving the plat on behalf of the City of Robins, Franzman seconded and all voted aye.

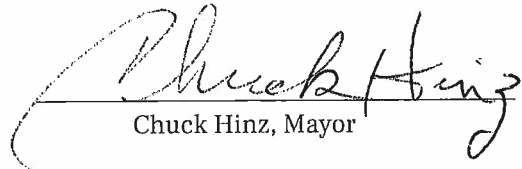
- c. Cambridge Heights Second Addition Final Plat. Scott noted the developer had a problem with the pavement jointing at the transition into the cul-de-sac which has been replaced. There was no other discussion, Pilcher moved to approve Resolution No. 1222-2 approving the Final Plat, Overbeck seconded and all voted aye.
- d. Amendment #1 to Eagle View Development Agreement. Scott noted Developer's Agreement #2021-2 was approved September of 2021 relating to the Eagle View Land Addition. She added she has previously talked with the City Council relating to the piles of topsoil, crushed rock and asphalt millings which remain on the property, most of which will be used in the Robins Landing development. She noted this amendment allows the material to remain on the property until no later than May 30, 2024, along with an excavator and an end loader to load and haul the material. Personal vehicles, semi tractors and trailers owned by Boomerang Corp may park on Lot 1 for duration of no more than 48 consecutive hours, unless authorized by the city. The developer agrees he will not add to the stock piles and will forgo payment of the upsizing of materials should the materials remain after May 30th, 2024. Franzman moved to approve Amendment #1 to Development Agreement #2021-2. Pilcher seconded the motion and all voted aye.
- e. Final Plat – Eagle View First Addition. Scott recommended the Council table this approval until the aforementioned amendment could be executed with the developer. Cook moved to table Resolution No. 1222-2, Smith seconded and all voted aye.
- f. Development Agreement, Robins Landing. The Council reviewed the proposed Development Agreement between the City and the developers of Robins Landing. Scott noted the Developer agrees to develop 92 acres into multi-family townhouses; single family homes; planned light Industrial; public use; neighborhood commercial; business commercial; and medium density two-family residential. The Council reviewed the specifics for the townhomes and the single family residential properties, along with connection fees; transportation requirements; parkland requirements; purchase of additional parkland; trail access and extensions; set back requirements and amendments; along with construction deadlines. It was noted the northerly detention basin would be a wet basin and the southerly basin would be a dry basin. It was noted the city would be paying for the water main extension along Robins Road to Hampton Drive. Developer Jon Dusek, noted Hawkeye Drive would be developed first to Tower Terrace. Franzman moved to approve the Development Agreement as amended, Pilcher seconded. On the vote, Cook and Smith voted no, Overbeck, Franzman, and Pilcher voted aye.

Smith moved to adjourn at 8:30 p.m. Franzman seconded and all voted aye.

ATTEST:



Lori Pickart, City Clerk/Treasurer


Chuck Hinz, Mayor

RESOLUTION NO. 0123-3

A Resolution relating to exemptions allowed by the Code of Iowa under the Slough Bill and Open Prairies/Forest Cover.

WHEREAS, Section 437.1(f) of the Code of Iowa, under the Slough Bill, allows open prairie/forest cover property tax exemptions, and

WHEREAS, the Linn County Board of Supervisors denied Slough Bill exemptions for properties located within the city limits of all cities in Linn County unless prior approval is granted by the respected city for this exemption, and

WHEREAS, Donald and Constance Wood of 600 Woodland Drive, Robins, Iowa were previously allowed the above exemption without the approval of the City, and as now required, have applied for the exemption from the City of Robins.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa, that Donald and Constance Wood are hereby granted exemption of three (3) acres of open prairie/forest cover as allowed under Section 427.1(f) of the Code of Iowa.

BE IT FURTHER RESOLVED that if this property should change owners, this exemption is null and void.

Passed and approved this 3rd day of January, 2023.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk /Treasurer

This application must be filed or postmarked to your local soil and water conservation district by February 1 of each year. Iowa conservation district addresses can be found at the Conservation Districts of Iowa website: (cdiowa.org).

Property Information – Please Print

Parcelnumber: 11212-26001-00000
Owner: WOOD DONALD & CONSTANCE TRUSTS
Property location address: 600 WOODLAND DR
City: ROBINS State: IA ZIP: 52328-9508
Property owner mailing address: 600 WOODLAND DR
City: ROBINS State: IA ZIP: 52328-9508
County: Linn County Number of acres: 2.47
Phone: 519-533-0574 Email: mark@woodconstructioninc.com

Applicant if other than owner – Please Print

Name: _____
Applicant mailing address: _____
City: _____ State: _____ ZIP: _____
Phone: _____ Email: _____
Relationship to owner: _____

Property type: FOREST COVER

Recreational lakes ☐ Rivers and streams ☐ Forest covers ☐
Open prairies ☐ River and stream banks ☐ Section 427.1(22)(g) property ☐

An aerial photo of the property on which the property to be exempted is outlined:

Is included: ☐ On file: ☒

If the property is a gully area susceptible to erosion, an erosion control map approved by the soil and conservation district commissioners: Is included ☐ On file ☐

I MARK A. WOOD swear or affirm that the above property will not be used for economic gain of any kind during the assessment year.

Applicant Signature: Mark A. Wood Date: 12-27-22

OFFICE USE ONLY

I hereby certify that the property described above is eligible to receive the exemption claimed.

Signed: _____ Date: _____

Chairman, _____ County Soil and Water Conservation District

This open prairie property has been inspected and certified as having adequate ground cover consisting of native species, and that all primary and secondary noxious weeds present are being controlled to prevent the spread of seeds by either wind or water.

Signed: _____ Date: _____

Chairman, _____ County Board of Supervisors



ROBINS PLANNING AND ZONING COMMISSION MINUTES OF THE DECEMBER 20TH, 2022 MEETING

Chairperson Tim O'Hara called the meeting to order at 5:30 p.m. in the Robins City Hall. Roll call was taken with Todd Roberts, Dennis Trachta, Jay Goodin, and Tim O'Hara present along with P&Z Administrator Dean Helander, City Clerk Lori Pickart and 3 guests. Absent were Ed Rathgeber, AJ Hester and Dan Ries. There was no Chairperson report; Planning and Zoning Administrator Dean Helander noted there has been 7 new homes year to date.

Roberts moved to approve the Agenda, Trachta seconded and all voted aye. Roberts moved to approve the minutes of the November 15th meeting, Trachta seconded and all voted aye.

Epic Event Center First Addition to Robins. The Commission members reviewed the final plat of the Epic Event Center First Addition to Robins. Engineer Scott noted the property owners would like to separate the event center from the rest of the property to allow it to be sold and leaving lot A as is. Trachta moved to recommend approval of Resolution No. 2022-10, Goodin seconded and all voted aye.

Woods Edge at Dry Creek Second Addition. Engineer Scott noted the work has been completed. Wood noted the numbering in the resolution is not accurate. Roberts moved to recommend approval of Resolution No. 2022-11 as amended, Trachta seconded and all voted aye.

Plat of Survey No. 2695. Engineer Scott noted Plat of Survey No. 2695 is splitting 40' x 176' from Mike Fossum, 101 N. Second Street and selling it to the neighboring property at 150 N. Troy Road. Engineer Scott noted the city would like to increase the right-of-way from 50' to 84' to allow the widening of North Troy Road at a future date. The petitioner's Engineer, Mike Brain has submitted a request to the City Council to leave the right-of-way as is, which the City Council will determine. Trachta moved to recommend approval of Plat of Survey No. 2695 to the City Council, Roberts seconded and all voted aye.

Goodin moved to adjourn at 5:42 p.m., Trachta seconded and all voted aye.

Dean Helander
Planning and Zoning Administrator

Tim O'Hara
Chairperson

DEVELOPER'S AGREEMENT 2022-4

This Developer's Agreement is entered into, by, and between the City of Robins, Iowa, (hereinafter referred to as the CITY) and Jerry and Karen Sunderman (hereinafter referred to as the OWNER), and

WHEREAS, the OWNER has approval by the CITY to subdivide the "**EPIC EVENT CENTER FIRST ADDITION**" as shown in the Final Plat (hereinafter referred to as the SUBDIVISION) in the City of Robins, Iowa, and

WHEREAS, the CODE is the "*Robins City Code of Ordinances*", which is by this reference incorporated herein, and

WHEREAS, the PLAN is the Comprehensive Infrastructure Plan; and

WHEREAS, the OWNER is the owner of record of the property as described in the attached Final Plat, Epic Event Center First Addition, which is by the reference incorporated herein, and

WHEREAS, the approved SUBDIVISION meets applicable CODE standards; and

WHEREAS, the SUBDIVISION will split the property into two (2) parcels, Lot 1 (9.11 Acres) and Outlot "A" (29.48 acres) of land within the CITY; and

WHEREAS, Outlot "A" of the SUBDIVISION will be developed in the future in general conformance with the Epic Events Center Addition Preliminary Plat (hereinafter referred to as the PLAT) dated May 14, 2021 and approved by the CITY July 26, 2021.

NOW, THEREFORE, in consideration of the mutual obligations contained in this Developer's Agreement, the parties hereto agree as follows:

1. The CITY, along with input from Linn County Secondary Roads Engineering, have determined the main access to the SUBDIVISION shall be via North Mentzer Road, AND the existing Epic Drive private access shall be converted into a "Right in-Right Out" intersection and County Home Road at such time Outlot "A" is developed;
 - a. The OWNER of Outlot "A" shall construct the intersection improvements at Epic Drive and County Home Road to access Lot 1. No median will be constructed within the County Home Road mainline paving.
2. The SUBDIVISION fees are as follows:
 - a. Water Service Connection fees
 - i. \$2,000 per acre for commercial property
 - ii. Paid at the time of building permit or connection to the water main
 - b. Sanitary Sewer Development fees
 - i. \$3,000 per acre for commercial property
 - ii. Paid at time of Final Plat

c. Sanitary Sewer Connection fees

- i. \$3,000 per acre for commercial property
- ii. Paid at time of building permit or connection to the sanitary sewer

3. Connection Fees in 2a, 2b, and 2c shall be waived until such time as:

- a. Sufficient water infrastructure is available for use;
- b. Sufficient sewer infrastructure is available for use;
- c. The CITY extends sanitary sewer infrastructure in the vicinity of the SUBDIVISION. There is no intent by the CITY to install sanitary sewer within the next 15 years;
- d. The septic system fails, at which time a connection to the sanitary sewer infrastructure is required if available. If not available, the OWNER shall be required to repair or replace the septic system.

4. All businesses shall meet the uses allowed in C-2.

a. Permitted Principle uses include, but are not limited to:

- A. Kennels.
- B. Sign Making.
- C. Automotive and Marine Craft Trade.
- D. Wholesale Trade, except wholesalers of: Alcoholic beverages, auto parts, building hardware, clothing, electronics, home furnishings and food.
- E. Mini-warehousing and self-storage facilities.
- F. Parks and Open Areas.
- G. Essential Public Services.
- H. Radio and Television Broadcast Facilities.
- I. Personal Wireless Service Facilities.
- J. Major Event Entertainment.
- K. Vehicle Service Facilities.
- L. All principal uses and structures as permitted in C-1.

b. Permitted Accessory Uses.

- A. Accessory uses and buildings incidental to and on the same lot as the principal use.

5. The OWNER agrees that the SUBDIVISION shall not proceed until this Developer's Agreement has been executed by all parties.

6. This agreement shall be binding on all heirs, successors, and assigns of the OWNER.


* Developer Agreement Contingent on sale of
Epic Event Center.

OWNER:

By:


Jerry Sunderman

By:


Karen Sunderman

STATE OF IOWA

)

) SS

County of Linn

)

Iowa Notarial Seal
MEGAN E GOODALL
Commission # 804685
My Commission Expires 06/06/2023

This instrument was acknowledged before me on the 19th day of December, 2022,

by

as

Name
of Jerry and Karen Sunderman.

Name of Office


Notary Public in and for said State

Approved by the City of Robins, Iowa, this

day of

, 2022.

Mayor – Chuck Hinz

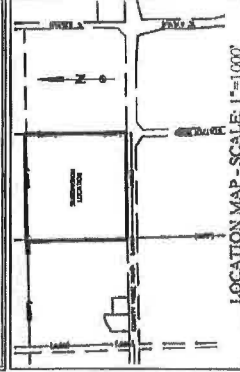
Attest:

City Clerk – Lori Pickart

FINAL PLAT

E.1/4 CORNER
SECTION 10
T84N, R7W
FD. 5/8" REBAR
BOOK 6389,
PAGE 583.
(5,302.81)
5302.78

SPACE RESERVED FOR RECORDING PURPOSES



NOTES:

1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.
2. BEARINGS ARE BASED ON: NAD83 (2011) (EPSCH 25N100000) Iowa State Plane, North Zone, as observed using the Iowa Flood Time Network.
3. DATE OF SURVEY FIELD WORK: 6/16/2021
4. OUTLOT A FOR FUTURE DEVELOPMENT.

OWNER/APPLICANT:
JERRY P. AND KAREN L.
SUNDERMAN
P.O. BOX 887
MARION, IOWA 52302

GRAPHIC SCALE IN FEET
SCALE: 1"=100'

The aerial photograph shows a large, irregularly shaped property. A graphic scale bar is located in the upper left corner, with markings for 0, 50, 100, and 150 feet. The property is divided into several sections, some of which are shaded in gray. The owner's name and address are printed in the upper right corner.

SURVEY LEGEND

▲	FD. SECTION CORNER AS NOTED
△	SET 1/2" BEAR W/ RED PLASTIC CAP NO. 13842
○	SET 1/2" BEAR W/ YELLOW PLASTIC CAP NO. 14839
●	FD. MONUMENT AS NOTED
{	RECORDED AS EASEMENT LINE
----	PLAY BOUNDARY
----	EXISTING LOT LINE
----	SECTION LINE

AL DESCRIPTION—CORPORATE WARRANTY DEED BOOK 5956,
E 366;
1/4 SW 1/4 SECTION 1D-B4-7, LINN COUNTY, IOWA, EXCEPT
PUBLIC HIGHWAY

CRIBED PARCEL CONTAINS 38.59 ACRES.

[illegible]

RESOLUTION NO. 0123-1

RESOLUTION APPROVING FINAL PLAT

WHEREAS, A FINAL PLAT OF THE EPIC EVENT CENTER FIRST ADDITION TO ROBINS, IOWA, containing Lot 1 and Outlot A, both inclusive, has been filed with the City Clerk on December 14th, 2022, and after consideration of the same, is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the Ordinances of the City of Robins, in relation to Plats and Additions to Cities,

NOW, THEREFORE, BE IT FINALLY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that said plat of the Epic Event Center First Addition to the City of Robins, Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa.

PASSED AND APPROVED this 3rd day of January, 2023.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

STATE OF IOWA)
) ss
COUNTY OF LINN)

We, Chuck Hinz, Mayor, and Lori Pickart, City Clerk of the City of Robins, Iowa, do hereby certify that the above and foregoing resolution is true and a correct copy of the resolution as passed by the City Council of the City of Robins, Iowa on 3rd of January A.D., 2023.

Chuck Hinz, Mayor

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 0123-2

RESOLUTION APPROVING PLAT OF SURVEY

WHEREAS, Plat of Survey No. 2695 has been received from Michael Fossum, property owner, dated December 12, 2022, relating to property addressed as 101 N. Second Street in the City of Robins, Iowa, and

WHEREAS, Mr. Fossum desires to divide 40' x 204' of his northern side yard into a separate property. Mr. Fossum desires to sell said 40' x 204' parcel to his neighbor Scot Warder at 150 North Troy Road who will add the property to his lot, and,

WHEREAS, both properties are zoned R-2 Medium Density, Single Family Residential and meet the R-2 Zoning Regulations.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that Plat of Survey No. 2695 be, and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa.

PASSED AND APPROVED this 3rd day of January 2023.

Chuck Hinz, Mayor

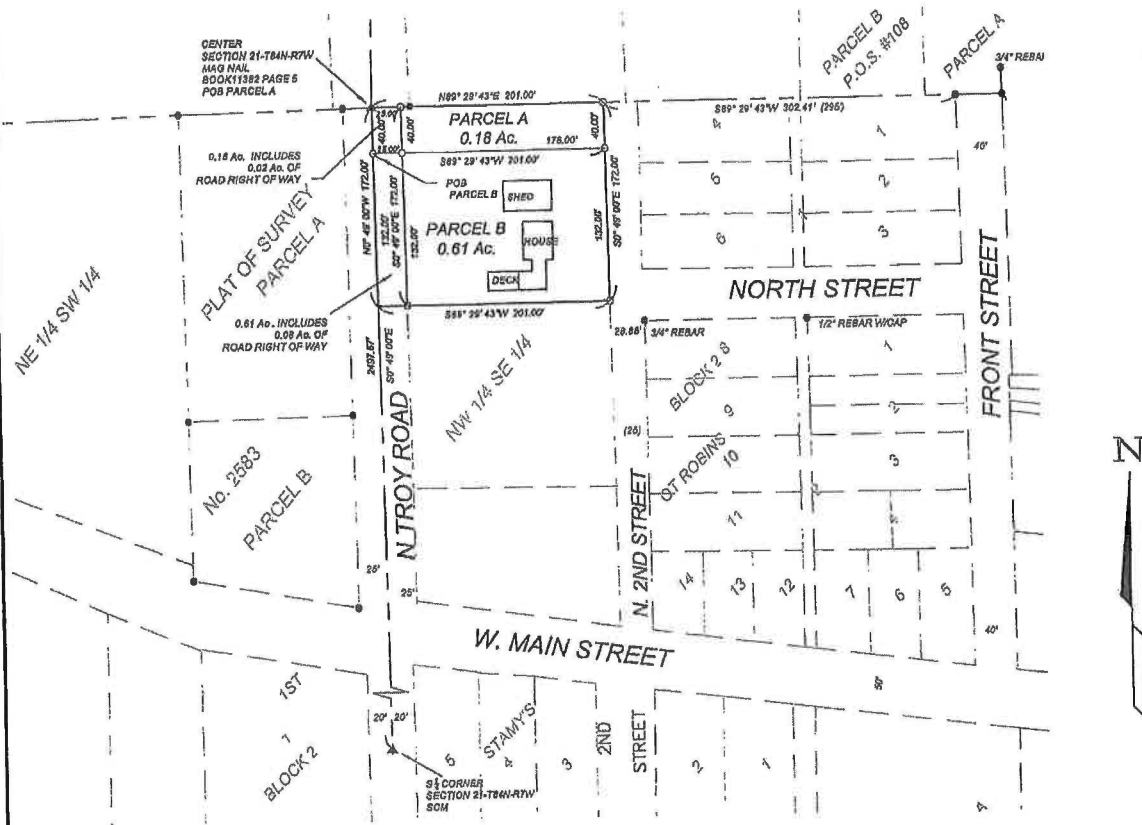
ATTEST:

Lori Pickart, City Clerk/Treasurer

PLAT OF SURVEY No. 2695 PARCELS A AND B

Index Legend
Location Description Part of the NW 1/4 SE 1/4 Section 21-84-7
Requestor: Scot Warden
Proprietor: Michael R. Fossum
Surveyor: Stephen M. Brain, P.E., L.S.
Surveyor Company: Brain Engineering, Inc.
Return to: SM Brain, 1840 Midland Ct NE Cedar Rapids, IA
 52402 or mib@brain-eng.com (319) 294-6424

Recorder's Stamp:



LEGAL DESCRIPTION -- PARCEL A

A part of the NW 1/4 SE 1/4 of Section 21-Township 84 North, Range 7 West of the 5th P.M., City of Robins, Linn County, Iowa, described as follows:

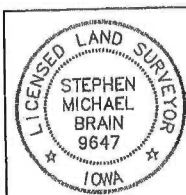
Beginning at the Center of said Section 21;
 thence N89°29'43"E along the north line of said NW 1/4 SE 1/4, 201.00 feet;
 thence S00°49'00"E, 40.00 feet;
 thence S89°29'43"W, 201.00 feet to the west line of said NW 1/4 SE 1/4;
 thence N00°49'00"W along said west line, 40.00 feet to the Point of Beginning, containing 0.18 acres which includes 0.02 acres of road right of way.

LEGAL DESCRIPTION -- PARCEL B

A part of the NW 1/4 SE 1/4 of Section 21-Township 84 North, Range 7 West of the 5th P.M., City of Robins, Linn County, Iowa, described as follows:

Commencing as a point of reference at the Center of said Section 21;
 thence S00°49'00"E along the west line of said NW 1/4 SE 1/4, 40.00 feet to the Point of Beginning;
 thence N89°29'43"E, 201.00 feet;
 thence S00°49'00"E, 132.00 feet;
 thence S89°29'43"W, 201.00 feet to said west line;
 thence N00°49'00"W along said west line, 132.00 feet to the Point of Beginning, containing 0.53 acres which includes 0.08 acres of road right of way.

NOTES: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
 Signed _____ Date _____

Stephen Michael Brain, L.S.
 My License Renewal Date is December 31, 2022
 License Number 9647
 Pages of sheets covered by this seal: THIS PAGE



- ▲ FOUND SECTION CORNER
- FOUND 1/2" REBAR OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #9647
- POB POINT OF BEGINNING
- 0 RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UE UTILITY EASEMENT
- YPC YELLOW PLASTIC CAP
- P.O.S. PLAT OF SURVEY
- BORDER
- CENTERLINE
- PROPERTY LINE
- SECTION LINE
- ADJACENT PROPERTY/ROW

DATE OF SURVEY: 10/1/2021

PLAT OF SURVEY No. 2695
 PARCELS A AND B

BRAIN
 ENGINEERING, INC.

Drawn: SMB
 12/12/22
 Book: 381
 Scale: 1"=100'

Lori Pickart

From: Kelli Scott <Kscott@snyder-associates.com>
Sent: Monday, December 19, 2022 3:19 PM
To: mikeb@brain-eng.com
Cc: Lori PICKART; rsw@esd2.com
Subject: RE: Plat of Survey

Mike,

We have recently created an infrastructure plan which outlines all of the future ROW needs throughout the City.

The request to not dedicate ROW will have to go to the City.

Thanks,

Kelli Scott, P.E.
Civil Engineer
SNYDER & ASSOCIATES, INC.

From: mikeb@brain-eng.com <mikeb@brain-eng.com>
Sent: Monday, December 19, 2022 11:53 AM
To: Kelli Scott <Kscott@snyder-associates.com>
Cc: Lori PICKART <lori@cityofrobins.org>; rsw@esd2.com
Subject: RE: Plat of Survey

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

Hi Kelli,

This project is for a minor boundary change and not creating a new lot. Its probably going to be a deal breaker because the mortgage company may not agree to release the property without compensation.

We split the property across the street a couple of months ago and were not requested to dedicate any right of way. I don't see why we are doing for this one. We have split numerous properties in Robins and have never encountered dedicating right of way as a part of the process.

Thanks!

S. Michael Brain, PE, LS
Brain Engineering, Inc.
1540 Midland Court NE
Cedar Rapids, IA 52402
319-294-9424 office
319-551-5423 cell
www.brain-eng.com

Lori Pickart

From: mikeb@brain-eng.com
Sent: Tuesday, December 20, 2022 11:31 AM
To: 'Lori PICKART'
Cc: rsw@esd2.com
Subject: FW: Plat of Survey
Attachments: RCVD_2022-12-19_POSNo2695_20221215135838934.pdf; Plat of Survey No 2695 .pdf

To the Honorable Mayor and City Council:

We are requesting approval of Plat of Survey No. 2695. The purpose of the plat was to sell 40 feet from Mike Fossum to Scot Warder, his neighbor to the north, in order for Warder to build a garage on the south side of his house. We included all of the Fossum property in the survey in order to meet the mortgage company's requirements. After review by the City Engineer, they requested the owner Fossum to dedicate a 42-foot strip for right of way for North Troy Road. Sketch attached. This is totally unexpected since we split the property across the street and additional right of way wasn't required. This could be a deal breaker because we would need the mortgage company's assent to further reduce the area of the original property.

We would like to request a waiver of this right of way request and not dedicate any additional right of way for the approval of this survey. I have included Scot Warder in this email.

Thanks!

S. Michael Brain, PE, LS
Brain Engineering, Inc.
1540 Midland Court NE
Cedar Rapids, IA 52402
319-294-9424 office
319-551-5423 cell
www.brain-eng.com

From: Kelli Scott <Kscott@snyder-associates.com>
Sent: Monday, December 19, 2022 11:00 AM
To: Lori PICKART <lori@cityofrobins.org>
Cc: mikeb@brain-eng.com
Subject: RE: Plat of Survey

Mike,

See attached with comments.

We are requesting additional ROW dedication for future North Troy Road improvements.

Thanks,

Kelli Scott, P.E.
Civil Engineer



RESOLUTION No. 0123-4

RESOLUTION APPROVING FINAL PLAT

WHEREAS, A FINAL PLAT OF WOODS EDGE AT DRY CREEK SECOND ADDITION TO ROBINS, IOWA, containing 12 lots numbered 14 through 21, and Outlot A, both inclusive, has been filed with the City Clerk on November 23rd, 2022, and after consideration of the same, is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the Ordinances of the City of Robins, in relation to Plats and Additions to Cities,

NOW, THEREFORE, BE IT FINALLY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that said plat of Woods Edge at Dry Creek Second Addition to the City of Robins, Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa.

PASSED AND APPROVED this 3rd day of January, 2023.

Chuck Hinz, Mayor

ATTEST:

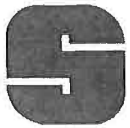
Lori Pickart, City Clerk/Treasurer

STATE OF IOWA)
) ss
COUNTY OF LINN)

We, Chuck Hinz, Mayor, and Lori Pickart, City Clerk of the City of Robins, Iowa, do hereby certify that the above and foregoing resolution is true and a correct copy of the resolution as passed by the City Council of the City of Robins, Iowa on 3rd of January A.D., 2023.

Chuck Hinz, Mayor

Lori Pickart, City Clerk/Treasurer



SNYDER
& ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

November 29, 2022

Attn: Planning and Zoning Commission
City of Robins
265 South Second Street
Robins, IA 52328

RE: WOOD'S EDGE AT DRY CREEK SECOND ADDITION
FINAL PLAT APPROVAL

Dear Planning and Zoning Commission:

The Final Plat for Wood's Edge at Dry Creek Second Addition has been reviewed as requested.

We find it to be in general conformance with the City requirements and therefore recommend approval.

Sincerely,

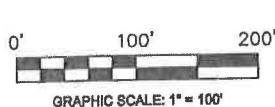
SNYDER & ASSOCIATES, INC.

Kelli Scott, P.E.
Project Manager

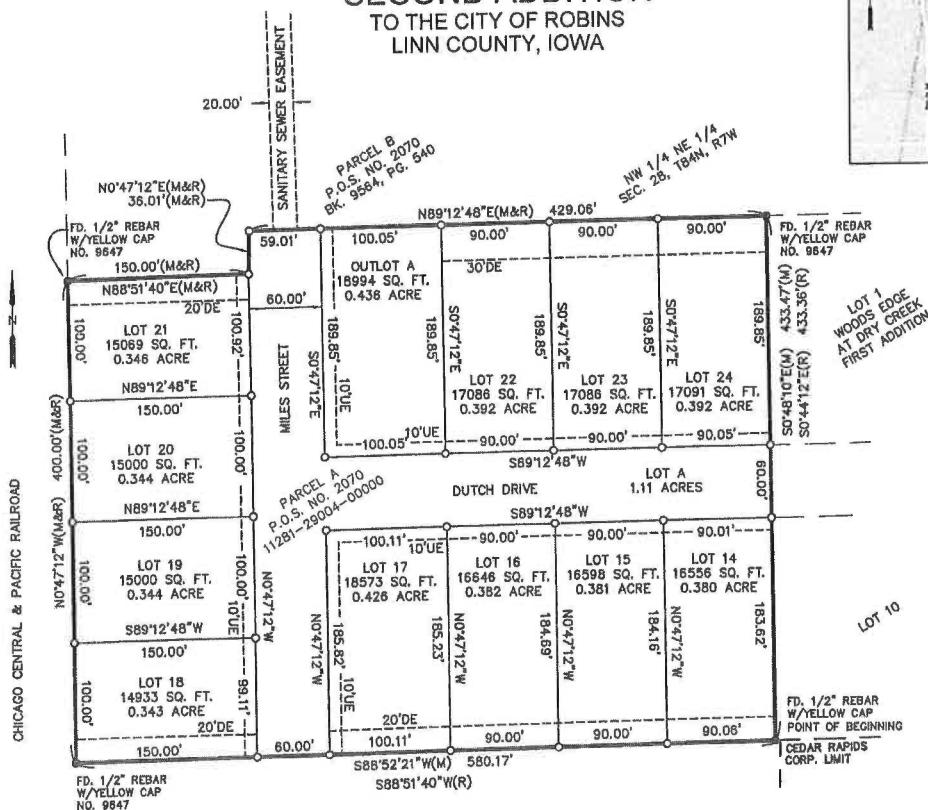
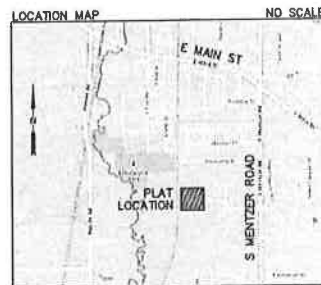
cc: Mark Wood, Owner
Lori Pickart City Clerk
Joe Mailander, Clearwell

5005 BOWLING STREET S.W. | SUITE A | CEDAR RAPIDS, IA 52404-5070
P: 319-362-9394 | F: 319-362-9448 | SNYDER-ASSOCIATES.COM

Index Legend	
Location:	Section 28, Township 84 North, Range 7 West NW 1/4 NE 1/4 Parcel A, P.O.S. No. 2070
Requestor:	Mark A. Wood
Proprietor:	DCW Properties, L.C.
Surveyor:	Stephen M. Scott, P.L.S.
Company:	Scott Survey, Inc.
Return To:	P.O. Box 315 Center Point, Iowa 52213 email@scottsurvey.com (319) 540-5283



FINAL PLAT WOODS EDGE AT DRY CREEK SECOND ADDITION TO THE CITY OF ROBINS LINN COUNTY, IOWA



APPLICANT:
MARK A. WOOD
600 WOODLAND DR.
ROBINS, IA 52328
319-533-0574

PROPRIETOR:
DCW PROPERTIES, L.C.
600 WOODLAND DR.
ROBINS, IA 52328

CONTACT:
JOSEPH MAILANDER, PE
CLEARWELL, PLLC
2135 BLAKE BLVD. SE
CEDAR RAPIDS, 52403
319-654-4911
jmailander@clearwelleng.com

SURVEYOR:
STEPHEN M. SCOTT
3426 STANDLEA ROAD
TODDVILLE, IA 52341
319-540-5283

DATE OF SURVEY:
AUGUST 6, 2021

DATE SUBMITTED:
AUGUST 23, 2022

DATE REVISED:
NOVEMBER 23, 2022

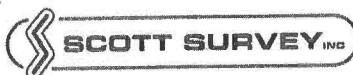
LEGEND AND NOTES

- - PROPERTY CORNERS, FOUND (as noted)
- - PROPERTY CORNERS SET
(1/2" rebar w/ red plastic cap embossed with "SCOTT 13842")
- DE - DRAINAGE EASEMENT
- PU - PUBLIC UTILITY EASEMENT
- - PROPERTY &/or BOUNDARY LINES
- - LOT LINES, PLATTED OR BY DEED
- - EASEMENT LINES, WIDTH & PURPOSE NOTED
- (R) - RECORDED DIMENSIONS
- (M) - MEASURED DIMENSIONS

UNLESS NOTED OTHERWISE, ALL DIMENSIONS ARE IN FEET AND HUNDREDTHS
BASIS OF BEARING IS GPS GRID NORTH

- 1) LOT A (1.11 ACRES) IS TO BE DEDICATED TO THE CITY OF ROBINS FOR ROAD RIGHT OF WAY.
- 2) FOR MINIMUM LOW OPENING BUILDING ELEVATIONS FOR THIS DEVELOPMENT, CONTACT THE CITY OF ROBINS TO OBTAIN THE REQUIREMENTS.

ROBINS APPROVING AUTHORITY



Stephen M. Scott, P.E. & L.S.
Civil Engineer & Land Surveyor

319-540-5283
email@scottsurvey.com
P.O. Box 315, Center Point, IA 52213-0315

www.scottsurvey.com

ZONED: R-3
Min. lot area: 7,000 sq. ft. (no max)

Legal Description:

Part of Parcel A, Plat of Survey No. 2070 in the Northwest Quarter of the Northeast Quarter of Section 28 of Township 84 North, Range 7 West of the Fifth Principal Meridian, except Woods Edge at Dry Creek First Addition to the City of Robins, Linn County, Iowa, described as follows:

Beginning at the Southwest Corner of Woods Edge at Dry Creek First Addition to the City of Robins, Linn County, Iowa; thence S88°52'21"W, 580.17 feet to the Southwest Corner of Parcel A, Plat of Survey No. 2070 in the Northwest Quarter of the Northeast Quarter of Section 28 of Township 84 North, Range 7 West of the Fifth Principal Meridian; thence N0°47'12"W, 400.00 feet to the Northwest Corner of said Parcel A; thence N88°51'40"E along the north boundary of said Parcel A, 150.00 feet; thence N0°47'12"E along the north boundary of said Parcel A, 36.01 feet; thence N89°12'48"E along the north boundary of said Parcel A, 429.06 feet to the Northwest Corner of said Woods Edge at Dry Creek First Addition; thence S0°48'10"E, 433.47 feet to the point of beginning.

Said parcel contains 5.67 acres, subject to easements and restrictions of record.

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.



STEPHEN M. SCOTT, P.L.S. Iowa Lic. No. 13842

My license renewal date is December 31, 2022

Pages or sheets covered by this seal:

THIS PAGE ONLY

PROJECT NO. 2280407

RESOLUTION NO. 0123-5

RESOLUTION APPROVING FINAL PLAT

WHEREAS, A FINAL PLAT OF THE EAGLE VIEW FIRST ADDITION TO ROBINS, IOWA, containing Fourteen (14) lots, numbered 1 through 14, both inclusive, and Lot C, has been filed with the City Clerk on November 11, 2022, and after consideration of the same, is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the Ordinances of the City of Robins, in relation to Plats and Additions to Cities,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, no building permits will be issued for structures located within the flood plain without a Letter of Map Amendment (LOMA); a Letter of Map Revision, based on fill process (LOMR-F) prepared by the owner of the property; and a pre-construction elevation certificate prepared by a certified engineer.

NOW, THEREFORE, BE IT FINALLY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that said plat of the Eagle View First Addition to the City of Robins, Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa.

PASSED AND APPROVED this 3rd day of January 2023.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

STATE OF IOWA)
) ss
COUNTY OF LINN)

We, Chuck Hinz, Mayor, and Lori Pickart, City Clerk of the City of Robins, Iowa, do hereby certify that the above and foregoing resolution is true and a correct copy of the resolution as passed by the City Council of the City of Robins, Iowa on 3rd day of January A.D., 2023.

Chuck Hinz, Mayor

Lori Pickart, City Clerk/Treasurer